

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY, APRIL 13, 2021 AT 5:00 PM VIA ZOOM CONFERENCE.

LOGIN:

<https://us02web.zoom.us/j/84798109346?pwd=RnFaRUFFL3NKSF13UFp4aF11bERHdz09>

Meeting ID: 847 9810 9346

Passcode: 938197

1.	Call to Order Regular Council Meeting & Record of Attendance	
2.	Agenda Approval and Additions	1-2
3.	Minutes	3
	3.1 Minutes of Regular Council March 23, 2021.....	4-10
	3.2 Minutes of Special Council 2021 Budget Meeting April 1, 2021.....	11-17
4.	Public Hearings - None	
5.	Delegations	
	5.1 Stg. ST-CYR – Rimbey RCMP.....	18-22
	5.2 Seniuk & Company – Mike Seniuk Audited Financial Statements.....	23
6.	Bylaws	
	6.1 979 21 Town of Rimbey Borrowing Bylaw For Local Improvement.....	24-27
	6.2 980 21 Town of Rimbey Local Improvement Bylaw Tax Levy Bylaw.....	28-32
	6.3 981/21 Property Tax Bylaw	33-35
7.	New and Unfinished Business	
	7.1 Main Reservoir Upgrades.....	36-40
	7.2 Apraxia Awareness Day May 14, 2021.....	41-42
	7.3 APWA National Public Works Week May 16-22, 2021.....	43-45
	7.4 Development Incentive Policies #6601/ #6602/ #6605.....	46-57
	7.5 Policy # 6002 On-Street Patio.....	58-77
8.	Reports	
	8.1 Department Reports	78
	8.1.1 Chief Administrative Officer Report.....	79
	8.1.2 Director of Finance Report.....	80
	8.2 Boards/Committee Reports	81
	8.2.1 Tagish Engineering Project Status Reports.....	82-83
	8.2.2 Rimbey Historical Society Board Member Meeting Minutes.....	84-85
	8.2.3 Bylaw Committee Meeting Minutes April 6, 2021.....	86-87

9. **Correspondence - None**
10. **Open Forum** (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.
11. **Closed Session - None**
12. **Adjournment**



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	April 13, 2021
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council Meeting March 23, 2021 3.2 Minutes of Special Council 2021 Budget Meeting April 1, 2021
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of March 23, 2021, as presented. Motion by Council to accept the Minutes of the Special Council 2021 Budget April 1, 2021, as presented.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 1, 2021

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 1, 2021

Date

TOWN OF RIMBEY
TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY,
MARCH 23, 2021 VIA ZOOM CONFERENCE.

LOGIN:

<https://us02web.zoom.us/j/83356008315?pwd=UEVuZWVjYjdWcHc5aGd4OTA1d09wdz09>

Meeting ID: 833 5600 8315

Passcode: 910173

-
1. fCall to Order Mayor Pankiw called the meeting to order at 5:00 pm with the following in attendance:
- Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Development Officer- Liz Armitage
Recording Secretary – Bonnie Rybak
- Delegate:
John Hull
- Public:
4 members of the public
2. Adoption of Agenda 2.1 March 23, 2021 Agenda
- Motion 053/21
- Moved by Councillor Lana Curle to accept the Agenda for the March 23, 2021 Regular Council Meeting, as amended.
- In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
- CARRIED
3. Minutes 3.1. Minutes of Regular Council Meeting March 9, 2021
- Motion 054/21
- Moved by Councillor Bill Coulthard to accept the Minutes of the Regular Council Meeting of March 9, 2021, as presented.
- In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
- CARRIED
4. Public Hearings 4.1 Public Hearings - None
5. Delegations 5.1 Delegations – Rimbey Municipal Library, John Hull
- Motion 055/21
- Moved by Councillor Bill Coulthard to accept John Hull’s presentation of the Rimbey Municipal Library as information.
- In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

5.2 Delegations –Sgt. Pierre ST-CYR, Rimbey RCMP/Addition (Unavailable to attend)

6. Bylaws

6.1 974/21 Tax Incentives Bylaw

Motion 056/21

Moved by Councillor Paul Payson to give second reading to Tax Incentives Bylaw 974/21.

In Favor

Opposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Councillor Rondeel

CARRIED

Motion 057/21

Moved by Councillor Lana Curle to give third and final reading to Tax Incentives Bylaw 974/21.

In Favor

Opposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Councillor Rondeel

CARRIED

6.2 976/21 Amendment to Land Use Bylaw 917/16 (Spelrem)

Motion 058/21

Moved by Councillor Bill Coulthard to give first reading of Bylaw 976/21 Amendment to Land Use Bylaw 917/16.

In Favor

Opposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Motion 059/21

Moved by Councillor Lana Curle to advertise Bylaw 976/21 Amendment to Land Use Bylaw for two consecutive weeks in the Rimbey Review.

In Favor

Opposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Motion 060/21

Moved by Councillor Bill Coulthard to set a public hearing for Bylaw 976/21 Amendment to Land Use Bylaw 917/16 on May 11, 2021 at 5:15 pm.

In FavorOpposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

6.3 977/21 Amendment to Land Use Bylaw 917/16 (Bayan)Motion 061/21

Moved by Councillor Paul Payson to give first reading of Bylaw 977/21 Amendment to Land Use Bylaw 917/16.

In FavorOpposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Motion 062/21

Moved by Councillor Bill Coulthard to advertise Bylaw 977/21 Amendment to Land Use Bylaw for two consecutive weeks in the Rimbey Review.

In FavorOpposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Motion 063/21

Moved by Councillor Lana Curle to set a public hearing for Bylaw 977/21 Amendment to Land Use Bylaw 917/16 on May 11, 2021 at 5:00 pm.

In FavorOpposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

6.4 978/21 Amendment to Emergency Municipal Management Bylaw 893/14Motion 064/21

Moved by Councillor Lana Curle to give first reading of Bylaw 978/21 Amendment to Emergency Municipal Management Bylaw 893/14.

In FavorOpposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Motion 065/21

Moved by Councillor Paul Payson Council to give second reading of Bylaw 978/21 Amendment to Bylaw 893/14 Municipal Emergency Management Bylaw.

In FavorOpposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Motion 066/21

Moved by Councillor Lana Curle to unanimously consider third and final reading of Bylaw 978/21 Amendment to Bylaw 893/14 Municipal Emergency Management Bylaw.

In FavorOpposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Motion 067/21

Moved by Councillor Gayle Rondeel to give third and final reading of Bylaw 978/21 Amendment to Bylaw 893/14 Municipal Emergency Management Bylaw.

In FavorOpposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

7. New and Unfinished Business

7.1 Library Expansion Design

Motion 068/21

Moved by Councillor Gayle Rondeel to provide landowner authorization for the Development Permit for the Library expansion at 4938 50th Avenue to proceed based on the design approved by Council on March 9, 2021.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 069/21

Moved by Councillor Bill Coulthard that prior to construction commencing on the library expansion at 4938 50th Avenue the Library Board must provide written documentation that sufficient finances are in place.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 070/21

Moved by Councillor Lana Curle for Administration to send a letter to the library indicating the financial requirements identified in the previous motion.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.2 Evergreen Estates Street Improvements

Motion 071/21

Moved by Councillor Bill Coulthard to approve the recommendation from Tagish Engineering Ltd to award the tender of the Evergreen Estates Street Improvements as submitted, to Border Paving Ltd., for the tendered price of \$656,892.76, including GST.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.3 Rimbey Lions ClubMotion 072/21

Moved by Councillor Rick Pankiw for the Town of Rimbey and the Rimbey Lions Club to enter into an agreement whereby the Rimbey Lions Club donates \$50,000 in 2021 and \$10,000 per year beginning in 2022 for 5 years (total of \$100,000 over 6 years) in the name of the Rimbey Lions Club and the Town of Rimbey in exchange for an 10 year extension of the current Campground Operations Agreement. The current Campground Operations Agreement between the Town of Rimbey and the Rimbey Lions Club due to expire on October 15, 2022 be extended for eleven years to October 31, 2032.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8. Reports8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Director of Finance Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Planning and Development Officer Report

Motion 073/21

Moved by Councillor Bill Coulthard to accept the department reports, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

- 8.2.1 Tagish Engineering Project Status Update to March 5, 2020
- 8.2.2 Bylaw Committee Meeting Minutes March 2, 2021
- 8.2.3 Parkland Regional Library February 25, 2021

Motion 074/21

Moved by Councillor Lana Curle to accept the Board and Committee Reports as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL 2021 BUDGET MEETING OF TOWN COUNCIL HELD ON THURSDAY, APRIL 1, 2021 AT 9:00 A.M. IN THE LIONS ROOM AT THE COMMUNITY CENTRE LOCATED AT 5109 54 STREET IN, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 9:00 am, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Director of Public Works – Rick Schmidt
Director of Community Services – Cindy Bowie
Recording Secretary – Bonnie Rybak

Public:
3 member(s) of the public

2. Adoption of Agenda 2.1 April 01, 2021 Agenda

Motion 077/21

Moved by Councillor Bill Coulthard to accept the Agenda for the April 01, 2021 Special Council 2021 Budget Meeting, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

3. Minutes 3.1. Minutes - None

4. Public Hearings 4.1 Public Hearings – None

5. Delegations 5.1 Delegations - None

6. Bylaws 6.1 Bylaws - None

7. New and Unfinished Business 7.1 2021 Capital Budget

Mayor Pankiw recessed the Council meeting at 9:58 am.

Mayor Pankiw reconvened the Council meeting at 10:08 am.

Motion 078/21

Moved by Councillor Bill Coulthard to approve the 2021 Capital budget as amended as follows:

Remove \$39,000 for Evergreen Walking Trail Solar Lights from the Capital Budget;
Reduce Council IT \$7500 from the Capital Budget
attached to and forming part of these minutes.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Mayor Pankiw recessed the Council meeting at 11:58 am for lunch.

Mayor Pankiw reconvened the Council meeting at 12:39 pm.

7.2 2021 Operating Budget

Motion 079/21

Moved by Mayor Pankiw to bring the Fee and Services Bylaw to the May 11, 2021 Council Meeting to review recreation rates.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Mayor Pankiw recessed the Council Meeting at 1:14 pm.

Mayor Pankiw reconvened the Council meeting at 1:16 pm.

Motion 080/21

Moved by Councillor Bill Coulthard to approve the 2021 Operating Budget as amended as follows:

Add \$3200 as Revenue in Programs for the Canada Day Grant
Remove \$5000 for the Community Grants
Change Animal Bylaw Contracted Services from \$28,000 to \$18,000
Change Animal Bylaw Licenses from \$6000 to \$3300
Add \$30,000 Revenue from Contract to Ponoka County
Reduce Library funding \$5000
Add \$32,000 to Public Works Revenue for sale of equipment
Reduce Good and Utilities in entire budget by \$16,616
Reduce Administration Annual Contributions to Reserves \$7500, from 31,519 to \$24,019 in Operating

attached to and forming part of these minutes.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 081/21

Moved by Councillor Bill Coulthard to approve the transfer of \$5140 from Reserves.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Director of Community Services Cindy Bowie departed the meeting at 1:30 pm.

Director of Community Services Cindy Bowie entered the meeting at 2:20 pm.

Motion 082/21

Moved by Councillor Gayle Rondeel to approve all employees a paid day off on their birthday.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

- 8. Reports 8.1 Reports - None
- 9. Correspondence 9.1 Correspondence - None
- 10. Open Forum 10.1 Open Forum - None
- 11. Closed Session 11.1 Closed Session - None
- 12. Adjournment 12.1 Adjournment

Motion 083/20

Moved by Councillor Bill Coulthard to adjourn the meeting.

In Favor
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 2:52 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

**Town of Rimbey
2021 Capital Budget and 4 Year Plan**

Planned Capital Additions	2021	2021 Funding	2022	2023	2024	2025	Future Projects
Council							
IT - Ipad/laptops (IT annual program)	2,500	Annual reserves					
Buildings							
Town Office - Flooring			25,000				
Project 84 Demolition (Old Community Center)	60,000	Reserves					
Scout Hall Demolition			56,135				
Water Tower - complete demolition					450,000		
IT (Annual Program)							
IT - Server and Hosted Mail Upgrade				34,000			
IT - Computers	40,000	Annual reserves					
Community Policing (Annual Program)							
Public Works (Equipment replacement annual program)							
2009 Chev Regular Cab replacement			33,000				
2012 Ford F150 Crew Cab replacement				51,000			
2013 Ford F150 Regular Cab replacement					34,000		
1885 JD Mower	59,000	Annual reserves					
Winter attachments for 1885 JD Mower	10,000	Annual reserves					
Husqvarna Zero-turn Mower				11,000			
2012 JD Backhoe replacement			140,000				
Public Works (Roads)							
Concrete/asphalt crushing	100,000	Reserves		100,000		100,000	
Gravel Simpson Road			14,750				
Gravel 35 Ave & 51 Ave (east of 43 street)			6,710				
Streetlights (50th Ave from 51 St to 43 St)							425,000
Repave RCMP Parking Lot			26,000				
54th Avenue road repair and SB90	15,000	Road Reserves					
Water/Wastewater							
Annual Water Valve and Hydrant Replacement			70,000		70,000		
New Well Project Phase 2 - raw water supply line from Well 15 to Well 13 Total project \$897,500 (AMWWP Grant \$535,807; Town share \$361,693)	393,801	AMWWP 386,531; MSI 7,269					
Main Reservoir/Pump House Upgrades	1,500,000	MSI & FGTG					
Camera and flush various underground mains			20,000		20,000		
South East and South West Storm Pond(s) - land purchases and construction				897,000		796,200	
Raw water supply 54 Ave and 45 St to New Reservoir							735,800

**Town of Rimbey
2021 Capital Budget and 4 Year Plan**

Planned Capital Additions	2021	2021 Funding	2022	2023	2024	2025	Future Projects
Street Improvements							
2021 Street Improvements:							
Downtown Concrete Repairs	68,000	MSI					
Storm Swale - Drader Crescent	8,500	MSI					
47 St Overlay - 50 Ave to 54 Ave	212,700	MSI					
56 Ave Sanitary Upgrade - 50 St (mid block) to 51 St	261,400	MSI					
56 Ave CIPP Liner - 50 St (mid block) to 51 St	60,000	MSI					
Evergreen Estates Paving	755,000	Debenture					
56 Ave Overlay			283,900				
51 Street Major project - Construction				2,145,486	2,746,623		
53 Avenue - 50 St to 51 St - complete rebuild							1,075,000
Drader Crescent Overlay			151,200				
51 Avenue - 50 St to 51 St - complete rebuild							1,253,000
54 Ave Road construction 44 St to Hwy 20							639,450
43 St Road construction - 50 Ave to 54 Ave							1,217,700
53 Street - Park Ave to 50 Ave - complete rebuild							957,000
Recycle Depot							
Replace overhead doors			20,600				
Building upgrades				12,360			
Planning and Development							
Bergum Property ASP							35,000
Parks (Annual Program)							
Garbage Receptacles, benches etc.				1,500		1,500	
Tree replacement 50 St (51 Ave-52 Ave) 32 Trees	9,600	Annual reserves					
Tree replacement 50 Street (52 Ave-53 Ave)				14,400			
Tree Replacement 50 Street (53 Ave-54 Ave)					14,400		
Shrubs for boulevards	2,500	Annual reserves		2,500			
Trail from Community Center to Drader Crescent							236,300
Cemetery							
Replace 4 Pillow Blocks (West Haven)	22,300	Reserves			23,100		
Ash Garden			3,500				
New Columbarium (West Haven)	33,600	Reserves					
Fencing (West Haven)			7,600				
Recreation							
Pool							

