

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, APRIL 11, 2016 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing - None	
3.	Agenda Approval and Additions	1
4.	Minutes	
	4.1 Minutes of Regular Council Meeting March 30, 2016	2-6
5.	Delegations	
	5.1 Seniuk & Company	7
	5.2 Paul Kusch – Rimbeey Airport	8-9
	5.3 Paul Kusch – Evergreen Estates Roads	10-11
	5.4 Paul Kusch – New Incentive Motion for Builders in Rimbeey	12-13
6.	Bylaws - None	
7.	New and Unfinished Business	
	7.1 Community Centre Roof Tender.....	14-18
	7.2 Information on Land Sale Process	19-20
	7.3 Tagish Engineering Ltd Project Status Update to April 5, 2016.....	21-25
8.	Reports	
	8.1 Department Reports - None	
	8.2 Boards/Committee Reports	26
	8.2.1 Rimbeey Historical Society AGM Minutes of Feb 17/16.....	27-28
9.	Correspondence - None	
10.	Open Forum (Bylaw 894/14 – Council Procedural Bylaw #30 - The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.)	
11.	In- Camera	
	11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON WEDNESDAY, MARCH 30, 2016 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Interim Chief Administrative Officer – Donna Tona, CTS
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA
Municipal Intern - Michael Fitzsimmons
Director of Public Works – Rick Schmidt
Contract Development Officer – Liz Armitage
Recording Secretary – Kathy Blakely

Absent:
Director of Community Services – Cindy Bowie

Public:
Treena Mielke – Rimbey Review
10 members of the public
Irene Wegmann - Delegation
Evelyn Prince – Delegation

2. Public Hearing 2.1 None

3. Adoption of Agenda 3.1. March 30, 2016 Agenda

11.4 Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection Of Privacy Act.)(addition)
6.3 Bylaw 914/16 Bylaw 914/16 Amendment to Land Use Bylaw 762/04 – Re-Designation of Land (deletion)

Motion 154/16

Moved by Councillor Webb to accept the agenda for March 30, 2016 Regular Council Meeting as amended.

CARRIED

4. Minutes 4.1 Minutes of the Regular Council Meeting March 7, 2016

Motion 155/16

Moved by Councillor Godlonton to accept the Minutes of the Regular Council Meeting of March 7, 2016, as presented.

CARRIED

5. Delegation 5.1 Gull Lake Citizens on Patrol

Mayor Pankiw welcomed Mr. Irene Wegmann and GFI to the Council Meeting.

Mrs. Wegmann explained to Council mandate of the Gull Lake North Citizens on Patrol and how they operate. She advised they are members of Copa who provide training and insurance for their members, noting there are approximately 50 Citizens on Patrol groups throughout Alberta.

The mandate of the Gull Lake North Citizens on Patrol is to serve as the eyes and ears of the police. They act as a deterrent. They educate their community in general. Patrollers become aware of what should and should not be happening in their community. They always ensure their own safety first and have fun and enjoy what they are doing. They conduct active motorized

patrols, in pairs, using their own vehicles which have magnetic decals.

The Gull Lake North Citizens on Patrol do rural areas and also patrol in several summer villages. They were organized in 2002, have 27 active members who volunteered 1900 hours and traveled 7400 km in 2015.

Mrs. Wegmann suggested in the first step to set up a Citizens on Patrol group is to speak with the RCMP, then establish a Society, set up Society Bylaws, join COPA and apply for insurance through them. The volunteers would need their own vehicle, identification cards, take the training and a clearance through the RCMP.

Mrs. Wegmann advised Council the Gull Lake North Citizens on Patrol utilizes 2 equipment kits which contain a Police scanner, cell phones, regular and night vision binoculars, flashlights, safety vests, traffic cones, 2 dash cams, and magnetic signs. These kits contain approximately \$4000.00 worth of equipment.

Councillor Jaycox introduced Jeremy and Cole from GFI Systems out of Edmonton who provide GPS systems. They indicated GFI was looking at volunteering software and hardware which provides live tracking for the volunteer vehicles and where they have been. There are also devices for volunteers to wear for. These systems provided real time monitoring to track the vehicles. The system reports every 5-9 seconds, however the devices can be configured to what is required.

Mayor Pankiw thanked Mrs. Wegmann and Jeremy and Cole from GFI Systems for their presentations.

Motion 156/16

Moved by Councillor Payson to accept the information from Mrs. Wegmann and GFI Systems, as information

CARRIED

5.2 Evelyn Prince – Airport Tenant

Mayor Pankiw welcomed Evelyn Prince to the Council Meeting.

