

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY MARCH 13, 2017 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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|-----|---|-------|
| 1 | Call to Order Regular Council Meeting & Record of Attendance | |
| 2. | Agenda Approval and Additions | 1 |
| 3. | Minutes | |
| 3.1 | Minutes of Regular Council Meeting February 27, 2017 | 2-5 |
| 4. | Public Hearings - None | |
| 5. | Delegations | |
| 5.1 | Evelyn Prince – Rimbey Airport..... | 6-8 |
| 5.2 | Tom Schroeder – Rimbey Airport..... | 9-11 |
| 5.3 | Melvin Durand – Rimbey & District Chamber of Commerce 2017 Trade Show..... | 12-13 |
| 6. | Bylaws | |
| 6.1 | Bylaw 931/17 Town of Rimbey Fire Protection Services | 14-29 |
| 6.2 | Bylaw 929/17 Amendment to Land Use Bylaw 917/16..... | 30-38 |
| 7. | New and Unfinished Business - None | |
| 8. | Reports | |
| 8.1 | Department Reports - None | |
| 8.2 | Boards/Committee Reports – None | |
| 9. | Correspondence - None | |
| 10. | Open Forum (Bylaw 924/16– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.) | |
| 11. | In- Camera - None | |
| 12. | Adjournment | |

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, FEBRUARY 27, 2017 IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Public Works – Rick Schmidt
Director of Community Services – Cindy Bowie
Contract Development Officer – Liz Armitage
Recording Secretary – Kathy Blakely

Absent:
Director of Finance – Wanda Stoddart
Municipal Intern - Michael Fitzsimmons

Public:
Treena Mielke, Rimbey Review
5 members of the public
Ken Whitelock, Rimbey Ag Society Delegation

2. Adoption of Agenda 2.1 February 27, 2017 Agenda
11.3 – In Camera – Land

Motion 061/17

Moved by Councillor Godlonton to accept the Agenda for February 27, 2017 Regular Council Meeting, as amended.

CARRIED

3. Minutes 3.1. Minutes of Regular Council Meeting February 13, 2017

Motion 062/17

Moved by Councillor Jaycox to accept the Minutes of the Regular Council Meeting of February 13, 2017, as presented.

CARRIED

4. Public Hearings Public Hearing - None

5. Delegations 5.1 Rimbey Agricultural Society – Tim Edge and Ken Whitelock

Mayor Pankiw welcomed Ken Whitelock, President of the Rimbey Ag Society to the Council Meeting.

Mr. Whitelock provided an overview of the Rimbey Ag Society to Council. He advised they have quite a few things going on right now. The Agrim Centre is booked through June 2017. He noted they have received funds from the County to assist with the completion of the washrooms and they are now working on the front end of the building.

The Rimbey Ag Society is requesting funds from the Town of Rimbey for equipment for the concession area. The total cost for the concession equipment is \$94,456.00. He advised Council they had downsized from a full kitchen facility to a concession with pop and vending machines.

The Rimbey Ag Society is pushing to get the washrooms completed prior to April 1st, in the event the Town of Rimbey is fortunate enough to win the Big Valley Jamboree Small Town Saturday Night Concert.

Mr. Whitelock indicated the Rimbey Ag Society would welcome any amount of funding the Town of Rimbey could provide.

Mr. Whitelock thanked Mayor Pankiw and Council for the opportunity to address the Council Meeting.

Motion 063/17

Moved by Councillor Godlonton to accept Mr. Whitelock's presentation regarding the Rimbey Ag Society, as information.

CARRIED

Mr. Whitelock departed the Council Meeting at 7:08 pm.

6. Bylaws

6.1 Bylaw 929/17 Amendment to Land Use Bylaw 917/16

Motion 064/17

Moved by Councillor Jaycox to table further discussions regarding Bylaw 929/17 to the Regular Council Meeting of March 13, 2017, and have Development Officer Liz Armitage contact Alberta Transportation to obtain information regarding their blue business advertising signs to see how long it takes to put up blue business signs once they receive a request for the sign.

CARRIED

Development Officer Liz Armitage departed the Council Meeting at 7:25 pm.

7. New and Unfinished Business

7.1 Lapel Pins

Motion 065/17

Moved by Councillor Payson to purchase 1000 custom screened lapel pins from Whitgan Creations at a cost of \$1.15 per pin.

CARRIED

7.2 Fitness Centre

Motion 066/17

Moved by Councillor Godlonton to keep the Fitness Centre a Town of Rimbey entity, run by the Town of Rimbey, and further to put funds in the annual budget for equipment replacement.

CARRIED

7.3 Fees for Services Bylaw 905/15 Schedule "A"

Motion 067/17

Moved by Mayor Pankiw to approve the amendments to Fees for Services Bylaw Schedule "A" as presented.

CARRIED

7.4 Testing, Drilling, Well installation and Testing Program

Motion 068/17

Moved by Councillor Webb to approve the recommendation from Omni-McCann Consultants and Tagish Engineering Ltd. to award the tender of the Test Drilling, Well Installation and Testing Program, as duly submitted, to Darcy's Drilling Services Ltd. for the tendered price of \$59,935.00.

CARRIED

8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports - None

8.2.1 Rimoka Housing Foundation Board Meeting Minutes of December 4, 2016 and January 11, 2017

8.2.2 Tagish Engineering Ltd. Project Status Updates to February 21, 2017

Motion 069/17

Moved by Councillor Godlonton to accept the Rimoka Housing Foundation Board Meeting Minutes of December 14, 2016 and January 11, 2017 and the Tagish Engineering Ltd. Project Status Update to February 21, 2017, as information.

CARRIED

8.3 Council Reports

8.3.1 Mayor Pankiw's Report

8.3.2 Councillor Godlonton's Report

8.3.3 Councillor Jaycox's Report

8.3.4 Councillor Payson's Report

8.3.5 Councillor Webb's Report

Motion 070/17

Moved by Councillor Webb to accept the Reports of Council, as information.

CARRIED

9. Correspondence

9.1 Correspondence – None

10. Open Forum

10.1 Open Forum

Mayor Pankiw asked if any members of the gallery wished to address Council regarding any items from the meeting.

One person spoke regarding the Blue Business Signs from Alberta Transportation and if there is a minimum number of signs to be on their signs, questioned as to what is a development permit and why you need one for a home business license, where the fees come from on the Fees for Services Bylaw and noted there is an omission of a seniors price for swimming.

Mayor Pankiw recessed the Council Meeting at 7:53 pm.

5 members of the public, Treena Mielke of the Rimbey Review, Director of Community Services Cindy Bowie and Director of Public Works Rick Schmidt departed the Council Meeting at 7:53 pm.

Mayor Pankiw reconvened the Council Meeting at 7:56 pm.

11. In Camera

11.1 Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)11.2 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)Motion 071/17

Moved by Councillor Webb the Council meeting go in camera at 7:57 pm, pursuant to Division 2, Sections 27(1) and 17(2) of the Freedom of Information and Protection of Privacy Act, with all Council, Chief Administrative Officer Lori Hillis, and Recording Secretary Kathy Blakely to discuss legal and personnel issues.

CARRIED

Motion 072/17

Moved by Councillor Webb the Council meeting reverts back to an open meeting at 8:23 pm.

CARRIED

3 members of the public returned to the Council Meeting at 8:23 pm.

Motion 073/17

Moved by Councillor Godlonton to rescind Motion 057/17 from the February 13, 2017 Regular Council Meeting.

CARRIED

Motion 074/17

Moved by Councillor Jaycox to suspend the Peace Officer Program effective May 31, 2017 due to the lack of billable hours, as the Summer Village of Parkland Beach and the Summer Villages of Sylvan Lake have terminated their Peace Officer Programs, which were operated through the Town of Rimbey.