**Town of Rimbey
2021 Capital Budget and 4 Year Plan**

	2021	2021 Funding	2022	2023	2024	2025	Future Projects
Planned Capital Additions							
Anti-Entrapment requirements	20,000	Annual reserves					
Spray Park Flow through system/Hot tub repairs	20,000	Annual reserves					
Slide Pump relocation			10,000				
Community Center							
Community Center - Stage curtains			20,000				
Community Center - Led lighting in stairwells, hallways					10,000		
Arena							
Arena - Concession air unit	15,000	Annual reserves					
Arena - Dehumidifier					60,000		
Fitness Center							
Fitness Center - Equipment			6,000			6,000	
Total Planned Capital Additions	3,668,901		894,395	3,269,246	3,428,123	903,700	6,574,250
Funding Sources							
Beginning Reserve Balance	4,867,086		4,610,090	4,742,901	3,233,733	569,577	
MSI Capital Grant	730,973		450,000	450,000	450,000	450,000	
MSI Capital Grant carryforward	1,364,147		270,925				
AMWWP - Phase 2	386,531						
AB Transportation				1,000,000			
FGTF	146,837		146,837	146,837	146,837	146,837	
FGTF carryforward	146,837						
Total Grant Funds Available	2,775,325		867,762	1,596,837	596,837	596,837	
Donated and contributed funding:							
Cemerery Perpetual Care							
Annual program contributions	118,760		121,729	124,772	127,892	131,089	
Ponoka County capital contribution	33,745		37,715	38,469	39,238	40,023	
Borrowing	755,000						
Total Grant and other funding	3,682,830		1,027,206	1,760,078	763,967	767,949	
Total Planned Capital Additions	3,668,901		894,395	3,269,246	3,428,123	903,700	
Unexpended Grant Revenue	270,925						
Ending Reserve Balance	4,610,090		4,742,901	3,233,733	569,577	433,826	

Town of Rimbey
2021 Operating Budget and Three Year Plan

Net Budget by Object	Budget 2020	2021 Budget	2022 Plan	2023 Plan	2024 Plan
Revenue					
User Fees and Sale of Goods	1,396,112	1,365,730	1,435,578	1,464,848	1,493,442
Government Transfers	1,159,662	1,163,701	1,161,324	1,161,324	1,161,324
Rentals	138,635	88,441	93,276	95,039	96,776
Licences and Fines	58,300	46,300	77,826	80,423	80,970
Frontage	33,056	33,056	33,056	33,056	33,056
Penalties	13,145	48,300	48,536	48,777	49,022
Interest	100,000	60,000	60,000	60,000	60,000
Franchise	499,494	537,961	543,520	549,135	554,807
Ponoka County	297,750	337,450	377,150	384,693	392,387
Naming rights	25,000	25,000	25,000	25,000	25,000
Total revenue	3,721,154	3,705,939	3,855,266	3,902,295	3,946,784
Expenses					
Salaries and Benefits	2,006,864	2,007,698	2,040,080	2,090,633	2,129,991
Council Salaries and Benefits	130,419	130,823	133,079	135,381	137,729
Contracted Services	490,870	553,301	592,668	625,036	682,999
Goods and Utilities	1,651,937	1,645,024	1,710,667	1,752,293	1,793,979
Annual equipment replacement	152,263	152,505	167,132	171,256	175,207
Local Requisitions	421,913	394,629	428,505	431,059	433,664
Provincial requisitions	934,220	936,285	933,679	933,679	933,679
Interest and debt repayments	491,107	387,965	388,186	340,074	340,303
Other (Election)		15,000			
Subtotal	6,279,593	6,223,231	6,393,996	6,479,412	6,627,552
Transfer to (from) Reserves	(45,207)	(5,140)			
	(45,207)	(5,140)	0	0	0
Total expenses	6,234,386	6,218,091	6,393,996	6,479,412	6,627,552

Total Budget Requirement	2,513,231	2,512,152	2,538,730	2,577,117	2,680,767
Tax levies	2,513,231	2,512,152	2,537,421	2,562,942	2,588,719
Net Budget Requirement	(0)	(0)	1,309	14,175	92,048



REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	April 13, 2021
Subject	Sgt. Pierre ST-CYR Rimbey RCMP Report
For Public Agenda	Public Information
Background	Sgt. ST-CYR has been invited to provide an update to Council.
Attachments	RCMP Provincial Policing Report
Recommendation	To accept the updated report provided by Sgt. ST-CYR of the Rimbey RCMP, as information.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 7, 2021

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 7, 2021

Date



RCMP Provincial Policing Report

Detachment	
Detachment Commander	
Quarter	
Date of Report	

Provincial Police Service Composition¹

Staffing Category	Established Positions	Working	Soft Vacancies ²	Hard Vacancies ³
Police Officers				
Detachment Support				

Comments

Quarterly Financial Drivers

¹ Data extracted on March 12th, 2021 and is subject to change over time.

² Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

³ Hard Vacancies are full FTE positions that are vacant and need to be filled.

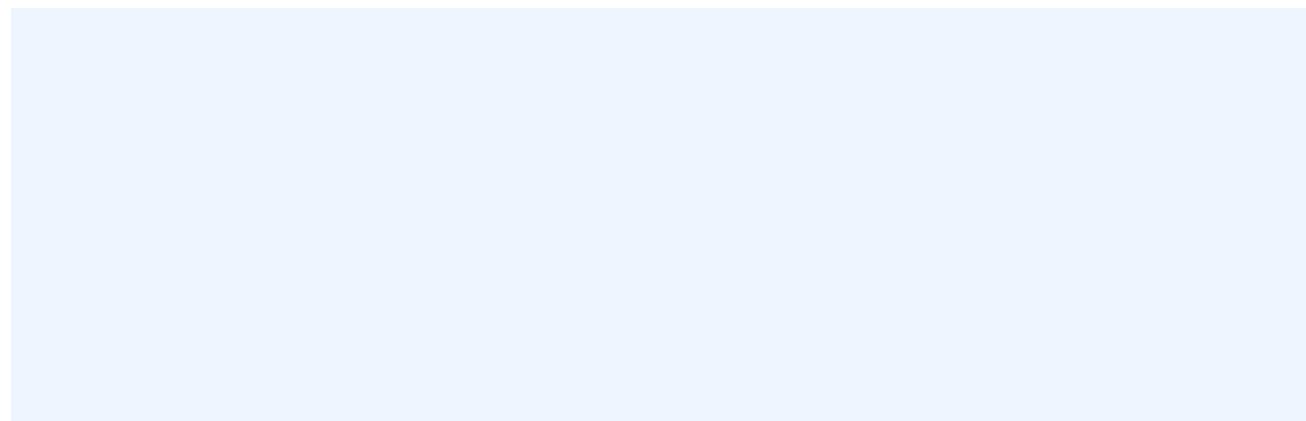


Crime Statistics⁴

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January – February			January – December		
	2020	2021	% Change Year-over-Year	2019	2020	% Change Year-over-Year
Total Criminal Code						
<i>Persons Crime</i>						
<i>Property Crime</i>						
<i>Other Criminal Code</i>						
Traffic Offences						
<i>Criminal Code Traffic</i>						
<i>Provincial Code Traffic</i>						
<i>Other Traffic</i>						
CDSA Offences						
Other Federal Acts						
Other Provincial Acts						
Municipal By-Laws						
Motor Vehicle Collisions						

Trends/Points of Interest



⁴ Data extracted from a live database (PROS) and is subject to change over time.



Community Priorities

Priority 1	
Current Status & Results	
Priority 2	
Current Status & Results	
Priority 3	
Current Status & Results	



Community Consultations

Date	Attendee(s)	Notes



REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	April 13, 2021
Subject	Seniuk & Company – Auditors Report
For Public Agenda	Public Information
Background	Mr. Mike Seniuk of Seniuk & Company, Chartered Accountants will be presenting the Town of Rimbey Financial Statements for the year ending December 31, 2020.
Relevant Policy/Legislation	MGA s 276
Attachments	Financial Statements for the year ending December 31, 2020
Recommendation	Administration recommends Council accept the Town of Rimbey Financial Statements for the year ending December 31, 2020, prepared by Seniuk & Company, Chartered Accountants, as presented.

Prepared By:

Wanda Stoddart

Wanda Stoddart
Director of Finance

April 8, 2021

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 8, 2021

Date



REQUEST FOR DECISION

Council Agenda Item	6.1
Council Meeting Date	April 13, 2021
Subject	979/21 Town of Rimbey Borrowing Bylaw For Local Improvement
For Public Agenda	Public Information
Background	<p>At the Special Council Meeting held on August 6, 2020 Council passed a motion to instruct Administration to prepare a Council initial Local Improvement Plan for the paving of the Evergreen Estates subdivision. Council approved the plan at the October 27, 2020 Regular Council Meeting.</p> <p>Letters were sent to all affected property owners on November 10, 2020. Property owners were advised that any petition to Council against the proposed improvement must be received within 30 days. No petition was received.</p>
Discussion	<p>As per MGA s251, a borrowing bylaw is required in order for a municipality to make a borrowing. In general, a borrowing bylaw must be advertised. However asper MGA s263(1), with respect to a local improvement, a borrowing bylaw that authorizes the borrowing does not have to be advertised if the amount to be financed by the local improvement tax to pay for the local improvement is equal to or greater than the amount that the municipality will contribute to pay for the local improvement.</p> <p>As the Town of Rimbey is not contributing anything other than the amount required as part of the local improvement for municipal reserve land owned by the Town, advertising of this bylaw is not required.</p>
Relevant Policy/Legislation	MGA s251, MGA s263(1)
Financial Implications	Decrease of \$755,000 to available debt limit and decrease of \$49,237 to available debt servicing limit.
Attachments	979/21 Local Improvement Borrowing Bylaw
Recommendation	Administration recommends Council give first reading to 979/21 Local Improvement Borrowing Bylaw.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 8, 2021

Date



REQUEST FOR DECISION

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 8, 2021

Date



Town of Rimbey Borrowing Bylaw For Local Improvement

Bylaw 979/21

This Bylaw authorizes the Council of the Town of Rimbey to borrow monies in the amount of \$755,000 for the purposes of financing the Evergreen Estates Street Improvements.

WHEREAS Section 251 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended ("*MGA*"), provides that a municipality may only make a borrowing if the borrowing is authorized by a borrowing bylaw;

WHEREAS Section 263 of the *MGA* provides for a borrowing made for the purpose of financing the cost of a local improvement to be funded in whole or in part by a local improvement tax;

WHEREAS plans and specifications have been prepared and the total cost of the Evergreen Estates Street Improvements (consisting of paving of the Evergreen Estates Subdivision), including all capital costs, professional service costs, and other miscellaneous costs, is estimated to be \$755,000, the entirety of which will be collected from the owners of benefitting properties by way of local improvement tax;

WHEREAS in order to complete the project it will be necessary for the Town of Rimbey to borrow the sum of 755,000, for a period not to exceed Twenty (20) years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

WHEREAS the estimated lifetime of the project financed under this bylaw is equal to, or in excess of, Twenty (20) years;

WHEREAS the principal amount of the outstanding debt of the Municipality as at the date of borrowing is \$1,330,499, and no part of the principal or interest is in arrears;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta,

NOW THEREFORE the Council of the Town of Rimbey, duly assembled, enacts as follows:

1. That for the purpose of completing the Evergreen Estates Street Improvements, the sum of Seven Hundred and Fifty Five Thousand Dollars (\$755,000) be borrowed from Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the municipality at large.
2. The full amount of Seven Hundred and Fifty Five Thousand Dollars (\$755,000) is to be collected by way of local improvement tax imposed pursuant to the Town of Rimbey's Bylaw No. 980/21
3. The proper officers of the Town of Rimbey are hereby authorized to issue debentures on behalf of the Town for the amount and purpose authorized by this bylaw, namely Evergreen Estates Street Improvements.



Town of Rimbey Borrowing Bylaw For Local Improvement

Bylaw 979/21

4. The Town of Rimbey shall repay the indebtedness according to the repayment structure in effect, namely semi-annual equal payments of combined principal and interest, with instalments not to exceed twenty (20) years, calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed 5.0%.
5. The Town of Rimbey shall levy and raise in each year local improvement taxes sufficient to pay the indebtedness.
6. The net amount borrowed under this by-law shall be applied only to the Evergreen Estates Street Improvements specified by this by-law.
7. In the event that the *MGA* permits extension of the term of the loan and in the event that the Council of the Town of Rimbey decides to extend the loan and the authorized financial institution is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 3 hereof and delivered to the authorized financial institution will be valid and conclusive proof as against the Town of Rimbey of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation and the authorized financial institution will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension, document, or security.
8. This by-law comes into force on the date it is passed.

READ a first time this _____ day of _____, _____;

READ a second time this _____ day of _____, _____;

READ a third time this _____ day of _____, _____.

Mayor

Chief Administrative Officer



REQUEST FOR DECISION

Council Agenda Item	6.2
Council Meeting Date	April 13, 2021
Subject	Local Improvement Tax Levy Bylaw 980/21
For Public Agenda	Public Information
Background	<p>At the Special Council Meeting held on August 6, 2020 Council passed a motion to instruct Administration to prepare a Council initial Local Improvement Plan for the paving of the Evergreen Estates subdivision. Council approved the plan at the October 27, 2020 Regular Council Meeting.</p> <p>Letters were sent to all affected property owners on November 10, 2020. Property owners were advised that any petition to Council against the proposed improvement must be received within 30 days. No petition was received.</p>
Discussion	As per MGA s397 (1) Council must pass a local improvement tax bylaw in order to impose such a tax. The local improvement tax bylaw enables council to impose a local improvement tax to raise revenue to pay for the local improvement.
Relevant Policy/Legislation	MGA s397 (1)
Attachments	980/21 Local Improvement Tax Levy Bylaw
Recommendation	Administration recommends Council give first reading to 980/21 Local Improvement Tax Levy Bylaw.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 8, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 8, 2021
Date



Town of Rimbey Local Improvement Tax Levy Bylaw

Bylaw 980/21

This Bylaw authorizes the Council of the Town of Rimbey to impose a local improvement tax in respect of all lands that directly benefit from the paving in the Evergreen Estates Subdivision, known as the Evergreen Estates Street Improvements.

