

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD  
ON MONDAY DECEMBER 10, 2012 AT 9:30 AM IN THE COUNCIL  
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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|     |   |       |
|-----|---|-------|
| 1.  | <b>Call to Order Regular Council Meeting<br/>&amp; Record of Attendance</b> |       |
| 2.  | <b>Public Hearing</b>   |       |
| 3.  | <b>Agenda Approval and Additions</b>  |       |
| 4.  | <b>Minutes</b>  |       |
|     | 4.1 November 29, 2012, Council Regular Meeting Minutes .....                | 2-6   |
| 5.  | <b>Delegations</b>  |       |
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|     | 5.2 Peggy Makofka – Rimbey FCSS (7.3).....                                  | 8-11  |
| 6.  | <b>Bylaws</b>   |       |
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|     | 7.6 Rimbey Christian School Grade 6 Social Studies Class (5.1).....         |       |
|     | 7.7 Peggy Makofka – Rimbey FCSS (5.2).....                                  |       |
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|     | 9.1 Brent Bratland Letter.....  | 34-35 |
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| 10. | <b>In Camera</b>  |       |
| 11. | <b>Adjournment</b>  |       |

1. Call to Order Mayor Ibbotson called the meeting to order at 9:30 am, with the following in attendance:
- Mayor Sheldon Ibbotson  
 Councillor Jack Webb  
 Councillor Paul Payson  
 Councillor Scott Ellis  
 Councillor Gayle Rondeel  
 CAO Tony Goode  
 Director of Finance - Danita Deal  
 Assistant CAO/Development Officer - Melissa Beebe  
 Recording Secretary – Kathy Blakely
- Absent:
- Public:  
 Rimbey Review – Treena Mielke  
 27 Students, 3 Teachers – Rimbey Elementary School  
 Leanne Evans – Rimbey Early Child Development Coalition  
 3 members of the public
2. Public Hearing None
3. Adoption of Agenda of 3.1. Nov 29, 2012 Agenda
- Additions: Move delegation 5.2 - Leanne Evans - Rimbey Early Child Development Coalition to item 7.7.
- Motion 227/12
- Moved by Councillor Ellis to accept the agenda as amended
- CARRIED  
(5-0)
4. Minutes 4.1 November 14, 2012, Council Regular Meeting Minutes
- Motion 228/12
- Moved by Councillor Webb to accept the November 14, 2012, Council Regular Meeting Minutes as presented.
- CARRIED  
(5-0)
5. Delegation 5.1 Rimbey Elementary School Grade 6 Social Studies Class
- Mayor Ibbotson welcomed the Rimbey Elementary School Grade 6 Social Studies Class who is in attendance to observe how a local government Council Meeting is run.
- 5.2 Leanne Evans - Rimbey & Area Early Child Development Coalition
- Moved to item 7.7.
6. Bylaws 6.1 None
7. New and Unfinished Business 7.1 51 Street Parking (Hwy 20A within Town Limits)
- Councillor Rondeel indicated that this was not discussed at the October 22, 2012 Council Meeting as indicated.

It was noted that Alberta Highway Services suggested the seasonal snow route parking ban on Hwy 20A within Town limits, not Council. This is the first time that Alberta Highways have ever asked for the restriction.

Discussion ensued on seasonal snow bans, noting that all vehicles would have to be removed from the street, not just large trucks. It was noted that the Town of Rimbey only enforces the Traffic Bylaw if a written complaint is received from a resident.

Discussion ensued on the safety of pedestrians, and children crossing the street at the crosswalks on their way to and from school.

Councillor Rondeel would like to see another solution to the parking on this street.

#### Motion 229/12

Moved by Council Rondeel to table discussions regarding 51<sup>st</sup> street parking to the December 10, 2012 Regular Council Meeting.

CARRIED  
(5-0)

#### 7.2 Brent Bratland – Drader Crescent Traffic Issues

Mayor Ibbotson indicated that this has been discussed at great length. He advised that he has been informed by many people that speeding on streets and alleys is a problem all over Rimbey, not just in Drader Crescent.

#### Motion 230/12

Moved by Councillor Rondeel that speed humps, which are a gradual rise in the road, as opposed to speed bumps, which are a sharp rise, be installed in the alleyway, as soon as practical in the spring and that speed bump warning signs be erected, as well as speed limit signage, and that the RCMP and Bylaw Officer be requested to increase patrols in the area.

CARRIED  
(5-0)

#### 7.3 Community Events Grant Program

The Rimbey 4-H Club which had previously been awarded a grant of \$500.00 has informed the Town of Rimbey that they no longer require these funds.

#### Motion 231/12

Moved by Councillor Webb that Motion 184/12 be rescinded.

CARRIED  
(5-0)

#### 7.4 Grade 6 Social Studies Class

Mayor Ibbotson thanked the Grade 6 Social Studies Class for attending the Town Council Meeting.

#### 7.6 Provincial Building

Mayor Ibbotson explained to the Grade 6 class that the Library is very short of space and that they have requested to take over the Administration Office portion of the building, and move our offices to the vacant space in the Provincial Building.

Discussion ensued on the various cost estimates of moving to the Provincial Building.

3 options were presented by Administration to Council with regards to costs to moving to the Provincial Building.

- 1) Council cover the costs for the Town Administration Building and Provincial Building at an estimated cost of \$80138.78,

- 2) Sell the Town Administration Building to the Rimbey Municipal Library Board for \$1.00, with the Library Board responsible for all operating costs. The current grant plus approximately \$10,000.00 for utilities.
- 3) Town Administration Office remains where it is.

A 4<sup>th</sup> option was added.

- 4) Sell the Town Administration Building to the Rimbey Municipal Library Board for \$1.00, with the Library Board responsible for all operating costs.

Councillor Payson indicated that he would take this information to the next Library Board Meeting which will be held December 3, 2012.

Mayor Ibbotson called for a recess at 9:52 am.

The Grade 6 Social Studies Class and 2 members of the public departed the meeting at 9:55 am.

Mayor Ibbotson reconvened the meeting at 10:05.

### 7.7 Rimbey Early Child Development Coalition

Leanne Evans, Program Coordinator for the Rimbey Early Child Development Coalition, presented a power point presentation to Council outlining how early childhood development has a lifelong benefit for the child and the community. She indicated that age 0 to five years is the most critical period for development. Mrs. Evans distributed documentation on Early Childhood Development (EDC) Community Information for Rimbey and Area. The Early Development Instrument (EDI) is a questionnaire completed by kindergarten teachers, with parents' consent, on the children's development. The EDI is a population based measure which looks at social competence, physical health & well-being, emotional maturity, language and thinking skills, and communication and general knowledge. Of the 128 questionnaires completed only 114 were analyzed. Mrs. Evans reviewed the results and explained the documentation. She noted that 1 out of 4 children have some sort of difficulty in the aforementioned areas. Mrs. Evans explained that investing in a child's early years of development pays off in the long run.

Mrs. Evans thanked Council for the opportunity to update them on the status of the Rimbey & Area Early Child Development Coalition.

Mayor Ibbotson thanked Mrs. Evans for all her work with the Coalition and the Rimbey Community.

Mrs. Evans departed the meeting at 10:24 am.

One member of the public departed the meeting at 10:24 am.

Mayor Ibbotson called a recess at 10:24 am

Mayor Ibbotson reconvened the meeting at 10:27

## 8. Reports

### 8.1 Department Reports

#### 8.1.1 Finance Reports

Director of Finance presented the Accounts Payable reports to November 15, 2012.