CARRIED

12. Adjournment

Motion 075/17

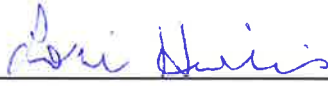

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 8:26 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

| | |
|------------------------------------|---|
| Council Agenda Item | 5.1 |
| Council Meeting Date | March 13, 2017 |
| Subject | Delegation – Evelyn Prince – Rimbey Airport |
| For Public Agenda | Public Information |
| Background | Mrs. Prince has requested a delegation with Council regarding the Rimbey Airport. |
| Discussion | |
| Relevant Policy/Legislation | |
| Options/Consequences | |
| Financial Implications | |
| Attachments | Letter from Mrs. Evelyn Prince |
| Recommendation | Administration recommends Council accept the presentation from Mrs. Prince regarding the Rimbey Airport, as information. |
| Prepared By: | <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;"> <u>Mar 2/17</u> Date </div> </div> |
| Endorsed By: | <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;"> <u>mar 2/17</u> Date </div> </div> |

2 Mar 2017

Town of Rimby

I wish to address council
concerning airport & have
a proposal to present.

Evelyn Prince

FOIA 17(G)

FOIA 17(G)

FOIA 17(G)



2 March 2017

Town of Rimbye.

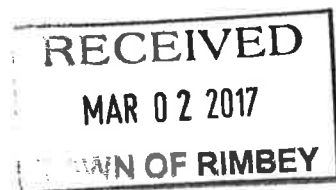
Re: Airport



I would like to present a proposal for your consideration. I am offering to purchase the area on which my mobile home & outbuildings are located (approx 1.5 acres or less)

If this is not an option, then I would alternately offer to sell to the Town those buildings that now sit on town property.

I would be happy to attend a meeting to discuss these possibilities.

Thank you
Evelyn Prince



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| Council Agenda Item | 5.2 |
| Council Meeting Date | March 13, 2017 |
| Subject | Delegation – Ton Schroeder – Rimbey Airport |
| For Public Agenda | Public Information |
| Background | Mr. Schroeder has requested a delegation with Council regarding the Rimbey Airport. |
| Discussion | |
| Relevant Policy/Legislation | |
| Options/Consequences | |
| Financial Implications | |
| Attachments | Email from Mr. Tom Schroeder |
| Recommendation | Administration recommends Council accept the presentation from Mr. Schroeder regarding the Rimbey Airport, as information. |
| Prepared By: | <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;"> <u>mar 2/17</u> Date </div> </div> |
| Endorsed By: | <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;"> <u>mar 2/17</u> Date </div> </div> |

Kathy

From: Lori Hillis
Sent: Wednesday, March 01, 2017 9:34 PM
To: Kathy
Subject: Fwd: March 13, 2017 meeting

Sent from my Samsung device

----- Original message -----

From: FOIA 17(G)
Date: 2017-03-01 8:51 PM (GMT-07:00)
To: Lori Hillis <lori@rimbey.com>
Subject: March 13, 2017 meeting

Tom Schroeder
Drayton Valley Flying Club
Drayton Valley Airport
FOIA 17(G)

March 1, 2017

Hi Lori,

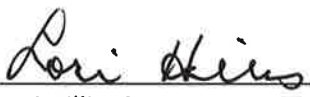
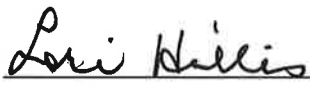
Regarding the March 13, 2017, 7pm meeting with the Town Council, I would like to talk about the following:

1. What we are doing at the Drayton Valley Airport and in what way other airports are growing.
2. The possibility of the Town of Rimbey opening up the airport for tender bids.
3. The importance of an airport and the Town's vision for the airport.
4. My vision for the airport should I purchase it, such as:
 - The needs of the present hangar owners for a low cost, friendly and congenial place to fly and work together.
 - The Maintenance of the airport.
 - The County's role in the airport's expansion.
 - A possible airpark with pilots living on the site.
 - Retirement lots made available for homes.
 - Flight training, both advanced ultralight and private/commercial.
 - An aircraft repair and construction facility.
 - Student housing for short term residences.

I am looking forward to meeting you and the Council members.

Yours truly,

Tom Schroeder

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| Council Agenda Item | 5.3 |
| Council Meeting Date | March 13, 2017 |
| Subject | Delegation – Melvin Durand - Rimbey & District Chamber of Commerce |
| For Public Agenda | Public Information |
| Background | Mr. Durand with the Rimbey & District Chamber of Commerce has requested a delegation with Council regarding the 2017 April 21-22 nd Trade Show. |
| Discussion | <p>The Rimbey & District Chamber of Commerce has requested Council donate the Vern Poeffenroth Memorial Arena for the upcoming April 21-22nd Trade Show.</p> <p>The Community Centre charges \$350.00 a day to rent the arena. It will cost \$700.00 for the Rimbey & District Chamber of Commerce to rent the space for the upcoming April 21-22nd Trade Show. The Community Centre provides a third day at no charge for setup.</p> |
| Relevant Policy/Legislation | |
| Options/Consequences | |
| Financial Implications | |
| Attachments | Email from Melvin Durand. |
| Recommendation | |
| Prepared By: | <p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>Mar 8/17</u> Date</p> |
| Endorsed By: | <p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>Mar 8/17</u> Date</p> |

Michael Fitzsimmons

From: Lori Hillis
Sent: Wednesday, March 08, 2017 1:03 PM
To: Michael Fitzsimmons
Cc: jeanette
Subject: Fwd: Addition to Agenda Request

Can you please find out from cindy what the charge for the trade show would be.

Also please add the Chamber as a delegation to Monday nights meeting.

Thank you.

Sent from my Samsung device





----- Original message -----

From: Rimbey Chamber <rimbeychamber@gmail.com>
Date: 2017-03-08 11:37 AM (GMT-07:00)
To: Lori Hillis <lori@rimbey.com>
Subject: Addition to Agenda Request

Hi Lori,

Can you add the Chamber of Commerce to the meeting agenda for the Monday meeting please. We will presenting a request for the venue to be donated for the up coming trade show in April.
Thank you Lori,

Melvin Durand

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| Council Agenda Item | 6.1 |
| Council Meeting Date | March 13, 2017 |
| Subject | Bylaw 931/17 Town of Rimbey Fire Protections Services |
| For Public Agenda | Public Information |
| Background | In May of 2015, the Town of Rimbey transferred all fire related assets to Ponoka County and entered into a Regional Fire Services Agreement with Ponoka County and the Summer Village of Parkland Beach. |
| Discussion | In consultation with Regional Fire Chief Dennis Jones it has come to the attention of Administration, we have not prepared and passed a new fire services bylaw. |
| Relevant Policy/Legislation | MGA |
| Options/Consequences | |
| Financial Implications | None, for 15 years. |
| Attachments | Bylaw 931/17 |
| Recommendation | <ol style="list-style-type: none"> 1. Administration recommends Council to give first reading to Bylaw 931/17 Fire Protection Services. 2. Administration recommends Council to give second reading to Bylaw 931/17 Fire Protection Services. 3. Administration recommends Council unanimously consider to give third and final reading to Bylaw 931/17 Fire Protection Services. 4. Administration recommends Council to give third and final reading to Bylaw 931/17 Fire Protection Services. |
| Prepared By: | <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div> |
| Endorsed By: | <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div> |



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF PROVIDING FIRE PROTECTION SERVICES.