Mrs. Prince indicated she is the resident on sight at the Rimbey Airport and outlined the history of how she became the caretaker at the Airport and the various duties she does at the airport. She has recently received a letter from the Town of Rimbey indicating there would be a rent charge of \$500.00 commencing April 1, 2016. Mrs. Prince was under the impression her duties as caretaker at the airport, was in exchange for rent and would like clarification and discussion on the issue.

Mrs. Prince indicated she had researched pad rent at various trailer parks in other areas and would be willing to negotiate a reasonable rate and suggested a yearly rate of \$1500.00, plus custodial duties. Discussion ensued on various rates.

CAO Tona suggested administration work together with Mrs. Prince to create a new contract and bring the new contract back to Council.

Mayor Pankiw thanked Evelyn Prince for her presentation.

Motion 157/16

Moved by Councillor Jaycox Administration is to determine the hours and costs of the custodial duties at the airport, create a new contract with Mrs. Prince which would reflect these costs and bring the new contract back to Council.

CARRIED

Mrs. Prince, and Jeremy and Cole from GIF systems departed the meeting at 7:53 pm.

6. Bylaws

6.1 Bylaw 912/16 Amendment to Land Use Bylaw 762/04 – Re-Designation of LandMotion 158/16

Moved by Councillor Godlonton to give first reading to Bylaw 912/16 Amendment to the Land Use Bylaw 762/04 – Re-Designation of Land

CARRIED

Motion 159/16

Moved by Councillor Godlonton to hold a public hearing regarding Bylaw 912/16 Amendment to Land Use Bylaw 762/04 – Re-Designation of Land, on Monday April 25, 2016.

CARRIED

6.2 Bylaw 913/16 Repeal of Bylaw 839/09 Area Structure PlanMotion 160/16

Moved by Councillor Jaycox to give first reading to Bylaw 913/16 Repeal of Bylaw 839/09 Area Structure Plan.

CARRIED

Motion 161/16

Moved by Councillor Webb to hold a public hearing regarding Bylaw 913/16 Repeal of Bylaw 839/09 Area Structure Plan, on Monday, April 25, 2016.

CARRIED

7. New and Unfinished Business

7.1 Volunteer Appreciation WeekMotion 162/16

Moved by Councillor Webb to proclaim the week of April 10-16, 2016 as Volunteer Appreciation Week.

CARRIED

Motion 163/16

Moved by Councillor Jaycox to coordinate through FCSS for pictures of the 3 distinguished volunteers this year, as well as a group picture of all the volunteers and put them up by the plaques in the Peter Loughheed Community Centre.

CARRIED

7.2 Brix Construction Inc. Extension and Novation AgreementMotion 164/16

Moved by Mayor Pankiw to execute the Extension and Novation Agreement between the Town of Rimbey and Brix Construction Inc. with the changes, to delete the wording in 1. Term, 1.1 “under the cost share agreement” and delete the wording “No further extensions of the Development Agreement shall be granted”.

CARRIED

7.3 Tagish Engineering Ltd. Project Status Update to March 8, 2016Motion 165/16

Moved by Councillor Webb to accept the Tagish Engineering Ltd Project Status Update to March 8, and March 22, 2016 as information.

CARRIED

7.4 Land for Water WellsMotion 166/16

Moved by Councillor Godlonton the Town of Rimbey purchase land, rather than lease land, for water wells.

CARRIED

Motion 167/16

Moved by Councillor Webb to extend the Regular Council Meeting beyond the 90 minutes as allocated for Council Meetings in Bylaw 894/14 Town of Rimbey Procedural Bylaw.

CARRIED

8. Reports

8.1 Department Reports

- 8.1.1 Interim Chief Administrative Officer Report
- 8.1.2 Chief Financial Officer Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Development Officer Report

Motion 168/16

Moved by Councillor Jaycox to accept the department reports as information.

CARRIED

8.2 Boards/Committee Reports - None8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Godlonton's Report
- 8.3.3 Councillor Jaycox's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Webb's Report

Motion 169/16

Moved by Councillor Godlonton to accept the reports of Council, as information.

CARRIED

9. Correspondence 9.1 None10. Open Forum 10.1 Open Forum

Mayor Pankiw asked if anyone from the gallery wished to address Council.

There were no responses from the gallery.

Mayor Pankiw recessed the Council Meeting at 8:26 pm.

All members of the gallery departed the meeting at 8:26 pm.

Mayor Pankiw reconvened the Council Meeting at 8:34 pm.

