

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY MAY 13, 2019 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

1	Call to Order Regular Council Meeting & Record of Attendance	
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	3.2 Minutes of Special Council May 1, 2019.....	13-14
4.	Public Hearings - None	
5.	Delegations - None	
	5.1 Rimbey Kinsmen Club – Travis Jaffrey	15-17
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6.	Bylaws	
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10.	Open Forum (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	In-Camera	
	11.1 FOIP Section 17(1) Disclosure harmful to personal privacy – Library Board Member Application	
	11.2 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachments into Utility Right of Way	
12.	Adjournment	



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	May 13, 2019
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council April 23, 2019 3.2 Minutes of Special Council May 1, 2019
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of April 23, 2019, as presented. Motion by Council to accept the Minutes of the Special Council Meeting of May 1, 2019, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19

Date

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, APRIL 23, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Recording Secretary – Kathy Blakely

Absent:

Public:
Treena Mielke, RimbeY Review (5.05 pm)
0 member(s) of the public
Vicinia Planning & Development – Brian Austrom
Seniuk & Company – Mike Seniuk

2. Adoption of Agenda

2.1 April 23, 2019 Agenda

11.1 FOIP Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond (addition)

Motion 143/19

Moved by Councillor Curle to accept the Agenda for the April 23, 2019 Regular Council Meeting, as amended.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1 Minutes of Regular Council April 9, 2019

Motion 144/19

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of April 9 2019, as presented.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearing Bylaw 954/19 Intermunicipal Development Plan

Mayor Pankiw opened the Public Hearing for Bylaw 954/19 Intermunicipal Development Plan at 5:02 pm.

Mayor Pankiw advised the purpose of Bylaw 954/19 Intermunicipal Development Plan is to provide compliance with Bill 18, the Modernized Municipal Government Act which requires every municipality, not within a growth management board, must complete an Intermunicipal Development Plan with every adjoining municipality. As such an IDP is a statutory land-use

plan prepared collaboratively between two (or more) municipalities. IDPs are traditionally completed as an interface between municipal boundaries. IDP's must be adopted by Bylaw, by both municipalities and are designed to provide land use and development policy direction for lands of mutual importance.

Mayor Pankiw requested a confirmation of notice from CAO Lori Hillis.

CAO Lori Hillis advised Council notice of the public hearing was placed in the April 2nd and April 9th editions of the Rimbey Review; and notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review, on the front and back doors of the Town of Rimbey Administration Office and at the front counter. She noted Ponoka County also provided notices.

Mayor Pankiw requested a report from Planning and Development Officer.

CAO Lori Hillis advised the Town of Rimbey has worked collaboratively with Ponoka County to create an IDP as per the Municipal Government Act.

The IDP creates a Plan Area surrounding the Town of Rimbey which is provided in the map.

For lands within the Plan Area, the IDP contains policies related to:

- Legislative requirements
- IDP goals
- Future Growth & Economic Development
- Land Use Policies
- Environmental Matters
- Water and Wastewater
- Transportation
- Resource Development & Utility Corridors
- Subdivision & Development Appeals
- Communication & Referral Process
- Plan Administration & Implementation
- Annexation
- Dispute Resolution
- Correspondence

An IDP is a new planning tool to both the Town of Rimbey and Ponoka County. However, it is important to note that the policies contained within the IDP have been largely followed by both the Town of Rimbey administration and Ponoka County administration for a number of years. Thus, the IDP is effectively formalizing and documenting an already existing relationship.

While completing the IDP is a provincially mandated exercise, it is also useful to have this land use planning document outlining the basic requirements of intermunicipal development for future Council's and Administrations.

Council gave first reading to Bylaw 954/19 IDP on March 26, 2019. Council set the Public Hearing date of April 23, 2019 and directed administration to circulate notice of Bylaw 954/19 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

CAO Hillis advised Council that Ponoka County is required to approve the same IDP bylaw. Ponoka County Council passed First Reading on March 26, 2019 and Rimbey Council passed First Reading on March 26, 2019. Ponoka County held their Public Hearing April 23, 2019 and passed Second and Third Reading.

Mayor Pankiw inquired if any written submissions had been received regarding Bylaw 954/19 Intermunicipal Development Plan.

A written submission was received from Alberta Transportation. Edits to the IDP were made based on their feedback. Clauses G1(b), G(7), G(13)(b), J(4) and J(5) were added. Additional text changes were made in Clause G(1) to provide additional clarity.

G. LAND USE POLICIES

- 1) ... For up-to-date Land Use Designations please see the Ponoka County Land Use Bylaw.

b First Parcel out farmstead / residential development may be allowed throughout the Plan Area in accordance with the requirements of the County's Municipal Development Plan and Land Use Bylaw.

c)... or first parcel out farmstead/residential developments

- 7) Multi-lot subdivisions located within 1.6km of the centre line of a provincial highway must be developed in accordance with Section 14, 15 and 16 of the Subdivision and Development Regulations. As such, Area Structure Plans may be required by Alberta Transportation for multi-lot subdivisions within this area.

- 13) b) ...Area Structure Plans shall meet the requirements as outlined by Alberta Transportation including, but not limited to:

- i) Impacts on the transportation system.
- ii) Pedestrian accommodation.
- iii) Access management requirements for the provincial highways.
- iv) Future road right-of-way requirements.

J TRANSPORTATION SYSTEMS

- 4) In order to create more efficiently planned communities with less highway impacts, a Transportation Master Plan for the Plan Area may be developed in coordination with the Town of Rimbey, Ponoka County and Alberta Transportation.

- 5) Prior to subdivision and/or development Alberta Transportation may require the preparation of an Area Structure Plan and/or Traffic Impact Assessment for developments located 1.6 km of the centre line of a highway and within the Plan Area.

Mayor Pankiw asked if there were any persons present who wished to speak to Bylaw 954/19 Intermunicipal Development Plan.

There were no members of the public in attendance for the Public Hearing.

Mayor Pankiw asked a second time if there were any persons wishing to be heard regarding Bylaw 954/19 Intermunicipal Development Plan.

Mayor Pankiw asked a third time if there were any persons wishing to be heard regarding Bylaw 954/19 Intermunicipal Development Plan.

Mayor Pankiw closed the Public Hearing for Bylaw 945/19 Intermunicipal Development Plan at 5:06 pm.

Mr. Brian Austrom of Vicinia Planning & Development Inc. reiterated that there was a Ponoka County Public Hearing today, where the landowners were concerned that the Town of Rimbey is going to tell them what they can and can't do in their farm operations. There were reassured there was no change occurring because of this document, it is just formalizing what has been going on between the municipalities for years. This document is a requirement of the Modernized Municipal Government Act.

Mr. Austrom advised this is part of the package, and the next step is the Intermunicipal Collaborative Framework. This is the most important thing which will come out of this because it looks at all aspects of your various agreements with Ponoka County. Sometime over the next couple of months he will be meeting again with the CAO's of the Town and County with regards to the Intermunicipal Collaborative Framework.

Motion 145/19

Moved by Councillor Rondeel to accept the information from Brian Austrom, as information.

In FavorOpposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Brian Austrom departed the Council Meeting at 5:08 pm.

5. Delegations

5.1 Seniuk & Company – Auditors Report

Mr. Seniuk presented the Town of Rimbey Audited Financial Statements for the Town of Rimbey highlighting revenues, expenses, cash flows and debt for the period ending December 31, 2018, to Council.

Motion 146/19

Moved by Councillor Curle to accept the Town of Rimbey Audited Financial Statements prepared by Seniuk & Company, for the year ending December 31, 2018, as presented.

In FavorOpposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Mr. Seniuk departed the Council meeting at 5:40 pm.