Trena Mielke departed the meeting at 10:29 am.  
Trena Mielke rejoined the meeting at 10:29 am.

Discussion ensued on various accounts payable cheques.

Rick Schmidt and Vern Browne entered the meeting at @ 10:30 am.

#### Motion 232/12

Moved by Councillor Ellis to accept the Accounts Payable reports as presented.

CARRIED  
(5-0)

8.1.2 Council Expenses

Director of Finance presented the Council Expenses for the period Sept16-Oct 16, 2012.

Motion 233/12

Moved by Councillor Rondeel to accept Council Expenses as presented

CARRIED  
(5-0)

8.2 Council

8.2.1 Mayor Report

The Mayor provided a written report.

8.2.2 Councillor Ellis's Report

Councillor Ellis provided a written report.

8.2.3 Councillor Rondeel's Report

Councillor Rondeel provided a written report

Councillor Payson provided a verbal report.  
November 5/12 - Library Board Meeting,  
November 5/12 - Recreation Board Meeting  
November 16/12 - Library Board Fund Raiser  
November 22/12 - Recreation Board Presentation  
November 26/12 – Blindman Youth Action Society Meeting  
November 27/12 - Put up Christmas lights at Pask-a-poo Park.

Councillor Webb provided a verbal report.  
Rimoka Housing Foundation Meeting  
Cemetery Committee Meeting  
Spoke with Brent Bratland from Drader Crescent  
Historical Society Dinner  
Historical Society Meeting  
Town of Rimbey Organization Meeting  
Signed Accounts Payable cheques

Motion 234/12

Moved by Councillor Webb to accept Council reports as presented

CARRIED  
(5-0)

8.3 Boards/Committee Reports

8.3.1 Rimbey Municipal Library Board Meeting Minutes of October 1, 2012.

Motion 235/12

Moved by Councillor Payson to accept report 8.3.1 as presented.

CARRIED  
(5-0)

9. Correspondence 9.1 Alberta Recycling  
9.2 Rimbey Municipal Library

Motion 236/12

Moved by Councillor Webb to accept items 9.1 and 9.2 as information.

CARRIED

10. In Camera      None

11. Adjournment      Council adjourned the meeting at 10:40 am

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

# TOWN OF RIMBEY AGENDA ITEMS

|  |                              |              |                   |        |    |
|--|------------------------------|--------------|-------------------|--------|----|
| Meeting  | Council                      | Meeting Date | December 10, 2012 |        |    |
| Agenda Item No.  | 5.1                          | Confidential | Yes               | No     | XX |
| Topic  | Grade 6 Social Studies Class |              |                   |        |    |
| Originated by  | Tony Goode                   |              | Title             | CAO    |    |
| <b>BACKGROUND:</b>   |                              |              |                   |        |    |
| The Grade 6 Social Studies Classes study government as part of their curriculum.   |                              |              |                   |        |    |
|  |                              |              |                   |        |    |
| Documentation Attached:  |                              | Yes          | No                |        |    |
| <b>DISCUSSION:</b>   |                              |              |                   |        |    |
| During the Town Organizational Meeting held October 22, 2012, 3 Council meeting dates were scheduled for during the daytime to accommodate the 3 Grade 6 Social Studies classes. |                              |              |                   |        |    |
| The second of the 3 Grade 6 Social Studies classes will be coming to observe Council on December 10, 2012 at 9:30 am.  |                              |              |                   |        |    |
|  |                              |              |                   |        |    |
| <b>RECOMMENDED ACTION:</b>   |                              |              |                   |        |    |
| Accept as information.   |                              |              |                   |        |    |
|  |                              |              |                   |        |    |
| CAO  |                              |              |                   |        |    |
| DISTRIBUTION:  | Council:                     | Admin:       | Press:            | Other: |    |

# TOWN OF RIMBEY AGENDA ITEMS

|   |                            |              |                   |        |    |
|---|----------------------------|--------------|-------------------|--------|----|
| Meeting   | Council                    | Meeting Date | December 10, 2012 |        |    |
| Agenda Item No.   | 5.2                        | Confidential | Yes               | No     | XX |
| Topic   | Peggy Makofka, Rimbey FCSS |              |                   |        |    |
| Originated by   |                            |              |                   | Title  |    |
| <b>BACKGROUND:</b>  |                            |              |                   |        |    |
| <p>On behalf of the Town of Rimbey, Peggy Makofka from Rimbey FCSS attended the Alberta Emergency Management Summit held in Edmonton on November 20<sup>th</sup> and 21<sup>th</sup>, 2012.</p> |                            |              |                   |        |    |
| Documentation Attached:   | Yes                        |              |                   | No     |    |
| <b>DISCUSSION:</b>  |                            |              |                   |        |    |
|   |                            |              |                   |        |    |
| <b>RECOMMENDED ACTION:</b>  |                            |              |                   |        |    |
| Accept as information.  |                            |              |                   |        |    |
|   |                            |              |                   |        |    |
| CAO   |                            |              |                   |        |    |
| DISTRIBUTION:   | Council:                   | Admin:       | Press:            | Other: |    |



Alberta Emergency Management Summit 2012 Edmonton Alberta- November 20-21, 2012

Respectfully submitted by Peggy Makofka- FCSS Executive Director

Thank you for the opportunity to attend this workshop on behalf of the Town of Rimbey. I have a sincere interest in this area and have been fortunate enough to attend several learning opportunities over the past 21 years about this topic. FCSS programs across the province are often asked to help their municipalities plan and be prepared for disasters that might hit the community.

Usually FCSS will work in the area of setting up the reception centre in the community should an evacuation be ordered during a disaster or major emergency. This is true in Rimbey. FCSS is prepared to set up the reception centre as quickly as possible after the order is given by Council. We keep a phone fan out list of our staff and volunteers so that people can be alerted quickly, and come to the assigned location and take care of the social services that are required.

We keep a Disaster Kit ready at the FCSS office location. It contains an envelope system that covers registry of evacuees, information and inquiry, food services, clothing, accommodation, security, pet care, pastoral services, and several other services.

FCSS is also prepared to help with donations management, security/traffic control for the hospital and food services for emergency workers should this be needed.

At the 2012 AEMA Summit I listened to Doug Griffiths- MLA & Minister of Municipal Affairs- his main point was that we must lead by legislation in an emergency. Every community needs governance accessibility and needs to know who is in charge. He is asking for better relationships and coordination between fire, EMS, administration, governance and public. He also believes that mitigation and preparedness is the best and least expensive route to go.

Salvano Briceno from Geneva Switzerland, from the UN Strategy Disaster Reduction committee presented a global perspective about trends and data on natural disasters around the world. He believes that the incidents of earthquakes etc, has not increased, just more people are being affected and the world is hearing about them more. The 10 most costliest disasters were in the developed world because these countries can measure the costs and have insurance to rebuild.

Shel Clark presented about Mutual aid in Alberta. He feels that unless a community can take care of all the needs of the community by themselves, they should have mutual aid agreements with neighbouring municipalities. His main point was that lessons learned in an emergency shouldn't be lessons lost. He referenced the Municipal Emergency Plan Template updated in 2003 and the Emergency management & business continuity Programs Standard 2008 and that another self-assessment tool for emergency management plans will be ready for May 2013.

Some challenges identified for municipalities were-

- Incident command system (this is the recommended method)- or emergency site management

- Information security-stakeholders want to learn from others, but may be hesitant or unable to share information
- Resources- stakeholders are often volunteers and have limited agency resources
- Regionalized plans- MEMP will be standards driven tool for all communities that uses best practises and have universal access. It will review and establish policy for information security, by 2014 the enhanced tool will include all communities.

