



# MINUTES

## Town Council Meeting

Wednesday, March 8, 2023 - 9:00 AM  
Town Administration Building - Council Chambers

**1. CALL TO ORDER SPECIAL COUNCIL BUDGET MEETING & RECORD OF ATTENDANCE**

Mayor Pankiw called the meeting to order at 9:05am with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark
- Councillor Jamie Coston
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Lori Hillis, CPA, CA - Chief Administrative Officer
- Bonnie Rybak - Executive Assistant
- Wanda Stoddart - Director of Finance
- Cindy Bowie - Director of Community Services

Public: (2) members of the public

**1.1. LAND ACKNOWLEDGEMENT**

**2. AGENDA APPROVAL AND ADDITIONS**

Motion 033/2023

Moved by Councillor Coston to accept the Agenda for the March 8, 2023, Special Council 2023 Budget Meeting, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**3. MINUTES**

**4. PUBLIC HEARINGS**

**5. DELEGATIONS**

**6. BYLAWS**

**7. NEW AND UNFINISHED BUSINESS**

7.1. 2023 Capital Budget

Motion 034/2023

Moved by Councillor Rondeel to accept the Capital Budget, as presented.

Mayor Pankiw recessed the Council meeting at 9:49am.

Mayor Pankiw reconvened the Council meeting at 10:02am.

Mayor Pankiw In Favor  
Councillor Clark In Favor  
Councillor Coston In Favor  
Councillor Curle In Favor  
Councillor Rondeel In Favor

CARRIED

7.2. 2023 Operating Budget

Mayor Pankiw recessed the Council meeting at 11:00am.

Mayor Pankiw reconvened the Council meeting at 11:10am.

Motion 035/2023

Moved by Mayor Pankiw to add \$3,400 to the Rimbey Municipal Library Requisition.

Mayor Pankiw In Favor  
Councillor Clark Opposed  
Councillor Coston In Favor  
Councillor Curle In Favor  
Councillor Rondeel In Favor

CARRIED

Motion 036/2023

Moved by Councillor Curle to add 10,000 to the Rimbey Historical Society Requisition.

Mayor Pankiw In Favor  
Councillor Clark In Favor  
Councillor Coston In Favor  
Councillor Curle In Favor  
Councillor Rondeel In Favor

CARRIED

Motion 037/2023

Moved by Councillor Clark to add \$320 and 200 swim passes to the Rimbey Boys and Girls Club Requisition.

Mayor Pankiw In Favor  
Councillor Clark In Favor  
Councillor Coston In Favor  
Councillor Curle In Favor  
Councillor Rondeel Opposed

CARRIED

Town Council  
March 8, 2023

Motion 038/2023

Moved by Councillor Clark to raise property taxes 1.5% and accept the 2023 Operating Budget as amended, attached to and forming part of these minutes.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 039/2023

Moved by Councillor Clark to invite the Rodeo Association to the Committee of the Whole Meeting being held on April 12, 2023, to discuss the parade.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

8.

**ADJOURNMENT**

8.1. Adjournment

Motion 040/2023

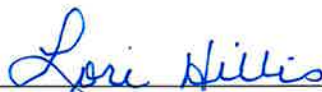
Moved by Councillor Clark to adjourn the meeting at 11:46pm.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED



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Rick Pankiw, Mayor



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Lori Hillis, Chief Administrative Officer



**Town of Rimbey  
2023 Capital Budget and 4 Year Plan**

	2023	2023 Funding	2024	2025	2026	2027	Future Projects
<b>Planned Capital Additions</b>							
<b>Water/Wastewater</b>							
Water Meters	50,000	Water/waste water reserve (Baytex)					
Well level transmitters (4)	50,000	Water/waste water reserve					
Water Valve and Hydrant Replacement			70,000			70,000	
CC Stand replacement			12,000		12,000		
Camera and flush various underground sanitary mains			20,000			20,000	
East Stormwater Pond Construction and Outfall Line to 51 St							897,000
Raw water supply 54 Ave and 45 St to New Reservoir							735,800
West Stormwater Pond Construction & Storm Installations							796,200
<b>Street Improvements</b>							
Paving behind Town Office to cemetery and north on the west side of the United Church (SB90 \$15,000)			35,000				
Repave RCMP Parking lot			26,000				
51 Street from 46 Ave to 51 Ave storm system replacement;	765,000	MSI					
51 Street from 46 Ave to 51 Ave water mains, sanitary mains, water/sewer services, curb, gutter, sidewalk and pavement							2,811,303
53 Avenue - 50 St to 51 St - complete rebuild						1,182,500	
Drader Crescent Overlay				173,880			
51 Avenue - 50 St to 51 St - complete rebuild					1,378,300		
54 Ave Road construction 44 St to Hwy 20			455,000				
42 Street (Tim Horton's service road)			166,000				
53 Avenue (south of Tim Horton's Development)			220,000				
43 St Road construction - 50 Ave to 54 Ave (Local Improvement Project) Conceptual estimate 1.1m, Design work in 2023	100,000	MSI	1,000,000				
53 Street - Park Ave to 50 Ave - complete rebuild							1,052,700
<b>Recycle Depot</b>							
Replace Overhead Doors (Carryover from 2022)	29,500	Recycle Annual Reserve					
Building upgrades			12,360				
Burn pit cleaning and upgrades					6,500		
<b>Planning and Development</b>							
Bergum Property ASP							40,000
<b>Parks (Annual Program)</b>							
Tree Replacement 50 Street (53 Ave-54 Ave) 48 Trees	21,600	Parks annual reserves					
Tennis Courts					150,000		