11. In Camera

11.1 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act)

11.2 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act)

11.3 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)

11.4 Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection Of Privacy Act.)(addition)

Motion 170/16

Moved by Councillor Payson the Council meeting go in camera at 8:34 pm, pursuant to Division 2, Sections 24(1), 17(2) and 27(1) of the Freedom of Information and Protection of Privacy Act, with all Council, Interim Chief Administrative Officer Donna Tona, Acting Chief Administrative Officer/Chief Financial Officer Lori Hillis, Municipal Intern Michael Fitzsimmons, Development Officer Liz Armitage, Director of Public Works Rick Schmidt and Recording Secretary Kathy Blakely, to discuss land, personnel and legal issues.

CARRIED

Mr. Carey Anderson joined the in-camera session at 8:34 pm.

Mr. Carey Anderson departed the in-camera session at 9:11 pm.

Motion 171/16

Moved by Councillor Jaycox the Council meeting reverts back to an open meeting at 9:44 pm.

CARRIED

12. Adjournment

Motion 172/16

Moved by Councillor Webb to adjourn the meeting.


CARRIED

Time of Adjournment: 9:44 p.m.

MAYOR RICK PANKIW

ACTING CHIEF ADMINISTRATIVE OFFICER DONNA TONA

Council Agenda Item	5.1
Council Meeting Date	April 11, 2016
Subject	Seniuk & Company – Auditors Report
For Public Agenda	Public Information
Background	
Discussion	Seniuk & Company, Chartered Accountants will be presenting the Town of RimbeY Financial Statements for the year ending December 31, 2015.
Relevant Policy/Legislation	MGA s.276
Options/Consequences	
Desired Outcome(s)	
Financial Implications	
Follow Up	
Attachments	
Recommendation	

Prepared By:Lori Hillis, CA, CPA
Acting Chief Administrative OfficerApr 5/16
Date**Endorsed By:**Lori Hillis, CA, CPA
Acting Chief Administrative OfficerApr 5/16
Date

Council Agenda Item	5.2
Council Meeting Date	April 11, 2016
Subject	Paul Kusch – Rimbey Airport
For Public Agenda	Public Information
Background	Mr. Kusch has submitted a letter to be a delegation of council to discuss the power and rental increase at the Airport.
Discussion	
Relevant Policy/Legislation	
Options/Consequences	
Desired Outcome(s)	
Financial Implications	
Follow Up	
Attachments	
Recommendation	

Prepared By:



Donna Tona, CTS
Interim Chief Administrative Officer

April 04/16
Date

Endorsed By:



Donna Tona, CTS
Interim Chief Administrative Officer

April 04/16
Date

Grand Diamond Enterprises Inc.



April 4 - 2016.

Rimbey Town council,

Please be advised that a delegation from the Rimbey Airport would like to speak to council at the April 11-2016 meeting to discuss the power and rental increase. Any hand outs will be presented at the meeting.

Regards
Paul Kusch

A handwritten signature in blue ink that reads "Paul Kusch". The signature is written in a cursive style with a large initial 'P'.

Council Agenda Item	5.3
Council Meeting Date	April 11, 2016
Subject	Paul Kusch – Evergreen Estate Roads
For Public Agenda	Public Information
Background	Mr. Kusch has submitted a letter requesting a delegation with Council regarding Evergreen Estates roads.
Discussion	
Relevant Policy/Legislation	
Options/Consequences	
Desired Outcome(s)	
Financial Implications	
Follow Up	
Attachments	
Recommendation	
<p>Prepared By:</p> <p style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </p> <p style="text-align: right;"> <u>April 04/16</u> Date </p> <p>Endorsed By:</p> <p style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </p> <p style="text-align: right;"> <u>April 04/16</u> Date </p>	

Grand Diamond Enterprises Inc.



April 4 - 2016.

Rimbey Town council,

Please be advised that I would like to speak to council at the April 11-2016 .
Topic is about the condition of Evergreen Estates roads in respect to a lack of
gravel on the streets.

Regards
Paul Kusch

A handwritten signature in blue ink that reads "Paul Kusch". The signature is written in a cursive style with a large initial 'P'.

Council Agenda Item	5.4
Council Meeting Date	April 11, 2016
Subject	Paul Kusch – New Incentive motion for builders in Rimbey
For Public Agenda	Public Information
Background	Mr. Kusch has submitted a letter requesting a delegation with Council regarding New Incentive motion for builders in Rimbey.
Discussion	
Relevant Policy/Legislation	
Options/Consequences	
Desired Outcome(s)	
Financial Implications	
Follow Up	
Attachments	
Recommendation	
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: right;"> <u>April 04/16</u> Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: right;"> <u>April 04/16</u> Date </div> </div>

Grand Diamond Enterprises Inc.