WHEREAS the Town of Rimbey (the "Town") has decided to enact a bylaw pursuant to Section 397 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, to authorize the Evergreen Estates Street Improvements, consisting of paving in the Evergreen Estates Subdivision;

WHEREAS a local improvement plan has been prepared and the required notice of the project was given to the owners of the benefitting properties as set out in the attached **Schedule "A"** (the "Benefitting Properties"), and no sufficient objection to the Evergreen Estates Street Improvements has been filed with the Town's Chief Administrative Officer;

WHEREAS plans and specifications have been prepared and the total cost of the project, including all capital costs, professional service costs, financing costs, and other miscellaneous costs, is estimated to be \$984,750 ("Total Estimated Project Cost"), based on the following estimated costs:

Project Cost Estimate	\$ 755,000
Financing Charges	\$ 229,750
Total Estimated Project Cost	<u>\$ 984,750</u>

WHEREAS the Total Estimated Project Cost will be funded from revenue raised by the local improvement tax levied against the Benefitting Properties;

WHEREAS the local improvement tax will be collected for twenty (20) years, and finance charges included in the Total Estimated Project Cost are calculated on the basis of a term of twenty (20) years at an annual interest rate of 2.73%;

WHEREAS the Council of the Town has decided to set a uniform tax rate based upon the number of units of area assessed for each of the Benefitting Properties, with the total number of units for all Benefitting Properties being 189,900 sq. metres;

WHEREAS the local improvement tax rate levied annually against the owners of the Benefitting Properties is estimated to be \$.259/sq. metre as per **Schedule "B"**; and

AND WHEREAS all required approvals for the project have been obtained, and the project is in compliance with all Acts and Regulations of the Province of Alberta;

NOW THEREFORE the Council of the Town, duly assembled, enacts as follows:

1. That for the purpose of completing the Evergreen Estates Street Improvements, the sum of Forty Nine Thousand Two Hundred Thirty Seven Dollars and Fifty Cents (\$49,237.50) be collected by way of an annual, uniform local improvement tax levy assessed against the Benefitting Properties as provided in **Schedule "A"** and **Schedule "B"**, attached.
2. The net amount levied under this by-law shall be applied only to the Evergreen Estates Street Improvements specified by this by-law.



Town of Rimbey Local Improvement Tax Levy Bylaw

Bylaw 980/21

3. This by-law comes into force on the date it is passed.

READ a first time this _____ day of _____, _____;

READ a second time this _____ day of _____, _____;

READ a third time this _____ day of _____, _____.

Mayor

Chief Administrative Officer

Schedule "A" to Bylaw No.

Calculation of Local Improvement Levy for the Evergreen Estates

1. Properties to be assessed:

Affected Property (legal description)	Units of Area (sq. metres)	Registered Owner
Plan 0727008, Block 1, Lot 5	19,020	Evergreen Cooperative Association
Plan 1222867, Block 1, Lot 36	9,400	1678223 Alberta Ltd.
Plan 1222867, Block 1, Lot 37	9,400	1678223 Alberta Ltd.
Plan 1222867, Block 1, Lot 38	9,400	1027859 Alberta Ltd.
Plan 1222867, Block 1, Lot 39	9,400	1027859 Alberta Ltd.
Plan 1123761, Block 1, Lot 33	5,640	1286057 Alberta Ltd
Plan 1123761, Block 1, Lot 34	5,660	1469887 Alberta Ltd
Plan 1123761, Block 1, Lot 35	7,460	1027859 Alberta Ltd.
Plan 0424165, Block 1, Lot 3	6,850	AbouGhanim, Salim and Wafa
Plan 0727008, Block 1, Lot 6	4,540	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 8	4,680	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 9	4,280	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 10	4,280	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 11	4,280	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 12	4,280	Rimbey Evergreen Storage Ltd.
Plan 0820670, Block 1, Lot 14	4,090	Makofka, Ward and Peggy
Plan 0820670, Block 1, Lot 15	4,010	Electri-Spect Services Ltd.
Plan 0820670, Block 1, Lot 16	4,010	Danser, Byron and Lorilee
Plan 0820670, Block 1, Lot 17	4,070	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 17	4,490	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 19	4,560	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 20	3,060	Goodwin, Anthony and Allison
Plan 0820670, Block 1, Lot 21	4,320	Gobin, Joseph and Cindy
Plan 0820670, Block 1, Lot 22	4,480	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 23	4,110	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 24	4,010	Short, Michael Gary and Kimberly Anne
Plan 0820670, Block 1, Lot 25	4,010	Central AB Industrial Properties Ltd.
Plan 0820670, Block 1, Lot 26	4,010	Electri-Spect Services Ltd.
Plan 0820670, Block 1, Lot 27	4,010	Adams, Albert Duane and Nancy Gertrude
Plan 0820670, Block 1, Lot 28	4,020	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 29	4,010	Barr, Dale and Mary Rose

SCHEDULE “B”

ESTIMATED COST FOR EACH BENEFITTING PROPERTY

Affected Property (legal description)	Assessed Units of Area (Square Meters)	Annual Rate per Unit of Area ¹	Annual Local Improvement Tax Levy ²	Estimated Cost of Local Improvement Tax Levy over 20 years	Estimated Cost of Pre-payment of Total Local Improvement Tax in First Year
Plan 0727008, Block 1, Lot 5	19,020	.259	\$4,931.52	\$98,630.49	\$75,619.27
Plan 1222867, Block 1, Lot 36	9,400	.259	\$2,437.24	\$48,744.83	\$37,372.30
Plan 1222867, Block 1, Lot 37	9,400	.259	\$2,437.24	\$48,744.83	\$37,372.30
Plan 1222867, Block 1, Lot 38	9,400	.259	\$2,437.24	\$48,477.83	\$37,372.30
Plan 1222867, Block 1, Lot 39	9,400	.259	\$2,437.24	\$48,477.83	\$37,372.30
Plan 1123761, Block 1, Lot 33	5,640	.259	\$1,462.34	\$29,246.90	\$22,423.38
Plan 1123761, Block 1, Lot 34	5,660	.259	\$1,467.53	\$29,350.61	\$22,502.90
Plan 1123761, Block 1, Lot 35	7,460	.259	\$1,934.24	\$38,684.73	\$29,659.29
Plan 0424165, Block 1, Lot 3	6,850	.259	\$1,776.07	\$35,521.50	\$27,234.07
Plan 0727008, Block 1, Lot 6	4,540	.259	\$1,177.14	\$23,542.71	\$18,050.03
Plan 0820670, Block 1, Lot 8	4,680	.259	\$1,213.44	\$24,268.70	\$18,606.64
Plan 0820670, Block 1, Lot 9	4,280	.259	\$1,109.72	\$22,194.45	\$17,016.32
Plan 0820670, Block 1, Lot 10	4,280	.259	\$1,109.72	\$22,194.45	\$17,016.32
Plan 0820670, Block 1, Lot 11	4,280	.259	\$1,109.72	\$22,194.45	\$17,016.32
Plan 0820670, Block 1, Lot 12	4,280	.259	\$1,109.72	\$22,194.45	\$17,016.32
Plan 0820670, Block 1, Lot 14	4,090	.259	\$1,060.46	\$21,209.19	\$16,260.93
Plan 0820670, Block 1, Lot 15	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 16	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 17	4,070	.259	\$1,055.27	\$21,105.47	\$16,181.41
Plan 0820670, Block 1, Lot 17	4,490	.259	\$1,164.17	\$23,283.43	\$17,851.24
Plan 0820670, Block 1, Lot 19	4,560	.259	\$1,182.32	\$23,646.43	\$18,129.54
Plan 0820670, Block 1, Lot 20	3,060	.259	\$ 793.40	\$15,868.00	\$12,165.88
Plan 0820670, Block 1, Lot 21	4,320	.259	\$1,120.09	\$22,401.88	\$17,175.36
Plan 0820670, Block 1, Lot 22	4,480	.259	\$1,161.58	\$23,231.58	\$17,811.48
Plan 0820670, Block 1, Lot 23	4,110	.259	\$1,065.64	\$21,312.90	\$16,340.44
Plan 0820670, Block 1, Lot 24	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 25	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 26	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 27	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 28	4,020	.259	\$1,042.31	\$20,846.19	\$15,982.62
Plan 0820670, Block 1, Lot 29	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 30	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 31	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 32	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1 Lot 13MR	3,450	.259	\$ 849.52	\$17,890.39	\$13,716.43
Plan 0820670, Block 1, Lot 33PUL	580	.259	\$ 150.38	\$ 3007.66	\$ 2,305.95

¹ Based on Total Project Cost divided by the total number of units of area of all Benefiting Properties within the Local Improvement Project area, divided by 20 years over which repayment is spread.

² Based on the annual rate per unit of area times the number of units assessed to the Benefiting Property.



REQUEST FOR DECISION

Council Agenda Item	6.3
Council Meeting Date	April 13, 2021
Subject	Bylaw 981/21 2021 Property Tax Bylaw
For Public Agenda	Public Information
Background	The Municipal Government Act Section 353 states that each council must pass a property tax bylaw annually. A property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of the expenditures, transfers and requisitions set out in the budget of the municipality.
Discussion	The Town of Rimbey will be mailing out the combined assessment/tax notices in mid-May.
Relevant Policy/Legislation	MGA s.353
Attachments	Bylaw 981/21 2021 Property Tax Bylaw
Recommendation	<ol style="list-style-type: none"> 1. Administration recommends Council give first reading to Bylaw 981/21 2021, Property Tax Bylaw. 2. Administration recommends Council give second reading to Bylaw 981/21, 2021 Property Tax Bylaw. 3. Administration recommends Council unanimously consent to give third and final reading to Bylaw 981/21 2021 Property Tax Bylaw. 4. Administration recommends Council give third and final reading to Bylaw 981/21 2021 Property Tax Bylaw.

Prepared By:

Wanda Stoddart

Wanda Stoddart
Director of Finance

April 8, 2021

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 8, 2021

Date



Town of Rimbey 2021 Property Tax Bylaw

Bylaw 981/21

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF RIMBEY FOR THE 2021 TAXATION YEAR.

WHEREAS, The total requirements of the Town of Rimbey as shown in the annual estimates are as follows:

MUNICIPAL	General	\$2,526,886
	Rimoka Seniors Foundation Requisition	\$31,997
	Designated Industrial Properties	\$534
SCHOOL	School Foundation Requisition – Res.	\$596,113
	School Foundation Requisition – Non Res	\$312,590

and,

WHEREAS, the total assessment of taxable land, buildings and improvements amounts to \$312,699,140 and

WHEREAS, the estimated revenue other than from taxation is \$3,705,939 and

WHEREAS, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal, school and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid,

NOW THEREFORE, by virtue of the power conferred upon it by the Municipal Government Act, Chapter M-26, R.S.A. 2000, and amendments thereto, the Council of the Town of Rimbey, duly assembled, enacts as follows:

The municipal administration is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

Assessment Class	Municipal	Rimoka	School	Designated Industrial Properties	Total Mills
Residential/Farm	7.66656	.10332	2.62111		10.39099
Country Residential	4.66656	.10332	2.62111		7.39099
Non-Residential	9.73083	.10332	3.86179		13.69594
M & E	9.73083	.10332	0		9.83415
Farm – Annexed	5.99500	.10332	2.62111		8.71943
Residential - Annexed	1.69000	.10332	2.62111		4.41443



Town of Rimbey 2021 Property Tax Bylaw

Bylaw 981/21

Non-Residential Annexed	10.82000	.10332	3.86179		14.78511
DIP Non-Residential	9.73083	.10332	3.86179	.07660	13.77254
DIP Non-Residential Annexed	10.82000	.10332	3.86179	.07660	14.86171
DIP M & E	9.73083	.10332	0	.07660	9.91075
DIP M & E Annexed	10.82000	.10332	0	.07660	10.99992

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a first time this _____ day of _____, 2021.

READ a second time this _____ day of _____, 2021.

UNANIMOUSLY AGREED to present this Bylaw for Third & Final Reading.

READ a third and final time this _____ day of _____, 2021.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	7.1
Council Meeting Date	April 13, 2021
Subject	Main Reservoir Upgrades and Well Control Buildings
For Public Agenda	Public Information
Background	Tenders for the Main Reservoir Upgrades and Well Control Buildings were requested by Tagish Engineering Ltd. Tenders were advertised publicly with a closing date of March 24, 2021.
Discussion	<p>Tender documents were picked up by fifteen (15) companies. Three (3) companies returned tender submissions. All required Bonding and Consent of Surety were received with each tender. The tenders were reviewed for accuracy and are as follows:</p> <p style="text-align: center;"> Timcon Construction (1998)Ltd. \$1,566,169.33 Shunda Construction Ltd. \$1,905,508.44 (errors corrected) Alpha Construction Inc. \$1,970,163.48 </p> <p>Tagish Engineering has worked with Timcon Construction Ltd. as well as their subcontractors, Carbon Earthworks Ltd. and Balzers Canada Inc., in the past on numerous projects and has found them both capable and experienced. They have not worked directly with Monster Controls however they appear to be reputable in the electrical industry.</p> <p>Timcon Construction has indicated that work would be scheduled to start April 29, 2021 and would be completed by December 15, 2021.</p> <p>Tagish Engineering recommends Council award the tender submitted by Timcon Construction Ltd. for the tendered price of \$1,566,169.33, including 10% contingency and 5% GST.</p> <p>Upon receipt of notification of acceptance from the Town of Rimbey, Tagish Engineering Ltd. will issue a Notice of Award to the successful bidder and prepare contract documents for endorsement.</p>
Options/Consequences	<ol style="list-style-type: none"> 1. Council accepts the recommendation of Tagish Engineering Ltd. and award the tender to Timcon Construction Ltd. 2. Council selects an alternate contractor. 3. Council redirects Tagish Engineering Ltd to retender the projects.
Financial Implications	As per the awarded tender.



REQUEST FOR DECISION

Attachments	Tagish Engineering Letter of Recommendation
Recommendation	Administration recommends Council approve the recommendation from Tagish Engineering Ltd to award the tender of the Main Reservoir Upgrades and Well Control Buildings as submitted, to Timcon Construction Ltd., for the tendered price of \$1,566,169.33 including 10% contingency and 5% GST.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

March 30, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

March 30, 2021
Date

March 26, 2021

File#: RB125
Sent by: Email

Town of Rimbey
4938 – 50th Avenue
Rimbey, Alberta
T0C 2J0

ATTENTION: Lori Hillis, CAO

Dear Madam:

**RE: Main Pump House Upgrades and Well Control Buildings –
Tender Results and Recommendations**

The tender was closed on March 24, 2021 for the above project. The tender call was advertised publicly, and documents were picked up by fifteen (15) companies. Three (3) tenders were received by the online bidding system before the closing time. The bid amounts are presented below (including 10% Contingency and 5% GST).

Timcon Construction (1988) Ltd.	\$1,566,169.33
Shunda Construction Ltd.	\$1,905,508.44 (errors corrected)
Alpha Construction Inc.	\$1,970,163.48

The bids were reviewed by our office and all required Bonding and Consent of Surety were received with each tender.

A copy of the three (3) bid submissions have been attached as part of this letter. Within the price listed above, work for the project consists of Main Pump House upgrades (Schedule A), Well 10R Control Building (Schedule B), Well 15 Control Building (Schedule C), and Site Work for Well 13 and Reservoir 2 (Schedule D). Refer to schedule of quantities for a breakdown of specific items within each schedule.

The procurement process consisted of a series of scoring criteria, Tagish Engineering completed an evaluation process of the bids received and determined Timcon Construction provided the highest evaluated bid based on the evaluation criteria described in the Tender Documents.

The total project costs are anticipated to be the following (Not including GST):

Construction – Timcon Construction	\$ 1,355,990.76
Construction Contingency (10%)	\$ 135,599.08
Additional Construction Contingency (10%)*	\$ 135,599.08
Engineering Design & Construction (Pump House)	\$ 201,263.00
Engineering Design & Construction (MSP)	\$ 43,113.00
Engineering Design & Construction (Well 15)**	\$ See Below
Project Total***	\$1,871,564.92

* - We would like to request an additional 10% contingency be covered for this project

** - There is an existing project (RB139) that includes work for the installation of the raw water supply line and the well control building for Well 15. The water main was installed in as part of a different contract. There is some remaining budget on that project for engineering for the Well 15 well control building which has not been included in this letter.