WHEREAS The Municipal Government Act, R.S.A. 2000, Chapter M-26 as amended (hereinafter referred to as "the Act").provides that a Council of a Municipality may pass By-Laws for the prevention and extinguishing of fires, the preservation of life and property, and the protection of persons from injury or destruction by fire, safety, health, and welfare of people and the protection of people and property.

WHEREAS The Forest and Prairie Protection Act, R.S.A., 1980, Chapter F-19, as amended, provides certain additional powers which may be enacted by the Council of a Municipality so that it can enforce the provisions of the said Forest and Prairie Protection Act within the boundaries of the Municipality.

WHEREAS The Municipal Government Act, R.S.A. 2000 Chapter M-26, as amended, provides for the entering into agreements with other municipalities or persons for the joint use, control and management of fire extinguishing apparatus and equipment, and for the purpose of providing fire protection not within the Ponoka County municipal boundaries.

WHEREAS The Town of Rimbey entered into the West County Fire Services Agreement with Ponoka County and the Summer Village of Parkland Beach effective the first day May 2015.

NOW THEREFORE The Municipal Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

SECTION 1 - Title

1. This Bylaw may be cited as the Fire Protection Services Bylaw.

SECTION 2

1. Fire Protection Services shall be provided as per the attached Schedule "A". and Schedule "B".

SECTION 3

1 Bylaws 196/49, 234/51, 295/54, 258/76, 478/84, 505/86, 506/86, 571/91, 582/92, 591/92, 632/95, 665/97, 685/98, 693/99, and 708/99 relating to fire services in the Town of Rimbey are hereby repealed.

READ a First Time in Council this _____ day of _____ 2017.

READ a Second Time in Council this _____ day of _____ 2017.

UNANIMOUSLY AGREED to present this Bylaw for Third and Final Reading.

READ a Third Time and Finally Passed this _____ day of _____, 2017.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

SCHEDULE "A"

PONOKA COUNTY

BY-LAW 6-16-FP

A BY-LAW OF PONOKA COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF PROVIDING FOR THE ESTABLISHMENT AND OPERATION OF FIRE PROTECTION SERVICES FOR THE PONOKA COUNTY.

WHEREAS the Municipal Government Act, R.S.A. 2000, Chapter M-26 as amended (hereinafter referred to as "the Act"). Provides that a Council of a Municipality may pass By-Laws for the prevention and extinguishing of fires, the preservation of life and property, and the protection of persons from injury or destruction by fire, safety, health, and welfare of people and the protection of people and property.

WHEREAS the Forest and Prairie Protection Act, R.S.A., 1980, Chapter F-19, as amended, provides certain additional powers which may be enacted by the Council of a Municipality so that it can enforce the provisions of the said Forest and Prairie Protection Act within the boundaries of the Municipality.

WHEREAS the Municipal Government Act, R.S.A. 2000 Chapter M-26, as amended, provides for the entering into agreements with other municipalities or persons for the joint use, control and management of fire extinguishing apparatus and equipment, and for the purpose of providing fire protection not within the Ponoka County municipal boundaries.

WHEREAS the municipal Council of Ponoka County has been accredited by the Safety Codes Council in its respective municipality.

WHEREAS the Council of Ponoka County wishes to establish a Regional Fire Service within Ponoka County and to provide efficient operation of such fire service to County residents, the Summer Village of Parkland Beach and the Town of Rimbey and its residents and businesses.

WHEREAS the Council of Ponoka County does not permit the response to any fire related emergency in their municipal boundaries by other emergency response agencies or fire departments unless the Regional Fire Services requests mutual aid.

NOW THEREFORE the Council of Ponoka County, of the Province of Alberta, duly assembled, enacts as follows:

SECTION 1 – NAME OF BY-LAW

1.1 This By-Law may be cited as "The Fire Protection By-Law".

SECTION 2 – DEFINITIONS

In this By Law:

- (a) "Acceptable Burning Barrel" applies to farm use only and means an outdoor receptacle that meets the following specifications;
- (i) a minimum of three (3) meters clearance is maintained from any building, property line, or other combustible material when measured from the nearest edge;
 - (ii) the opening does not exceed one (1) meter in width or diameter when measured between the widest points or outer edge;
 - (iii) the receptacle has closed sides made from brick, concrete blocks, heavy gauge metal, or other non-combustible material that is acceptable to the Regional Fire Services; and
 - (iv) a spark arrestor mesh screen with openings no larger than twelve and one-half (12.5) millimeters that is constructed of expanded metal (or equivalent material) is used to cover the opening in a manner sufficient to contain and reduce the hazards of airborne sparks.
- (b) "Acceptable Fire Pit" means an outdoor receptacle that meets the following specifications;
- (i) a minimum of three (3) meter clearance is maintained from any building, property line, or other combustible material when measured from the nearest edge;

- (ii) the fire pit height does not exceed six hundred (600) millimeters when measured from the surrounding grade to the top of the pit opening;
 - (iii) the pit opening does not exceed one (1) meter in width or in diameter when measured between the widest points or outer edges;
 - (iv) the fire pit has enclosed sides made from brick, concrete blocks, heavy gauge metal, or other non-combustible material acceptable to the Regional Fire Service, and
 - (v) a spark arrestor mesh screen with openings no larger than twelve and one-half (12.5) millimeters that is constructed of expanded metal (or equivalent material) is used to cover the fire pit opening in a manner sufficient to contain and reduce the hazards of airborne sparks.
- (c) "Acceptable Fireplace" means an outdoor receptacle that meets the following specifications;
- (i) a minimum of one (1) meter clearance is maintained from any building, property line, or other combustible material when measured from the nearest fireplace edge;
 - (ii) the fireplace is constructed of materials such as brick or rocks that are heat and flame resistant;
 - (iii) the fireplace is equipped with a chimney that is not less than two and one-half (2.5) meters in height when measured from the base of the burning area;
 - (iv) the fireplace chimney is equipped with an approved screen designed to contain and reduce the hazards of airborne sparks, meeting the requirements of the manufacture and the Alberta Building Code;
 - (v) the base of the fire burning area is not less than three hundred (300) millimeters above the surrounding grade; and
 - (vi) the fire chamber does not exceed one and one-quarter (1.25) meters in width and is at least four hundred (400) millimeters but not more than six hundred (600) millimeters in depth.
- Clay fire pots are required to meet the above regulations and shall have a layer of sand or gravel in the bottom to prevent burn through.
- (d) "Apparatus" means any vehicle provided with machinery, devices, equipment, or materials for firefighting, as well as any vehicles used for transporting firefighters or supplies.
- (e) "Burnable Debris" applies to farm use only and means the following material;
- (i) grass and weeds;
 - (ii) leaves and tree pruning;
 - (iii) brush and fallen trees on newly cleared land;
 - (iv) wood material from the construction or demolition of builds that does not contain wood preservatives as set out by Alberta Environment;
 - (v) household refuse
- All burning of any of the above debris requires a Fire Permit issued by the County Fire Marshalls with the exception of debris when burned in an Acceptable Burning Barrel for farm use only.
- (f) "Contained Fire" means a fire which is confined within a non-combustible structure or container
- (g) "Council" means the Council of Ponoka County
- (h) "Dangerous Goods" means any produce, substance or organism specified in the regulations or included by its nature in any of the classes listed in the regulations under the Transportation of Dangerous Goods Control Act, R.S.A. 1980, c. T-65, as amended.
- (i) "Emergency Services" means Regional Fire Services as established and organized for the County pursuant to the provisions of this By-Law consisting of, inter alia, all persons appointed or recruited to the various positions prescribed herein, all equipment,

apparatus, materials, and supplies used in the operation, maintenance and administration of the Regional Fire Services.