April 4 - 2016.

Rimbey Town council,

Please be advised that I would like to speak to council at the April 11-2016 .
Topic is the new incentive motion for Builders in Rimbey.

Regards
Paul Kusch

A handwritten signature in cursive script that reads "Paul Kusch".

Council Agenda Item	7. J
Council Meeting Date	April 11, 2016
Subject	Peter Lougheed Community Centre Roof Tender
For Public Agenda	Public Information
Background	The Peter Lougheed Community Centre Roof has had minimal repairs over the past 30 years and the life expectancy of the tar and gravel roof material is near completion. A tender was brought forth to replace the existing tar and gravel roof with a 2 ply SBS modified bitumen base sheet and cap sheet or look into a spray foam product to insulate and seal the roof.
Discussion	An invitation to tender was sent to 3 reputable Roofing companies in the area and Superior Spray Foam roofing company submitted a quote for their product. Closing date for the tender was April 4, 2016. Bids were submitted by: West Point Roofing / Jayson Global Roofing Goodmen Roofing Ltd. Cooper Roofing Superior Spray Foam
Relevant Policy/Legislation	N/A
Options/Consequences	Council may choose to: 1. accept one of the bids that exhibit superior warranty at an acceptable price; 2. reject all bids received and start over; 3. increase, decrease, delete or vary any portion of the work;
Desired Outcome(s)	To alleviate any concerns with a leaking roof in the Peter Lougheed Community Centre and to have the roof last another 30 years.
Financial Implications	As per the awarded Tender. Budget \$385,000
Follow Up	To advise the successful applicant of the awarding of the contract.
Attachments	Tender Document Bid Comparison Table
Recommendation	Council chooses the roofing company that exemplifies quality workmanship, a reasonable price and sufficient warranty for the project.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Cindy Bowie Director of Community Services </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CA, CPA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>



Box 350
Rimbey, Alberta
T0C 2J0
Ph. 403.843.3151
Fax 403.843.4267
Email: recreation@rimbey.com
www.rimbey.com

RE: Peter Lougheed Community Centre Tender
Roof Replacement on the Peter Lougheed Community Centre
5109-54 Street, Rimbey, Alberta

March 24, 2016

Your company has been invited to provide a quote for the replacement of the roof at the Peter Lougheed Community Centre. The bid shall consist of pricing for the following:

2 ply SBS Modified Bitumen Torch on system.

1. Bidding

Provide pricing to supply and the installation of all materials necessary to remove existing tar and gravel roof and replace it with SBS Modified Bitumen Torch on system. Be advised that all pricing is final and therefore any omissions or oversight is the financial responsibility of the contractor. Bids are to be submitted by Monday, April 4, 2016 by 4:00pm via fax, email or dropped off at the Peter Lougheed Community Centre Office- Attn: Cindy Bowie. Please include a warranty period provided with installation and also charge out rates for potential additional work.

Quotes received prior to the Tender of the project can be used as your bid. Please contact Cindy Bowie at 403-843-3151 or through email: recreation@rimbey.com to discuss your bid.

2. Site Orientation

All contractors submitting a quote are permitted to do an on-site visit at the Peter Lougheed Community Centre located at 5109-54th Street prior to the bid deadline to determine all conditions, difficulties and limitations that may be encountered and affect the performance of work. Please contact the Community Centre prior to the site visit for roof access.

3. Scope of Work

1. This work includes the supply and installation of all materials necessary to remove existing tar and gravel roof on Peter Lougheed Community Centre at 5109-54 Street and replace it with SBS Modified Bitumen Torch on system.
 - a) Remove existing roof membranes and metal flashings, and haul away all debris.
 - b) Supply and install fiberboard insulation to existing insulation.
 - c) Supply and install a new 2 ply modified bitumen roof membrane to consist of 1 layer of base sheet, fully adhered in hot asphalt. Install 2 ply modified bitumen membrane around existing HVAC units. Use appropriate flashing to ensure there would be no water leakage around units.
 - d) Supply and install new drain area making sure they are sumped lower than the main roof.

- e) Supply and install a new modified bitumen cap sheet using torch on procedures.
- f) Supply and install new perimeter flashings as required.
- g) Seal all roof obstacles and perimeter properly.
- h) Leave work area clean.
- i) The above works shall comply with strict conformance with the manufacturer's recommendations on material installations.

4. Utilities

The Contractor is responsible for all damage and subsequent repair to utilities resulting from their operations.

5. Environmental Conditions

The Contractor will ensure protection of the building and products that are sensitive to damage by moisture.