*** - As this project consists of multiple projects from different funding sources, engineering invoices and construction progress payments will be broken down into separate project numbers and schedules for ease of Town administration.

Tagish Engineering has worked with Timcon Construction in the past on numerous projects, and have found them to be very competent and experienced in this type of work.

Timcon Construction has listed subcontractors for this project as follows:

- Carbon Earthworks Ltd.
- Own Forces (Timcon)
- Balzers Canada Inc.
- Monster Controls
- Civil/Earth Works
- Form Works
- Mechanical
- Electric

Tagish has worked with Carbon Earthworks on numerous projects and have found them to be competent and experienced in civil and earth works. Tagish has worked with Balzers in the past and have found them to be very competent and experienced in process mechanical work. Tagish has not worked with Monster Controls in the past but they appear to be reputable in the Electrical Industry.

Timcon Construction has indicated that work is scheduled to start April 29, 2021 and be completed by December 15, 2021.

Based on the above, we respectfully recommend award of the contract to Timcon Construction Ltd. at the tender price of \$ 1,566,169.33 (including 10% Contingency and 5% GST).

If you are in agreement, please notify us and we will prepare contract documents for endorsement and issue a Notice of Award to the successful bidder.

Should you have any questions, do not hesitate to contact us at 403-346-7710.

Yours truly,

TAGISH ENGINEERING LTD.

Lloyd Solberg

**Lloyd Solberg, P. Eng
Project Manager**

RB125_LH05_Tender Results and Recommendation_26Mar2021



REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	April 13, 2021
Subject	Apraxia Awareness Day – May 14, 2021
For Public Agenda	Public Information
Background	On April 01, 2021 a letter was received by Administration requesting an official proclamation to make May 14, 2021 Apraxia Awareness Day in the Town of Rimbeey.
Attachments	Letter to the Town of Rimbeey Official Proclamation
Recommendation	Administration recommends a motion to proclaim May 14, 2021 as Apraxia Awareness Day in Rimbeey.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 7, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 7, 2021
Date

APRAXIA AWARENESS DAY

Attn: Town Council

Administration

April 1, 2021

To the Town of Rimbey,

I am writing to you, to request an official proclamation to make May 14 Apraxia Awareness Day in Rimbey. On May 14th, we wear blue to raise awareness and support children with Apraxia.

While the act of learning to speak comes effortlessly to most children, those with Apraxia endure an incredible and lengthy struggle. Although not life threatening, it is life altering as families are left to cope with the emotional, physical, and financial challenges of having a child diagnosed with CAS. (Childhood Apraxia of Speech) Children with Apraxia will usually have difficulty reading and writing as this is a motor planning issue.

Every child should be afforded their best opportunity to develop speech. With early intervention and appropriate therapy, most children with Apraxia will learn to communicate with their very own voices. These children, as well as their families, deserve our highest respect for their effort, determination and resilience in the face of such obstacles.

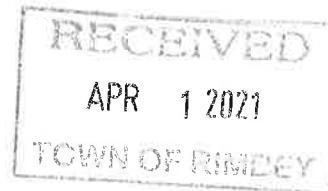
May 14 is recognized as Apraxia Awareness Day across Canada and the United States. We would be absolutely honoured by the proclamation. My 6 year old son has CAS, and we will be recognizing May 14th, not only to raise awareness, but also for him.

Thank you so much

Sincerely,



Holly Schwieger





REQUEST FOR DECISION

Council Agenda Item	7.3
Council Meeting Date	April 13, 2021
Subject	APWA - National Public Works Week
For Public Agenda	Public Information
Background	On April 07, 2021 a letter was received by Administration requesting an official proclamation to make May 16-22, 2021 National Public Works Week in the Town of Rimbeey.
Attachments	Letter to the Town of Rimbeey Official Proclamation
Recommendation	Administration recommends a motion to proclaim May 16-22, 2021 as National Public Works Week in Rimbeey.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 8, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 8, 2021
Date



Garry Webster
President

March 24, 2021

Mike Haanen
President Elect

Attention: Honourable Mayors/Reeve's,
Members of Council and Chief Administrative Officers

Peter McDowell
Past President
APWA Delegate

Re: National Public Works Week, May 17-23, 2020 – “Stronger Together”

Patty Podoborzny
CPWA Delegate

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 16-22, 2021 as National Public Works Week in your community. This year's theme is "Stronger Together." This year's exciting poster challenges our members and their citizens to think about the role public works plays in creating a great place to live. By working together, the impact citizens and public works professionals can have on their communities is magnified and results in the ability to accomplish goals once thought unattainable.

Mike Stasiuk
Director, Sustainability

Chris Dechkhoff
Director, Allied Members

Public Works helps maintain a community's strength by working together to provide an infrastructure of services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks, and grounds, emergency management and first response, solid waste, and right-of-way management. Public Works provides togetherness needed for collaboration with all the stakeholders in capital projects, infrastructure solutions, and quality of life services.

Greg Zirk
Director, Outreach

Dean Berrecloth
Director, Idea Group
Leader

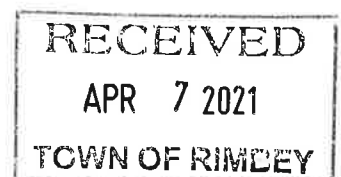
Joe Guido
Director, Special Events

National Public Works Week is observed each year during the third full week of May and this is the 61st year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

Brittany Wolbeck
Director, Emerging Leaders

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Jeannette
Executive Director
APWA - Alberta Chapter
p: 403-990-APWA (2792)
admin@publicworks.ca





National Public Works Week

May 16 – 22, 2021

“Stronger Together”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **[insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **[Insert Province/Territory]** to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week May 16 – 22, 2021 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this _____ day of _____ 2021.

[Insert Full Name of Premier]

[SEAL]

Council Agenda Item	7.4
Council Meeting Date	April 13, 2021
Subject	Development Incentive Policies
For Public Agenda	Public Information
Background	<p>On April 6, 2021 at the Bylaw Committee meeting, the Bylaw Committee reviewed the policies related to tax incentives and unanimously passed the following motions:</p> <p><u>Motion 2021BC021</u></p> <p>Moved by Councillor Lana Curle to bring Demolition Policy No. 6605 back to Council recommending change to residential only.</p> <p><u>Motion 2021BC022</u></p> <p>Moved by Committee member Janet Carlson to bring amended Policy No. 6601 Business Development Incentive Grant Program as follows:</p> <p style="padding-left: 40px;">Add paragraph 5 in Policy 6605 to Section 5.2.2 in Policy No. 6601 (except for the last section that says unless there is a dev permit in place for a new residential, commercial or industrial building); Remove Section # 3.3; Remove Section #10.1.1; and Remove all line items after \$249,900 in Schedule “A”.</p> <p><u>Motion 2021BC023</u></p> <p>Moved by Committee Member Connor Ibbotson to bring Policy No. 6602 Development Contributions back to Council with recommended change to remove Section #3.8.</p>
Discussion	The Bylaw Committee is requesting Council review the policy amendments as outlined in the attached drafts of each policy.
Financial Implications	As determined by each policy.
Attachments	Policy No.6601 Business Development Incentive Grant Policy Policy No.6602 Development Contributions Policy Policy No.6605 Demolition Policy
Recommendation	<ol style="list-style-type: none"> 1. Council approves Policy 6601 Business Development Incentive Grant Policy as presented. 2. Council approves Policy 6602, Development Contributions Policy as presented.



REQUEST FOR DECISION

3. Council approves Policy 6605 Demolition Policy as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 8, 2021

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 8, 2021

Date



Town of Rimbey Policy Manual

Title:	Business Development Incentive Grant Program	Policy No:	6601
Date Approved:	September 12, 2011	Resolution No:	206/11
Date Effective:	September 12, 2011		
Purpose:	Development incentive to encourage business growth within the community.		
<p>1.0 Policy Statement The Town of Rimbey is committed to encouraging development of businesses within the Town by encouraging the enhancement of existing buildings, the construction of new buildings and additions to existing buildings, or the demolition of dilapidated buildings. To this end, Council has established a business development incentive grant program for eligible development projects, to be paid upon project completion.</p> <p>2.0 Purpose The purpose of this Policy is to establish the Business Development Incentive Grant Program (the "Program") in order to:</p> <p>2.1 Encourage owners of non-residential buildings to invest in improvements that enhance the building's appearance and function and which will increase the assessed value of the property.</p> <p>2.2 Attract economic growth and employment, and encourage new investment in the Town.</p> <p>2.3 Encourage the demolition of existing buildings that may detract from the visual amenities of the area, as well as posing a potential fire and safety hazard to the community.</p> <p>3.0 Application Area, Effective Date and Program Timeline</p> <p>3.1 This Program applies to all private commercial and industrial buildings within the Town of Rimbey, together with all vacant lots zoned for commercial or industrial purposes in accordance with the Town of Rimbey Land Use Bylaw.</p> <p>3.2 This Program becomes effective upon approval by Town Council.</p> <p>3.3 Once approved, the Program shall run for a two-year period for application submissions. At the end of the two-year period, Administration shall evaluate the overall effectiveness of the Program and report its findings to Town Council. Town Council can then determine whether to continue the Program.</p> <p>3.43 All Program funding is subject to Town Council approval within the Town's operating budget and all applications for grants shall be processed on a first come, first serve basis subject to the availability of funding as approved by Town Council.</p>			

4.0 Eligibility

- 4.1 The Applicants assessed value must increase by a minimum of \$50,000, except for demolition.
- 4.2 To be eligible for a grant under this Program, no work may be performed until approved by the Town. Except as noted in clauses 4.3 or 4.4, work that has commenced prior to Town approval is not eligible for a grant through this Program.
- 4.3 Business Applicants that previously qualified for a development incentive pursuant to Town of Rimbeby Bylaw #827/08, which was rescinded March 9, 2011, would be eligible for a grant.
- 4.4 Business Applicants that previously qualified for a demolition incentive pursuant to Town Policy #6701, which was abolished March 9, 2011, would be eligible for a grant.
- 4.5 The applicant would be eligible for a grant once the Town has received verification that the improvements, the subject of the grant application, have been completed to the Town's satisfaction.
- 4.6 The Program is limited to one grant application per parcel or principal building on a parcel. In the case of a single parcel accommodating multiple tenants or businesses, the grant incentive program may be applied for each independent business operation, with the grant available to the property owner(s).
- 4.7 Home based businesses are not eligible for grant funding through this Program.
- 4.8 The applicant must be the registered property owner or his or her designate.
- 4.9 Business Applicants must be in good standing with the Town in order to qualify under this Program. Applicants and businesses that have outstanding taxes (including tax arrears), outstanding utilities or any litigation or Town Bylaw infractions with the Town will not qualify for this Program. If any tax or utility payments are missed or received late for the property, the Town may terminate any application related to that property.
- 4.10 Government offices and agencies and any organizations exempt from paying property taxes to the Town will not qualify for this Program.
- 4.11 All projects approved under this Program must be completed in a timely manner. All projects must be completed within 12 months of the approval by the Town. When it can be demonstrated that circumstances clearly beyond the applicant's control prohibit completion in 12 months, the Town may, in its discretion, grant a 12 month extension. Failure to complete the project in a timely manner will result in cancellation of the application at the discretion of the Town.
- 4.12 The applicant will be responsible for securing all required development permits and building permits. All work must comply with the Town, Provincial and Federal regulations.
- 4.13 All construction contracts will be between the applicant and the contractor.
- 4.14 Final determination of qualification for a grant pursuant to this Program will not be made until the construction is substantially complete and ready for occupancy and a review has been undertaken by the Development Authority assessing the project against the applicant's previously approved proposal.

5.0 Development Incentive Grant

- 5.1 New Build or Enhancements to Existing Buildings (Including internal and external improvements and additions to existing buildings and rebuild after demolition)
 - 5.1.1 The grant is provided and paid to the property owner in one payment following receipt of new assessment. Schedule “A” attached to this policy, sets out the grants available.
 - 5.1.2 As this is a one time grant, each grant is subject to review by Council annually.
- 5.2 Demolition of Existing Buildings (with no rebuild)
 - 5.2.1 A one-time grant up to \$5,000 is available to the property owner to assist with demolition costs, grant not to exceed the total cost of the demolition.
 - 5.2.2 The grant is available following demolition and subject to the Town’s satisfaction that the entire site has been cleared of all buildings and structures. -The property owner must remove the demolished materials from the property, fill any hole resulting from demolition of the building, restore the land back to grade including the planting of grass or sod.
 - 5.2.3 Must comply with relevant environmental standards.
 - 5.2.4 Each grant is subject to annual review by Council.

6.0 Application Requirements

- 6.1 Applications submitted under this Program shall be accompanied by the following components:
 - 6.1.1 An approved Development Permit and approved Building Permit.

7.0 Application Process

- 7.1 In conjunction with or prior to filing an application, the applicant shall review the Application Requirements and consult with the Development Authority regarding the application process, requirements, criteria, rules of eligibility, project design and other relevant details of the proposed project.
- 7.2 In order to ensure adequate, consistent review and evaluation, the project proposal shall be prepared in accordance with the format established by Town Administration.
- 7.3 Completed applications shall be submitted to the Town’s Development Authority.
- 7.4 Upon receipt of the application by the Development Authority, the applicant will be required to contact the Development Authority to schedule a pre-construction inspection of the subject property to determine the pre-construction status of the lands and any buildings on it.
- 7.5 Except as noted in clauses 4.3 or 4.4, to be eligible for reimbursement, no work may be performed until approved by the Town. Work that has commenced prior to Town approval is not eligible for reimbursement.
- 7.6 The Town reserves the right to accept, reject or modify any application and render decisions in regards to complete applications as approvals, approvals with conditions, and refusals.
- 7.7 In the case of an approval with conditions, or refusal of an application by the Town, the applicant may appeal such a decision to Council.
- 7.8 An appeal may be made in writing by the applicant to the Development Authority for presentation to Council within 14 days of the date of the decision of the Development Authority.

- 7.9 There is no fee associated with an appeal to Council, however only one appeal may be filed for an application, with no opportunity permitted for a second appeal on the same application.
- 7.10 Within 30 days of receipt of a notice of appeal, Council will hold a hearing respecting the appeal. The hearing shall be conducted in public.
- 7.11 Council shall give at least 5 days notice in writing of the appeal hearing to the applicant and the Development Authority.
- 7.12 At the appeal hearing, Council shall hear:
 - 7.12.1 The appellant or any person acting on behalf of the appellant;
 - 7.12.2 The Development Authority; and
 - 7.12.3 Any other person affected by the decision, or claims to have an interest in the decision and that Council agrees to hear.
- 7.13 Council shall make a decision on the appeal within 14 days of the appeal hearing.