- (j) "Emergency Unit" means an ambulance, a fire truck, engine/pumper truck, rescue vehicle, light duty pickup truck, bush buggy, or tender.
- (k) "Equipment" means any tool, contrivances, devices or materials used by the Regional Fire Services to mitigate an incident or other emergency.
- (l) "False Alarm" means any notification to the Regional Fire Services or any member respecting the existence of a condition, circumstance or event containing an imminent serious danger to persons or property, wherein such a condition, circumstance or event is in fact not in existence.
- (m) "Fire Marshal" means an individual appointed by Council to issue Fire Permits for open fire burning within the municipal boundaries of Ponoka County.
- (n) "Fire Permit" means a written application in the prescribed form set out by the Regional Fire Services for approval for an Open Air Fire and includes such other information and requirements as may be required by Ponoka County Regional Fire Services.
- (o) "Fireworks Permit" means an approved administrative application form issued by the Regional Fire Services for Ponoka County allowing the use of fireworks within its municipal boundaries.
- (p) "Fireworks" means the fireworks listed in Class 7, Division 1, and Class 7 Division 2, Subsection 1 and 2 in Section 14 of the Explosives Act (Canada) and of the current Alberta Fire Code.
- (q) "Hazard" means a risk of fire or damage to property and/or person(s) which may be caused by the burning of any waste and includes any nuisances.
- (r) "Incident" means a fire or a situation where an explosion is imminent or any other situation where there is a danger or a possible danger to life or property and to which Emergency Services has responded.
- (s) "Incinerator Fire" means a fire that is confined to a non-combustible structure or container which fire is set for the purpose of burning household refuse.
- (t) "Manager" means the Regional Fire Chief of the Regional Fire Service for Ponoka County and performs the duties and responsibilities of the related discipline pertaining to their functional responsibility of the Regional Fire Service or his designate.
- (u) "Member" means:
 - (i) a person who is a duly appointed Member of the Regional Fire Services, who receives remuneration (honorarium) for his or her services at a rate of pay established by Council;
 - (ii) a person who is a duly appointed Member of the Regional Fire Services and who has advised the County in writing that he or she is willing to gratuitously perform his functions under this By-Law; and
 - (iii) a person who is a duly appointed member of the Regional Fire Services resides within the boundaries of the County.
- (v) "Mutual Aid" means the request for additional emergency support to be provided by other emergency service entities as specifically requested by Regional Fire Services.
- (w) "Nuisance" means causing smoke which unreasonably affects the comfort or convenience of an individual and includes interference with use and enjoyment of property.
- (x) "Open Fire" shall mean any Fire which is not a Pit Fire, Public Park Site Fire, and which, without limiting the generality of the foregoing shall include grass fires, brush fires, running fires, structure fires, building fires, wood scrap fires, ground thawing fires and chattel fires.
- (y) "Outdoor Fire" means any fire not contained within a building or structure and shall include fire involving humus soil, piles of coal, farm produce, waste, brush, grass, seed,

straw or any fire that has escaped or spread from a building, structure, machine or vehicle and any fire set for the purpose of thawing frozen ground.

- (z) "Peace Officer" means;
- (i) A member of the Royal Canadian Mounted Police (RCMP), a police service, or
 - (ii) a peace officer appointed under the Peace Officer Act, while the peace officer is in the exercise or discharge of the peace officer's powers or duties;
 - (iii) a By-Law officer authorized and empowered to exercise or discharge the By-Law officer's powers or duties.
- (aa) "Practice" means a gathering of Regional Fire Services members scheduled by the Regional Fire Chief or designate at which training in fire protection services is conducted.
- (bb) "Prohibited Debris" means any material that when burned will result in the release of dense smoke or toxic air contaminants to the atmosphere as outlined in any statute or By-Law written to protect and enhance the environment and shall include but not limited to materials described as;
- (i) animal cadavers,
 - (ii) animal manure,
 - (iii) chemicals and chemical container
 - (iv) combustible material in automobile bodies
 - (v) combustible material in automobiles,
 - (vi) construction site waste,
 - (vii) household refuse,
 - (viii) non-wooded material,
 - (ix) paints and painting material
 - (x) pathological waste,
 - (xi) rubber or plastic or anything containing or coated with rubber or plastic or similar substances,
 - (xii) rubber or plastic attached to shredded scrap metal,
 - (xiii) straw and stubble,
 - (xiv) toxic substances,
 - (xv) used oil, or
 - (xvi) wood or wood products containing substances for the purpose of preserving wood
- (cc) "Pit Fire" means a fire which is totally confined within a non-combustible structure or container that has the draft and smoke vents thereof covered with a heavy gauge metal screen having a mesh size no larger than 12.5 millimeters and which is ventilated in such a manner as to preclude the escape of combustible materials including ash, and which fire is set for the purpose of cooking or obtaining warmth, and such fire may only be fueled with clean dry wood, charcoal, coal, natural gas or propane.
- (dd) "Portable Appliance" means any appliance sold or constructed for the purpose of cooking food in the out-of-doors, obtaining warmth or viewing pleasure. Such fire may only be fueled with seasoned wood, charcoal, natural gas, or propane;
- i) The portable appliance must be used as to the manufacture installation and usage requirements.

- ii) No modifications are to be made to the portable appliance.
- (ee) "Property" means any real or personal property, which without limiting the generality of the foregoing, includes land and structures
- (ff) "Public Park Site Fire" means a fire on land owned or leased by the County or its agents for recreational purposes and is confined to a non-combustible container supplied by the County or a Portable Appliance which is set for the purpose of cooking food, obtaining warmth or viewing for pleasure. Such fire may only be fuelled with dry wood, charcoal, coal, natural gas, or propane.
- (gg) "Quality Management Plan" means the Joint Fire Quality Management Plan, approved by the Safety Codes Council, as Adopted by Council.
- (hh) "Recreational Fire" means a fire for recreational purposes, which is confined to a non-combustible container, which is set for the purpose of cooking, obtaining warmth, or viewing pleasure. Such fire may only be fueled with seasoned wood, charcoal, natural gas, or propane "Running Fire" means a fire burning without being under the proper or any control of any person.
- (ii) "Structure Fire" means a fire confined to and within any building, structure, machine or vehicle, which will, or is likely to, cause the destruction of, or damage to, such a building, structure, machine or vehicle, excluding an incinerator fire.
- (jj) "County" means the Ponoka County.
- (kk) "Violation Ticket" means a ticket issued pursuant to Part II of the Provincial Offences Procedure Act. S.A. 1988, c. P-21.5, as amended and Regulations thereunder.
- (ll) "Volunteer Fire Fighter" means a member of the Regional Fire Services.

SECTION 3 – REGIONAL FIRE SERVICES

- (a) Council does hereby establish Regional Fire Services, for the purpose of:
 - (i) preventing and extinguishing fires,
 - (ii) investigating the cause of fires,
 - (iii) preserving life and property and protecting persons and property from injury or destruction by fire,
 - (iv) providing rescue, first response medical services,
 - (v) preventing prairie or running fires and enforcing the provisions of the Forest and Prairie Protection Act,
 - (vi) preventing, combating and controlling incidents,
 - (vii) meeting the requirements of the Quality Management Plan for the Fire Discipline,
 - (viii) entering into agreements with other municipalities or persons for the joint use, control and management of fire extinguishing apparatus and equipment, and
 - (ix) purchasing and operating apparatus and equipment for extinguishing fires or preserving life and property.
- (b) The Regional Fire Services is hereby authorized to control and mitigate incidents involving Dangerous Goods.
- (c) A member may carry on or in a vehicle, other than an emergency vehicle, a lamp that produces intermittent flashes of green light and may operate the lamp while proceeding to respond to an incident to the fire station within the County boundaries, no person other than a volunteer firefighter (member) shall operate a lamp that produces intermittent flashes of green light.
- (d) Nothing in this section shall be construed so as to permit a member of the Regional Fire Services to operate a vehicle in contravention of the Traffic Safety Act and amendments thereto, the regulations, or any municipal By-Law.