6. Bylaws

6.1 Bylaw 954/19 Intermunicipal Development PlanMotion 147/19

Moved by Councillor Rondeel to add the following text to Bylaw 954/19 Intermunicipal Development Plan as a result of the comments originating from the Public Hearing held on April 23, 2019 at 5:00 pm:

G.LAND USE POLICIES

2) ... For up-to-date Land Use Designations please see the Ponoka County Land Use Bylaw.

b First Parcel out farmstead / residential development may be allowed throughout the Plan Area in accordance with the requirements of the County's Municipal Development Plan and Land Use Bylaw.

c)... or first parcel out farmstead/residential developments

7) Multi-lot subdivisions located within 1.6km of the centre line of a provincial highway must be developed in accordance with Section 14, 15 and 16 of the Subdivision and Development Regulations. As such, Area Structure Plans may be required by Alberta Transportation for multi-lot subdivisions within this area.

13) b) ...Area Structure Plans shall meet the requirements as outlined by Alberta Transportation including, but not limited to:

- i) Impacts on the transportation system.
- ii) Pedestrian accommodation.
- iii) Access management requirements for the provincial highways.

iv) Future road right-of-way requirements.

J TRANSPORTATION SYSTEMS

- 4) In order to create more efficiently planned communities with less highway impacts, a Transportation Master Plan for the Plan Area may be developed in coordination with the Town of Rimbey, Ponoka County and Alberta Transportation.
- 5) Prior to subdivision and/or development Alberta Transportation may require the preparation of an Area Structure Plan and/or Traffic Impact Assessment for developments located 1.6 km of the centre line of a highway and within the Plan Area.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 148/19

Moved by Councillor Payson to give second reading to Bylaw 954/19 Intermunicipal Development Plan.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 149/19

Moved by Councillor Coulthard to give third and final reading to Bylaw 954/19 Intermunicipal Development Plan.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7. New and
Unfinished
Business

7.1 Rimbey Historical Society Memorandum of Understanding

Motion 150/19

Moved by Councillor Curle to approve the Rimbey Historical Society and the Town of Rimbey Memorandum of Understanding Regarding Revenue, Expense Allocation and Reporting, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.2 Rimoka Housing FoundationMotion 151/19

Moved by Councillor Coulthard to provide a letter of support for the Rimoka Housing Foundation to purchase the property located at 5216 50 Street, Ponoka, Alberta, at a cost of \$159,000, paid for from the Rimoka Housing Foundation cash reserves.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

7.3 National Public Works WeekMotion 152/19

Moved by Councillor Payson to proclaim May 19-25, 2019 as Public Works Week in the Town of Rimbey.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

Mayor Pankiw read the proclamation in Council.

7.4 Apraxia Awareness DayMotion 153/19

Moved by Councillor Curle to proclaim May 14, 2019 as Apraxia Awareness Day in Rimbey.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

Mayor Pankiw read the proclamation in Council.

7.5 Seniors WeekMotion 154/19

Moved by Councillor Curle to proclaim June 2-8, 2019 as Senior's Week in Rimbey.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.6 Peter Lougheed Community Centre Waiver of Rental FeesMotion 155/19

Moved by Councillor Curle to accept the Peter Lougheed Community Center Waiver of Rental Fees quarterly update, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 156/19

Moved by Councillor Rondeel to approve the Blindman Valley Rod & Gun Club Waiver of Rental Fees application.

In Favor

Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

DEFEATED

Treena Mielke of the Rimbey Review departed the Council Meeting at 6:25 pm.

8. Reports

8.1 Department Reports

8.1.1 Director of Finance – Accounts Payable Listing

Motion 157/19

Moved by Councillor Coulthard to accept the Director of Finance Report – Accounts Payable Listing, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

- 8.2.1 Rimbey Historical Society Minutes of November 21, 2018, January 16, 2019 and February 6, 2019
- 8.2.2 Tagish Engineering Ltd. Project Status Updates to March 28, 2019
- 8.2.3 Rimoka Housing Foundation Board Meeting Minutes of February 20, 2019
- 8.2.4 Beatty Heritage House Society Board Meeting Minute of March 4, 2019
- 8.2.5 Rimbey FCSS/RCHHS Annual General Meeting Minutes of March 28, 2019

Motion 158/19

Moved by Councillor Payson to accept the Rimbey Historical Society Minutes of November 21, 2018, January 16, 2019 and February 6, 2019, Tagish Engineering Ltd. Project Status Updates to March 28, 2019, Rimoka Housing Foundation Board Meeting Minutes of February 20, 2019, Beatty Heritage House Society Board Meeting Minute of March 4, 2019, and the Rimbey FCSS/RCHHS Annual General Meeting Minutes of March 28, 2019, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 159/19

Moved by Councillor Coulthard to accept the Reports of Council, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

9. Correspondence Correspondence

- 9.1 Workers Compensation Board
- 9.2 Letter form MP Cheryl Gallant (Renfrew-Nipissing-Pembroke)

Motion 160/19

Moved By Councillor Curle to accept the correspondence from the Workers Compensation Board and MP Cheryl Gallant (Renfrew-Nipissing-Pembroke), as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

10. Open Forum

10.1 Open Forum

There were no members of the public present for the open forum.

Council took this opportunity to discuss the Community Clean Up BBQ which will be held at Pas-ka-poo Park on May 26, 2019 at 5:00 pm. It was determined to have hamburgers, hot dogs and pop. Councillor Rondeel advised she had booked Pas-ka-poo Park for this event. All residents who have participated in Community Clean Up in some way or another are invited to attend the Community Clean Up BBQ.

It was reiterated to have Public Works pick up yard waste for all town residents on Tuesday, May 21st after the May long weekend and again on Monday, May 27th, with Council collecting branches on Monday, May 20th commencing at 2:00 pm and again on Sunday, May 26th at 2:00 pm. Residents will be requested to place their yard waste, in clear plastic bags, (for these 2 collections only) at the corner of the block. Residents will be requested to bundle their branches which have been cut to a maximum of 3 feet, and also place them on the corner of their block.

Council also took this moment to discuss a request from Councillor Curle to attend the Community Building Conference.

Motion 161/19

Moved by Mayor Pankiw for Councillor Curle to attend the Community Building Conference in Three Hills, as it pertains to the course she is taking.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

11. In Camera

11.1 FOIP Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond (addition)

Motion 162/19

Moved by Councillor Coulthard the Council meeting go in camera at 6:32 pm, pursuant to discuss FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Wanda Stoddart as Financial Support, Chief Administrative Officer Lori Hillis as Administrative Support and Recoding Secretary Kathy Blakely as administrative Support.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 163/19

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 6:48 pm.

<u>In Favor</u> Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel	<u>Opposed</u>
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CARRIED

12. Adjournment

Adjournment

Motion 164/19

Moved by Councillor Curle to adjourn the meeting.

<u>In Favor</u> Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel	<u>Opposed</u>
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CARRIED

Time of Adjournment: 6:49 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING OF TOWN COUNCIL HELD ON WEDNESDAY, MAY 1, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 3:30 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson (3:57 pm)
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Recording Secretary – Kathy Blakely

2. Adoption of Agenda

2.1 May 1, 2019 Special Council Meeting Agenda

Motion 165/19

Moved by Councillor Curle to accept the Agenda for the May 1, 2019 Special Council Meeting, as presented.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

3. In-Camera

3.1 In Camera – FOIP Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond

Motion 166/19

Moved by Councillor Coulthard the Special Council Meeting go in camera at 3:31 pm, pursuant to FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Rondeel, Chief Administrative Officer Lori Hillis as Administrative Support and Recording Secretary Kathy Blakely as Administrative Support.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

Councillor Payson joined the in camera session at 3:57 pm.

Mr. Earl Giebelhaus joined the in-camera session at 4:32 pm.

Mr. Earl Giebelhaus departed the in-camera session at 5:15 pm.