Brad Andrew- was with Municipal Affairs and Agriculture and Rural Development presented about pets in emergencies. His discussion included not just cats and dogs but horses, and cattle or other livestock. He talked about managing pets of all types at the reception centre, but also had us think about when a cattle liner rolls on the highway or fires threaten farms. The issues of evacuation for a dairy farmer can be become a major problem due to economic and social emotional and very specific needs and threats to farms and livestock. We talked about sheltering in place, as the need to maintain care of his animals may be first priority, they can evacuate the people and leave the animals, or evacuate people and animals, but each has its problems and special needs. Slave Lake fires taught us a lot about the needs of farmers.

Some stats we heard said that 62% of all homes have at least one pet. In the 72 hour emergency preparedness plans- we need to remember the pet's needs. In B.C. the reception centre kits have a digital camera in order to record a picture of the owner with the pet for I.D. purposes.

Floyd Mullaney- retired RCMP from Calgary told us about a livestock handling trailer that was built for Ponoka and that 2 more will be placed around the province in the upcoming year. These are not trailers for transport, but have equipment for emergency handling livestock that get spilled on the highway. The Lakeland college is developing and implementing a 16 hour training program for emergency responders to learn how to manage animals in an emergency. There will be standard operating procedures in the trailers too. This is a \$300,000 project and was to be announced by the provincial government on November 30 this year.

Emergency preparedness kits for 72 hours were another topic we discussed. The question was do these kits save lives in an emergency. Do people even know what a kit is? Do they contain what a family actually needs. In Canada the experts feel that only about 18% of households have a kit prepared, but most have some of the supplies on hand and say they plan to make one soon. Even after hurricane Katrina they feel only 12% of households have an emergency kit in their home. The conclusion by the experts is that maybe emergency kits don't have what people want or need, they are too expensive, there is no time to make one, don't know how to make one, and are not worried about an emergency because they will count on the government to take care of them or they believe they are already prepared or that nothing would ever happen to them. In Japan they are talking about removing water & food from their kits. A 4 person kits costs between \$135- \$219.

The last session I attended was about disaster social services and Donelda Lang from the City of Grande Prairie FCSS was the presenter. She recommends some basic training for FCSS staff, municipal councillors, non-government agencies, emergency management managers, and some volunteers such

as the ICS 100, Basic Emergency Management, DSS Training, Registration and Inquiry, and Volunteer Management. All of these courses are available online at the AEMA site. Further training in the area of critical incident stress management – knowledge and awareness, communication skills, and new immigrant, child, seniors, and people skills would be nice.

We learned about a few of the lessons learned in the Slave Lake fires and it seems that if something goes off the rail its usually in the area of social services. These kinds of problems are the kind that create immediate problems from the incident.

FCSS across the province is often called upon to help outside of their community. We were encouraged to keep contact regularly with neighbouring communities, keep relationships with churches, schools, RCMP, hospitals and hotels and multiply community centres. People demanding information during an emergency is also a huge area that needs to be addressed early. Communication was an immediate priority and has to be taken seriously in order to help the entire situation.

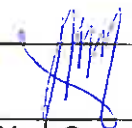
Activating the E.O.C. – who can do this? In Grande Prairie they now have a system that allows DSS to activate an EOC. The 911 operator dispatches fire, police and EMS, DSS, and the incident commander calls the Mayor. If 3 or more families are involved in an emergency then DSS is called. Phone fan out lists are kept on memory sticks and kept in senior staff members vehicles. The entire plan is also kept on memory sticks in various locations.

Key message from this session was to know your EMS, Fire, RCMP, Town council, FCSS and plan, practise and talk about disasters often.

My last session was by Dean Monteray- Integrating and Exercising. I quickly realized I need to upgrade all of my training. ICS 100 & ICS 200 is the current basic training I should have. Multiply organizations should come together and get to know each other before an actual disaster happens. We all have different language, different policies and procedures, terminology and usually have little interaction in our daily work or by organizations. Every disaster averages \$1.5 million, Slave Lake is \$1 billion already. People have to read and understand the emergency plan. The plan is rarely looked at during an emergency. Leaders spend hours arguing about next steps in an emergency & they probably already have the answer should they just read the manual. Most disasters have a lack of accurate incident intelligence & fail to communicate with success and this is because they fail to train together. Human nature is to react and revert to what we are comfortable with. We either are in shock, and have no response or jump in and help the best we can. After 9-11 event the city of New York discovered they had never practised an emergency exercise with police, fire and port authority and never with more than 100 people involved. Some problems with bringing different groups together to practise is that there is never enough prep time, the group fail to state their objectives, participants don't take it seriously, and the scenario is not realistic. Areas that are helpful with development of the team are debriefing after an event, and lessons learned from each event.

I truly enjoyed the 2 day conference and I look forward to working with Melissa and the Town as we work to be prepared and ready to respond to emergencies and disasters in the coming years.

# TOWN OF RIMBEY AGENDA ITEMS

|  |  |   |                   |        |  |
|--|--|---|-------------------|--------|--|
| Meeting  | Council  | Meeting Date  | December 10, 2012 |        |  |
| Agenda Item No.  | 7.1  | Confidential  | Yes               | No XX  |  |
| Topic  | 51 Street Parking (Hwy 20A within Town Limits) |   |                   |        |  |
| Originated by  | Melissa Beebe                                  | Title   | Asst. CAO         |        |  |
| <b>BACKGROUND:</b>   |  |   |                   |        |  |
| <p>Alberta Highway Services approached the Town back in September to consider placing restrictions on parking along 51 Street, which is Hwy 20A within Town Limits. The contractor was advised that we would review with Alberta Transportation.</p> |  |   |                   |        |  |
| Documentation Attached:  | Yes XX   |   |                   | No     |  |
| <b>DISCUSSION:</b>   |  |   |                   |        |  |
| <p>Motion 229/12 tabled discussions to December 10, 2012.</p>  |  |   |                   |        |  |
| <b>RECOMMENDED ACTION:</b>   |  |   |                   |        |  |
|  |  |   |                   |        |  |
| CAO  |  |  |                   |        |  |
| DISTRIBUTION:  | Council:                                       | Admin:  | Press:            | Other: |  |

# TOWN OF RIMBEY AGENDA ITEMS

|                 |  |              |                   |       |  |
|-----------------|--|--------------|-------------------|-------|--|
| Meeting         | Council  | Meeting Date | November 29, 2012 |       |  |
| Agenda Item No. | 7.1  | Confidential | Yes               | No XX |  |
| Topic           | 51 Street Parking (Hwy 20A within Town Limits) |              |                   |       |  |
| Originated by   | Melissa Beebe                                  | Title        | Asst. CAO         |       |  |

**BACKGROUND:**

Alberta Highway Services approached the Town back in September to consider placing restrictions on parking along 51 Street, which is Hwy 20A within Town Limits. The contractor was advised that we would review with Alberta Transportation.

|                         |        |    |
|-------------------------|--------|----|
| Documentation Attached: | Yes XX | No |
|-------------------------|--------|----|

**DISCUSSION:**

At the October 22, 2012 Regular Council Meeting, Council instructed Administration to advertise in the local newspaper a notice of possible parking ban on Hwy 20A (51 Street) from 50<sup>th</sup> Avenue through to the alley north of 57<sup>th</sup> Avenue. The advertisement indicated that Council was deliberating a seasonal snow route parking ban from November 1<sup>st</sup> to April 30<sup>th</sup> or placement of signage indicating no parking of vehicles over 1 tonne as stated in Traffic Bylaw 872/11. Council invited residents to provide written input for this decision. The advertisement ran for three week in the Rimbey Review. The attached letters were received.