**Town of Rimbey  
2023 Capital Budget and 4 Year Plan**

<b>Planned Capital Additions</b>	<b>2023</b>	<b>2023 Funding</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>Future Projects</b>
AB Transporation							
FGTF	153,830		150,000	150,000	150,000	150,000	
FGTF carryforward	68,573						
<b>Total Grant Funds Available</b>	<b>1,353,368</b>		934,791	446,423	446,423	446,423	
Donated and contributed funding:							
Cemerery Perpetual Care							
Annual program contributions	147,651		151,342	155,126	159,004	162,979	
Baytex guaranteed \$50,000	50,000						
Ponoka County capital contribution	42,077		42,919	43,777	44,652	45,545	
Borrowing							
<b>Total Grant and other funding</b>	<b>1,593,096</b>		<b>1,129,052</b>	<b>645,326</b>	<b>650,079</b>	<b>654,948</b>	
<b>Total Planned Capital Additions</b>	<b>1,363,900</b>		2,370,360	442,880	1,611,800	1,624,500	
Unexpended Grant Revenue	488,368						
<b>Ending Reserve Balance</b>	<b>3,240,380</b>		<b>1,999,072</b>	<b>2,201,518</b>	<b>1,239,797</b>	<b>270,245</b>	



**TOWN OF RIMBEY  
RESERVES - 2023**

Reserve Balances	2021 Ending	2022 Ending	2023 Ending
Unrestricted Surplus	2,774,444	1,146,650	746,650
Operating Reserves:			
Community Policing	40,000	40,000	40,000
Snow Removal	140,000	140,000	140,000
Special Projects	56,135	49,916	41,416
Annual Programs:			
IT Replacement	69,733	48,987	30,102
Community Policing	9,653	14,906	20,290
Vehicles and Equipment	26,808	251,294	287,666
Pool Equipment	38,992	94,630	55,408
Parks	16,941	164,787	49,648
Fitness Center	9,944	11,559	3,215
Arena	153,295	141,285	116,401
Community Center	79,634	90,140	48,409
Buildings			
Roads	188,275	282,724	1,182,724
Water/wastewater	719,167	719,167	169,167
Recycle	20,451	70,451	40,951
Cemetery	20,216	16,336	16,336
Streetlights	102,812	102,812	96,012
Recreation		39,881	81,958
Municipal Reserve	74,028	74,028	74,028
<b>Total reserve balance</b>	<b>4,540,527</b>	<b>3,499,553</b>	<b>3,240,380</b>



**TOWN OF RIMBEY**  
**GRANT FUNDED PROJECTS**  
**Budget 2023**

	Canada Community Building Fund	BMTG/MSI	AMWWP	Alberta Transportation	Total
Balance December 31, 2022	68,573	834,542			903,115
2023 Allocation	153,830	296,423			450,253
<b>Available funding</b>	<b>222,403</b>	<b>1,130,965</b>	<b>0</b>	<b>0</b>	<b>1,353,368</b>
<b>2022 Capital Projects</b>					
51 Street from 46 Ave to 51 Ave storm system replacement		765,000			765,000
43 Street Paving design work		100,000			100,000
<b>Estimated total costs</b>	<b>0</b>	<b>865,000</b>	<b>0</b>	<b>0</b>	<b>865,000</b>
<b>Unexpended Grant Revenue</b>	<b>222,403</b>	<b>265,965</b>	<b>0</b>	<b>0</b>	<b>488,368</b>

**TOWN OF RIMBEY**  
**GRANT FUNDED PROJECTS**  
**Actual 2022**

	Canada Community Building Fund	BMTG/MSI	AMWWP	Alberta Transportation	Total
Balance December 31, 2021	153,729	975,769		1,000,000	2,129,498
2022 Allocation	153,830	296,423	335,807		786,060
					0
<b>Available funding</b>	<b>307,559</b>	<b>1,272,192</b>	<b>335,807</b>	<b>1,000,000</b>	<b>2,915,558</b>
<b>2022 Capital Projects</b>					
New well project - Phase 2		7,659	335,807		343,466
Main Reservoir/Pump House Upgrades	238,986				238,986
Water Upgrades (balance from MSP projects)		27,250			27,250
Scata Systems		47,226			47,226
51 Street from 46 Ave to 51 Ave storm system replacement		355,515		1,000,000	1,355,515
<b>Estimated total costs</b>	<b>238,986</b>	<b>437,650</b>	<b>335,807</b>	<b>1,000,000</b>	<b>2,012,443</b>
<b>Unexpended Grant Revenue</b>	<b>68,573</b>	<b>834,542</b>	<b>0</b>	<b>0</b>	<b>903,115</b>