SECTION 4 – REGIONAL FIRE CHIEF

- (a) The authority of the Regional Fire Chief is granted by this By-Law, Ponoka County Policy and the Safety Codes Act. The Regional Fire Chief shall ultimately be responsible to the Chief Administrative Officer.
- (b) The Regional Fire Chief or designate shall be responsible to the Council through the Chief Administrative Officer of the County. The Regional Fire Chief shall be appointed by Council.
- (c) The Regional Fire Chief has complete responsibility and authority over the Regional Fire Services, subject to the direction of Council, and shall, upon approval of Council, prescribe rules, regulations and policies for the ongoing organization and administration of the Regional Fire Services, including but not limited to:
 - (i) The use, care and protection of Regional Fire Services property,
 - (ii) The appointment, recruitment, conduct, discipline, duties and responsibilities of the Members, and
 - (iii) The efficient operation of Regional Fire Service Services,
- (d) Regulations, rules or policies made pursuant to Section 4.3 of this By-Law shall not be inconsistent with the legislation and regulations of the Province of Alberta.
- (e) The Regional Fire Chief shall:
 - (i) upon approval of the Council, purchase or otherwise acquire equipment, apparatus, materials or supplies required for the operation, maintenance and administration of the Regional Fire Services to be used in connection therewith,
 - (ii) keep or cause to be kept, in proper form, records of all business transactions of the Regional Fire Services, including the purchase or acquisition of equipment, apparatus, materials or supplies and records of fires attended, actions taken in extinguishing fires, inspections carried out and actions taken on account of inspections and any other records incidental to the operation of the Regional Fire Services
 - (iii) upon approval of the Council, negotiate on behalf of the Council, with the Provincial Government of Alberta, other municipalities and persons for the purpose of establishing mutual aid agreements and fire control agreements with recommendations and concerns regarding the establishing or renewing of any mutual aid agreement or fire control agreement and amendments thereto, and
 - (iv) perform such functions and have such powers and responsibilities as Council may from time to time prescribe.
- (f) The Regional Fire Chief, or any other Member in charge at a fire, is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if deemed necessary to prevent the spread of fire to other buildings, structures or things.
- (g) The Regional Fire Chief, or any other Member in charge at an incident, is empowered to cause Emergency Services to enter on any land or premises including adjacent land or premises, to combat, control or deal with the incident in whatever manner deemed necessary.
- (h) For the purpose of fire investigations and inspections, the Regional Fire Chief may obtain assistance from other officials of the county as deemed necessary in order to discharge the duties and responsibilities under this By-Law.

SECTION 5 – CONTROL OF FIRE HAZARDS

- (a) If the County finds within its Municipal boundaries on privately owned land or occupied public land conditions that in its opinion constitute a fire hazard, it may order the owner or the person in control of the land on which the fire hazard exists to reduce or remove the hazard within a fixed time and in a manner prescribed by the County.
- (b) When the County finds that the order It made pursuant to Section 5 has not been

carried out, the County may enter on the land with any equipment and any person it considers necessary and may perform the work required to eliminate or reduce the fire hazard

- (c) The Owner or the person in control of the land on which work was performed pursuant to Section 5 shall on demand reimburse the County for the cost of the work performed in default of payment; such cost or fee may be charged against the land as taxes due and owing in respect of that land

SECTION 6 – REQUIREMENT TO REPORT

- (a) The Owner or his authorized agent of any property damaged by fire shall immediately report to the Regional Fire Services particulars of the fires, which are satisfactory to the Regional Fire Chief.
- (b) The Owner or his authorized agent of any property containing a Dangerous Good(s) product, which sustains an accidental or unplanned release of Dangerous Good(s) product shall immediately report to the Regional Fire Service particulars of the release, which are satisfactory to the Regional Fire Chief.

SECTION 7 – PERMITTED FIRES

- (a) No person shall permit an Open Fire upon land owned or occupied by him or under his control within the County unless:
- (i) the fire has been set by the Regional Fire Services for the purpose of training
 - (ii) the fire is a Public Park Site Fire
 - (iii) the fire is a Pit Fire
 - (iv) the fire has otherwise been authorized by the Regional Fire Services by way of a fire permit
- (b) All fires are to be supervised by a responsible adult at all times and have a means of extinguishing the fire on hand at all times
- (c) The flames for a backyard fire pit shall not exceed 1 meter in height
- (d) The fire must be extinguished completely, so that the ashes are cold prior to leaving the fire

SECTION 8 – FIRE PERMIT

- (a) No person shall permit an Open Fire or Incinerator Fire upon land owned or occupied within the County except when the landowner is the holder of a subsisting Fire Permit issued pursuant to this By-Law, unless,
- (i) the fire has been set by the Regional Fire Services for the purpose of training, or
 - (ii) the fire is a Public Park Site Fire
 - (iii) the fire has otherwise been authorized by the Regional Fire Services.
- (b) When issuing a fire permit the Regional Fire Services may issue the permit unconditionally or impose conditions considered appropriate.
- (c) Fire Permits issued pursuant to this By-Law are valid for a period of time to be determined and set by the Regional Fire Services. The fire permit shall have endorsed thereon the period of time for which the said permit is valid.
- (d) The Regional Fire Services may extend the period of time that a fire permit is valid, provided the fire permit has not expired.
- (e) The Regional Fire Chief or designate may terminate, suspend, or cancel a Fire Permit upon contravention of any provision of this By-Law, the Alberta Fire Code, or any terms and conditions found on the Fire Permit
- (f) A Fire Permit is not transferable.

- (g) A Fire Permit may not be issued over the phone prior to a site visit being performed, unless determined that it is reasonable and prudent to do so by the issuer of the permit.

SECTION 9 – FIRE BAN

- (a) Notwithstanding any provision in this or any other By-Law, the Regional Fire Chief or designate may declare a partial or complete ban on any burning of any kind in the County. The County partial or complete fire ban may be imposed as per a fire ban notice being issued in the County.
- (b) When determining whether to declare a partial or complete ban on burning, the Regional Fire Chief or designate may take into consideration any or all of the following factors:
- (i) the air quality index,
 - (ii) levels of precipitation,
 - (iii) water shortages or restrictions,
 - (iv) availability of firefighters and firefighting equipment, and
 - (v) the overall fire danger.
- (c) No person shall build, ignite or allow any kind of fire when a complete ban on burning is in effect.
- (d) The Regional Fire Service or a Fire Marshall may direct a Person to extinguish any fire when a fire ban is in effect.
- (e) A Person who fails to comply with the direction of a member of the Regional Fire Service, Fire Marshall, or a Peace Officer to extinguish a fire during a fire ban is guilty of an offense under this By-Law and the Regional Fire Service, Fire Marshall or the Peace Officer as the case may be, may extinguish the fire.