The Town of Rimbey Traffic Bylaw 872/11 states:

**6. PARKING RESTRICTIONS AND PROHIBITIONS**

(j) No person shall park any commercial licensed vehicle, of any design capacity of more than one (1) tonne, including but not limited to a truck, bus, trailer, or delivery van, on any roadway in a residential area except when such vehicle is actively engaged in bona fide delivery, transport, or other similar activities.

(m) No person shall park any vehicle on any portion of a highway in the Town in such a manner as to constitute a hazard to other persons using the highway, including those using a sidewalk.

**11. HEAVY AND OVER-DIMENSION VEHICLES AND TRUCK ROUTES**

11.1 No person shall operate a heavy vehicle, excluding a motor home, on a roadway or public parking lot owned and operated by the Town except on a designated truck route as outlined in Schedule "B" of this Bylaw, the Schedule being hereby incorporated into and made part of this Bylaw.

11.2 The following shall be deemed not to be operating or parking a heavy

vehicle in contravention of section 11.1 if the heavy vehicle was being operated on the shortest route between the delivery, pick-up or other location concerned and the nearest truck route by:

- (a) A person delivering or collecting goods, materials or merchandise to or from the premises of a bona fide customer;
- (b) A person going to or from the business premises of the owner of the heavy vehicle, a heavy vehicle repair or maintenance facility, or an approved "vehicle storage area" for heavy vehicles;
- (c) A person towing a disabled vehicle from or along a roadway prohibited to heavy vehicles; and
- (d) A person actively engaged in lawful public works requiring him by the very nature of such work to deviate from established truck routes.
- (e) A person traveling by the most direct route to their place of residence and parking the heavy vehicle on private land off the roadway

**RECOMMENDED ACTION:**

Administration recommends a seasonal no parking ban from November 1st-April 30<sup>th</sup> annually on Hwy 20A from 50<sup>th</sup> Avenue through to the alley north of 57<sup>th</sup> Avenue and that the no parking of vehicles over 1 tonne be enforced as per Town of Rimbey Traffic Bylaw 872/11 the remainder of the year.

|   |  |  |  |  |
|---|--|--|--|--|
| CAO  |  |  |  |  |
|---|--|--|--|--|

|               |          |        |        |        |
|---------------|----------|--------|--------|--------|
| DISTRIBUTION: | Council: | Admin: | Press: | Other: |
|---------------|----------|--------|--------|--------|

Nov 5/12

MAYOR & TOWN COUNCIL  
TOWN OF RIMBEY

RECEIVED

NOV 6 2012

TOWN OF RIMBEY

SUBJECT PARKING BYLAW

① LARGE TRUCKS & TRAILERS ETC

HWY 20A 50 AVE - 57 AVE

"51ST" -

② IF POSSIBLE ENFORCED SPEED CONTROL FOR 1 1/2 BLOCKS  
TO THE WEST ON 57 AVE TO SCHOOL PARKING LOT

③ SOME SCHOOL TRAFFIC RACING THRU CONDO AREA TURNING  
& AFTER SCHOOL TO MISS TURNING OPP 51ST - 54 AVE

THE NAMES LISTED BELOW ARE ALL FROM KAWAS RIDGE PHASE 2

AND SUPPORT YOUR BYLAW 50 AVE TO 57 AVE VIA 51ST TO 20A

NAMES OF CONDO OWNERS AT KAWAS RIDGE PHASE #2

|                        |          |                 |
|------------------------|----------|-----------------|
| Joy Simmons,           | UNIT 41  |                 |
| Bob & Grace McIndle    | UNIT 36. |                 |
| ANNE RING - UNIT 2 -   | unit 42  |                 |
| Norothy Stuart         | " 38     |                 |
| Lanair & Ray Jan       | " 40.    |                 |
| Bill & Elizabeth Baron | " 33     |                 |
| Ken & Sherry Pullman   | " 43     |                 |
| NEVILLE ROOPER         | " 39     | COME TO VISITOR |
| Jean & Butler          | " 30     |                 |
| Carol Keetch           | 32       |                 |
| Mr. & Mrs. Bellini     | 34       |                 |
| FLORA MULDOON          | 31       | MOVE SOUTH FOR  |
| CHRIS & BILL           | 35       | THE WINTER      |

THANKS

Ken Pullman  
V. PRES.

## Kathy

---

**From:** Don leighton <dgl5@cciwireless.ca>  
**Sent:** Friday, November 16, 2012 7:54 AM  
**To:** Kathy  
**Subject:** snow removal and parking

Hi,

I had intended to write prior to reading this week's Rimbey paper. If you intend to declare a snow route then all vehicles have to be part of it. I have to agree with the truck driver who wrote in the paper that your summer enforcement of parking rules elsewhere is extremely lax. I saw numerous trailers left on streets without being attached to vehicles. I know that the town of Ponoka enforces this ruling and was surprised by how long trailers were left on the streets.

I cannot see why the town could not provide a place off street for the heavy trucks to park, if the town doesn't want them on street. Alternatively allow them to park at home, and it will help the cars to get to ploughed roads when heavy snowfall occurs, as they will pack down the snow on the roads that aren't going to see a plough for a long time.

I drive for Stout's myself and bring the truck into town for fueling, and through town to get to various dairy farms west and south of town, but seldom have to park here overnight. I just hope the snowfalls are light enough that I can get out of town at four or five in the morning in my car to get to the milk truck.

Best Wishes

Mary Leighton



# TOWN OF RIMBEY AGENDA ITEMS

|                 |                            |              |                   |                                |    |
|-----------------|----------------------------|--------------|-------------------|--------------------------------|----|
| Meeting         | Council                    | Meeting Date | December 10, 2012 |                                |    |
| Agenda Item No. | 7.2                        | Confidential | Yes               | No                             | XX |
| Topic           | Recreation Board – RV Park |              |                   |                                |    |
| Originated by   | Rick Kreklewich            |              | Title             | Director of Community Services |    |

**BACKGROUND:**

The Town of Rimbey currently owns and operates the Nesting Place RV Park on the south end of town. The Lions provided a letter to the Town inquiring about operating the RV Park. The item was brought to the Recreation Board Meeting on Dec. 3<sup>rd</sup>.

|                         |     |  |
|-------------------------|-----|--|
| Documentation Attached: | Yes | No <input checked="" type="checkbox"/> |
|-------------------------|-----|--|

**DISCUSSION:**

The Recreation Board discussed all the options available, including the option of the Lions taking over the operations. This would allow staff to be available for other areas in the summer months. The Board felt as though this was the best option and that the Lions could take over the RV Park in 2013 on a two year trial basis.

**RECOMMENDED ACTION:**

That we recommend the Town of Rimbey approach the Rimbey Lions Club to operate the Nesting Place RV Park on a trial basis for two years starting in April of 2013.