**Town of Rimbey**  
**2023 Operating Budget and Three Year Plan**

<b>Net Budget by Object</b>	<b>2022 Budget</b>	<b>2023 Budget</b>	<b>2024 Plan</b>	<b>2025 Plan</b>	<b>2026 Plan</b>
<b>Revenue</b>					
User Fees and Sale of Goods	1,390,082	<b>1,493,052</b>	1,495,638	1,498,684	1,501,791
Government Transfers	1,163,887	<b>1,253,315</b>	1,223,472	1,223,472	1,183,481
Rentals	106,136	<b>108,169</b>	108,866	109,576	125,362
Licences and Fines	38,100	<b>30,260</b>	30,620	31,150	31,691
Frontage	80,531	<b>75,068</b>	75,068	75,068	75,068
Penalties	35,000	<b>34,000</b>	34,000	34,000	34,000
Interest	50,000	<b>75,000</b>	75,000	75,000	75,000
Franchise	639,727	<b>652,449</b>	654,879	657,334	659,813
Ponoka County	377,150	<b>378,689</b>	386,263	393,988	401,868
Naming rights	25,000	<b>50,000</b>	50,000	50,000	50,000
Total revenue	3,905,613	<b>4,150,001</b>	4,133,805	4,148,272	4,138,073
<b>Expenses</b>					
Salaries and Benefits	2,092,242	<b>2,190,498</b>	2,231,586	2,279,852	2,329,280
Council Salaries and Benefits	146,029	<b>161,856</b>	164,733	167,668	170,661
Contracted Services	600,183	<b>667,982</b>	724,697	735,042	745,504
Goods and Utilities	1,734,918	<b>1,849,434</b>	1,862,234	1,866,513	1,925,154
Annual equipment replacement	167,132	<b>189,863</b>	203,886	207,996	212,204
Local Requisitions	407,129	<b>464,148</b>	464,613	465,088	465,571
Provincial requisitions	939,120	<b>953,962</b>	953,962	953,962	953,962
Interest and debt repayments	422,092	<b>375,377</b>	327,208	327,514	241,639
Other (Election)				15,000	
Subtotal	6,508,845	<b>6,853,120</b>	6,932,919	7,018,634	7,043,975
Transfer to Reserves		6,600			
Transfer to (from) Reserves (Development Tax Incentive)	(19,451)	<b>(26,285)</b>	(19,714)		
	(19,451)	<b>(19,685)</b>	(19,714)	0	0
Total expenses	6,489,394	<b>6,833,435</b>	6,913,205	7,018,634	7,043,975

<b>Total Budget Requirement</b>	2,583,781	<b>2,683,433</b>	2,779,400	2,870,362	2,905,902
Tax levies	2,545,234	<b>2,643,661</b>	2,670,245	2,697,094	2,724,212
<b>Net Budget Requirement</b>	<b>38,547</b>	<b>39,772</b>	<b>109,155</b>	<b>173,268</b>	<b>181,690</b>

1.50%

<b>Additional requests:</b>	<b>Requested</b>	<b>Approved</b>
Community Grants	3,500	0
Boys and Girls Club	5,000	320
Ag Society	10,000	0
Library Requisition	4,832	3400
Historical Society	10,000	10000
	33,332	13,720



# AGENDA

## Committee of the Whole

March 13, 2023 - 5:00 PM

Town Administration Building - Council Chambers

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AGENDA FOR COMMITTEE OF THE WHOLE TO BE HELD ON MONDAY, MARCH 13, 2023 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

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**1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE**

**1.1 LAND ACKNOWLEDGEMENT**

**2. AGENDA APPROVAL AND ADDITIONS**

**3. MINUTES**

**3.1 Minutes**  
Committee of the Whole Meeting Minutes February 13, 2023

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**4. PUBLIC HEARINGS**

**5. DELEGATIONS**

**5.1 Rimbey Food Bank**  
RFD 5.1 Rimbey Food Bank

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**5.2 MX Track Expansion Proposal**  
RFD 5.2 MX Track Expansion Proposal

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**6. BYLAWS**

**7. NEW AND UNFINISHED BUSINESS**

- 7.1 Neighbourhood Place Society  
RFD 7.1 Neighbourhood Place

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**8. OPEN FORUM**

(Bylaw 939/18 - Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

**9. CLOSED SESSION**

**10. ADJOURNMENT**