Motion 167/19

Moved by Councillor Rondeel the Special Council Meeting reverts back to an open meeting at 5:38 pm.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED
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Motion 168/19

Moved by Councillor Payson to offer to purchase the entire 49 acres (more or less) located at NE 20 42 2 W5M, at the price of \$25,000 per acre, from L.I. Ranches Ltd.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

4. Adjournment Adjournment

Motion 169/19

Moved by Councillor Curle to adjourn the meeting.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 5:40 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	May 13, 2019
Subject	Rimbey Kinsmen Club
For Public Agenda	Public Information
Background	
Discussion	The Rimbey Kinsmen Club would like to speak to Council regarding Central Alberta Raceways, Tax Exemption Request and a Off Road Obstacle and Road Course Expansion.
Attachments	Central Alberta Raceways Tax Exemption Request Off Road Obstacle and Road Course Expansion
Recommendation	Accept the information provided by the Kinsmen Club of Rimbey, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19

Date

Central Alberta Raceways Tax Exemption Request

Request:

The Kinsmen Club of Rimbey (Kinsmen) is requesting that the Central Alberta Raceways facility becomes exempt from paying annual property taxes.

Specifically, item 4 of the letter of understanding with the Town of Rimbey (Town) outlining the leasing of land to the Kinsmen for the purpose of developing and operating a motorsports park be amended.

The Kinsmen club is a non-profit club serving the community's greatest needs, by removing property taxes requirement our club would be able to further reinvest monies into both the motorsports park and other valuable community projects.



Off-Road Obstacle and Road Course Expansion

Request:

The Kinsmen Club of Rimbey (Kinsmen) is requesting that our current Letter of Understanding with the Town of Rimbey (Town) outlining the leasing of land to the Kinsmen for the purpose of developing and operating a motorsports park be amended to include additional property(s). Specifically the inclusion of Lot 2 (7.29 acres) and Lot 3 (12.58 acres), total of 19.87 acres, into the agreement.



Purpose:

The requirement for additional land is driven by the Kinsmen's desire to expand existing motorsport operations which may include an off-road obstacle and road course. These additional facilities would accomplish several key functions, including but not limited to:

- Attract Outlaw of Top Truck Association (OTTA) <https://www.outlawsoftoptruck.ca/> and similar competitors from AB, SK, BC as well as MT, OR, NV and ID where they currently compete. There is an understanding that should a course be developed, a sanctioned season qualifying event will be held in Rimbey.
- Attract Punisher <http://www.punisher4x4.com/home.html> and similar competitors from AB, SK, BC and MT where they currently compete. There is an understanding that should a course be developed, a sanctioned season qualifying event will be held in Rimbey.
- Expand the use of our facility by local users by offering memberships for UTV and ATV riders. Similar to services currently available to Motocross rider, however on wider, more durable and safer track appropriate to their rides.
- Utilize the course year round by offering winter memberships to snowmobilers, and hosting snocross events where riders can be challenged by the twist, turns, moguls and jumps of a snow covered track.
- Offer day rentals to Recreational Vehicle dealers to promote their summer or winter products, allowing for a full experience of Motorbike, ATV, UTV or Snowmobiles.
- Offer day rentals to Jeep and similar clubs to come out as a small group to test their equipment.

The additional land will also allow for more spectator and competitor parking plus options for our existing Mud Bog and Motocross facilities.

The potential revenue generated by above items will further the Kinsmen's self reliance as a service organization that can reinvest into other deserving community organizations and events.

Kinsmen Club of Rimbey
RimbeyKinsmen@gmail.com



Box 97
Rimbey, Alberta
T0C-2J0



REQUEST FOR DECISION

Council Agenda Item	5.2
Council Meeting Date	May 13, 2019
Subject	Rimbey Elementary School Crosswalk – Jacey Smith
For Public Agenda	Public Information
Background	Jacey Smith requested a delegation to speak to Council regarding the Rimbe Elementary School Crosswalk.
Recommendation	Accept the information provided by the Jacey Smith regarding the Rimbe Elementary School Crosswalk, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19

Date



REQUEST FOR DECISION

Council Agenda Item	6.1
Council Meeting Date	May 13, 2019
Subject	Bylaw 955/19 2019 Property Tax Bylaw
For Public Agenda	Public Information
Background	The Municipal Government Act Section 353 states that each council must pass a property tax bylaw annually. A property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of the expenditures and transfers set out in the budget of the municipality and the requisitions.
Discussion	Due to delays caused by the recent election, the 2019 Provincial Budget will not be tabled until this fall. Therefore the Town of Rimbey will estimate the local education property tax rate by using the 2019 equalized assessments and the 2018 uniform education tax rates. If the final Provincial 2019 Budget increases or decreases the estimated Provincial Education Property Tax requisition the Town of Rimbey will account for the difference in their 2020 local education tax rate calculation. The Town of Rimbey will be mailing out assessment/tax notices in mid-May.
Relevant Policy/Legislation	MGA s.353
Attachments	Bylaw 955/19 2019 Property Tax Bylaw
Recommendation	<ol style="list-style-type: none"> 1. Administration recommends Council give first reading to Bylaw 955/19 2019 Property Tax. 2. Administration recommends Council give second reading to Bylaw 955/19, 2019 Property Tax Bylaw. 3. Administration recommends Council unanimously consent to give third and final reading to Bylaw 955/19 2019 Property Tax Bylaw. 4. Administration recommends Council give third and final reading to Bylaw 955/19 2019 Property Tax Bylaw.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 31/19
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 31/19
Date



Town of Rimbey 2019 Property Tax Bylaw

Bylaw 955/19

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF RIMBEY FOR THE 2019 TAXATION YEAR.

WHEREAS, The total requirements of the Town of Rimbey as shown in the annual estimates are as follows:

MUNICIPAL	General	\$2,542,904
	Rimoka Seniors Foundation Requisition	\$31,578
	Designated Industrial Properties	\$572
SCHOOL	School Foundation Requisition – Res.	\$599,591
	School Foundation Requisition – Non Res	\$302,798

and,

WHEREAS, the total assessment of taxable land, buildings and improvements amounts to \$315,003,730 and

WHEREAS, the estimated revenue other than from taxation is \$3,729,753 and

WHEREAS, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal, school and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid,

NOW THEREFORE, by virtue of the power conferred upon it by the Municipal Government Act, Chapter M-26, R.S.A. 2000, and amendments thereto, the Council of the Town of Rimbey, duly assembled, enacts as follows:

The municipal administration is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

Assessment Class	Municipal	Rimoka	School	Designated Industrial Properties	Total Mills
Residential/Farm	7.66656	.10122	2.60045		10.36823
Country Residential	4.66656	.10122	2.60045		7.36823
Non-Residential	9.73083	.10122	3.78585		13.61790
M & E	9.73083	.10122	0		9.83205
Farm – Annexed	5.99500	.10122	2.60045		8.69667
Residential - Annexed	1.69000	.10122	2.60045		4.39167
Non-Residential Annexed	10.82000	.10122	3.78585		14.70707
DIP Non-Residential	9.73083	.10122	3.78585	.07863	13.69653
DIP Non-Residential Annexed	10.82000	.10122	3.78585	.07863	14.78570
DIP M & E	9.73083	.10122	0	.07863	9.91068
DIP M & E Annexed	10.82000	.10122	0	.07863	10.99985

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

All previous bylaws relating to Town of Rimbey Property Tax are hereby repealed.



Town of Rimbey 2019 Property Tax Bylaw

Bylaw 955/19

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

UNANIMOUSLY AGREED to present this Bylaw for Third & Final Reading.