6. Permits

The successful bidder shall apply for, obtain and pay for all necessary permits and licenses required for the execution of the work. Bidders shall include the costs of any such permits and licenses in their bid prices.

7. Notices, Laws and Rules

The successful bidder shall give all necessary notices and pay all fees required by law and comply with all laws, ordinances, rules and regulations relating to the work and to the preservations of the public health. Bidders shall include all such fees and costs in their bid prices. The successful bidder shall be responsible for the safety of all workmen and equipment under his control on the project in accordance with all applicable safety legislation passed by Federal, Provincial and local authorities governing construction safety.

8. Bid process

- a) Bidders shall include in their bid prices all costs of all materials, products, equipment, personnel, supplies, clean up, protection, co-ordination, supervision, profit, overhead, inspections, permits, licenses, notices and fees required to complete the work.
- b) Bidders are required to show their commitment to the Occupational Health and Safety Act and Regulations for Construction Projects.

9. Accompanying Documentation in the Bid

- Certificate of Liability Insurance
- Certificate of Insurance regarding work completion
- Sub-Contractors Licenses
- Schedule: a detailed schedule which includes acquisition of materials and installation times. This will also include weekly updates via email
- Tender must include key personnel: identify personnel and provide relevant experience qualifications, roles, and licenses pertaining to this project
- Rimbe Business License, if successful applicant

10. Opening and Evaluation of Bids

- a) After opening of the bids, bids shall be checked for completeness and compliance with the bid requirements.

- b) The lowest or any bid will not necessarily be accepted. The Town of Rimbey has the right to reject any and all bids for any reason whatsoever. The Town of Rimbey shall not be responsible for, and bidders and/or potential suppliers shall not be entitled to, reimbursement for any liabilities, costs, expenses, loss, economic loss, damages or consequential damages incurred, sustained or suffered including loss of profit, by any bidders and/or potential suppliers prior or subsequent to or by reason of the acceptance or non-acceptance of a bid. Bids are subject the formal acceptance by the Town of Rimbey and a formal contract being prepared and executed. The Town of Rimbey reserves the right to reject any or all bids and to waive formalities as the interests of the Town of Rimbey may require without stating reasons therefore.
- c) The Town of Rimbey will, as part of the evaluation of bids, evaluate the qualifications and work performance of bidders. In the event that the Town of Rimbey, in its sole discretion, requires additional information to evaluate the bid, the bidder shall forthwith provide such information in a timely manner.
- d) There shall be no obligation on the Town of Rimbey to advise any bidder of the reasons as to why any bid is rejected or to justify the rejection of any bid.

11. Change Orders

A change order will be required for any potential changes in the successful tender. A change order is a written amendment and signed by the Owner and the Contractor stating their agreement upon a change in the work; the method of adjustment or the amount of the adjustment in the contract price, if any; and the extent of the adjustment in the contract time, if any.

12. Work Inspection

A final inspection will be completed with the Director of Community Services prior to the work being deemed complete. The work site must be free and clear of all and any debris prior to the inspection and must be continually kept clean for casual daily inspections.

13. Contact Information

The primary contact for more information on this tender is Cindy Bowie, Director of Community Services. Contact by phone 403-843-3151 or email recreation@rimbey.com.

Bid Comparisons

<u>Company</u>	<u>Differences in the Job</u>	<u>Warranty</u>	<u>Price</u>
West Point/Jayson Global Roofing	*install new drain areas making sure they are sumped lower than main roof; *180 mineral cap sheet	10 yr manufacturer's 2 yr workmanship 3 yr free maintenance package	\$340,852 + gst
Goodmen Roofing	*no tar kettle required on site; *new drain assembly's and sumps *all electrical and plumbing protrusions to be curbed and birdhouse where required; *lift 3 HVAC units and make the curbs and unit heights correct to ARCA specs; *install sleepers under Curling rink condenser; *install new gas line support blocks with slip sheet; *supply and install cap sheet from walkway to mechanical units; *250 gr cap sheet	10 yr manufacturer's or 15 yr manufacturer's	\$358,397.57 + gst \$368,713 + gst
Cooper Roofing	*replace all roof drains and gum boxes as required; *seal all roof obstacles and perimeter properly; *250 gr cap sheet	12 yr manufacturer's 15 yr workmanship	\$264,595 + gst
Superior Spray Foam	*Prepping/priming roof top; *Supply and install 2" foam (Bayer 3lb roofing foam and UV silver top coat at 50 mils DFT	5 year	\$204,424 + gst \$5.50/sq. ft

Extra Costs:

West Point/Jayson Global

- mechanical/electrical disconnections
- replace any damaged decking or insulation \$2.95/sq. ft (if required)