CAO 

|               |          |        |        |        |
|---------------|----------|--------|--------|--------|
| DISTRIBUTION: | Council: | Admin: | Press: | Other: |
|---------------|----------|--------|--------|--------|

# TOWN OF RIMBEY AGENDA ITEMS

|                 |   |              |                                |    |    |
|-----------------|---|--------------|--------------------------------|----|----|
| Meeting         | Council                                     | Meeting Date | December 10, 2012              |    |    |
| Agenda Item No. | 7.3   | Confidential | Yes                            | No | XX |
| Topic           | Recreation Board – Community Grants Program |              |                                |    |    |
| Originated by   | Rick Kreklewich                             | Title        | Director of Community Services |    |    |

**BACKGROUND:**

Every year for the past few years, Susan Lawson had organized a Christmas Day Supper open to everyone. She is unable to organize this event this year and Gayle Rondeel has stepped forward to continue the event at the Legion. Last year the event attracted 65 people.

|                         |     |    |
|-------------------------|-----|----|
| Documentation Attached: | Yes | No |
|-------------------------|-----|----|

**DISCUSSION:**

A formal application to the Community Events Grant Program is in the process of being completed. The Board agreed that to provide funding for this community event in the amount of \$500 from the Community Events Grant Program.

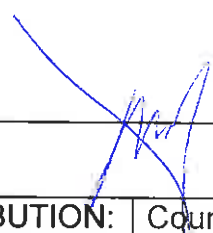
**RECOMMENDED ACTION:**

That we recommend approval of the Christmas Supper at the Legion for \$500.00 as part of the Community Events Grant Program.

CAO 

|               |          |        |        |        |
|---------------|----------|--------|--------|--------|
| DISTRIBUTION: | Council: | Admin: | Press: | Other: |
|---------------|----------|--------|--------|--------|

# TOWN OF RIMBEY AGENDA ITEMS

|   |                     |              |   |        |    |
|---|---------------------|--------------|---|--------|----|
| Meeting   | Council             | Meeting Date | December 10, 2012   |        |    |
| Agenda Item No.   | 7.4                 | Confidential | Yes   | No     | XX |
| Topic   | Capital Budget 2013 |              |   |        |    |
| Originated by   | Tony Goode          |              | Title   | CAO    |    |
| <b>BACKGROUND:</b>  |                     |              |   |        |    |
| On November 29, 2012, Council met with Administration to review the Capital Budget for 2013.  |                     |              |   |        |    |
| Documentation Attached:   |                     | Yes          |   | No     |    |
| <b>DISCUSSION:</b>  |                     |              |   |        |    |
| Council agreed to split the 2013 budget process into two parts. Part one is the Capital Budget in Nov/Dec and part two the Operating Budget in Jan/Feb. It is prudent to do the capital budget first in order to get project tenders out early in the new year. |                     |              |   |        |    |
| <b>RECOMMENDED ACTION:</b>  |                     |              |   |        |    |
| That Council approve the 2013 Capital Budget as presented.  |                     |              |   |        |    |
| CAO   |                     |              |  |        |    |
| <b>DISTRIBUTION:</b>  | Council:            | Admin:       | Press:  | Other: |    |

# TOWN OF RIMBEY AGENDA ITEMS

|                 |  |              |                   |               |    |
|-----------------|--|--------------|-------------------|---------------|----|
| Meeting         | Council  | Meeting Date | December 10, 2012 |               |    |
| Agenda Item No. | 7.5  | Confidential | Yes               | No            | XX |
| Topic           | Proposed Bylaw Enforcement Budget Considerations |              |                   |               |    |
| Originated by   | Melissa Beebe                                    |              | Title             | Assistant CAO |    |

**BACKGROUND:**

The Town of Rimbeey entered into an agreement for Bylaw Enforcement services with the Summer Village of Gull Lake dated September 2010. At that time the Town of Rimbeey was requesting 240 hours of service for the municipality. The breakdown consisted of 20 hours a month. The system was set up on a complaint basis, which consisted of the complainant filling out a signed complaint form that was confidential but was required in case the offender wanted to fight the ticket in court, and then the complainant would be required to appear.

|                         |        |    |
|-------------------------|--------|----|
| Documentation Attached: | Yes XX | No |
|-------------------------|--------|----|

**DISCUSSION:**

Since the time of commencement of this program, complaints and traffic issues have been continually increasing. To be able to increase the hour component of the contract, SV of Gull Lake does not have the resources to continue the administration of the program and has entered into discussions with Rimbeey to take over operating and supplying Peace Officer Services to the partnering municipalities. Administration feels that it would be prudent to assume control of the services and in agreement with the participating municipalities, have looked at increasing hours of enforcement services with the condition of entering into a five year contract with all municipalities involved at a cost recovery basis. After reviewing the current issues facing Rimbeey, such as Drader Crescent Alley, large truck parking violations, patrolling the school drop off areas, etc. Administration is looking at increasing the overall hours from 240 to 1100 hours annually to help with the increased concerns of residents. Assuming control of the contract would allow for more visible enforcement within the community.

**RECOMMENDED ACTION:**

Recommended that Council motion to have Administration negotiate with partnering municipalities to assume administration of the Peace Officer/Bylaw Enforcement program.

CAO 

|               |          |        |        |        |
|---------------|----------|--------|--------|--------|
| DISTRIBUTION: | Council: | Admin: | Press: | Other: |
|---------------|----------|--------|--------|--------|

# TOWN OF RIMBEY AGENDA ITEMS

|                 |                               |              |                   |                     |    |
|-----------------|-------------------------------|--------------|-------------------|---------------------|----|
| Meeting         | Council                       | Meeting Date | December 10, 2012 |                     |    |
| Agenda Item No. | 8.1.1                         | Confidential | Yes               | No                  | XX |
| Topic           | Finance Reports November 2012 |              |                   |                     |    |
| Originated by   | Danita Deal                   |              | Title             | Director of Finance |    |

**BACKGROUND:**

Each month the Director of Finance prepares the following reports:

- Bank Reconciliation
- Cash Position
- Consolidated Financial Statement
- Accounts Payable Cheque listing.

|                         |     |    |    |
|-------------------------|-----|----|----|
| Documentation Attached: | Yes | XX | No |
|-------------------------|-----|----|----|

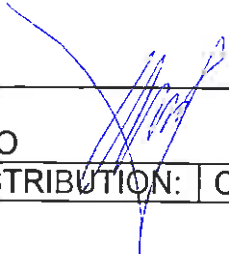
**DISCUSSION:**

Attached are the Bank Reconciliation, Cash Position, Consolidated Financial Statement and the Accounts Payable Cheque Listing for the period ending November 30 and December 5, 2012.

**RECOMMENDED ACTION:**

Administration recommends that Council accept the Director of Finance Reports for the Bank Reconciliation, Cash Position and Consolidated Financial Statements for the period ending November 30, 2012 as presented.