READ a third and final time this _____ day of _____, 2019.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER
LORI HILLIS

Council Agenda Item	6.2
Council Meeting Date	May 13, 2019
Subject	Town of Rimbey Tax Discount Bylaw
For Public Agenda	Public Information
Background	<p>Bylaw 871/11 Town of Rimbey Tax Discount Bylaw states in part the following:</p> <p><i>2) A discount of two percent (2%) of the municipal portion of the taxes shall be applied to the prepayment of property taxes in the months of January and February.</i></p> <p><i>3) Discounts shall be processed on funds received up to and including the close of business on the last business day in February.</i></p> <p>Presumably the intent of the bylaw is to reward residents who pay their property taxes early. This allows the municipality to use the funds earlier in the year.</p> <p>Several interpretations of the bylaw have come to light in recent months and administration would like clarity on the intent of the bylaw.</p>
Discussion	<p>1. Should the discount only be given if the total taxes (based on the prior year amounts), including the school and Rimoka requisitions are paid in full before the end of February?</p> <p>Or</p> <p>2. Should the discount only be given if the municipal portion of the taxes only (based on the prior year amounts), not including the school and Rimoka requisitions are paid in full before the end of February?</p> <p>Or</p> <p>3. Should the discount be given on all payments (no matter the amount) received in January and February and on any prepayments received before the end of December in the prior year? Significantly more administrative time and effort is needed to process each payment.</p>
Relevant Policy/Legislation	Bylaw 871/11
Options/Consequences	As per above, follow up with revised bylaw as per Council decision
Attachments	Bylaw 871/11
Recommendation	Administration recommends Council determine the intent of bylaw 871/11 and direct administration to bring back a revised bylaw for review.



REQUEST FOR DECISION

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19

Date

The Town of Rimbey Tax Discount Bylaw

Bylaw 871/11

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR RATES OF DISCOUNT ON PREPAYMENT OF TAXES.

WHEREAS, pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council may pass bylaws allowing incentives for payment of taxes by a certain date;

THEREFORE, the Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

PART I - BYLAW TITLE

- 1) This Bylaw may be cited as the "Tax Discount Bylaw".

PART II - PROCEDURES

- 2) A discount of two percent (2%) of the municipal portion of the taxes shall be applied to the prepayment of property taxes in the months of January and February.
- 3) Discounts shall be processed on funds received up to and including the close of business on the last business day in February.
- 4) Discounts shall not be applied to pre-payment of local improvement levies.

PART III - EFFECTIVE DATE

- 5) This Bylaw shall take effect on the date of third and final reading.

READ a first time this 26 day of September, 2011.

READ a second time this 11 day of October, 2011.

READ a third and final time this 11 day of October, 2011.


MAYOR


CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	May 13, 2019
Subject	Vern Poffenroth Memorial Arena Concession Lease
For Public Agenda	Public Information
Background	Vern Poffenroth Memorial Arena Concession Lease is up for renewal. Lease changes/additions are highlighted.
Discussion	<p>Administration will be advertising for those wanting to submit an Expression of Interest to operate the Vern Poffenroth Memorial Arena Concession. The letter of interest should include the following:</p> <ul style="list-style-type: none">A) Menu/pricesB) Hours of operationC) Food Safety CertificateD) Experience and ReferencesE) Management style <p>Deadline for submissions will be May 31, 2019</p> <p>Submissions will be taken to Council on June 11, 2019</p>
Financial Implications	Monthly lease fee
Attachments	2019 Vern Poffenroth Memorial Arena Concession Lease
Recommendation	Administration recommends Council determine the contents of the Vern Poffenroth Memorial Arena Concession Lease.

Prepared By:

Cindy Bowie
Director of Community Services

May 8/19
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19
Date

Vern Poffenroth Memorial Arena Concession Lease

This agreement made in duplicate this _____ day of _____, 2019, between:

The Town of Rimbey
(referred to as "the Town" in this agreement)

AND

(referred to as "the Lessee" in this agreement)

WHEREAS the Town is the owner of the facility known as the Vern Poffenroth Memorial Arena located in Rimbey, Alberta;

AND WHEREAS the Lessee by this Agreement hereby agrees to operate and manage a concession in the Vern Poffenroth Memorial Arena;

THE PARTIES HERETO MUTUALLY AGREE AND COVENANT AS FOLLOWS:

1. That the Lessee shall have the exclusive right to operate the concession in the Vern Poffenroth Memorial Arena from September 1st, 2019 to April 30th, 2021. Provisions for renewal for 2 more years may be applied dependent on the Town's determination of satisfactory performance on the part of the Lessee.
2. The Town agrees to lease the concession facility to the Lessee during the terms of this agreement from September 1st, 2019 to April 30th, 2021, based on the following terms and conditions:
 - a) Rent shall be ~~\$560.00~~ \$700.00 plus GST per month for the "Peak Season" (September 1 to March 31) and ~~\$60~~ \$100 plus GST per month for the "Off Season" (April 1 to August 31) to be made at the beginning of each month.
 - b) Rental payments may be made through presentation of post-dated cheques for each month prior to the start of each season for the duration of the lease or paid per month. Any problems with insufficient funds may result in termination of the lease.
 - c) A Damage Deposit of \$500.00 must be paid when the Concession Lease is signed. If the Concession is clean, tidy and damage free after the lease term is completed and approved by the Director of Community Services, the deposit will be refunded.
 - d) The concession shall be opened and operated for all activities in the Vern Poffenroth Memorial Arena. The Lessee may adjust the hours of operation of the concession as required, with consent from the Director of Community Services.

- e) The menu of items to be sold at the concession and the prices to be charged for the said items are to be agreed upon in advance by the Director of Community Services and the Lessee, and any changes in the menu or prices must first be approved by the Director of Community Services.
 - f) The Lessee will at all times keep the Vern Poffenroth Memorial Arena Concession in a **clean, safe and sanitary** condition during the continuance and termination of this agreement.
 - g) The Lessee will maintain a clean and neat appearance in the areas surrounding the concession.
 - h) The Lessee will be responsible for the purchasing and receiving of all goods and services necessary to operate the concession during the term of this agreement.
 - i) The Lessee agrees to use the facility and equipment within the Vern Poffenroth Memorial Arena Concession for purposes of providing concession items for activities taking place in the Vern Poffenroth Memorial Arena **only**.
 - j) The Lessee shall obtain written approval from the Director of Community Services before making any physical additions or alterations to the concession premises.
 - k) The Lessee shall be responsible for the advertising of concession services and prices and shall not place any advertisement, sign or notice on any part of the outside of the concession premises unless approval is obtained from the Director of Community Services.
 - l) The Lessee shall notify the Director of Community Services immediately of any accident, defect, or failure in any of the Town owned equipment in the concession, or the supply of utilities such as gas, water or electricity.
 - m) The Lessee shall be responsible for the hiring, training and dismissal of all concession staff. **At least 1 employee of every shift must have a Food Safety Certificate.**
 - n) The Lessee shall deposit all grease from the concession in containers, provided at the Lessee's expense, and dispose of these grease containers in accordance with the Food & Health Act and Occupational Health & Safety Act.
 - o) The Lessee will indemnify and save harmless the Town, from any and all suits, claims, demands and actions of any kind or nature to which the Town shall or may become liable for or suffer by reason of any breach, violation or failure of performance by the Lessee. This includes any injury occasioned to or suffered by any person or persons or any property by reason of any wrongful act, neglect or default on the part of the Lessee or any of their principal agents and employees.
3. Recreation staff shall have access to the Vern Poffenroth Memorial Arena Concession as required.

4. The Town shall be at liberty to conduct construction on the concession, to alter its location, make additions to the equipment in the concession or to remove equipment, owned by the Town, from the concession and the Lessee shall not be entitled to any compensation from the Town.
5. The Town shall be responsible for all repairs required due to regular wear and tear of Town owned equipment. Any repairs caused by the negligence of the Lessee or their staff shall be the responsibility of the Lessee.
6. The Lessee agrees to accept the concession with the following equipment;
 - a) Concession Booth situated in the Vern Poffenroth Memorial Arena.
 - b) Kitchen, complete with shelves and a sink.
 - c) Four residential deep-freezers.
 - d) Fire extinguisher system.
 - e) Grill, complete with overhead hood.
 - f) Two deep fryers.
 - g) Pop cooler on loan from Pepsi-Cola Bottling Group.
 - h) One residential stove
 - i) One residential fridge
 - j) One 4' sandwich prep table
 - k) One microwave
 - l) Bunn Coffee Brewer
 - m) Hot Chocolate/cap/fr Machine
 - n) Two Hot Dog machines
 - o) Small Ice Cream Freezer
 - p) Two Candy Display Racks

Any additional equipment may be supplied by the Lessee.