SECTION 10 – RECOVERY OF COSTS

- (a) Where the Regional Fire Services has extinguished a fire or responded to a fire call or incident within or outside the County for the purpose of preserving life or property from injury or destruction by fire or other incident, including any such action taken by the Regional Fire Services on a false alarm, the Regional Fire Chief may, in respect of any costs incurred by the Regional Fire Services in taking such action, charge any costs so incurred by the Regional Fire Services at the discretion of the Regional Fire Chief and/or District Fire Chief(s) to:
- (i) the person who caused the incident
 - (ii) the owner of the property or the person in possession of the property where the incident occurred or
 - (iii) the owner of the property or the person in possession and control of the property if the location of the incident is not on privately owned land
- (b) The schedule of costs and fees to be charged by the Regional Fire Services for services rendered pursuant to this By-Law shall be as set out in Schedule "A" attached to and forming part of this By-Law
- (c) In respect of the costs or fees described in Section 10.1 and 10.2
- (i) the County may recover such cost or fee as a debt due and owing to the County, or
 - (ii) in the case of action taken by the Regional Fire Services in respect of land within the County, where the cost or fee is not paid upon demand by the County, then in default of payment, such cost or fee may be charged against the land as taxes due and owing in respect of that land


SECTION 11 – OFFENCES

- (a) Any person who ignites, fuels, supervises, maintains or permits an Open Fire or Incinerator Fire within the municipal boundaries of the Ponoka County without a valid Fire Permit as required by this By-Law is guilty of an offense, unless,
- (i) the fire has been set by the Regional Fire Services for the purpose of training, the fire is a Public Park Site Fire, the fire is a Pit Fire.
 - (ii) the fire has otherwise been authorized by the Regional Fire Services by way of a fire permit
- (b) When a fire is lit under the circumstances described in Section 11 (a) when such fire is not permitted pursuant to this By-Law the owner or occupier of the land or the person having control of the land upon which such fire is lit shall:
- (i) extinguish the fire immediately, or
 - (ii) where he is unable to extinguish the fire immediately, report the fire to the Regional Fire Services.
- (c) No person either directly or indirectly personally or through an agent, servant or employee kindle a fire and let it become a Running Fire on any land not his own property or allow a Running Fire to pass from his own property to the property of another.
- (d) No person shall sell, possess, or discharge fireworks in the County unless they have the appropriate permits and licensing for low and/or high risk displays and special events. A Fireworks Permit is required for the purchase, transportation and/or discharge of all levels of fireworks. Fireworks must be purchased from a recognized company that meets all current provincial or federal regulations and standards.
- (e) No person shall:
- (i) build, ignite or allow any kind of fire when a complete ban on burning has been declared in effect.
 - (ii) light an open fire, pit fire or public park site fire without first taking sufficient precaution to ensure that the fire is not a nuisance and can be kept under control at all times.
 - (iii) permit the flames to exceed 1 meter in height.
 - (iv) light an Incinerator Fire for the purpose of burning household refuse unless the property has recently been annexed county property.
 - (v) light an open fire, pit fire or public park site fire when the weather conditions are conducive to creating a running fire.
 - (vi) place a Pit Fire less than 3.0 meters from any structure including but not limited to a fence, deck, garage, shed or house or any combustible material.
 - (vii) burn in a Pit fire or a Public Park Site Fire, garbage, leaves, straw, painted wood, treated construction materials and items made of or containing rubber, metal, plastic, tar or any materials deemed for disposal.
 - (viii) fail to take reasonable steps to control a fire for the purpose of preventing it from becoming a Running Fire or from spreading onto land other than his own.
 - (ix) deposit, discard or leave any burning matter or substance where it might ignite other material and cause a fire.
 - (x) conduct any activity that involves the use of fire that might reasonably be expected to cause a fire, unless he/she exercises reasonable care to prevent the fire from occurring.
 - (xi) provide false, incomplete or misleading information to the municipality or to the Regional Fire Services on or with respect to the Fire Permit.
 - (xii) interfere with the efforts of persons authorized in this By-Law to extinguish fires

or preserve life or property.

- (xiii) interfere with the operation of any of the Regional Fire Services equipment or apparatus required to extinguish fires or preserve life or property.
 - (xiv) damage or destroy Regional Fire Services property.
 - (xv) move any fire hose or drive a vehicle over any fire hose at any fire without permission of the Regional Fire Services member in charge.
 - (xvi) place or cause to be placed, any matter or thing, so as to obstruct or interfere with the operation or use of any fire hydrant, Regional Fire Services water inlet or outlet connections on buildings, fire alarm control panels, manual alarm stations, or any fire detection device or equipment.
 - (xvii) other than the employee of the County Public Works Department or a member of the Regional Fire Service shall use a fire hydrant for the purpose of obtaining or discharging water from such hydrant without first receiving permission from the Public Works Foreman or the Regional Fire Chief.
 - (xviii) obstruct or otherwise interfere with access roads or streets or other approaches to any fire hydrants, cisterns, or bodies of water designated for firefighting purposes.
 - (xix) falsely represent themselves as a Regional Fire Services member or wear or display any Emergency Services badge, cap, button, insignia or other paraphernalia for the purpose of such false representation.
 - (xx) use a fire to burn prohibited debris.
- (f) No person shall obstruct, prevent, or refuse to admit a fire inspector or investigator, to or upon any land, premises, yards, or buildings, for the purpose of inspecting or investigating on the same, or who incites or abets such shall be considered in breach of this By-Law.
- (g) Nothing in this By-Law shall be deemed to authorize any fire, burning, or other act which is in contravention of the Environmental Protection and Enhancement Act, S.A. 1992, c. E-13.3 and amendments thereto, or any regulation made hereunder, and in the event of any conflict between the provisions of this By-Law and the said Act or Regulations, the provisions of the said Act or Regulations shall govern.

SECTION 12 – PENALTIES

- (a) A person who contravenes any provision of this By-Law shall be deemed to be guilty of an offence and upon conviction is liable to a fine of not less than Two Hundred Fifty (\$250) Dollars and not more than Two Thousand Five Hundred (\$2500) Dollars. No person found guilty of an offense under this By-Law shall be liable for imprisonment.
- (b) Where a person:
- (i) fails to obtain a Fire Permit as requested under this By-Law.
 - (ii) obtains a Fire Permit as provided for in this By-Law but fails to follow the provisions of the By-Law or the conditions outlined on the Fire Permit as defined herein, or
 - (iii) originally did not require a Fire Permit but whose actions brought an Open Air Fire under the requirements for a Fire Permit as defined herein.
 - (iv) causes/ignites a fire beyond the control of the person or other incident results there from then such a person shall be liable to pay all the costs for emergency response incurred by the Regional Fire Service, and the County shall be able to recover from such person all such costs as a debt owing to the municipality.
- (c) A Peace Officer is hereby authorized and empowered to issue a Violation Ticket to any person who the Peace Officer has reasonable and probably grounds to believe has contravened any provision of this By-Law.
- (d) A Violation Ticket may be issued to such person:
- (i) either personally, or,
- 

- (ii) by mailing a copy to such person at their last known address.
- (e) Where a contravention of this By-Law is of a continuing nature, further Violation Tickets or Summons may be issued by a Peace Officer, provided that no more than one Violation Ticket or Summons shall be issued for each calendar day that the contravention continues.
- (f) Where a Violation Ticket is issued pursuant to this By-Law, the person to whom the Violation Ticket is issued may, in lieu of being prosecuted for the offence, pay to the County the penalty specified on the Violation Ticket.
- (g) Nothing in this By-Law shall prevent a Peace Officer from issuing a Violation Ticket for the mandatory Court appearance of any person who contravenes any provision of this By-Law.

SECTION 13 – VIOLATION TICKET

- (a) If the penalty specified on a Municipal Violation Ticket is not paid within the prescribed time period, a Peace Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the Provincial Offences Procedures Act.
- (b) Notwithstanding any other provision of this By-Law, a Peace Officer is hereby authorized and empowered to immediately issue a Violation Ticket pursuant to the Provincial Offences Procedure Act to any person who the Peace Officer has reasonable grounds to believe has contravened any provision of this By-Law.