Administration recommends that Council accept the Accounts Payable Cheque Listing for the period ending November 30 and December 5, 2012 as presented.

|   |          |        |        |        |  |
|---|----------|--------|--------|--------|--|
|  |          |        |        |        |  |
| CAO   |          |        |        |        |  |
| DISTRIBUTION:   | Council: | Admin: | Press: | Other: |  |

**Bank Reconciliation  
to November 30, 2012**

|                           | ATB (23 and 24)<br>General | TOTAL        |
|---------------------------|----------------------------|--------------|
| Balance October 31, 2012  | 3,519,638.44               | 3,519,638.44 |
| ADD RECEIPTS              | 222,234.54                 |              |
| ADD: INTEREST             | 2,916.79                   |              |
| ADD: Cancelled Cheque     |                            |              |
| LESS EXPENSES             | (274,218.93)               |              |
| LESS: TRANSFER            |                            |              |
| LESS: DEBENTURES          |                            |              |
| LESS: SCHOOL REQUISITION  |                            |              |
| LESS: RET'D CHEQUES       | (1,109.75)                 |              |
| LESS: BANK CHARGES        | (260.61)                   |              |
| LESS: ADJUSTMENTS         | (13,247.74)                |              |
| LESS: BANK ERROR          |                            |              |
| Balance November 30, 2012 | 3,455,952.74               | 3,455,952.74 |

**Cash Position  
As of November 30, 2012**

|                                  | 31-Oct-12             | 31-Oct-12                    | 30-Nov-12             | 30-Nov-12                    |
|----------------------------------|-----------------------|------------------------------|-----------------------|------------------------------|
| Bank Account                     |                       |                              |                       |                              |
| Cash                             | \$3,519,638.44        |                              | \$3,455,952.74        |                              |
| Investments                      | \$0.00                |                              | \$0.00                |                              |
| <b>Total</b>                     | <u>\$3,519,638.44</u> | <b>\$3,519,638.44</b>        | <u>\$3,455,952.74</u> | <b>\$3,455,952.74</b>        |
| <b>Less:</b>                     |                       |                              |                       |                              |
| Other Reserves/Allowances        | -\$828,330.83         |                              | -\$828,330.83         |                              |
| Trust Accts.                     | -\$185,613.34         |                              | -\$186,186.53         |                              |
| Unexpended Grant Revenue         |                       |                              |                       |                              |
| BMTG Grant                       | -\$521,523.95         |                              | -\$521,523.95         |                              |
| FGTG Grant                       | -\$338,189.76         |                              | -\$338,189.76         |                              |
| AMIP Grant                       | -\$182,042.36         |                              | -\$182,042.36         |                              |
| MSI Capital Grant                | -\$1,382,204.73       |                              | -\$1,382,204.73       |                              |
| Hospital Storm Sewer Grant       | -\$92,228.41          |                              | -\$92,228.41          |                              |
| Monies Spent on Capital Items    | \$1,596,946.24        |                              | \$1,634,742.68        |                              |
| <b>Total</b>                     |                       | <u>-\$1,933,187.14</u>       |                       | <u>-\$1,895,963.89</u>       |
| <b>Unrestricted Cash</b>         |                       | <b><u>\$1,586,451.30</u></b> |                       | <b><u>\$1,559,988.85</u></b> |
| Budgeted 2012 Operating Expenses | \$4,730,807.00        |                              |                       |                              |
| 2012 Debt Principal Payments     | \$365,269.00          |                              |                       |                              |
|                                  | <u>\$5,096,076.00</u> |                              |                       |                              |
| 5,096,076 / 12 = 424,673         |                       |                              |                       |                              |
| Two Month Average Operations     |                       | -\$849,346.00                |                       | -\$849,346.00                |
| <b>Cash Position</b>             |                       | <b><u>\$737,105.30</u></b>   |                       | <b><u>\$710,642.85</u></b>   |

**Consolidated Financial Statement As of Month Ending November 30, 2012**

| OPERATING<br>Department     | Budgeted            |                     |                   | YTD Actual          |                     |                     | Bal. of Budget    |
|-----------------------------|---------------------|---------------------|-------------------|---------------------|---------------------|---------------------|-------------------|
|                             | Revenues            | Expenses            | Surplus/Deficit   | Revenues            | Expenses            | Surplus/(Deficit)   | Remaining         |
| General Administration (10) | 2,589,127.00        |                     | 2,589,127.00      | 2,527,691.03        |                     | 2,527,691.03        | (61,435.97)       |
| Council (11)                |                     | 127,645.00          | (127,645.00)      |                     | 94,040.43           | (94,040.43)         | 33,604.57         |
| Administration (12)         | 15,449.00           | 618,813.00          | (603,364.00)      | 13,696.23           | 526,301.78          | (512,605.55)        | 90,758.45         |
| General Operating (12-13)   |                     | 82,680.00           | (82,680.00)       |                     | 63,792.24           | (63,792.24)         | 18,887.76         |
| Police (21)                 | 63,750.00           | 66,904.00           | (3,154.00)        | 82,372.16           | 45,315.80           | 37,056.36           | 40,210.36         |
| Fire (23)                   | 60,000.00           | 125,440.00          | (65,440.00)       | 43,463.63           | 43,312.06           | 151.57              | 65,591.57         |
| Disaster Services (24)      |                     | 4,250.00            | (4,250.00)        | 0.00                | 502.69              | (502.69)            | 3,747.31          |
| Ambulance (25)              | 0.00                | 0.00                | 0.00              | 231.05              | 2,845.86            | (2,614.81)          | (2,614.81)        |
| Bylaw Enforcement (26)      | 18,700.00           | 38,707.00           | (20,007.00)       | 22,112.25           | 29,147.72           | (7,035.47)          | 12,971.53         |
| Public Works (32)           | 6,250.00            | 567,250.00          | (561,000.00)      | 2,659.69            | 410,157.77          | (407,498.08)        | 153,501.92        |
| Airport (33)                | 1,020.00            | 8,275.00            | (7,255.00)        | 873.00              | 4,589.49            | (3,716.49)          | 3,538.51          |
| Storm Sewer (37)            |                     | 3,000.00            | (3,000.00)        |                     | 2,569.64            | (2,569.64)          | 430.36            |
| Water (41)                  | 458,831.00          | 332,121.00          | 126,710.00        | 412,273.85          | 225,124.22          | 187,149.63          | 60,439.63         |
| Sewer (42)                  | 271,429.00          | 247,333.00          | 24,096.00         | 249,695.15          | 195,118.93          | 54,576.22           | 30,480.22         |
| Garbage (43)                | 204,784.00          | 142,830.00          | 61,954.00         | 184,040.51          | 138,199.61          | 45,840.90           | (16,113.10)       |
| Recycle (43-01)             | 35,616.00           | 53,501.00           | (17,885.00)       | 32,385.06           | 43,880.44           | (11,495.38)         | 6,389.62          |
| FCSS (51)                   | 158,686.00          | 178,522.00          | (19,836.00)       | 158,686.00          | 178,522.00          | (19,836.00)         | 0.00              |
| Cemetery (56)               | 11,350.00           | 17,633.00           | (6,283.00)        | 13,216.22           | 22,039.37           | (8,823.15)          | (2,540.15)        |
| Development (61)            | 36,600.00           | 92,351.00           | (55,751.00)       | 37,584.90           | 75,293.05           | (37,708.15)         | 18,042.85         |
| Econ. Development (61-01)   |                     | 47,573.00           | (47,573.00)       | 1,680.00            | 21,963.60           | (20,283.60)         | 27,289.40         |
| RV Park (61-08)             | 79,950.00           | 61,756.00           | 18,194.00         | 75,262.85           | 38,387.66           | 36,875.19           | 18,681.19         |
| Subdivision Land (66)       |                     |                     | 0.00              |                     |                     | 0.00                | 0.00              |
| Recreation Office (72)      | 146,850.00          | 105,361.00          | 41,489.00         | 164,929.39          | 61,734.31           | 103,195.08          | 61,706.08         |
| Pool (72-04)                | 35,950.00           | 152,416.00          | (116,466.00)      | 129,736.08          | 159,469.48          | (29,733.40)         | 86,732.60         |
| Parks (72-05)               | 0.00                | 46,200.00           | (46,200.00)       | 3,500.00            | 45,281.50           | (41,781.50)         | 4,418.50          |
| Racquetball (72-06)         | 21,000.00           | 10,950.00           | 10,050.00         | 19,194.03           | 5,350.13            | 13,843.90           | 3,793.90          |
| Arena (72-09)               | 93,925.00           | 243,028.00          | (149,103.00)      | 65,976.26           | 210,153.73          | (144,177.47)        | 4,925.53          |
| After School Program(72-10) | 10,000.00           | 10,921.00           | (921.00)          | 11,096.25           | 13,678.95           | (2,582.70)          | (1,661.70)        |
| Recreation Programs (72-11) | 34,700.00           | 111,840.00          | (77,140.00)       | 23,678.51           | 58,896.50           | (35,217.99)         | 41,922.01         |
| Community Centre (74)       | 39,250.00           | 235,142.00          | (195,892.00)      | 32,077.32           | 200,021.83          | (167,944.51)        | 27,947.49         |
| Library (74-06)             | 11,000.00           | 111,940.00          | (100,940.00)      | 7,823.92            | 112,483.80          | (104,659.88)        | (3,719.88)        |
| Scout Hall (74-08)          |                     |                     |                   |                     | 5,572.19            | (5,572.19)          | (5,572.19)        |
| Curling Club (74-09)        |                     |                     |                   |                     | 3,680.97            | (3,680.97)          | (3,680.97)        |
| Museum (74-12)              |                     | 81,600.00           | (81,600.00)       | (13,528.24)         | 64,548.84           | (78,077.08)         | 3,522.92          |
| Requisitions (80)           | 791,271.00          | 804,825.00          | (13,554.00)       | 789,716.76          | 610,372.59          | 179,344.17          | 192,898.17        |
| <b>Operating Totals</b>     | <b>5,195,488.00</b> | <b>4,730,807.00</b> | <b>464,681.00</b> | <b>5,092,123.86</b> | <b>3,712,349.18</b> | <b>1,379,774.68</b> | <b>915,093.68</b> |