7. The Lessee must obtain a ~~operating certificate~~ Food Handling Permit from public health and a Town business license.
8. The Lessee shall comply with the Workers' Compensation Act when the Act applies and shall deliver to the Town certification from the Workers' Compensation Board showing the Lessee is registered and is in good standing with the Board and the Lessee shall provide its Workers' Compensation number to the Town.
9. The Lessee shall at its sole cost and expense place and maintain, during the Term of this Agreement, the following insurance:
 - a. Insurance against loss or damage by fire and such additional perils as they are defined in a standard fire insurance contract on all tenants improvements, furnishings, property, equipment and contents owned by the Lessee;
 - b. Comprehensive General Liability insurance protecting and indemnifying the Lessee and Town against any and all claims for injury or damage to person

or property or for loss of life occurring upon, in or about the Leased Premises, for an amount of not less than \$5,000,000.00 and which policy shall name the Town as an Additional Insured, and shall contain a clause that the insurer will not cancel or change the insurance without first giving the Town 30 days prior written notice.

- c. Indemnify and save harmless the Town against all liabilities, damages, claims or expenses arising out of any act or neglect of the Lessee or its employees, agents, invitees or licenses in or about the demised premises, or arising out of any breach, violation or non-performance by the Lessee of any of the provisions of this lease, including liabilities, injuries or damage to the persons or property of the Lessee's employees, agents, invitees or licenses.
- d. The Lessee shall provide certification of this insurance to the Town prior to October 1st of each year.

10. In the event of the Lessee not properly and satisfactorily performing the covenants duties and stipulations herein contained and provided for, the Town may terminate this contract by giving thirty (30) days written notice by Registered Mail.

11. The Town may delegate any duties, powers or functions relating to the terms of this agreement to any employee or employees of the Town. The representative of the Town for the purpose of this agreement is the Director of Community Services. The Lessee is an independent contractor and shall not be deemed an employee or agent of the Town.

12. The Lessee shall not assign this agreement without prior consent of the Town.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the day and year first above written.

Witness

Lessee

Witness

Mayor Rick Pankiw

Witness

Chief Administrative Officer Lori Hillis



REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	May 13, 2019
Subject	Rimbey/Bluffton Minor Ball
For Public Agenda	Public Information
Background	The Town of Rimbey has received correspondence from a member of the Rimbey/Bluffton Minor Ball Board, who is inquiring if the Town of Rimbey would have a heated spot they could store approximately 12 hockey bags of ball equipment through the winter months. They have been using a C-can, which works great in the summer months however in the winter months they end up having a lot of damage due to moisture resulting in moldy equipment. They have advised that as a small town organization, they have little to no funding.
Discussion	Administration put this request out to the Public Works and Recreation Departments, who have advised there is heated space available in the Pool Party Room, which is not utilized after the long week end in September or before March 31 st . This space is heated and there is sufficient room to accommodate the ball equipment.
Recommendation	Administration recommends Council authorize the Rimbey/Bluffton Minor Ball Board to utilize the Party Room at the Rimbey Aquatic Centre after the long weekend in September to March 31 st of the following year to store their ball equipment and further, the Town of Rimbey will not accept any responsibility for any damage to their equipment while in our facility.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19
Date



REQUEST FOR DECISION

Council Agenda Item	7.3
Council Meeting Date	May 13, 2019
Subject	Hawk Tail Brewery Signage Request
For Public Agenda	Public Information
Background	Administration has received correspondence from Hawk Tail Brewery outlining concerns that out of town patrons which is about 50% of their patrons, are making U turns on the Highway in front of their business as they are unaware the entrance to their business is not from Highway 53, but from 52 nd street.
Discussion	Hawk Tail Brewery is requesting Councils consideration for the Town of Rimbey to provide directional signs to their business as per the map they have provided. Typically, the Town of Rimbey has not provided any signs for private enterprise.
Attachments	Hawk Tail Brewery Letter
Recommendation	Administration recommends Council accept the letter from Hawk Tail Breweries, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19

Date



May 2, 2019

The Honorable Rick Pankiw
Mayor of Rimbey
4938 50th Ave
Rimbey, AB
T0C 2J0

Dear Mayor Pankiw:

I am writing on behalf of Hawk Tail Brewery concerning out-of-town visitors to the brewery. It has become apparent that approximately half of our patrons are visitors from out-of-town that travel to Rimbey expressly to visit Hawk Tail Brewery. These out-of-town visitors are not familiar with the local roads and highways and we frequently get complaints about confusion resulting from trying to navigate to the brewery.

As you know, Hawk Tail Brewery is plainly visible from Highway 53, but the access to Hawk Tail is from 52nd Street which must be accessed from either Township Road 425 to the north, or 61 Ave to the south, not directly off of Highway 53 as many people assume.

Besides being frustrating to find, it is also dangerous, since we observe almost daily people doing a U-turn on Highway 53 directly in front of Hawk Tail Brewery by drivers thinking they missed the turn off.

We are very pleased that so many out-of-town people are making the trip to Rimbey, and we hope that other local businesses are benefiting as well. In order to help the visitors find the Brewery I would like to ask that the Town of Rimbey please consider installing the blue Point of Interest highway signs saying "Hawk Tail Brewery" and the appropriate direction to proceed or turn at the intersection of 20/20A/53 as well as Hwy 53/61 Ave in order to direct our out-of-town friends safely to Hawk Tail Brewery.

For our part, we will endeavor to pay for and install signage at the West entrance of our property showing visitors where to turn to access Hawk Tail Brewery.

Please see attached to this letter a map of the roads and Highways around Hawk Tail Brewery for your reference.

If you require any more information or any clarification please don't hesitate to contact me directly.

In addition I would be happy to attend the next council meeting to present this petition in person and answer any questions you may have.

Thank you in advance for your consideration.

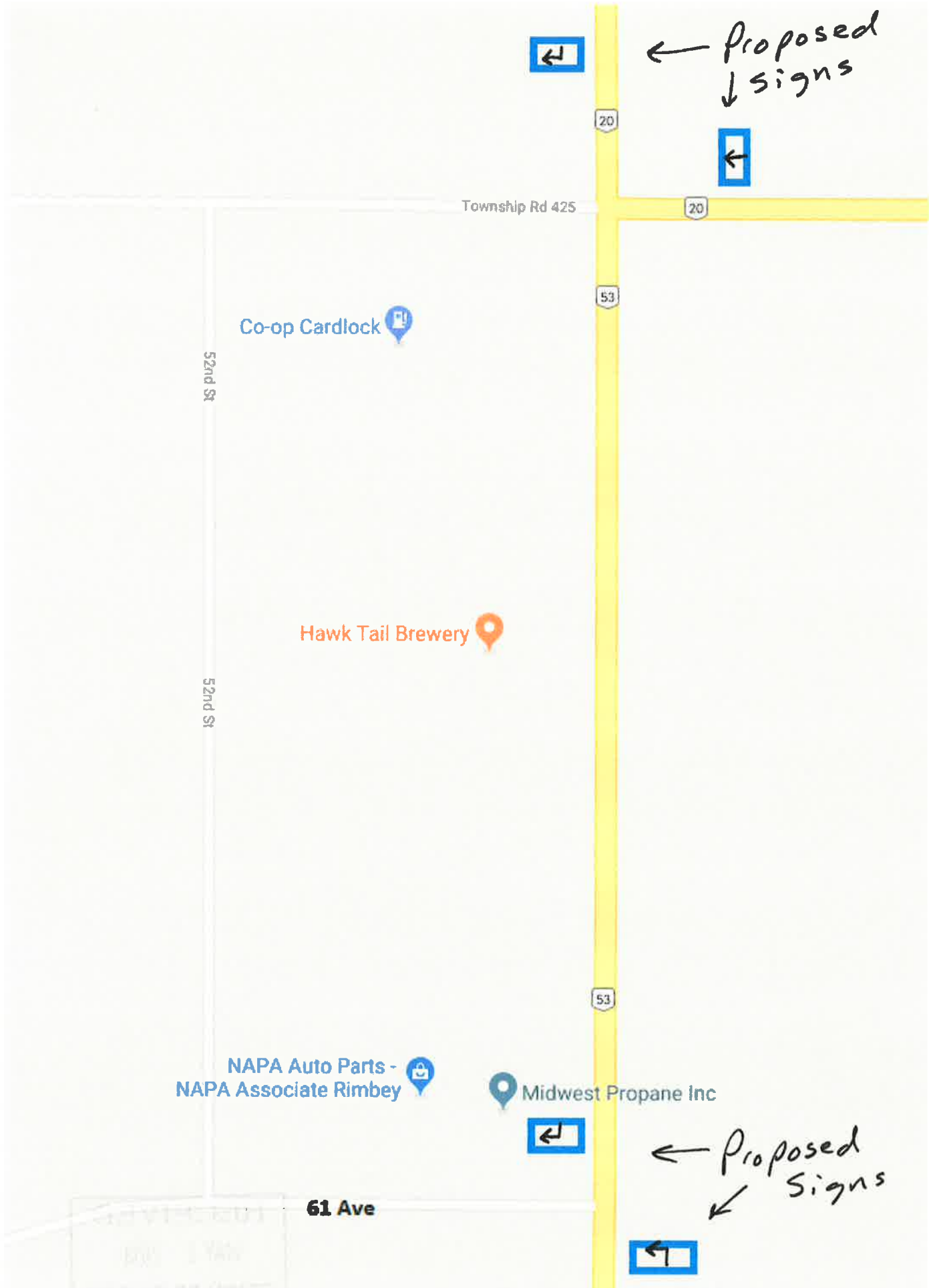
102 6311-52 St, POB 830, Rimbey, Alberta, T0C 2J0 | 403-843-3034 | info@hawktailbrewery.com