SECTION 14 – SEVERABILITY

- (a) Should any section or part of this By-Law be found to have been improperly enacted for any reason, then such section or part shall be regarded as being severable from the rest of the By-Law and the By-Law remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this By-Law

SECTION 15 – REPEAL

This By-Law shall repeal By Law 6 98 F.
This By-Law shall repeal By-Law 13-90-FP.

Given first reading this 9th day of February, 2016 and was carried unanimously.

Given second reading this 9th day of February, 2016 and was carried unanimously.

By-Law 6-16-ZA was given third and final reading this 21st day of April, 2016 and was finally passed.



Reeve



Chief Administrative Officer

Schedule "A"

Ponoka County Regional Fire Service Fees and Charges, at the discretion of the Regional Fire Chief and/or District Fire Chief(s), can be up to and including:

1. Responses

Response to a Fire, Rescue, Dangerous Goods, or other incident on any property other than provincial highways

- o \$615.00 per hour, per large emergency response apparatus unit or any portion thereof
- o \$180.00 per hour for a command
- o Administrative costs and the cost for replacement of equipment and/or materials used, lost or damaged as a result of the response

Fire, Dangerous Goods, and Rescue Responses on provincial highways

- o \$615.00 per hour per large emergency response apparatus, \$180.00 per hour for command vehicle unit or any portion thereof as set out by respective provincial government department vehicle
- o Cost for replacement of equipment and/or materials used, lost or damaged as a result of the response

Response to a Fire, Rescue, Dangerous Good or other incident on railway property

- o \$615.00 per hour, \$180.00 per hour for command vehicle unit or any portion thereof
- o Administrative costs and the cost for replacement of equipment and/or materials used, lost or damaged as a result of the response

Emergency Responses (excluding ambulance calls) to other Municipalities

- o \$615.00 per hour, \$180.00 per hour for command vehicle unit or any portion thereof
- o Cost for replacement of equipment and/or materials used, lost or damaged as a result of the response
- o or Hourly rates as set in mutual aid agreements

Fire Pit Violations

- o \$250.00 for the first offense
- o \$500.00 for the second offense
- o \$1000.00 for an offense while a fire ban is in effect

False Alarm Responses (after 2)

- o Written Warning for first offence
- o \$100.00 for second offence
- o \$200.00 for third offence
- o \$300.00 all subsequent offences

2. Inspections

Emergency/Urgent Inspection (Less than 1 business day notice):

- o \$100.00

Second Inspection with compliance on outstanding violation

- o \$75.00
Without compliance
- o \$150.00

Third Inspection with compliance on outstanding violations

- o \$75.00
Without compliance
- o \$300.00

Subsequent inspections with compliance on violations

- o \$75.00
Without compliance
- o \$450.00

Missed/Unprepared Inspection Appointment

- o \$75.00

3. Miscellaneous Fees

| | |
|---------------------------------|----------------------------|
| File Search/Report Copies | \$35.00 per search |
| Occupancy Load Certificate | \$75.00 per certificate |
| Fire Investigation Report | \$100 per report |
| Fire Investigation Photograph | \$5.00 per photograph |
| | \$25.00 per CD |
| Air Refill (Breathing Air) | \$35.00 per cascade bottle |
| Private Hydrant Flow Test | |
| (New installations): | \$265.00 per hydrant |
| Hydrant test data (file search) | \$30.00 |

4. Apparatus Fee:

| | |
|--------------------------------------|-------------------|
| Pumper with personnel | \$615.00 per hour |
| Emergency Rescue Unit with personnel | \$615.00 per hour |
| Utility Trailer | \$615.00 per hour |
| Manpower Fee (per member) | \$25.00/hour |

Response fees may apply for the following types of responses:

- a) vehicle fires or vehicle extrication
- b) grass fires on railway right-of-way
- c) train derailment or train fire
- d) grass fires in ditches or median on numbered highways
- e) aviation incidents
- f) any response that may warrant a fee charge
- g) stand-by for dangerous goods incidents and controlled burns

All responses will be billed at a one hour minimum with half hour increments. Cancelled calls will be billed if emergency vehicles leave the hall. If call is cancelled prior to emergency vehicles leaving the hall, no fee will be charged.

SCHEDULE "B"

PONOKA COUNTY

BY-LAW 13-16-A

A BY-LAW OF PONOKA COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING BY-LAW 6-16-FP

WHEREAS By-Law 6-16-FP was passed April 21, 2016 for the purpose of providing for the establishment and operation of fire protection services for Ponoka County.

AND WHEREAS the Council of Ponoka County deems it necessary to amend By-Law 6-16-FP.

NOW THEREFORE the Council of Ponoka County in the Province of Alberta, duly assembled, enacts as follows:

1. Delete Section 3 (c) and Section 3 (d) and substitute the following:
 - 3(c) Full-time or volunteer firefighters may carry on or in a vehicle, other than an emergency vehicle, a lamp that produces intermittent flashes of green light and may operate the lamp if the vehicle is proceeding to a fire or other emergency. No person other than a full-time or volunteer firefighter shall operate a lamp that produces intermittent flashes of green light.
 - 3(d) Nothing in this section shall be construed so as to permit a full-time or volunteer firefighter to operate a vehicle in contravention of the Traffic Safety Act, Use of Highway and Rules of the Road or this By-Law

Given first reading this 24th day of May, 2016 and was carried unanimously.

Given second reading this 24th day of May, 2016 and was carried unanimously.

By unanimous consent of Council to proceed at this time with 3rd reading to By-Law 13-16-A;

By-Law 13-16-A was given third and final reading this 24th day of May, 2016 and was finally passed.



Reeve



Chief Administrative Officer

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|-----------------------------|---|
| Council Agenda Item | 6.2 |
| Council Meeting Date | March 13, 2017 |
| Subject | Bylaw 929/17 to Amend Bylaw 917/16. |
| For Public Agenda | Public Information |
| Background | <p>Bylaw 917/16, the Town of Rimbey Land Use Bylaw was approved by Council on July 25, 2016.</p> <p>With new development permit applications, Administration is able to identify clauses which are not working as intended.</p> |
| Discussion | <p>Town Administration has noted that the language prohibiting signs located on Town owned land is very restrictive within the land use bylaw. The current regulation states:</p> <p><i>11.5 PROHIBITED LOCATION</i></p> <p><i>(1) No part of any sign, including any accessory components, shall be located on any roadway, boulevard, sidewalk, or any other land owned by the Development Authority. Only 'A-Frame' type signs may be permitted on a sidewalk abutting a business but must first receive the written consent of the Development Authority.</i></p> <p>Administration recommends the following amendments be made:</p> <p>11.5 PROHIBITED LOCATION</p> <p>(1) No part of any sign, including any accessory components, shall be located on any roadway, boulevard, sidewalk, or any other land owned by the Development Authority. Only 'A-Frame' type signs may be permitted on a sidewalk abutting a business but must first receive the written consent of the Development Authority.</p> <p>(2) No part of any sign, including any accessory components, shall be located on any land owned by the Development Authority without a council motion granting use of the land prior to the Development Authority issuing a Development Permit.</p> <p>Council gave first reading to Bylaw 929/17 Bylaw Amend Land Use Bylaw 917/16 on January 9, 2017. Council set the Public Hearing date of February 13, 2017 and directed administration to circulate notice of Bylaw 929/17 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks (January 17 and January 24, 2017) prior to the Public Hearing.</p> |

The following chart provides a summary of the comments received from relevant agencies. Administration has determined that the comments do not require revisions or amendments to be made to the bylaw. The original comments are attached.

| Agency | Circulation Method | Comments Received | Notes |
|---------------------------------------|--------------------|-------------------|--|
| Adjacent Municipality – Ponoka County | Email | Yes - Email | No Objection |
| Public School Board | Email | None | N/A |
| Alberta Transportation | Email | Yes - Email | No Objection |
| Alberta Environment | Fax | None | N/A |
| Alberta Sustainable Resource | Fax | None | N/A |
| Public Lands Management | Email | None | N/A |
| Alberta Energy Regulator | Email | Yes - Email | Automated reply, non-applicable. |
| David Thompson Health Ponoka | Fax | None | N/A |
| Alta Link Management (power) | Email | Yes - Email | Phone call was made by Elizabeth Armitage (13-Dec-2016). |
| ATCO Gas | Email | None | N/A |
| ATCO Pipelines | Email | Yes - Email | No objections. |
| CP Rail | Fax | None | N/A |

No written responses were received from residents of the Town of Rimbey.