**Consolidated Financial Statement As of Month Ending November 30, 2012**

| OVERALL<br>Department       | Budgeted     |              |                 | YTD Actual   |              |                 | Bal. of Budget |
|-----------------------------|--------------|--------------|-----------------|--------------|--------------|-----------------|----------------|
|                             | Revenues     | Expenses     | Surplus/Deficit | Revenues     | Expenses     | Surplus/Deficit | Remaining      |
| Operating Totals            | 5,195,488.00 | 4,730,807.00 | 464,681.00      | 5,092,123.86 | 3,712,349.18 | 1,379,774.68    | 915,093.68     |
| Deb/Loan Principal Payments |              | 365,269.00   | -365,269.00     |              | 342,898.27   | -342,898.27     | 22,370.73      |
| Capital Purchases           |              | 1,754,142.00 | -1,754,142.00   |              | 1,634,742.68 | -1,634,742.68   | 119,399.32     |
| Contributed Assets          |              | 0.00         | 0.00            |              | 0.00         | 0.00            | 0.00           |
| Reserve Funds Set Up        |              | 0.00         | 0.00            |              | 0.00         | 0.00            | 0.00           |
| Unexpended Capital Grants   |              | 0.00         | 0.00            |              | 0.00         | 0.00            | 0.00           |
| Overexpended Capital Grants | 0.00         |              | 0.00            | 0.00         |              | 0.00            | 0.00           |
| TCA Disposals               | 0.00         |              | 0.00            | 0.00         |              | 0.00            | 0.00           |
| Unfunded Amortization       | 0.00         |              | 0.00            | 0.00         |              | 0.00            | 0.00           |
| Debt. Proceeds              | 0.00         |              | 0.00            | 0.00         |              | 0.00            | 0.00           |
| Reserve Funds Used          |              |              | 0.00            | 0.00         |              | 0.00            | 0.00           |
| Unrestricted Surplus Used   |              |              | 0.00            | 0.00         |              | 0.00            | 0.00           |
| Annual Budget               | 5,195,488.00 | 6,850,218.00 | -1,654,730.00   | 5,092,123.86 | 5,689,990.13 | -597,866.27     | 1,056,863.73   |

| CAPITAL<br>Department          | Budgeted   |              | YTD Actual |              | Bal. of Budget |
|--------------------------------|------------|--------------|------------|--------------|----------------|
|                                |            | Expenses     |            | Expenses     | Remaining      |
| Pumper Truck                   |            | 110,542.00   |            | 119,228.50   | -8,686.50      |
| 20' Construction Trailer       |            | 6,500.00     |            | 6,495.00     | 5.00           |
| 200' Rigid Inspection Camera   |            | 15,100.00    |            | 12,825.13    | 2,274.87       |
| 54 Ave Storm Line - Hwy 20     |            | 100,000.00   |            | 98,121.15    | 1,878.85       |
| Sidewalk Rkeplacement          |            | 100,000.00   |            | 150,246.30   | -50,246.30     |
| 51 Ave Reconstruction          |            | 977,000.00   |            | 814,139.05   | 162,860.95     |
| 45&46 St-51 Ave Reconstruct    | 650,000.00 |              |            |              |                |
| 47&48 St-51 Ave Reconstruct    | 327,000.00 |              |            |              |                |
| South Lagoon Baffle Curtain    |            | 10,000.00    |            |              | 10,000.00      |
| 45A-47 St-54Ave Paving         |            | 202,000.00   |            | 203,932.97   | -1,932.97      |
| New Truck                      |            | 32,000.00    |            | 34,116.69    | -2,116.69      |
| Ag Society Land                |            | 70,000.00    |            |              | 70,000.00      |
| Playgrounds                    |            | 118,000.00   |            | 106,225.54   | 11,774.46      |
| Lions Park                     | 20,000.00  |              |            |              |                |
| 46 Ave Park (Rim West)         | 48,000.00  |              |            |              |                |
| BMX Park Playground            | 50,000.00  |              |            |              |                |
| Bball Backboards/Light Protect |            | 13,000.00    |            | 5,020.80     | 7,979.20       |
| Replace Well Pumps             |            | 0.00         |            | 7,575.92     | -7,575.92      |
| 52 Avenue - 48 Street          |            | 0.00         |            | 4,310.44     | -4,310.44      |
| Northeast Lagoon Repairs       |            |              |            | 28,350.85    | -28,350.85     |
| Water Distribution             |            |              |            | 35,774.89    | -35,774.89     |
| 58 Avenue Road                 |            | 0.00         |            | 8,379.45     | -8,379.45      |
| Total                          |            | 1,754,142.00 |            | 1,634,742.68 | 119,399.32     |