Sincerely,

A handwritten signature in black ink, which appears to read "Derek Nordstrom". The signature is fluid and cursive, with a long horizontal stroke at the end.

Derek Nordstrom
President
Hawk Tail Brewery





REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	May 13, 2019
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Attachments	8.1.1 Director of Finance Report – Accounts Payable Listing
Recommendation	Motion by Council to accept the report from the Director of Finance – Accounts Payable Listing, as information.

Prepared By:

Wanda Stoddart

Wanda Stoddart
Director of Finance

May 3/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 3/19

Date

Town of Rimbey 2019
Accounts Payable Cheque List
From: 18-Apr-2019 To: 08-May-2019

Vendor Name	Purpose	Cheque	Date	Amount
LAPP	LAPP - Apr. 2019 - monthly payroll - Library...	PAW5119	24-Apr-2019	745.36
LAPP	LAPP - Apr.24/19 (biweekly payroll Apr.1-...	PAW5120	24-Apr-2019	1382.27
Telus Communications Inc.	phone	PAW5121	24-Apr-2019	69.58
Telus Communications Inc.	phone	PAW5122	24-Apr-2019	69.62
Telus Communications Inc.	phone	PAW5123	24-Apr-2019	69.86
Telus Communications Inc.	phone	PAW5124	24-Apr-2019	101.85
Telus Communications Inc.	phone	PAW5125	24-Apr-2019	1915.87
Meridian OneCap Credit Corp	lease	PAW5126	02-May-2019	1977.15
LAPP	LAPP - May 3/19 (biweekly payroll Apr14-17/19)	PAW5127	02-May-2019	8492.27
ENCON Group Inc.	May 2019	PAW5128	02-May-2019	10005.80
Servus Credit Union Ltd.	CMHC Debenture Water Reservoir	PAW5129	02-May-2019	137693.81
Canada Revenue Agency	RP0001 / 02	PAW5130	02-May-2019	16683.71
AN Adventure Distribution &...		44539	24-Apr-2019	97.34
Blum, Matthew		44540	24-Apr-2019	25.00
Brittain, Jesse		44541	24-Apr-2019	25.00
Brownlee LLP		44542	24-Apr-2019	94.82
Digitex Inc.		44543	24-Apr-2019	542.61
GPS Tower Inc.		44544	24-Apr-2019	472.50
Hi-Way 9 Express Ltd.		44545	24-Apr-2019	52.47
John Deere Financial Inc.		44546	24-Apr-2019	317.44
Legacy Ford		44547	24-Apr-2019	1609.37
LOR-AL SPRINGS LTD.		44548	24-Apr-2019	16.50
Municipal Property Consultants...		44549	24-Apr-2019	3583.13
Outlaw Electric Ltd.		44550	24-Apr-2019	2555.51
Pankiw, Logan		44551	24-Apr-2019	199.49
Rimbey Fas Gas o/a 1662899...		44552	24-Apr-2019	35.70
Rural Municipalities of Alberta		44553	24-Apr-2019	924.32
Tagish Engineering Ltd.		44554	24-Apr-2019	2114.91
556436 Alberta Ltd.		44555	02-May-2019	189.00
940918 Alberta Ltd.		44556	02-May-2019	50000.00
Berwick, Jeanette		44557	02-May-2019	7.86
Blindman Youth Action Society		44558	02-May-2019	500.00
Canadian Pacific Railway...		44559	02-May-2019	248.00
Cervus Ag Equipment LP		44560	02-May-2019	16877.06
Digitex Inc.		44561	02-May-2019	48.68
Grutterink, Herb		44562	02-May-2019	840.00
Husband, Katelyn		44563	02-May-2019	25.00
McCauley, Chelsea		44564	02-May-2019	25.00
MLA Benefits Inc.		44565	02-May-2019	1552.76
PitneyWorks		44566	02-May-2019	3150.00
Recycling Council Of Alberta		44567	02-May-2019	155.00
Red Deer River Watershed...		44568	02-May-2019	1284.00
Rimbey & District Chamber Of...		44569	02-May-2019	3000.00
Rimbey & District Drop In Centre		44570	02-May-2019	500.00
Rimbey & District Oldtimers'...		44571	02-May-2019	500.00
Rimbey Implements Ltd.		44572	02-May-2019	7665.00
Seniuk & Company		44573	02-May-2019	19706.40
Stationery Stories & Sounds...		44574	02-May-2019	4.10
The Government of Alberta		44575	02-May-2019	20.00



REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	May 13, 2019
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
Attachments	8.2.1 Rimbe y Historical Society Board Meeting Minutes of March 20, 2019 8.2.2 FCSS/RCHHS Board Meeting Minutes of March 28, 2019
Recommendation	Motion by Council to accept the Rimbe y Historical Society Board Meeting Minutes of March 20, 2019 and the FCSS/RCHHS Board Meeting Minutes of March 28, 2019, as information.
Prepared By:	<p><u><i>Lori Hillis</i></u> <u>May 31/19</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>
Endorsed By:	<p><u><i>Lori Hillis</i></u> <u>May 31/19</u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>

Rimbey Historical Society Board Meeting Minutes

At Smithson International Truck Museum

Wednesday, March 20, 2019 @ 7:00 pm

Present: Linda Girodat, Larry Varty, Jack Webb, Jim Schneider, Robert Gates, Randy Bliss, Mathew Jaycox, Kurtis Phillipow, Diane Miller, Lana Curle (Town Rep.) and Cheryl Jones (Curator). Missing: Chuck Hendricks

Guests Present: 0

Call to Order: Meeting called to order by the President, Linda Girodat at 7 pm.

Agenda: Robert Gates moved, and Randy Bliss seconded the Agenda be accepted – CARRIED

Minutes: Larry Varty moved, and Jim Schneider seconded the Minutes from the previous board meeting which was held Wednesday, January 16, 2019 – CARRIED

Old Business Arising from Minutes:

Membership Fees: Discussion and a review of the Motion made at the AGM Feb. 6, 2019 an Annual \$10.00 fee is now in effect. Jim Schneider moved, and Randy Bliss seconded the motion that Previous Lifetime Members will not be phoned and a table will be set up at the Farmer's Markets for the past members who wish to pay the annual \$10.00 fee and for new members. - CARRIED

President: Linda Girodat – As a new Board was elected at the AGM February 6/2019, each member introduced themselves.