8.0 General Program Conditions

- 8.1 The general conditions and requirements of the Program are not necessarily exhaustive and the Town reserves the right to include other conditions, considerations and requirements as deemed necessary on a property specific basis. All grants pursuant to this Program are subject to the following general conditions and requirements:
 - 8.1.1 The Town is not responsible for any costs incurred by the applicant in relation to the Program, including without limitation, costs incurred in the anticipation of the grant;
 - 8.1.2 If an applicant is in default of any of the Program’s requirements or conditions, or any other requirement of the Town, the Town may delay, reduce or terminate an approved grant;
 - 8.1.3 The Town may discontinue the Program at any time but applicants with approved grants will continue to receive approved grants subject to the meeting of the Program’s conditions and requirements;
 - 8.1.4 All proposed projects approved under the Program shall conform to all relevant codes, policies, procedures, standards and guidelines, including any applicable Town bylaws, zoning requirements and approvals;
 - 8.1.5 The Town may inspect the property that is subject to an application under this Program at any time;
 - 8.1.6 Outstanding work orders, and orders or requests to comply, and other charges from the Town (including current year tax and arrears) must be satisfactorily addressed prior to any payment being issued at any time.

9.0 Responsibilities

- 9.1 Town Council
 - 9.1.1 Approves changes to this Program and Policy;
 - 9.1.2 Approves Program funding for implementation of this Program;
 - 9.1.3 Hears and decides appeals on Program applications; and
 - 9.1.4 Evaluates the Program upon completion.
- 9.2 Chief Administrative Officer
 - 9.2.1 Recommends to Town Council the application of this Program;
 - 9.2.2 Recommends to Town Council the Program funding for implementation of the Program;

- 9.2.3 Recommends changes to the Program to Town Council;
- 9.2.4 Provides administrative evaluation of the Program upon completion;
- 9.2.5 Identifies a funding source for the Program and makes recommendations to Town Council accordingly;
- 9.2.6 Renders decisions regarding the approval, approval with conditions or refusal of grant applications pursuant to this Program; and
- 9.2.7 Administers the funding source.
- 9.3 Development Authority
 - 9.3.1 Recommends to the Chief Administrative Officer the Program funding for implementation of the Program;
 - 9.3.2 Recommends changes to the Program to the Chief Administrative Officer;
 - 9.3.3 Recommends a funding source for the Program to the Chief Administrative Officer;
 - 9.3.4 Evaluates the Program annually, provides report to the Chief Administrative Officer regarding its performance and makes appropriate recommendations regarding its ongoing implementation;
 - 9.3.5 Serves as the Town's contact for receipt of applications for Program grants issued pursuant to this Program;
 - 9.3.6 Evaluates applications for completeness;
 - 9.3.7 Coordinates the administrative review of applications throughout the period between submission of the application and project completion;
 - 9.3.8 Prepares a written report to the Chief Administrative Officer on each application with a recommendation to approve, conditionally approve or refuse an application; and
 - 9.3.9 Conducts on-site pre-construction, post-construction and periodic inspections of the subject project.

10.0 Measurements for Program Effectiveness

- 10.1 In order to measure the effectiveness of the Program at the end of the two-year period, the Town may establish starting benchmarks and final evaluation criteria which may include such measurements as:
 - ~~10.1.1~~ ~~2011 Baseline Figures;~~
 - 10.1.~~2~~1 Assessment impacts upon the Town;
 - 10.1.~~3~~2 Review of dollar value figures for building permits (new construction and improvements) through participation in the Program;
 - 10.1.~~4~~3 New and/or continuing employment opportunities created through the Program.

SCHEDULE "A"

Total Increase in Assessment	Grant payment upon receipt of new assessment
\$50,000 to \$99,999	\$500
\$100,000 to \$149,999	\$1,000
\$150,000 to \$199,999	\$1,500
\$200,000 to \$249,999	\$2,000
\$250,000 to \$299,999	\$2,500
\$300,000 to \$349,999	\$3,000
\$350,000 to \$399,999	\$3,500
\$400,000 to \$449,999	\$4,000
\$450,000 to \$499,999	\$4,500
\$500,000 to \$749,999	\$5,000
\$750,000 to \$999,999	\$6,000
\$1,000,000 to \$1,499,999	\$8,000
\$1,500,000+	\$10,000

Initial Policy Date:	September 12, 2011	Resolution No:	206/11
Revision Date:		Resolution No.	
Revision Date:		Resolution No.	

--	--	--	--



Town of Rimbey Policy Manual

Title: Development Contributions Policy	Policy No: 6602
Date Approved: September 12, 2011	Resolution No: 208/11
Date Effective: September 12, 2011	
Purpose:	To assist in economic development within the Town of Rimbey by providing development contributions.

1.0 Policy Statement

The Town may provide contributions to development projects that will notably increase the Town tax base and provide viable long-term employment opportunities within the Town. Any contributions will meet the Design Guidelines and Construction Standards for Development.

2.0 Purpose

Municipal Improvements shall mean and include the following to be constructed on Public Property to the Town of Rimbey Design Standards:

- 2.1 All sanitary sewer systems including, service lines, manholes, mains and appurtenances; and
- 2.2 All minor and major drainage systems, including storm sewers, storm sewer connections, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, storm retention ponds, catch basins, catch basin leads, manholes, overland drainage (swales), and associated works, all as and where required by the Municipality; and
- 2.3 All water systems including all water mains, fittings, valves, and hydrants, all appurtenances and system looping as required by the Municipality, in order to safeguard and ensure the continuous and safe supply of water in the Development Area; and
- 2.4 All roadway systems including curb, gutter and sidewalk, road structures including subgrade preparation, GBC gravel and asphalt and all surface asphalt on Public Property; and
- 2.5 The restoration of all Public Properties to the Municipality's satisfaction which are disturbed or damaged in the course of the Developer's work.

3.0 Guidelines

- 3.1 Each application must be made in writing to Town Council at the time of development permit application.
- 3.2 The Town may contribute for the servicing of commercial properties to accommodate new development with an added fair market value over \$250,000.
- 3.3 Contributions will only be made for upgrades or continuance of municipal improvements to the property line of the subject lands.
- 3.4 The amount of the contribution is based on 15% of the cost of municipal improvements to

the property line to a maximum contribution of \$45,000.

3.5 The municipal improvement costs will be based on the actual cost of the improvements and verified by the Town of Rimbey.

3.6 Development Contributions will only be paid upon the issuance of a Construction Completion Certificate for the municipal improvements.

3.7 Payment for development contributions will only be paid from an invoice received by the Town from the Developer.

~~3.8 Council may at its own discretion adjust the development contributions.~~

~~3.9~~3.8 Payment for development contributions will only be paid if the Developer is not in arrears to the Town for any reason.

~~3.10~~3.9 This policy may be varied, revised or rescinded at the full discretion of Town Council or due to changes in legislation.

Initial Policy Date:	September 12, 2011	Resolution No:	208/11
Revision Date:		Resolution No.	
Revision Date:		Resolution No.	



Town of Rimbey Policy Manual

Title: Demolition Policy		Policy No: 6605	
Date Approved: November 26, 2019		Resolution No: 362/19	
Date Effective: November 26, 2019			
Purpose:		To encourage demolition of derelict buildings	
<p>Policy Statement:</p> <p>DEMOLITION</p> <p>For the purpose of this program, a qualifying demolition is considered to occur only in those cases where a residential, commercial or industrial building that has become dilapidated through age is demolished.</p> <p>Buildings that are demolished as a result of damage caused by fire, wind, storm, vehicle collision, or other catastrophic event do not qualify as a demolition for this program.</p> <p>The demolition of accessory buildings does not qualify for this program.</p> <p>The property owner must be in possession of a valid demolition permit, issued by the Development Authority of the Town of Rimbey.</p> <p>The property owner must remove the demolished materials from the property, fill any hole resulting from demolition of the building, restore the land back to grade including the planting of grass or sod, unless there is a valid development permit in place for a new residential, commercial or industrial building.</p> <p>Post demolition inspection approval must be completed by the Town within 12 months of the date of the demolition permit.</p> <p>The Town of Rimbey will provide a onetime payment of \$1000.00 to the property owner to assist with costs related to demolition upon completion of the post demolition inspection.</p> <p>This program will take effect on January 1, 2019.</p>			
Initial Policy Date:	November 26, 2019	Resolution No:	362/19
Revision Date:		Resolution No:	
Revision Date:		Resolution No:	

Council Agenda Item	7.5
Council Meeting Date	April 13, 2021
Subject	Policy #6002 On-Street Patio Policy
For Public Agenda	Public Information
Background	On April 6, 2021 the Alberta Government issued stronger public health measures related to the ongoing COVID-19 pandemic. As part of the new restrictions, effective April 9 at noon, in-person service is not permitted indoors at restaurants, bars, pubs, lounges and cafes.
Discussion	<p>As a result of the new public health measures, Administration has issued 2 Development Permits for outdoor patio space:</p> <ul style="list-style-type: none"> • DP 12/21 – Patio at Rendezvous Hops & Grill (4939 49 Avenue) • DP 14/21 – Patio Extension at The Vault Sports Pub (5002 50 Avenue) <p>Both applicants expressed interested in utilizing town land for their patio expansions. However, neither applicant has pursued this option as the Town does not have a Policy pertaining to on-street patios.</p> <p>The City of Lacombe administration conducted an analysis of On Street Patios and subsequently the City of Lacombe passed an on-street patio policy in August 2020. At that time, the City of Lacombe noted that patios provide seasonal outdoor seating for restaurants and cafes. Benefits of patios include:</p> <ul style="list-style-type: none"> • opportunities for businesses, particularly food and drink establishments, to expand their seating capacity, • enhances the atmosphere for visitors and other customers, • creates a vibrant street. <p>In light of the recent COVID-19 stronger public health measures, the Town of Rimbey recommends Council approve proposed Policy #6002, On Street Patio Policy. The Policy is largely based on the City of Lacombe’s policy and the City of Edmonton’s Guidelines for Temporary Patios Located on Public Property.</p> <p>The On-Street Patio Policy outlines the step-by-step approval process, which includes notification to property owners directly adjacent to the proposed patio location. All approved applicants will be required to enter into a “license to occupy” and meet the conditions and requirements listed in Section 7 & 8 of the Policy. At minimum, these conditions include:</p> <ol style="list-style-type: none"> 1. The applicant will enter into a License to Occupy Agreement with the City; 2. The applicant will provide proof of insurance to the City, identifying that the City is co-insured in the amount of \$2,000,000.00; 3. The applicant will obtain a Building Permit for the patio; and 4. The applicant will provide proof of approval from AHS and AGLC.



REQUEST FOR DECISION

	The City of Lacombe has an application of \$300, plus \$75 for advertising and notifications. The Town of Rimbey administration recommends a fee of \$75, which is consistent with the Town's permitted use development permit fee.
Financial Implications	Council may wish to consider an application fee of \$75 for on-street patios.
Attachments	Policy #6002 On Street Patio Policy City of Lacombe On-Street Patio Policy City of Edmonton Guidelines for Temporary Patios Located on Public Property
Recommendation	Council approves Policy #6002 On Street Patio Policy and set the application fee of \$75.

Prepared By:

Elizabeth Armitage, MEdes, MCIP, RPP
Planning & Development Officer

April 9, 2021

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 9, 2021

Date



Town of Rimbeey Policy Manual

Title: On Street Patio Policy

Policy No: 6002

Date Approved:

Resolution No:

Date Effective:

Purpose:

To guide the process of review and approval of On-Street Patio Applications for proposed patios on Town’s public roads. Patios that are located on private land are governed and regulated by the Town of Rimbeey’s Land Use Bylaw 917/16.

Policy Statement:

I. GENERAL POLICY STATEMENT

- 1) The Town supports the development, expansion and retention of businesses located within the community. The On-Street Patio Policy establishes a framework for the application, review and approval of patios to be located on a road or a public sidewalk. The framework includes requirements for on-street patios and a step-by-step process for applying, reviewing, approving and constructing a patio on public sidewalks or roads and is outlined in section 6 of this Policy.

2. APPLICABILITY

- 1) Town Employees:
 - a) Planning and Development Department;
 - b) CAO;
 - c) Council; and
- 2) Applicants.
- 3) This Policy comes into effect upon approval of Council.

3. NON-COMPLIANCE

- 1) In the event the Applicant is in non-compliance with this Policy, the Applicant may be sent a letter describing the non-compliance requesting corrections be made within a specific timeframe. Continued use of the patio, without correction, will result in the permit being revoked by the Planning and Development Department.

4. DEFINITIONS

- 1) “Applicant” means the individual or entity making a formal On-Street Patio Application;
- 2) “Application” means a formal application submitted by the Applicant for a proposed patio on a public sidewalk and/or road within the Town of Rimbeey;
- 3) “CAO” means the Town of Rimbeey Chief Administrative Officer;

- 4) "Town" means Town of Rimbey;
- 5) "Council" means the Council of the Town of Rimbey;
- 6) "Building Permit" has the meaning ascribed to it in the Town of Rimbey's Land Use Bylaw;
- 7) "Development Authority" means the Development Authority as established under the Town of Rimbey's Subdivision and Development Authorities Bylaw;
- 8) "Development Permit" has the means ascribed to it in the Town of Rimbey's Land Use Bylaw;
- 9) "Employees" means employees of the Town of Rimbey;
- 10) "Planning and Development Department" means the employees of the Town who work in Planning and Development;
- 11) "Policy" means this On-Street Patio Policy.

5. ROLES AND RESPONSIBILITIES

- 1) Council:
 - a) Approve Policy; and
 - b) Review On-Street Patio Applications that are referred to Council by CAO.
- 2) CAO:
 - a) Approve the recommendation of the Planning and Development Department or determine if Council should be the governing body for a specific application; and
 - b) Ensure staff compliance with this Policy.
- 3) Planning and Development Department:
 - a) Work with the Applicant to ensure a complete submission is received;
 - b) Review the application and soliciting feedback from adjacent property owners and Town departments;
 - c) Prepare a decision to be approved by the CAO or Council;
 - d) Ensure that the Applicant meets all the conditions of their approval;
 - e) Support compliance with the terms of this Policy; and
 - f) Follow the practices outlined in this Policy.
- 4) Applicant:
 - a) Prepare and submit a complete application submission; and
 - b) Ensure compliance with this Policy.

6. ON STREET PATIO APPROVAL PROCESS

- 1) The process outlined below is only for on-street patios located on a road and/or on a public sidewalk. Patios that are located on private property are regulated by the Town of Rimbey's Land Use Bylaw 916/16 and will require a Development Permit.
- 2) The Town will not issue an approval for any patios that remove parking stalls marked for persons with disabilities.
- 3) The Town will require written consent from Alberta Transportation prior to approval for any patio adjacent to a road right-of-way under the jurisdiction of Alberta Transportation.
- 4) The Town will consider approval for patios in all non-residential land use districts.
- 5) All applicants must operate under an existing valid Development Permit and Business License.
- 6) **Step 1**
 - a) Applicant contacts the Planning and Development Department by telephone 403.843.2113 or email generalinfo@rimbey.com, to request a meeting for the proposed on-street patio. This initial meeting will allow for discussion on the proposed patio with the Planning and Development Department, Applicant will be informed about potential development conditions (ex. design standards) and gain an understanding of potential concerns or limitations.

7) Step 2

- a) Before the Applicant submits their Application, the Planning and Development Department would recommend the Applicant contact neighbouring businesses and discuss the proposed patio. This will give the Applicant an opportunity to learn who may be affected and will help them identify any potential concerns.
- b) Applicant to check with Alberta Health Services (“AHS”) to ensure the proposed food service meets regulations.
- c) If the Applicant plans on serving alcohol, they are to confirm with the Alberta Gaming and Liquor Commission (“AGLC”) to be aware of their regulations and ensure compliance. When the Applicant is communicating with AGLC the Applicant must be specific about where the patio is located and if alcohol will cross a public sidewalk or unlicensed areas to get to the patio.