Goodmen Roofing


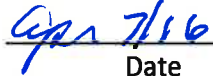


- wet insulation replacement \$2.00/sq. ft (if required)
- substrate replacement \$2.25/sq. ft (if required)

Cooper Roofing

- wet insulation replacement \$1.95/sq. ft up to 1" thickness (if required)
- mechanical/electrical disconnections
- lift 3 large HVAC units

Council Agenda Item	7.2
Council Meeting Date	April 11, 2016
Subject	Information on Land Sale Process
For Public Agenda	Public Information
Background	The Town owns lands located within the municipal boundary. Lands are either categorized on title as Municipal Reserve (MR) or are regular parcels of land.
Discussion	<p>This report intends to summarize the process to dispose of regular parcels of land that are not indicated as Municipal Reserve (MR) on title.</p> <p>The Municipal Government Act outlines the following in regard to municipal disposal of such land:</p> <p><i>Disposal of land</i></p> <p>70(1) If a municipality proposes to transfer or grant an estate or interest in</p> <p>(a) land for less than its market value, or</p> <p>(b) a public park or recreation or exhibition grounds,</p> <p>the proposal must be advertised.</p> <p>(2) The proposal does not have to be advertised if the estate or interest is</p> <p>(a) to be used for the purposes of supplying a public utility,</p> <p>(b) transferred or granted under Division 8 of Part 10 before the period of redemption under that Division, or</p> <p>(c) to be used by a non-profit organization as defined in section 241(f)</p> <p style="text-align: right;">1994 cM-26.1 s70;1995 c24s9</p> <p>Should Council wish to pursue disposing of any lands which are not Municipal Reserve, administration recommends that the following process be utilized:</p> <ol style="list-style-type: none"> 1. Should the land be undeveloped, conduct a review options pertaining to future development. Options may include, but are not limited to: <ol style="list-style-type: none"> a. Town led development and building. b. Town led development, private sector led building. Preparation of long term planning documents (i.e. Area Structure Plan) prior to the sale of the land. c. Developer led development building. d. Review timing of possible sales with the economic climate. 2. Obtain a recent market value assessment. 3. Prepare a tender package pertaining to the land sale. 4. Advertise the tender package.
Relevant Policy/Legislation	Municipal Government Act 70
Options/Consequences	
Desired Outcome(s)	Council review and accept this report as information as this indicates the procedure Administration must take for all land sales, owned by the municipality.
Financial Implications	Unknown at this time

Follow Up	n/a
Attachments	n/a
Recommendation	Council accept this report as information.
<p>Prepared By:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Liz Armitage Contract Development Officer </div> <div style="text-align: right;"> <u>April 6, 2016</u> _____ Date </div> </div> <p>Endorsed By:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> _____ Donna Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: right;"> <u>April 07/16</u> _____ Date </div> </div>	

Council Agenda Item	7.3
Council Meeting Date	April 11, 2016
Subject	Tagish Engineering Project Status Updates to April 5, 2016
For Public Agenda	Public Information
Background	Tagish Engineering is supplying their status report.
Discussion	Tagish Engineering is the Town of Rimbey's Engineering firm. As such they are required to provide status updates as well as meeting with Administration.
Relevant Policy/Legislation	Not applicable.
Options/Consequences	Not applicable.
Desired Outcome(s)	Not applicable.
Financial Implications	None at this time.
Follow Up	None at this time.
Attachments	Tagish Engineering Project Status Update to April 5, 2016.
Recommendation	To accept the Tagish Engineering Project Status Updates to April 5, 2016, as information.
Prepared By:	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CA, CPA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>	
Endorsed By:	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CA, CPA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>	



PROJECT STATUS UPDATES

April 5, 2016

Town of Rimbey

RB00 – Rimbey General

This project is for small general requests for the Town.

(January 12 – February 23) No Change.

(March 8) Tagish is working with Town staff on shallow utilities requirements for the Rimoka site.

(March 22) No Change.

(April 5) Tagish Engineering is working with Town staff providing information and budget estimates for grant funding.

RB106 Rimbey Northeast Lagoon Subdrain Upgrades - GM

This project is related to all work involving the NE Lagoon repairs and drainage.

(February 9) AMEC Foster Wheeler has provided the Town with ground water sample bottles, and has agreed to test for VOA.

(February 23) Town has submitted a Risk Mitigation strategy to Tagish for review and comments. Town continues to complete ground water testing at Well #13.

(March 8) AMEC Foster Wheeler continues to test ground water at Well # 13. In a joint decision between all parties, testing for VOA will be extended to include Well # 12. AMEC will supply the Town with additional sampling materials.