Treasurer's Report: Jack Webb presented the Treasurer's Report asking each member to review the Chart/ Cash flow for 2019.

Jack Webb moved, and Kurtis Piillipow seconded the Treasurer's report be accepted – CARRIED

Committee Reports:

- a) **Grants:** Cheryl Jones reported that hopefully by the end of April we will have notification from CSJ if we qualify for three summer students.
- b) **Gaming/Casino:** None
- c) **Maintenance/Restoration Shop & Truck Repairs:** Jim Schneider reported that it has been very quiet but should pick up now that spring has arrived.
- d) **Buildings & Yard:** Larry Varty also reported that things have been quiet but activities will soon be starting up.
- e) **Events & Fundraising:** None
- f) **Volunteer/Recruitment:** None
- g) **Strategic Planning Committee:** None

Town Representation: Lana Curle, Town Representative, reported that at the Budget meeting on March 12th an extra \$1,000 has been allotted due to the increase of the minimum wage. This has yet to be passed.

Discussion on Registrations for the Museum Trucks. It is believed that the Society has five registrations and the rest by the Town of Rimbey. Cheryl Jones and Kurtis Pillipow will look into this matter and get some clarification from the Registry. An antique plate was also suggested.

Park Administration Report: (Attached)

Cheryl Jones presented a Park Report for the month of March/2019.

Additions: New garbage/recycling pickup – called Waste Co.

Park Grounds: Lana Curle will look into the problem of the water line freezing up.

Curator's Notes: Robert Gates moved, and Jack Webb seconded the motion to have a cabinet built for the Historical Museum quilts using donated funds for this project - CARRIED

Visitor Information Centre: Annual Travel Alberta conference, we have registered 4 participants. Conference is May 7 & 8 in Edmonton. Expenses paid by Travel Alberta.

New Business:

Rimbey Historical Society Board Committees:

Grants: Randy Bliss

Gaming: Linda Girodat and Jack Webb

Restoration & Truck Repairs/Maintenance: Larry Varty, Randy Bliss and Jim Schneider

Buildings & Yards: Robert Gates, Mathew Jaycox and Kurtis Pillipow

Park Events & Fundraising: Linda Girodat, Jack Webb, Lana Curle and Diane Miller

Volunteer Recruitment: Everybody

Strategic Planning: Everybody

Pond Renovation: Cheryl Jones, Kurtis Pillipow and Larry Varty

Signing Authorities: Same – Linda Girodat, Jack Webb and Larry Varty

Farmer's Market: President Linda Girodat read the **Pavilion & Park Rental Agreement for 2019** - Discussion followed. Storage clause should be included in the agreement, that is, our Society does not supply storage and the Farmer's Market no longer has access to on-site storage. Jack Webb moved, and Matthew Jaycox seconded that the Agreement be accepted as amended – CARRIED.

**Administrator/Curator Agreement April 1, 2019 – March 31, 2020
Society and Cheryl Jones**

President Linda read the Agreement followed by a discussion on salary.

Jim Schneider moved, and Randy Bliss seconded that the RRSP contribution should remain at \$155 per month and her wages as per stipulated on the contract – CARRIED.

Randy Bliss moved, and Jim Schneider seconded to adopt the contract as amended – CARRIED.

Next Regular Board Meeting to be held April 17, 2019 @ 7:00pm

***Cheryl Jones asks everyone to look at the Ten Year Plan before our next meeting.

Adjournment: Jack Webb adjourned the Board Meeting at 8:30 pm.

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
March 28, 2019
11:00 a.m. Rimbey Provincial Building

PRESENT: N. Hartford, Chairperson
B. Coulthard, Board Member
M. Josephison, Board Member
G. Rondeel, Board Member
F. Pilgrim, Board Member
I. Steeves, Vice Chairperson
K. Maconochie, Recording Secretary
P. Makofka, Executive Director
D. Noble, Board Member
R. Schaff, Board Member

REGRETS:

1. CALL TO ORDER
The meeting was called to Order by: N. Hartford at 11:15 a.m.

2. APPROVAL OF AGENDA

19-03-01 MOTION: By: F. Pilgrim: That the agenda is adopted with the following additions:

Old Business 6.4: Town of Rimbey
New Business 11.10: Request for observer to attend April Board Meeting
New Business 11.11: West Central FCSSAA Spring Meeting
Correspondence 14.2: Card to Nancy

CARRIED

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.

4. PREVIOUS MEETING MINUTES – February 7, 2019

19-03-02 MOTION: By: I. Steeves: That the Minutes of the February 7, 2019 Board Meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

5.1 Meals on wheels agreement - signatures
Evergreen Co-op is not comfortable in signing the agreement, but they are willing to provide the meals when the Manor is in outbreak. A. Mones will write up a step by step procedure that will be included with the Business Continuity Plan.

6. OLD BUSINESS

6.1 FCSS SWOT Matrix 2019 – table

6.2 Ponoka FCSS & Rimbey FCSS Board conversations – Friday March 29, at 2:00 p.m. at the Ponoka FCSS office.

6.3 RCHHS Bylaws

By-laws were sent in to the registry January 2019. It may be a couple more months before they are approved.

6.4 Town of Rimbey

The Town of Rimbey has approved our budget for 2019.

7. FINANCE

7.1 January 17 and February 7, 2019 Finance Committee Meeting Highlights

19-03-03 MOTION: By: I. Steeves: That the Highlights of the January 17 and February 7, 2019 Finance Committee Meeting be accepted as information.

CARRIED

8. WRITTEN REPORTS

8.1 Monthly Board Reports

8.2 Parent Link Centre

8.3 Big Brothers Big Sisters – quarterly.

8.4 Catholic Social Services – quarterly.

19-03-04 MOTION: By: I. Steeves: To accept the Monthly Board Reports as information.

CARRIED

9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE – Next Meeting May 30, 2019 at 10:00 a.m.

10. DIRECTOR'S REPORT

19-03-05 MOTION: By: D. Noble: That the Director's Report is accepted as information.

CARRIED

11. NEW BUSINESS

11.1 Volunteer Appreciation Event – contributions

April 10, 2019 in the Kinsmen Room at the P.L. Community Centre at 5:30 p.m.

19-03-06 MOTION: By B. Coulthard: That the agency give the Volunteer Appreciation Committee \$150.00 to help offset the cost of the Volunteer Appreciation Event.

Seconded by: F. Pilgrim

CARRIED

11.2 Food Bank & Church of the Nazarene agreement

19-03-07 MOTION: By R. Schaff: To accept Guy's Carpentry quote to cut cement and

install a fire door at the Nazarene Church at the expense of the Food Bank.

Seconded by: B. Coulthard

CARRIED

19-03-08 MOTION: By D. Noble: For the Food Bank to increase the monthly rent they pay to the Nazarene Church to \$200.00 per month.

Seconded by: G. Rondeel

CARRIED

11.3 Ponoka County Special Projects

Will bring applications to the April Board meeting.

19-03-09 MOTION: By: N. Hartford to recess the FCSS Board Meeting at 12:05 p.m. for lunch.

CARRIED

Lunch break was until 12:45 p.m.

19-03-10 MOTION: By N. Hartford: To reconvene the Board Meeting at 12:45 p.m.

CARRIED

11.4 Managed Services Support Agreement – Longhurst Consulting

19-03-11 MOTION: By G. Rondeel: To renew the agreement for Managed Services Support with Longhurst Consulting at \$1505.00/month.

Seconded by: D. Noble

CARRIED

11.5 Food Banks Alberta – conference requests & statement of service

19-03-12 MOTION: By B. Coulthard: To send 4 people to the Food Banks Alberta meeting in Fort McMurray in May 2019, at the expense of the Food Bank.