8) Step 3

- a) Applicant submits Application and payment to the Town. The Planning and Development Department will encourage the Applicant to stay well informed of any other required approvals while waiting for a decision such as AHS and AGLC requirements, if applicable.

Note: In order to process the Application rapidly it must be complete.

9) Step 4

- a) The Planning and Development Department will contact all property owners located directly adjacent of the property with the proposed patio in order to receive feedback on the proposed on-street patio. At the same time, the Planning and Development Department will review the Application to determine what conditions or requirements are needed to issue the permit.
- b) The Development Authority will have the authority to approve the Application; however, they will also have the option to refer on-street patio applications to Council for a decision, should there be significant opposition or other complicating factors.

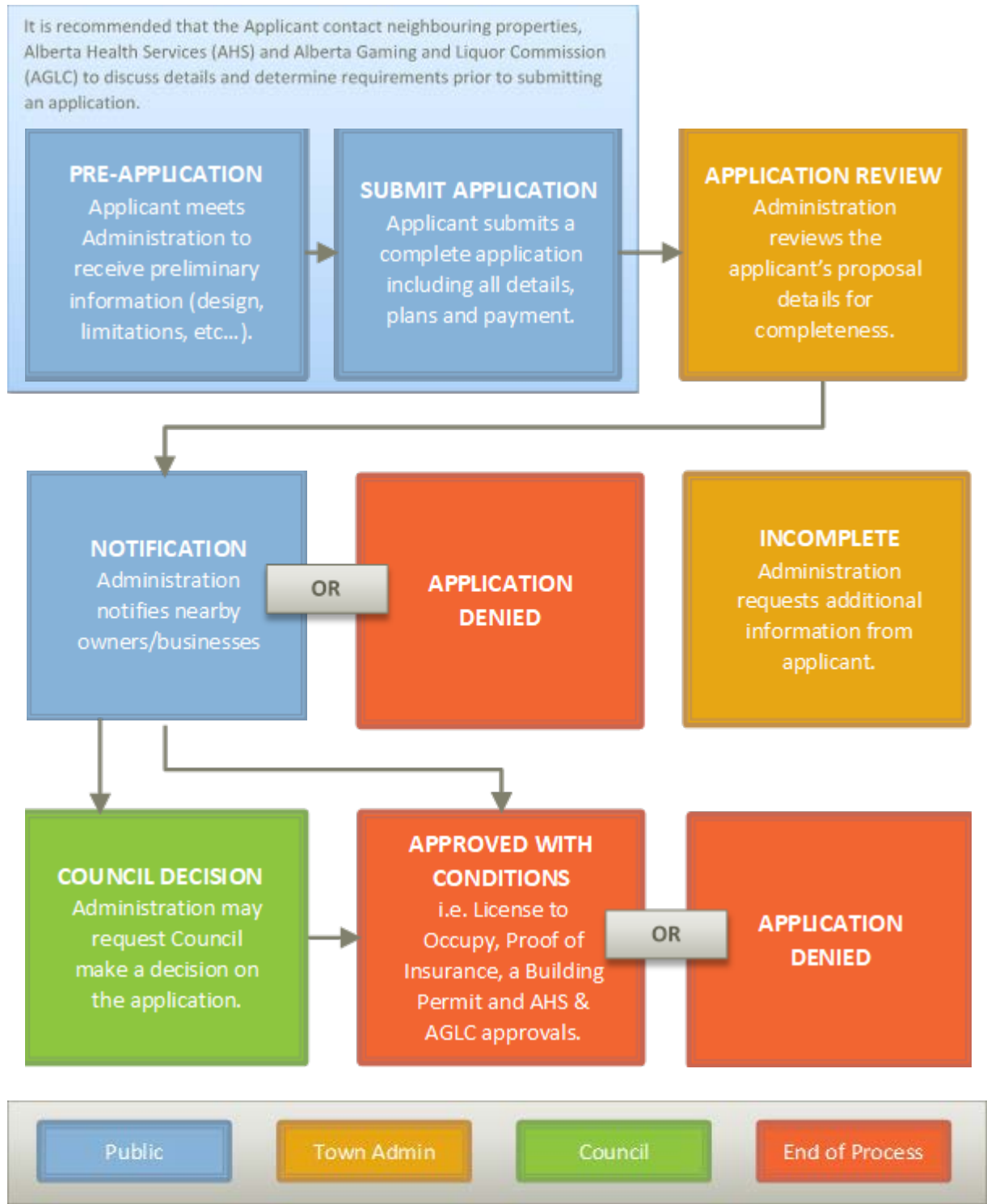
10) Step 5

- a) If the Development Authority approves the Application, the approval will be subject to conditions. These conditions will vary depending on the location of the patio, but shall include the following:
 - i) applicant will enter into a License to Occupy Agreement with the Town;
 - ii) applicant will provide proof of insurance to the Town, identifying that the Town is co-insured in the amount of \$2,000,000.00;
 - iii) applicant will obtain a Building Permit for the patio; and
 - iv) applicant will provide proof of approval from AHS and AGLC.

11) Step 6

- a) After the on-street patio is installed, the Applicant shall contact the Town’s contracted inspection company for a final inspection prior to use of the patio. The patio must meet the Alberta Building Code prior to being occupied.
- b) The Development Authority will not issue an approval for any on-street patios that remove parking stalls marked for persons with disabilities.

FIGURE 1 – ON STREET PATIO APPROVAL PROCESS



6. POLICY DETAILS AND REQUIREMENTS

1) Design and Location Requirements

- a) All On-Street Patios shall:
 - i) be located within the approved parking stalls and not extend into the driving lane of the road. The side of the on-street patio adjacent to vehicle traffic shall maintain a minimum distance of 0.65m (2ft 2in) from the edge of any adjacent travel lane.
 - ii) not be placed within 5.0m (16ft 5in) from the corner of an intersection and 10.0m (3ft 9 in) from the corner of an intersection that has a stop/yield sign or pedestrian crosswalk.
 - iii) not obstruct pedestrian traffic;
 - iv) not be located on the Town owned sidewalk;
 - v) be barrier free and accessible. This includes the patio being level with the sidewalk, not impeding pedestrian and wheelchair movement, etc.;
 - vi) be surrounded by a railing on all sides facing traffic and must be easily removable and pose no trip hazard;
 - vii) be constructed of a durable material with a low slip surface and be level;
 - viii) be located to minimize parking stall loss;
 - ix) employ colours and materials that complement the adjacent building;
 - x) be well maintained and any hazards must be immediately addressed including street furniture;
 - xi) be stored either within the building or offsite when not in use;
 - xii) be encouraged to use planters to buffer and highlight the edge of the patio from parking stalls;
 - xiii) not be affixed to the curb or other Town infrastructure;
 - xiv) be no wider than the adjacent storefront, unless authorization is granted by the Development Authority;
 - xv) be delineated by some vertical element (fence, planter, etc);
 - xvi) not have outdoor audio-visual equipment (for example speakers, television, projectors, etc.) may be used on a temporary patio unless a noise mitigation plan is submitted to the Town;
 - xvii) food and drink preparation and cooking are not permitted on on-street patios;
 - xviii) a minimum 1.5m (5ft) clearance from fire department connections and hydrants must be maintained on on-street patios;
 - xix) a fire extinguisher must be available within 23m (75ft) of any part of the on-street patio;
 - xx) a temporary outdoor patio shall not contain any structures, permanent or temporary, except for tables, chairs, umbrellas, heaters, temporary movable patio perimeter fencing/barriers and temporary movable patio perimeter planters. Any temporary movable patio perimeter fencing/barriers and temporary movable patio perimeter planters must not exceed a height of 1.2m (4ft);
 - xxi) town power receptacles shall not be used for any on-street patio purpose.

2) Duration of Approval

- a) Licenses to Occupy shall be granted for a maximum of one (1) year. When the license expires, Applicant will need to apply for a new approval and enter into a new License to Occupy Agreement with the Town, for a subsequent three (3) years. Each new approval will be subject to the standards and regulations of the current Land Use Bylaw and may include requirements for enhanced design standards, beyond regular maintenance.
- b) Licenses to Occupy allows the patio to be placed on Town property from May 1 to October 15 in a given year. Extensions may be granted by the Development Authority in any given year based

<p>upon weather and street maintenance requirements. In the absence of an extension, patios must be completely removed from the road or sidewalk by October 15 each year.</p> <p>c) The Town may terminate these permissions upon 24 hours notice. Further, the Town may terminate the permissions without notice in the event of an emergency and/or operational safety concern.</p>			
Initial Policy Date:	April 13, 2021	Resolution No:	
Revision Date:		Resolution No:	
Revision Date:		Resolution No:	

ON-STREET PATIO POLICY

Policy Number: 61/256.01 2020PO
Policy Review: Every 5 Years or upon Legislative Change
Policy Owner (Dept.): Planning and Development
Reference(s): City of Lacombe Land Use Bylaw 400

1. PURPOSE OF POLICY

1.1. To guide the process of review and approval of On-Street Patio Applications for proposed patios on City's public sidewalks and/or roads. Patios that are located on private land are governed and regulated by the City of Lacombe's Land Use Bylaw 400.

2. POLICY STATEMENT

2.1. The City supports the development, expansion and retention of businesses located within the community. The On-Street Patio Policy establishes a framework for the application, review and approval of patios to be located on a road or a public sidewalk. The framework includes requirements for on-street patios and a step by step process for applying, reviewing, approving and constructing a patio on public sidewalks or roads and is outlined in section 7 of this Policy.

3. APPLICABILITY

- 3.1. City Employees:
- 3.1.1. Planning and Development Department;
 - 3.1.2. CAO;
 - 3.1.3. Council; and
 - 3.1.4. Applicants.
- 3.2. This Policy comes into effect upon approval of Council.

4. NON-COMPLIANCE

4.1. In the event the Applicant is in non-compliance with this Policy, the Applicant may be sent a letter describing the non-compliance requesting corrections be made within a specific timeframe. Continued use of the patio, without correction, will result in the permit being revoked by the Planning and Development Department.

5. DEFINITIONS AND ABBREVIATIONS

- 5.1. **“Applicant”** means the individual or entity making a formal On-Street Patio Application;
- 5.2. **“Application”** means a formal application submitted by the Applicant for a proposed patio on a public sidewalk and/or road within the City of Lacombe;
- 5.3. **“CAO”** means the City of Lacombe’s Chief Administrative Officer;
- 5.4. **“City”** means City of Lacombe;
- 5.5. **“Council”** means the Council of the City of Lacombe;
- 5.6. **“Building Permit”** has the meaning ascribed to it in the City of Lacombe’s Land Use Bylaw;
- 5.7. **“Development Authority”** means the Development Authority as established under the City of Lacombe’s Subdivision and Development Authorities Bylaw;
- 5.8. **“Development Permit”** has the means ascribed to it in the City of Lacombe’s Land Use Bylaw;
- 5.9. **“Employees”** means employees of the City of Lacombe;
- 5.10. **“Planning and Development Department”** means the employees of the City who work in Planning and Development;
- 5.11. **“Policy”** means this On-Street Patio Policy.

6. ROLES AND RESPONSIBILITIES

6.1. Council:

- 6.1.1. Approve Policy; and
- 6.1.2. Review On-Street Patio Applications that are referred to Council by CAO.

6.2. CAO:

- 6.2.1. Approve the recommendation of the Planning and Development Department or determine if Council should be the governing body for a specific application; and
- 6.2.2. Ensure staff compliance with this Policy.

6.3. Planning and Development Department:

- 6.3.1. Work with the Applicant to ensure a complete submission is received;
- 6.3.2. Review the application and soliciting feedback from adjacent property owners, current tenants and other City departments;
- 6.3.3. Prepare a decision to be approved by the CAO or Council;

6.3.4. Ensure that the Applicant meets all the conditions of their approval;

6.3.5. Support compliance with the terms of this Policy; and

6.3.6. Follow the practices outlined in this Policy.

6.4. Applicant:

6.4.1. Prepare and submit a complete application submission; and

6.4.2. Ensure compliance with this Policy.

7. ON STREET PATIO APPROVAL PROCESS

7.1. The process outlined below is only for on-street patios located on a road and/or on a public sidewalk. Patios that are located on private property are regulated by the City of Lacombe's Land Use Bylaw 400 and will require a Development Permit.

7.2. The City will not issue an approval for any patios proposed on arterial roadways or patios that remove accessible parking stalls.

7.3. Step 1

7.3.1. Applicant contacts the Planning and Development Department by telephone 403.782.1264 or email permits@lacombe.ca, to request a pre-application meeting for the proposed on-street patio. This initial meeting will allow for discussion on the proposed patio with the Planning and Development Department, Applicant will be informed about potential development conditions (ex. design standards) and gain an understanding of potential concerns or limitations. At this meeting, the Planning and Development Department will be able to provide the Applicant an aerial image of the proposed property and the surrounding area. The image will be used to draw the proposed patio and to indicate the public roadway or sidewalk the patio would encompass.

7.4. Step 2

7.4.1. Before the Applicant submits their Application, the Planning and Development Department would recommend the Applicant contact neighbouring businesses and discuss the proposed patio. This will give the Applicant an opportunity to learn who may be affected and will help them identify any potential concerns.

7.4.2. Applicant to check with Alberta Health Services ("AHS") to ensure the proposed food service meets regulations.

7.4.3. If the Applicant plans on serving alcohol, they are to confirm with the Alberta Gaming and Liquor Commission ("AGLC") to be aware of their regulations and ensure compliance. When the Applicant is communicating with AGLC the Applicant must be

COUNCIL POLICY



specific about where the patio is located and if alcohol will cross a public sidewalk or unlicensed areas to get to the patio.

7.5. Step 3

- 7.5.1. Applicant submits Application and payment to the City. The Planning and Development Department will encourage the Applicant to stay well informed any other required approvals while waiting for a decision such as AHS and AGLC requirements, if applicable.

Note: In order to process the Application rapidly, it must be well organized and complete.

7.6. Step 4

- 7.6.1. The Planning and Development Department will contact all property owners and current leaseholders/ tenants located, at minimum, within 60m of the property with the proposed patio, in order to receive feedback on the proposed on-street patio. At the same time, the Planning and Development Department will review the Application to determine what conditions or requirements are needed to issue the permit.
- 7.6.2. The Development Authority will have the authority to approve the Application, however, they will also have the option to refer on-street patio applications to Council for a decision, should there be significant opposition or other complicating factors.