Upon receipt of the additional comments from Alberta Transportation and further discussions with Lee Bowmen of Alberta Transportation, Administration would like to draw attention to the increased vehicular collision liability risks associated with non-essential signs being placed within road right-of-ways.

| | |
|---|--|
| | <p>The following motion was passed by Council on February 27, 2016:</p> <p><u>Motion 064/17</u></p> <p>Moved by Councillor Jaycox to table further discussions regarding Bylaw 929/17 to the Regular Council Meeting of March 13, 2017, and have Development Officer Liz Armitage contact Alberta Transportation to obtain information regarding their blue business advertising signs to see how long it takes to put up blue business signs once they receive a request for the sign.</p> <p style="text-align: right;">CARRIED</p> <p>As per the motion, Administration contact Alberta Transportation on February 28, 2017 in regards to the blue sign program. In respect to timelines it was noted that the blue sign program typically takes 60 days for instillation upon completion of an agreement with the applicant. In the situation of Co-op they have indicated that they will do an express service of 3 weeks upon completion of the agreement. Attached is the response from a representative of the Blue Sign program.</p> <p>Further in respect to Co-op's application, I understand that the program representative was in touch with Co-op almost immediately upon my contact with Alberta Transportation. No reason was given for the delay in processing the initial application but it is my understanding that this is now underway.</p> <p>Upon evaluation of this risk and the typical blue sign program processing times, Administration continues to recommend that this amendment not be made to the Land Use Bylaw. Retaining the language as it exists within the Land Use Bylaw means that no signs will be allowed on town owned property, including within road right-of-ways.</p> |
| <p>Relevant Policy/Legislation</p> | <p>Town of Rimbey Land Use Bylaw 917/16 Municipal Government Act RSA 2000, ch. M-26, as amended</p> |
| <p>Options/Consequences</p> | <p>Not applicable</p> |
| <p>Financial Implications</p> | <p>Not applicable</p> |
| <p>Attachments</p> | <p>Bylaw 929/17 Amendment to Bylaw 917/16 Alberta Transportation revised comment letter and clarification email.</p> |
| <p>Recommendation</p> | <p>1. Council defeat second reading of Bylaw 929/17.</p> |

Prepared By:

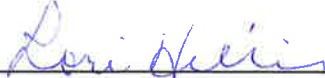


Liz Armitage
Contract Planning & Development Officer

March 3, 2017

Date

Endorsed By:



Lori Hillis, CPA, CA
Chief Administrative Officer

mar 3/17

Date



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

WHEREAS Part 6, Section 6.1(2), of the Town of Rimbey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW
THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

PART II - TEXT AMENDMENT

Section 11.5(1) shall be amended to read:

No part of any sign, including any accessory components, shall be located on any roadway, boulevard, or sidewalk. Only 'A-Frame' type signs may be permitted on a sidewalk abutting a business but must first receive the written consent of the Development Authority.

Section 11.5(2) shall be added to read:

No part of any sign, including any accessory components, shall be located on any land owned by the Development Authority without a council motion granting use of the land prior to the Development Authority issuing a Development Permit.

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____ 2017.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



BYLAW NO. 929/17

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF
ALBERTA, TO AMEND LAND USE BYLAW 917/16.

READ a Second Time in Council this _____ day of _____ 2017.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this _____ day of _____, 2017.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

Subject: RE: Re[2]: Council Motion re signs
From: "Edward Chin" <EdwardC@atstraffic.ca>
Sent: 2017-02-28 3:14:59 PM
To: "Liz Armitage" <vicinia.planning@gmail.com>; "Sandy Choi" <sandy.choi@gov.ab.ca>;

It normally takes up to 60 days to install but with the situation, we will provide them express service- should be 3 weeks from when they sign off the agreement.

Edward Chin | Tourism Highway Signage Program

TF 866.560.7446 | signupalberta.com

From: Liz Armitage [mailto:vicinia.planning@gmail.com]
Sent: Tuesday, February 28, 2017 2:35 PM
To: Sandy Choi
Cc: Edward Chin
Subject: Re[2]: Council Motion re signs

Thank you very much for your response to Co-Op this morning. What is the typical turn around time for a sign to be approved and then put on on the blue signs?

Thank you very much,
Liz

**Elizabeth Armitage, MEDes, RPP, MCIP
Vicinia Planning & Engagement Inc.**

----- Original Message -----

From: "Sandy Choi" <sandy.choi@gov.ab.ca>
To: "Liz Armitage" <vicinia.planning@gmail.com>
Cc: "Edward Chin" <EdwardC@atstraffic.ca> (EdwardC@atstraffic.ca)" <EdwardC@atstraffic.ca>
Sent: 2017-02-28 1:10:09 PM
Subject: RE: Council Motion re signs

Hi Liz,

The blue-and-white sign program, called "Tourism Highway Signage Program" is contracted to a company called Alberta Traffic Supply. As you are aware, advertising signs are not permitted within the highway right-of-way, but we have developed the Tourism Highway Signage Program to provide highway travellers directional and way-finding signs to attractions and essential services, such as food, gas and lodging, while ensuring a consistent provincial highway signage system throughout the province.

I've called and left a message for Edward Chin, Program Manager for the Tourism Highway Signage Program to confirm if Rimbey Coop meets the program's eligibility (I believe it does as it is a service businesses that offers food and gas), and also timing.

I just wanted to introduce you to Edward by way of email in the meantime. For your records, Edward's phone number is: 1.866.560.7446

Thank you very much and let's touch base when we get more information from Edward.

Have a great day,

Sandy Choi

Development and Planning Technologist
Delivery Services Division, Central Region
Alberta Transportation
Government of Alberta

Tel 403-340-7179

Fax 403-340-4876

Sandy.Choi@gov.ab.ca

511 Alberta - Alberta's Official Road Reports

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From: Liz Armitage [mailto:vicinia.planning@gmail.com]

Sent: Tuesday, February 28, 2017 11:42 AM

To: Sandy Choi

Subject: Council Motion re signs

Hi Sandy,

Please see the motion council passed regarding the signs last night. When you have time can you

call me to discuss?

Motion 064/17

Moved by Councillor Jaycox to table further discussions regarding Bylaw 929/17 to the Regular Council Meeting of March 13, 2017, and have Development Officer Liz Armitage contact Alberta Transportation to obtain information regarding their blue business advertising signs to see how long it takes to put up blue business signs once they receive a request for the sign.

CARRIED

Elizabeth Armitage, MEdes, RPP, MCIP

Vicinia Planning & Engagement Inc.

p. 403-383-2366

e. vicinia.planning@gmail.com

Up-to-date road information, including traffic delays, is a click or a call away. Call 5-1-1 toll-free, visit 511.alberta.ca or follow us on Twitter @511Alberta to get on the road to safer travel.

<http://511.alberta.ca/ab/en.html>

<https://twitter.com/511Alberta>

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