(March 22) March 17, conference call held with Town, AMEC and Tagish to discuss the most current VOA test results. AMEC to provide a budget estimate for testing prior to any additional work being completed.

(April 5) Public Works is working with AMEC testing the ground water at Well # 13 and Main Reservoir.

RB125 – Main Reservoir Upgrade – (GM)

(February 9) Reviewed CCTV Inspection tapes checking for structural failures (no structural problems were detected). Measurements compiled by Aquatech Diving Services will be incorporated into the as-built drawings. As-built drawings will be sent to Canadian Consulting Group to assist in completing the Reservoir/Pumphouse Upgrade predesign report.

(February 23) Tagish is completing the as-built drawing and is working on report showing the four different options that will be considered in preparing the pre design report.

(March 8)

- Proposal for pre-design report was sent to Canadian Consulting Group to provide cost estimates to complete the electrical and mechanical components for the Pumphouse/Reservoir upgrade.

- Nason Contracting Group is scheduled to complete the chlorine analyzer recalibration during the week of March 14, 2016.

(March 22) CCG provided Tagish with some preliminary cost estimates for electrical and mechanical components for Pumphouse upgrade.

(April 5) On March 30, Hunter Hydrovac Inc. on site to locate and depth of the existing shallow utilities, raw water supply line, main line leaving the pumphouse, and confirmed location of tie-in to the distribution system.

RB126 – 2015 New Water Well Phase 1 – (GM)

Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.

(September 8 – November 3) Omni-McCann is waiting for AMEC draft report related to ground water assessment report for Well 13.

(February 9) A meeting was held on February 8, 2016 with Town staff, Omni-McCann and Tagish to review the proposed drilling locations. Tagish will contact a Professional Landman to negotiate access agreements with landowners prior to commencing drilling.

(February 23) Tagish has contracted Access Land Services and received and reviewing a price quotation to complete all land concerns. Town staff have advised Ponoka County with the Town intent in drill water well within Ponoka County.

(March 8) Access Land Services is preparing documentation to be used to acquire Land Owners consent to drill exploration water wells.

(March 8 – March 22) Access Land Services is preparing documentation to be used to acquire Land Owners consent to drill exploration water wells. Access Land has indicated that the land could be a 99 year lease then no subdivision would be required.

(March 22 – April 5) Access Land Services is preparing documentation to be used to acquire Land Owners consent to drill exploration water wells. Access Land has indicated that the land could be a 99 year lease then no subdivision would be required.

RB128 – 2016 Street Improvements – (GM)

Included in the 2016 Capital Budget, Council approved funds to provide an in-term solution to extend the life of roadways and to ensure that the travelling public can continue using the streets in a safe manner, until such time the Town completes a total street reconstruction. Roads and concrete structures will be repaired as required with an asphalt overlay installed to the following roads.

- 50 Street asphalt overlay from 52 Ave to 56 Ave
- 49 Street asphalt overlay from 52 Ave to 54 Ave
- 49 Street repair and overlay from 49 Ave to 50 Ave
- Concrete replacement at various locations

(February 9) Tagish is working on preparing contract documents for Tender pick up on February 11, 2016.

(February 23) Pre Tender meeting was held on site February 17, with four Contractors attending the meeting. Tenders close 3:00PM, February 25, 2016. Tenders will be checked for accuracy and Contractors references the Tagish will provide the Town will a recommendation to award the contract.

(March 8) Tenders closed on February 26, 2016 with six (6) Contractor submitting Tenders. All Tenders were checked for accuracy, with a Letter of Recommendation to award Tender was sent to the Town for consideration.

(March 22) Contract documents were sent to Border Paving for endorsement. Town has indicated that additional concrete repair would be required and that 46 St from 50 Ave to 51 Ave be included in the 2016 Street Improvement Program.

(April 5) Border Paving Ltd. has returned the signed Contract Documents and is waiting for the frost to come out and the weather to improve.

RB129 – Land Use Bylaw Update – (LS)

(March 8) Met with Liz last week to discuss the project. Tagish to update the land use bylaw map and to contact Alta-Lis for a new Rimbey base map. Land Use bylaw map will be completed before the end of the month. Tagish will also review the land use bylaw word document when the Town has finished compiling it.


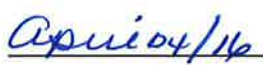


(March 22) New Town base map has been acquired. Awaiting Liz to finish up the draft of the residential districts. Once that information has been given to Tagish, we will finish the draft version of the bylaw map for Town review.

(April 5) Awaiting Liz to finish up with the draft of the residential districts so that we can finish up the mapping.