7.7. Step 5

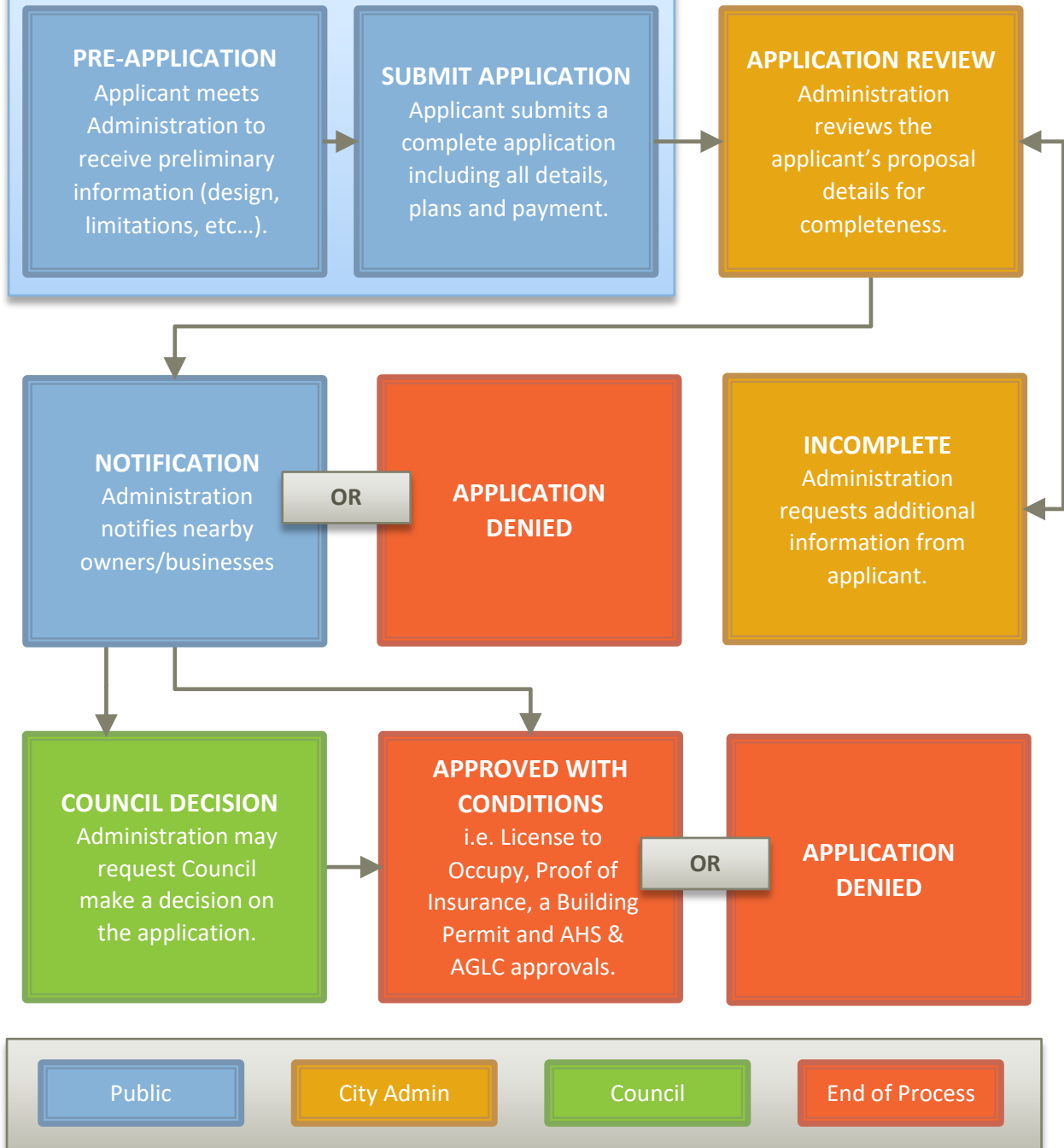
- 7.7.1. If the Development Authority approves the Application, the approval will be subject to conditions. These conditions will vary depending on the location of the patio, but shall include the following:
 - 7.7.1.1. Applicant will enter into a License to Occupy Agreement with the City;
 - 7.7.1.2. Applicant will provide proof of insurance to the City, identifying that the City is co-insured in the amount of \$2,000,000.00;
 - 7.7.1.3. Applicant will obtain a Building Permit for the patio; and
 - 7.7.1.4. Applicant will provide proof of approval from AHS and AGLC.

7.8. Step 6

- 7.8.1. After the on-street patio is installed the Applicant shall contact the City's contracted inspection company for a final inspection prior to use of the patio. The patio must meet the Alberta Building Code prior to being occupied.
- 7.8.2. The Development Authority will not issue an approval for any on-street patios that remove accessible parking stalls.
- 7.8.3. Once the City's contracted building code inspector has confirmed the constructed on-street patio complies with the Alberta Building Code the patio may be occupied.

FIGURE 1 – ON STREET PATIO APPROVAL PROCESS

It is recommended that the Applicant contact neighbouring properties, Alberta Health Services (AHS) and Alberta Gaming and Liquor Commission (AGLC) to discuss details and determine requirements prior to submitting an application.



8. POLICY DETAILS AND REQUIREMENTS

8.1. Design and Location Requirements

8.1.1. All On-Street Patios/Boardwalks shall:

- 8.1.1.1. be barrier free and accessible. This includes the patio and boardwalk being level with the sidewalk, not impeding pedestrian and wheelchair movement, etc.;
- 8.1.1.2. be surrounded by a railing on all sides facing traffic and must be easily removable and pose no trip hazard;
- 8.1.1.3. be constructed of a durable material with a low slip surface and be level;
- 8.1.1.4. be located to minimize parking stall loss;
- 8.1.1.5. be sensitive to existing street furniture;
- 8.1.1.6. employ colours and materials that complement the adjacent building;
- 8.1.1.7. be well maintained and any hazards must be immediately addressed including street furniture;
- 8.1.1.8. be stored either within the building or offsite when not in use;
- 8.1.1.9. align with the Downtown Area Redevelopment Plan (“DARP”) Architectural Guidelines Overlay as per the Land Use Bylaw 400, if the patio is located within the DARP;
- 8.1.1.10. be encouraged to use planters to buffer and highlight the edge of the patio from parking stalls;
- 8.1.1.11. not be affixed to the curb or other City infrastructure;
- 8.1.1.12. not extend into the driving lane of the road;
- 8.1.1.13. be no wider than the adjacent storefront, unless authorization is granted by the Development Authority;
- 8.1.1.14. be delineated by some vertical element (fence, planter, etc);
- 8.1.1.15. be required to incorporate bicycle parking into the patio design to offset the impact of the loss of public parking stalls, if necessary;

8.1.2. Boardwalk Specific:

- 8.1.2.1. may extend in front of other properties/businesses
- 8.1.2.2. in the parking lane must not exceed a maximum 8:1 slope transition from the sidewalk to the boardwalk, if required.

8.1.2.3. may have a maximum of 45-degree diversion corner.

8.2. Duration of Approval

8.2.1. Licenses to Occupy shall be granted for a maximum of three (3) consecutive years. When the license expires, Applicant will need to apply for a new approval and enter into a new License to Occupy Agreement with the City, for a subsequent three (3) years. Each new approval will be subject to the standards and regulations of the current Land Use Bylaw and may include requirements for enhanced design standards, beyond regular maintenance.

8.2.2. Licenses to Occupy allows the patio to be placed on City property from May 1 to October 15 in a given year. Extensions may be granted by the Development Authority in any given year based upon weather and street maintenance requirements. In the absence of an extension, patios must be completely removed from the road or sidewalk by October 15 each year.

9. END OF POLICY

Original Signed _____
Signature of Mayor

Original Signed _____
Signature of CAO

August 10, 2020 _____
Date

August 10, 2020 _____
Date

POLICY RECORD

Approval and Amendment History

Date of Council Meeting	Council Motion Number	Description
August 10, 2010		Approval of policy

Review History

Date of Policy Owner's Review	Description/Action Taken or Required

COUNCIL POLICY



h:\genfiles\61 municipal planning\256\on-street patio policy - 2020-06-23.docx

GUIDELINES FOR TEMPORARY PATIOS LOCATED ON PUBLIC PROPERTY

General Requirements

1. Temporary patios shall only be permitted for Bars and Neighbourhood Pubs; Breweries, Wineries and Distilleries; Restaurants; and Specialty Food Services Uses operating under an existing valid Development Permit.
2. Temporary patios permitted under this guideline shall extend no later than November 1, 2021; however the City may terminate these permissions upon 24 hours notice. Further, the City may terminate the permissions without notice in the event of an emergency and/or operational safety concern.
3. The business owner is responsible for obtaining all relevant permissions, including but not limited to AGLC, AHS, and their landlord. The business owner must comply with all regulations and requirements from AGLC, AHS, and other relevant regulatory bodies.
4. The business owner of a temporary patio shall mitigate any negative impacts on abutting or nearby residential development; including prioritizing the use of private land before utilizing public space.
5. No outdoor audio-visual equipment (for example speakers, sound systems, television, visual displays, projectors, etc.) may be used on a temporary patio unless a noise mitigation plan is submitted to the City. Audio-visual equipment exceeding a height of 1.2m (4ft) above grade, measured from the top of the device, must be approved by the City relative to sightlines and shall not be attached to a building. Audio-visual equipment must be secured in such a manner that does not damage any public property and without endangering any underground utilities. Audio-visual equipment shall only be placed on the business owner's private property, not on public property. Televisions, speakers, and video displays must be oriented facing away from vehicle traffic and shall not be arranged consecutively to create a wall or visual obstruction.
6. The use of a temporary patio shall comply with the **Community Standards Bylaw** at all times.
7. Wheelchair access must be provided to, and throughout, the temporary patio.
8. Umbrellas must stand at least 2.1m (7ft) above the walking surface.
9. Cooking or food and drink preparation is not permitted on temporary patios.

10. A minimum 1.5m (5ft) clearance from fire department (siamese) connections and hydrants must be maintained on a temporary patio.
11. A fire extinguisher (minimum 2A-10BC) must be available within 23m (75ft) of any part of the temporary patio.
12. Temporary patios must not extend in front of any building exit. Temporary patios must not extend in front of adjacent tenant spaces or beyond business frontage without written permission from affected adjacent property owners and tenants; this includes any overhanging elements.
13. A temporary outdoor patio shall not contain any structures, permanent or temporary, except for tables, chairs, umbrellas, heaters, temporary movable patio perimeter fencing/barriers and temporary movable patio perimeter planters. Any temporary movable patio perimeter fencing/barriers and temporary movable patio perimeter planters must not exceed a height of 1.2m (4 ft.) above grade. If the business owner requires any other structure, they must enter into a License of Occupation with the City.
14. Permanent fences and barriers, portable toilets, platforms, decks, or stages are not permitted. Optional temporary movable patio perimeter fencing, planters, or barriers 1.2m (4ft) high or less are permitted, provided they are not damaging any public property, and are secured without endangering any underground utilities and in such a manner that they are readily movable at all times.
15. When a temporary patio with capacity for more than 60 people is enclosed by a temporary perimeter fence, it must have at least two separate exits. Only one exit is required where a temporary patio has a capacity of up to 60 people. Exit openings must be at least 0.9m (3ft) in clear width, and provided with exit signs where not clearly visible to patrons.
16. Any exit gates must swing freely outward from the temporary patio during hours of operation. ULC- or CSA-certified electric or propane patio heaters (with max 20lb tank) are permitted where located at least 3m (10ft) away from City tree branches, operated per the manufacturer's directions and must be stored off the road right-of-way when not in use. Solid-, gel- or liquid-fuel fire features are not permitted. Any heater intended for use inside a tent or shelter is subject to City approval.

17. A clear path of pedestrian travel of minimum 2.0m (6'6") must be maintained on the public sidewalk. A clear path of 2.3m (7'6") is recommended.
18. The side of the temporary patio adjacent to vehicle traffic shall maintain a minimum distance of 0.65m (2'2") from the edge of any adjacent travel lane.
19. Temporary patios shall not be permitted in any portion of a parking lane or travel lane.
20. Temporary patios shall not be placed within 5.0m (16'5") from the corner of an intersection and 10.0m (32'9") from the corner of an intersection that has a stop/yield sign or pedestrian crosswalk.
21. Temporary patios must not encroach into existing loading zones, Accessible Parking Stalls, bike racks and bike corrals, tow away zones, bus stops, shared pathways or designated bike lanes.
22. The business owner is responsible for maintaining any structures and equipment in a safe and clean condition and in good repair. This maintenance must include keeping the area free of any potential dangers; including power cords, debris, and pooling water.
23. City power receptacles shall not be used for any temporary patio purposes.



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	April 13, 2021
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi monthly advising Council of the work progress for the time period.
Discussion	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report
Recommendation	Motion by Council to accept the department reports, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 7, 2021

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 7, 2021

Date

Highlights

COVID – 19 Updates:

- Attended weekly virtual meetings with Dr. Deena Hinshaw regarding COVID 19 updates with municipalities.

2021 Budget:

- Attended 2021 Budget meeting.

Emergency Management:

- Updated our Community Emergency Management Program (CEMP) requirements for the 2020 year and reviewed with Peter Hall, Regional Director of Emergency Management and Brian Boutin from Alberta Emergency Management Association (AEMA). Discussed staff training and reporting requirements.

Lori Hillis
Chief Administrative Officer

Council Board Report



Supplier : 1020405 to ZIM1598
 Fund : 1 GENERAL FUND
 Include all Payment Types : Yes