Seconded by: D. Noble

CARRIED

11.6 FCCS/RCHHS Staff Wage review

19-03-13 MOTION: By G. Rondeel: To give the Staff wages a \$0.30/hour increase across the grid, effective April 1, 2019.

Seconded by: B. Coulthard

CARRIED

11.7 Full time staff Wage review

19-03-14 MOTION: By D. Noble: To increase the Executive Director's wage to \$100,000/year.

Seconded by: I. Steeves

CARRIED

19-03-15 MOTION: By D. Noble: To increase the Health Care Programs Coordinator's wage to \$73,000.00/year.

Seconded by: I. Steeves

CARRIED

11.8 Food Bank beef purchases

11.9 Healthy Families contract extension

The Healthy Families contract has been extended until March 2020.

11.10 Request for observer to attend April Board Meeting

11.11 West Central FCSSAA Spring Meeting

19-03-16 MOTION: By D. Noble: To send as many of the board members that want to go and one staff member to the West Central FCSSAA Spring meeting in Blackfalds on April 29, 2019 at the expense of the agency.

Seconded by: I. Steeves

CARRIED

12. Workplace Health & Safety Committee – next Meeting April 25, 2019 at 1:30 p.m.

13. Review of Statistics

13.1 2018 Monthly Program Statistics report

13.2 AHS Contracted HC and Private HS Client Stats combined 2018

13.3 AHS (HC) & Private (HS) billing 2014-2018

13.4 AHS (HC) Client Totals & Hours 2014-2018

13.5 Private (HS) Client Totals & Hours 2014-2018

13.6 Food Bank Hamper Stats 2014-2018

13.7 Client Safety Reports – quarterly- no report

19-03-16 MOTION: By D. Noble: To accept the review of the above reports and statistics as information.

CARRIED

14. CORRESPONDENCE

14.1 Staff Newsletter

14.2 Card to Nancy

15. NEXT MEETING DATE: Board and Finance Meeting, April 18, 2019

16. ADJOURNMENT

19-03-17 MOTION: By D. Noble: That the FCSS Board meeting adjourns at 2:10 p.m.

CARRIED

17. **BOARD SHARING TIME**

N. Hartford, Chairperson

K. Maconochie, Recording Secretary



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	9.0
Council Meeting Date	May 13, 2019
Subject	Correspondence
For Public Agenda	Public Information
Attachments	9.1 Rimbeey Elementary School 9.2 Stettler Regional Board of Trade
Recommendation	Administration recommends Council accept the correspondence from the Rimbeey Elementary School and the Stettler Regional Board of Trade, as information.

Prepared By:

for K. Blakely
Lori Hillis, CPA, CA
Chief Administrative Officer

May 8/19
Date

Endorsed By:

for K. Blakely
Lori Hillis, CPA, CA
Chief Administrative Officer

May 8/19
Date



Mrs. Jodi Bramfield – Principal
Mrs. Kathleen Terry – Assistant Principal

April 18, 2019

Town of Rimbey
Box 350
Rimbey AB T0C 2J0

Dear Town of Rimbey Council:

RE: Concerns Regarding 3 Way Stop Signs

Thank you for your letter dated April 11, 2019 responding to the request from: Wolf Creek Public Schools' Senior Administration, Rimbey Elementary & Rimbey Junior Senior High Schools' Administration, Rimbey Elementary & Rimbey Junior Senior High School Councils for crossing lights to be installed at the intersection of 52nd Street and 52nd Avenue.

We are disappointed that Council denied this request and instead approved a motion for Public Works to install a 3 way stop at this intersection. While a 3 way stop will “force traffic to stop in all directions to allow children to cross the street” as stated in the letter; we are concerned that:

- The stop signs may add to the morning and after school congestion by unnecessarily impeding the flow of traffic and thereby result in frustrate drivers.
- Due to the number of vehicles parked along the curbs, there is a concern that the 3 way stop signs may not be visible and that the 3 way stop may not be effective in notifying drivers that a child is entering the crosswalk if they enter from behind a parked vehicle. A vehicle pulling forward from the 3 way stop may not see the child in time to stop. Please note, unlike 3 way stop signs, crossing lights alert a moving vehicle, regardless of its speed that there is a pedestrian crossing and using the crosswalk.

You also state that, “ultimately, they (Council) felt this was the safer option as crossing lights may provide a false sense of security, if the child were to just push the button and enter into the crosswalk without looking.” While this is a possibility, the advantage of crossing lights is that when activated the driver will see flashing lights indicating they are to stop as there is a pedestrian in the crosswalk. As well, the Town of Rimbey already has crossing lights located at various locations in town. Students are taught to use crossing lights properly and not simply push the button and enter the crosswalk. Students are aware they still need to wait for the vehicle to stop moving.

We respectfully request Council to install crossing lights rather than a 3 way stop. Crossing lights will not unnecessarily disrupt the flow of traffic and add to the congestion in front of the schools. As well, a false sense of security can be brought about by both stop signs and crossing lights. However, when activated, crossing

P.O. Box 710, Rimbey, AB T0C 2J0
Phone: (403) 843-3751 Fax: (403) 785-0734
5302 - 52 Street, Rimbey, AB
<http://res.wolfcreek.ab.ca/>



Mrs. Jodi Bramfield – Principal
Mrs. Kathleen Terry – Assistant Principal

lights are a more visible tool than a 3 way stop. They successfully alert drivers that there are pedestrians who wish to cross the road.

If Council decides to move ahead with installing the 3 way stop signs, it would be helpful if I was aware of the time frame. This will allow me to send a memo home notifying our school community families to be mindful of a change to the flow of traffic due to 3 way stop being installed at the intersection by the school.

If you have any questions, please do not hesitate to contact me at 403-843-3751.

Sincerely,

J. Bramfield

Jodi Bramfield, Principal, Rimbey Elementary School
Wolf Creek Public Schools, Senior Administration
Tim Lekas, Principal, Rimbey Jr/Sr High School
Lana Davis, Chairperson, Rimbey Elementary School Council

P.O. Box 710, Rimbey, AB T0C 2J0
Phone: (403) 843-3751 Fax: (403) 785-0734
5302 - 52 Street, Rimbey, AB
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Stettler

REGIONAL BOARD OF TRADE



Stettler Business and Tourism Centre
6606 – 50th Ave
Stettler, AB T0C 2L2

Phone (403) 742-3181
Fax (403) 742-3123
1-877-742-9499 TOLL FREE
E-mail: dmorris@stettlerboardoftrade.com

April 15, 2019

Dear Mayor Pankiw;

Re: Stettler Steel Wheel Stampede Parade & Dignitary Luncheon

On behalf of the Stettler Regional Board of Trade & Community Development, I would like to extend an invitation to you or an alternate, to participate in our 11th annual Steel Wheel Stampede Parade. This year our parade is taking place on Saturday, June 8th at 11:00am.

You are welcome to bring your own vehicle or upon request, we will provide a parade vehicle for you. Parade assembly will be at the Rotary Armstrong Spray Park (62 Street- please enter off Highway 12 from the North). If you require a parade vehicle to be provided for you, we ask for you to assemble at the Stettler Recreation Centre (6202 – 44 Avenue) where you will be assigned a vehicle and chauffeured to the parade assembly location.

Following the parade, you are invited to join us in the Hub at the Stettler Recreation Centre, 6202 – 44 Avenue, for the Stettler Town & County Dignitaries' Luncheon.

Event times are as follows:

10:30 am- Marshaling Commences

11:00 am- Parade Begins

12:30 pm- Stettler Town & County Dignitaries Lunch

Please R.S.V.P. by May 15, 2019, indicating your attendance for the Parade, the Dignitary Lunch, and if you will be requiring a vehicle and/or signage for the parade. Please feel free to contact us if you require any additional information.

Stampede weekend in Stettler is growing each year. Visit www.steelwheelstampede.com for a list of events happening during the Steel Wheel Stampede. We thank you for your consideration and look forward to welcoming you to Stettler on June 8th.

Sincerely,



Donna Morris
Project Manager