RB130 – Rimoka Shallow Utilities – (GM)

(March 22) Fortis and ACUIY Engineering are reviewing the electrical requirements for the new Rimoka Housing complex.

(April 5) Town is scheduling a meeting with SJC Development Inc. regarding the placement of the shallow utilities to service the Rimoka Housing Site.

Council Agenda Item	8.2
Council Meeting Date	April 11, 2016
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Discussion	
Relevant Policy/Legislation	Not applicable
Options/Consequences	Accept the various community groups board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Desired Outcome(s)	To keep Council and the community informed of actions taken by the various community groups.
Financial Implications	Not applicable
Follow Up	Not applicable
Attachments	8.2.1 Rimby Historical Society Annual General Meeting Minutes of February 17, 2016
Recommendation	Motion by Council to accept the Rimby Historical Society Annual General Meeting Minutes of February 17, 2016 , as information.
Prepared By:	
 _____ Donna Tona, CTS Interim Chief Administrative Officer	
 _____ Date	
Endorsed By:	
 _____ Donna Tona, CTS Interim Chief Administrative Officer	
 _____ Date	

Rimbey Historical Society
Annual General Meeting
Minutes of February 17, 2016

- Present:** There were 35 members present. See attached sign in sheet.
- Order:** Larry Varty called the meeting to order at 5:05 p.m.
- Agenda:** Moved by Jim Schneider and seconded by Reuben Giebelhaus to approve the agenda as presented. CARRIED
- Minutes:** Moved by Eric Hornsey and seconded by Bev Nicolas, to approve the minutes of the February 17, 2015 AGM meeting as presented. CARRIED

Committee Reports

- President:** Vice President Larry Varty thanked everyone for coming. He spoke about the park. Larry thanked Cheryl for all her work. The pond is finished the 1st stage, and the 50th anniversary of the park was a success.
- Treasurer:** Janet Carlson presented the Treasurer's Report. She presented and discussed the 2015 Financial Statement.
Moved by Janet Carlson and seconded by Brian Godlonton to approve the 2015 audited financial statement. CARRIED
Moved by Allan Tarleton and seconded by Jim Schneider to approve the 2016 Budget. CARRIED
- Park Admin.** Cheryl Jones discussed her report as shown in the brochure to the members.
- Town Rep:** Brian Godlonton spoke on Jack Webb behalf and informed the members that the Town appreciates the Historical Society for looking after the park.

Election of Officers

- Moved by Bev Nicolas and seconded by Allan Tarleton to nominate Eric Hornsey as the nominations chairman. CARRIED
- President:** Janet Carlson nominated Larry Varty as president.
Eric Hornsey asked for nominations from the floor three times without any nominations.
Eric Hornsey moved nominations cease.
Larry Varty was elected President by acclamation.
- Vice Pres.** Larry Varty nominated Linda Girodat as Vice President.
Eric Hornsey asked for nominations from the floor three times without any further nominations.
Eric Hornsey moved that nominations cease.
Linda Girodat was elected Vice President by acclamation.

Secretary: Janet Carlson nominated Kim Lovell as Secretary.
Eric Hornsey asked for nominations from the floor three times without any nominations.
Eric Horsey moved that nomination cease.
Kim Lovell was elected Secretary by acclimation.

Treasurer: Larry Varty nominated Janet Carlson as Treasurer.
Eric Hornsey asked for nominations from the floor three times without any nominations.
Eric Hornsey moved that nominations cease.
Janet Carlson was elected Treasurer by acclamation.

Directors

2 Years: Jim Schneider nominated Allan Tarleton as a 2 year director.
Rueben Gibelhaus nominated Eric Hornsey as a 2 year director.
Eric Hornsey nominated Rueben Gibelhaus as a 2 year director.
Eric Hornsey asked for nominations from the floor three times without any further nominations.
Eric Hornsey moved nomination cease.
Allan Tarleton, Eric Hornsey, Rueben Gibelhaus were elected as Directors for 2 years by acclamation.

Directors

1 Year: As Director Kim Lovell moved to Secretary, Rueben Gibelhaus nominated Pauline Hansen as a 1 year director. Janet Burghardt and Jim Schneider have 1 year remaining of their 2015 two year positions.

Past President: Harold Kenney is the past president.

Larry Varty assumed the chair.

New

Business: Moved by Eric Hornsey and seconded by Rueben Gibelhaus to appoint Frank Hull the auditor for 2015. CARRIED

Next Meeting: Regular Board – March 16, 2016

Adjournment: Moved by Jim Schneider to adjourn the meeting at 5:40 p.m.