Date Range: 17-Mar-2021 to 07-Apr-2021
 Sequence by: Cheque/EFT#
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
2119945 ALBERTA LTD.	47115	18-Mar-2021	2119945 AB Ltd. - dev. deposit refund	3,500.00
Hunter Hydrovac Inc.	47116	18-Mar-2021	Hunter Hydrovac - valve repair - sewage lagoon	11,046.00
Imperial Esso Service (1971)	47117	18-Mar-2021	Imperial Esso - propane - arena	48.00
Parkland Regional Library	47118	18-Mar-2021	Parkland Regional Library - 2nd quarter req. payr	5,761.31
RECEIVER GENERAL FOR CANADA	47119	18-Mar-2021	Rec. General - radio authorization renewal	436.94
Rimbey Implements Ltd.	47120	18-Mar-2021	Rimbey Implements - parts	7.64
Ruetters,Pierre	47121	18-Mar-2021	P.Ruetters - facility deposit refund	350.00
Titan Supply LP	47122	18-Mar-2021	Titan Supply - parts/grade blade	1,083.24
Uni First Canada Ltd.	47123	18-Mar-2021	UniFirst - coveralls/supplies	69.73
Urban DirtWorks Inc.	47124	18-Mar-2021	Urban Dirtworks Inc. - 45 Ave & 51 St - water leal	3,294.38
Winters,Katherine	47125	18-Mar-2021	K.Winters - exp claim	57.50
Wolseley Industrial Canada INC	47126	18-Mar-2021	Wolseley Industrial - parts	2,204.85
Alsco	47127	30-Mar-2021	Alsco - janitorial supplies	212.36
AMSC Insurance Services Ltd.	47128	30-Mar-2021	AMSC Insurance - Volunteer Premium	250.00
Britton,Linda	47129	30-Mar-2021	Refund on account 001-23580-001.	19.85
Canadian Pacific Railway Company	47130	30-Mar-2021	Canadian Pacific - Hoadley crossing	296.00
Capital H2O Systems Inc.	47131	30-Mar-2021	Capital H2O Systems - parts	595.35
Digitex Inc.	47132	30-Mar-2021	Digitex - Town Office - copies	463.33
Frontline Compression Services Inc.	47133	30-Mar-2021	Frontline Compression - repair compressor - PW	4,877.17
Hi-Way 9 Express Ltd.	47134	30-Mar-2021	Hi-Way 9 - freight - WR Meadows - PW	218.93
Hunter Hydrovac Inc.	47135	30-Mar-2021	Hunter Hydrovac - frozen storm drains	6,972.00
Imperial Esso Service (1971)	47136	30-Mar-2021	Imperial Esso - propane - arena	48.00
Joe Johnson Equipment Inc.	47137	30-Mar-2021	Joe Johnson Equipment - supplies	1,309.51
John Brooks Company Ltd.	47138	30-Mar-2021	John Brooks Company Limited - lift station - part:	293.99
LOR-AL SPRINGS LTD.	47139	30-Mar-2021	Lor-Al Springs - water	16.50
Municipal Property Consultants (2009) Ltd.	47140	30-Mar-2021	Municipal Property Consultants - April 2021 - mo	3,578.35
Nikirk Bros. Contracting Ltd.	47141	30-Mar-2021	Nikirk Bros Contracting - fillcrete	7,835.64
Parkland Community Planning Services	47142	30-Mar-2021	Regional SDAB - 2021 - Annual Service Fee	504.00
Rimbey Family & Community Support Services	47143	30-Mar-2021	Rimbey FCSS - Apr.2021 - payment	15,868.00
RJ Plumbing and Heating	47144	30-Mar-2021	RJ Plumbing - repair heater - PW	89.25
RoyAl Glass	47145	30-Mar-2021	RoyAl Glass - RCMP - film for windows	1,451.10
Staples Advantage	47146	30-Mar-2021	Staples Advantage - office supplies	281.42
The Soap Stop	47147	30-Mar-2021	The Soap Stop - supplies - CC	116.50
Uni First Canada Ltd.	47148	30-Mar-2021	UniFirst - coveralls/cleaning - PW	144.43
Urban DirtWorks Inc.	47149	30-Mar-2021	Urban Dirtworks - 43rd St - Main Break	5,077.12
W.R. Meadows	47150	30-Mar-2021	WR Meadows - supplies	638.77
Wolseley Canada Inc.	47151	30-Mar-2021	Wolseley Canada - parts	1,229.10
Wolseley Industrial Canada INC	47152	30-Mar-2021	Wolseley Industrial - CR - inv#806068	1,595.37
Alberta Education	00062-0001	18-Mar-2021	Alberta Education - 1st quarter req. - 2021	223,599.08
Canada Revenue Agency	00062-0002	18-Mar-2021	CRA - Mar.19/21 (Feb.28-Mar.19/21)	17,530.38
LAPP	00062-0003	18-Mar-2021	LAPP - Mar.19/21 (biweekly Feb.28-Mar.13/21)	11,617.34
Telus Communications Inc.	00062-0004	18-Mar-2021	Telus - Beatty House - Mar.10/21	69.85
Workers' Compensation Board - Alberta	00062-0005	18-Mar-2021	WCB - Mar.06/2021 invoice	1,387.80
Canada Revenue Agency	00063-0001	30-Mar-2021	CRA - Mar.14-27/21 (Apr.1/21) Town	17,940.19
LAPP	00063-0002	30-Mar-2021	LAPP - Apr.2/21 (Apr1/21) - biweekly payroll (Ma	9,420.01
Telus Communications Inc.	00063-0003	30-Mar-2021	Telus - Mar10/2021 - Town	2,223.12
VICTOR CANADA	00063-0004	30-Mar-2021	Victor Canada - benefits - Apr.21	11,870.08
Total:				377,499.48



REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	April 13, 2021
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
Attachments	8.2.1 Tagish Engineering Project Status Report March 31, 2021 8.2.2 Rimbey Historical Society Board Member Meeting Minutes Feb 2021 8.2.3 Bylaw Committee Meeting Minutes March 2, 2021
Recommendation	Motion by Council to accept the reports, as information.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 7, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 7, 2021
Date

Date	Project Manager	Status Update
Town of Rimbey		
RBYM00000.21 RB00 - 2021 General Engineering		
February 18, 2021	Matichuk, Gerald	Tagish is working with administration and Davis Development on the Rimbey Travel Center Hwy 20 development.
March 4, 2021	Matichuk, Gerald	Tagish is working with administration and Davis Development on the Rimbey Travel Center Hwy 20 development (Feb 18 - March 4, 2021).
March 18, 2021	Matichuk, Gerald	No assignment this period (March 18, 2021).
March 31, 2021	Matichuk, Gerald	No assignment this period (March 18 - March 31, 2021).
RBYM00125.01 RB125.01 - 2020 Main Reservoir Upgrades		
February 18, 2021	Solberg, Lloyd	We have pushed the Tender date back a week to finalize reviews. We are looking to have the Tender go out February 24th and close March 17th.
March 3, 2021	Solberg, Lloyd	Tender went out February 24th. We had the pre-tender meeting on March 3rd. Tender closes March 17th.
March 18, 2021	Solberg, Lloyd	Tender close was extended. Tender closes March 24th.
March 31, 2021	Solberg, Lloyd	Tender has closed. A recommendation letter has been sent to the Town to award the project to Timcon Construction.
RBYM00136.01 RB136.01 - 2019/20 Street Improvements		
February 18, 2021	Matichuk, Gerald	Public Works, J. Branco & Sons and Tagish have agreed that with the unpredictable weather the concrete installation to extend the swale in Drader Crescent will be completed in the spring of 2021 (Oct 29, - Feb 18, 2021).
March 4, 2021	Matichuk, Gerald	Public Works, J. Branco & Sons and Tagish have agreed that with the unpredictable weather the concrete installation to extend the swale in Drader Crescent will be completed in the spring of 2021 (Oct 29, - March 4, 2021).
March 18, 2021	Matichuk, Gerald	Public Works, J. Branco & Sons and Tagish have agreed that with the unpredictable weather the concrete installation to extend the swale in Drader Crescent will be completed in the spring of 2021 (Oct 29, - March 18, 2021).
March 31, 2021	Matichuk, Gerald	Public Works, J. Branco & Sons and Tagish have agreed that with the unpredictable weather the concrete installation to extend the swale in Drader Crescent will be completed in the spring of 2021 (Oct 29, - March 31, 2021).
RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply		
February 18, 2021	Solberg, Lloyd	There are no current deliverables. Pidherneys will be on site after spring thaw to complete the cleanup and backfilling adjustments.
March 3, 2021	Solberg, Lloyd	Pidherneys will be on site after spring thaw to complete the cleanup and backfilling adjustments. The Well control building for Well 15 has been tendered in conjunction with the Main Reservoir.
March 18, 2021	Solberg, Lloyd	No change (Mar. 18)
March 31, 2021	Solberg, Lloyd	Pidherneys will be on site after spring thaw to complete the cleanup and backfilling adjustments. The tender closed for the well control building. A recommendation has been sent to the Town to award the well control building construction to Timcon.
RBYM00140.00 RB140 - Rimbey MSP Projects		
February 18, 2021	Solberg, Lloyd	The portion of this work will be tendered with the Main Reservoir. Tender to open February 24th and close March 17th.
March 3, 2021	Solberg, Lloyd	The portion of this work will be tendered with the Main Reservoir. Tender closes March 17th.
March 18, 2021	Solberg, Lloyd	Tender close was extended. Tender closes March 24th.
March 31, 2021	Solberg, Lloyd	Tender has closed. A recommendation letter has been sent to the Town to award the project to Timcon Construction.
RBYM00141.00 RB141 - Evergreen Est Street Imp		

February 18, 2021	Matichuk, Gerald	Tagish is working preparing the Tender and drawings for the Evergreen Estates Street Paving. Tender pickup is schedule for Feb 23, 2021 with Tender closing on March 09, 2021. Work will involve the shaping and surface preparation of the existing roadways, supply and compaction of granular base and installation of asphaltic concrete pavement.
March 4, 2021	Matichuk, Gerald	The Evergreen Estates Street Paving tender pickup was on Feb 23, 2021. March 3, 2021 a virtual Teams pre-tender meeting was held with five contractor participating. Project Tender closing will be March 09, 2021.
March 18, 2021	Matichuk, Gerald	The Evergreen Estates Street Paving tender closed on March 9, 2021 with four (4) Contractor submitting bids. Bids were evaluated using the "Evaluation Criteria" as outlined in the tender with Border Paving Ltd. having the highest rated criteria. A letter of recommendation to award the tender to Border Paving Ltd. was sent to the Town.
March 31, 2021	Matichuk, Gerald	The Evergreen Estates Street Paving tender was awarded to Border Paving Ltd. of Red Deer. The Contractor has indicated that construction is scheduled to start the first week of June 2021.

RBYM00142.00 RB142 - 2021 Street Improvements

February 18, 2021	Matichuk, Gerald	No assignment this period (Feb 18, 2021).
March 4, 2021	Matichuk, Gerald	No assignment this period (Feb 18 - March 4, 2021).
March 18, 2021	Matichuk, Gerald	No assignment this period (Feb 18 - March 18, 2021).
March 31, 2021	Matichuk, Gerald	No assignment this period (Feb 18 - March 31, 2021).

Rimbey Historical Society Board Meeting Minutes

At Smithsonian International Truck Museum

Wednesday, February 17, 2021 @ 4:00 pm

Present: Larry Varty, Pauline Hansen, Diane Miller, Jim Schneider, Chuck Hendricks, Janet Carlson, Sharon Bowness, Lana Curle (Town Rep.) and Cheryl Jones (Curator).

Missing: Bill Hval, Celia Hendricks, Larry Beckley

Call to Order: Meeting called to order by President, Larry Varty at 4:00 pm.

Agenda: Jim Schneider moved, and Janet Carlson seconded the Agenda be accepted – CARRIED.

Minutes: Larry V noted that the minutes stated the siding gate by the Pavilion does not need repair only that it is difficult to open, especially in the winter.

Chuck Hendricks moved, and Sharon Bowness seconded the Minutes from the previous board meeting which was held Wednesday, November 18, 2020 and Notes from the Phone Tree*, conducted by President Larry Varty on January 15, 2021 be accepted, with the above edit, – CARRIED.

Old Business Arising from Minutes:

It was decided to postpone our discussion on the RHS 10-Yr Plan for a later meeting.

President: Larry Varty – Thanked everyone that came to the meeting.

Treasurer's Report: Pauline Hansen presented the Treasurer's Report

Pauline Hansen moved, and Jim Schneider seconded the Treasurer's report be accepted – CARRIED.

Following the Treasurer's report Treasurer Pauline reviewed the "Proposed RHS Budget for Fiscal Year 2021".

The Board all agreed that, because of COVID 19 and the Town Budget (Grants) will not be known till March, we will have to take one day at a time.

Sharon Bowness moved and Janet Carlson seconded the motion that the Treasurer make the discussed changes and the proposed budget to given at the AGM meeting. CARRIED.

Committee Reports - No Reports given.

Town Representation: Lana Curle, Town Representative, reported that presently the Town Council are meeting by Zoom. The Council are pleased to see that the walking paths are so well maintained.

Park Administration Report: *(Attached)*

Cheryl Jones presented a Park Report for the month.

New Business:

- Information regarding the “Gate Security” agreement at PasKaPoo Park was read to the Board members by Secretary Diane. A review of the PasKaPoo Park Gate Security Agreement (originating in 2009) will be done in the fall and this Agreement will stay in place till that time.

Pauline Hansen moved, and Chuck Hendricks moved that the Proposed Budget be changed to accommodate the Gate Security Agreement. CARRIED.

- Jim Schneider moved, and Janet Carlson seconded that we accept Kevin Booth Construction tender to renovate the Achieve Room, in the Historical Museum, for \$7,500 plus GST. CARRIED.

- Chuck Hendricks moved, Sharon Bowness seconded the motion that we hold our 2021 AGM meeting on Wednesday, May 19, 2021 at 4:00 pm. CARRIED.

Next Regular Meeting to be held Wednesday, March 17, 2021 at 4:00 p.m.

Adjournment: Jim Schneider adjourned the Board Meeting at 5:00 pm.

***Notes from phone tree:**

Larry Varty did a phone tree on January 15 to have a discussion with the Board in place of having an in person meeting with the public health order restrictions in place in January 2021.

All of the Board members were called to discuss 3 main things.

1. Delaying the Rimbey Historical Society Annual General Meeting until spring.
2. Cancelling the January 20 board meeting and moving this meeting to February 17, 2021.
3. Awarding Tender for the renovation construction in the Historical Museum Archive room to Kevin Booth for \$7,500.00 + GST.

All three points were voted yes by all Board members:

Sharon Bowness

Bill Hval

Diane Miller

Larry Beckley

Chuck & Celia Hendricks

Jim Schneider

Janet Carlson

Pauline Hansen

Lana Curle

**TOWN OF RIMBEY
BYLAW COMMITTEE MEETING MINUTES**

**MINUTES FOR BYLAW COMMITTEE MEETING OF THE TOWN OF RIMBEY HELD ON
TUESDAY, MARCH 2, 2021 AT 3:00 P.M. VIA ZOOM CONFERENCE.**

LOG IN:

<https://us02web.zoom.us/j/87489029407?pwd=d052ajZoZDBIN2tuTXJOQVJYSEIYZz09>

Meeting ID: 874 8902 9407

Passcode: 019468

- 1 Call to Order Chairperson Rondeel called the Bylaw Committee Meeting to order at 3:00 pm with the following in attendance:

Chairperson Gayle Rondeel
Councillor Lana Curle
Deputy Chair Janet Carlson
Committee Member Connor Ibbotson
Chief Administrative Officer - Lori Hillis
Recording Secretary – Bonnie Rybak

Public

0

member of the public

2. Adoption of 2.1 March 2, 2021 Agenda
Agenda

Motion 2021B014

Moved by Councillor Lana Curle to accept the agenda for the March 2, 2021 Bylaw Committee Meeting as presented.

In Favor

Opposed

Chairperson Gayle Rondeel
Councillor Lana Curle
Deputy Chairperson Janet Carlson
Committee Member Connor Ibbotson

CARRIED

3. Minutes 3.1 Minutes of February 2, 2021 Bylaw Committee Meeting

Motion 2021BC015

Moved by Janet Carlson to accept the Minutes of the February 2, 2021 Bylaw Committee Meeting, as presented.

In Favor

Opposed

Chairperson Gayle Rondeel
Councillor Lana Curle
Deputy Chairperson Janet Carlson
Committee Member Connor Ibbotson

CARRIED

4. New and Unfinished Business

4.1 Basic Principles of Bylaws

Motion 2021BC016

Moved by Committee Member Connor Ibbotson to accept the Basic Principles of Bylaws as information.

In Favor

Chairperson Gayle Rondeel
Councillor Lana Curle
Deputy Chairperson Janet Carlson
Committee Member Connor Ibbotson

Opposed

CARRIED

4.2 961/20 Responsible Pet Ownership Bylaw

Motion 2021BC017

Moved by Janet Carlson to table the review of the Responsible Pet Ownership Bylaw and correspondence to the April 6, 2021 meeting.

In Favor

Chairperson Gayle Rondeel
Councillor Lana Curle
Deputy Chairperson Janet Carlson
Committee Member Connor Ibbotson

Opposed

CARRIED

5. Adjournment

5.1 Adjournment

Motion 2021BC018

Moved by Councillor Lana Curle to adjourn the Bylaw Committee Meeting at 4:27 pm.

In Favor

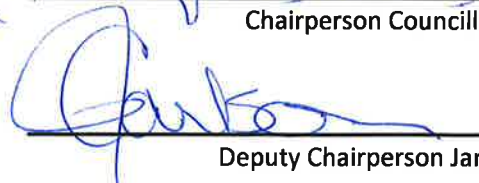
Chairperson Gayle Rondeel
Councillor Lana Curle
Deputy Chairperson Janet Carlson
Committee Member Connor Ibbotson

Opposed

CARRIED



Chairperson Councillor Rondeel



Deputy Chairperson Janet Carlson