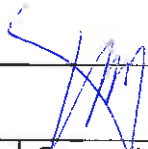
**Town of Rimbey 2012**  
**Accounts Payable Cheque List**  
**From: 30-Nov-2011 To: 30-Nov-2012**

| Vendor Name                 | Purpose  | Cheque | Date        | Amount          |
|-----------------------------|--|--------|-------------|-----------------|
| Accu-Flo Meter Service Ltd. | E Coder and Flange Set                             | 33541  | 30-Nov-2012 | \$841.68        |
| Alberta Association Of      | Sewer tees & 90 degree fittings                    | 33542  | 30-Nov-2012 | \$254.10        |
| Boll, Kurt David            | Nov 1-30/12 Services                               | 33543  | 30-Nov-2012 | \$3345.30       |
| Bubble Up Marketing         | Repairs + maint (upgraded, bypassed, 5 components) | 33544  | 30-Nov-2012 | \$1063.13       |
| Buist Motor Products Ltd.   | Oil Change and Gear Drain and Refill               | 33545  | 30-Nov-2012 | \$228.21        |
| Cal-Gas Inc                 | Propane  | 33546  | 30-Nov-2012 | \$342.72        |
| Criterion Pictures          | Movie (Dark Knight Rises)                          | 33547  | 30-Nov-2012 | \$17.17         |
| Direct Energy Regulated     | Nov 8/2012 Invoice                                 | 33548  | 30-Nov-2012 | \$141.82        |
| Goode, Tony                 | West Central Planning Meeting                      | 33549  | 30-Nov-2012 | \$102.82        |
| Government Of Alberta       | 2012 Linear Equalized Assessment                   | 33550  | 30-Nov-2012 | \$224.53        |
| Grundy, Bonnie              | Computer Repair: 199.99                            | 33551  | 30-Nov-2012 | \$335.95        |
| Guy's Benevolent Fund, The  | Donation from Rimbey Kinsmen Motorsports           | 33552  | 30-Nov-2012 | \$1000.00       |
| Hi-Lite Sign Rentals        | Sign for Santa Night Promotion                     | 33553  | 30-Nov-2012 | \$147.00        |
| Hi-Way 9 Express Ltd.       | 16 Bins  | 33554  | 30-Nov-2012 | \$139.11        |
| High Pressure Flushing      | Annual Sewer Main Flushing                         | 33555  | 30-Nov-2012 | \$9450.00       |
| Ibbotson, Sheldon           | Reissue Chq # 33010 Mileage Expenses               | 33556  | 30-Nov-2012 | \$299.45        |
| Johnson, Stacey             | Canskate Program Refund                            | 33557  | 30-Nov-2012 | \$55.00         |
| Jones, Cheryl               | Santa Night Supplies                               | 33558  | 30-Nov-2012 | \$14.70         |
| JT Glass                    | Window and Labour                                  | 33559  | 30-Nov-2012 | \$210.00        |
| Levie, Keri                 | Babysitter Program Cancelled                       | 33560  | 30-Nov-2012 | \$60.00         |
| Lizzards Rec. Hockey        | Overbilled Icetime for Oct 31/12                   | 33561  | 30-Nov-2012 | \$105.00        |
| Meridian Maverick           | Bleach   | 33562  | 30-Nov-2012 | \$1313.81       |
| MLA Benefits Inc.           | Nov 2012 HSA                                       | 33563  | 30-Nov-2012 | \$800.00        |
| Nesbitt, Ben                | Reissue Chq 33092_ SCBA Maint Training 8           | 33564  | 30-Nov-2012 | \$117.68        |
| Providenti, Dawna           | Santa Night Supplies                               | 33565  | 30-Nov-2012 | \$30.45         |
| Purolator Courier Ltd.      | Accu-Flo Package                                   | 33566  | 30-Nov-2012 | \$55.28         |
| Restall, Brian & Brenda     | Refund overpayment for Development Permit          | 33567  | 30-Nov-2012 | \$200.00        |
| Riley, Pamela               | Canskate Refund                                    | 33568  | 30-Nov-2012 | \$55.00         |
| Rimbey & Area Early Child   | Recreation Board : Community Events Grant          | 33569  | 30-Nov-2012 | \$500.00        |
| Rimbey & District Victim    | Gala Fundraiser                                    | 33570  | 30-Nov-2012 | \$400.00        |
| Rimbey Chamber Of           | Santa Night Advertising                            | 33571  | 30-Nov-2012 | \$500.00        |
| Rimbey Community Home Help  | AEMA Conference: Mileage and Hotel Rooms           | 33572  | 30-Nov-2012 | \$527.84        |
| Rimbey Electric             | Repair Street Lighting & Disconnect Sewage         | 33573  | 30-Nov-2012 | \$530.25        |
| Rimbey Ford                 | Filter change & oil and filler.                    | 33574  | 30-Nov-2012 | \$70.43         |
| Rimbey Janitorial Supplies  | Cleaning Supplies                                  | 33575  | 30-Nov-2012 | \$1425.90       |
| RJ Plumbing and Heating     | Labor & Parts for Reznor Heater                    | 33576  | 30-Nov-2012 | \$620.55        |
| Russell Food Equipment      | Stemware   | 33577  | 30-Nov-2012 | \$685.55        |
| Sebbelov, Dusti             | Reissue Chq 32979 :Pool Supplies Dated             | 33578  | 30-Nov-2012 | \$51.79         |
| Siemens Canada Limited      | Transfer graphics to new computer, repair &        | 33579  | 30-Nov-2012 | \$1711.29       |
| Tagish Engineering Ltd.     | Oct/ 2012 Professional Services                    | 33580  | 30-Nov-2012 | \$15896.01      |
| TransAlta Energy Marketing  | Nov 9 Invoice                                      | 33581  | 30-Nov-2012 | \$3252.15       |
| Vadim Software              | MIG_ Year End Training                             | 33582  | 30-Nov-2012 | \$115.50        |
| Vandenhoven, Yvonne         | Canskate Refund                                    | 33583  | 30-Nov-2012 | \$55.00         |
| Weldco                      | Helium   | 33584  | 30-Nov-2012 | \$21.94         |
| Wells Fargo Financial       | Settlement Roll 20040,                             | 33585  | 30-Nov-2012 | \$110.29        |
| Westcan Edmonton            | Rapid charger                                      | 33586  | 30-Nov-2012 | \$2212.35       |
| <b>46 cheques for</b>       |  |        |             | <b>49636.75</b> |

**Town of Rimbey 2012**  
**Accounts Payable Cheque List**  
**From: 05-Dec-2011 To: 05-Dec-2012**

| <b>Vendor Name</b>   | <b>Purpose</b>   | <b>Cheque</b> | <b>Date</b>           | <b>Amount</b>   |
|----------------------|------------------|---------------|-----------------------|-----------------|
| Baerg, Clint         | Fire Fees        | 33587         | 05-Dec-2012           | \$932.90        |
| Blackmore, R. Levi   | Fire Fees        | 33588         | 05-Dec-2012           | \$757.12        |
| Colberg, David       | Fire Fees        | 33589         | 05-Dec-2012           | \$1000.00       |
| Fagnan, Miranda      | Fire Fees        | 33590         | 05-Dec-2012           | \$1000.00       |
| Grundy, Bonnie       | Nov/12 Fire Fees | 33591         | 05-Dec-2012           | \$878.56        |
| Grundy, Graham       | Nov/12 Fire Fees | 33592         | 05-Dec-2012           | \$757.12        |
| Hall, Lane           | Fire Fees        | 33593         | 05-Dec-2012           | \$225.60        |
| Hargest, David       | Fire Fees        | 33594         | 05-Dec-2012           | \$757.12        |
| Krahn, Matt          | Fire Fees        | 33595         | 05-Dec-2012           | \$280.70        |
| Marcoux, Rene        | Fire Fees        | 33596         | 05-Dec-2012           | \$962.35        |
| Melanson, Aleshia    | Fire Fees        | 33597         | 05-Dec-2012           | \$661.90        |
| Murfitt, Darcy       | Fire Fees        | 33598         | 05-Dec-2012           | \$1000.00       |
| Nesbitt, Ben         | Fire Fees        | 33599         | 05-Dec-2012           | \$882.32        |
| Payson, Paul         | Fire Fees        | 33600         | 05-Dec-2012           | \$1000.00       |
| Shears, Stephanie    | Fire Fees        | 33601         | 05-Dec-2012           | \$305.30        |
| Steeves, Cody        | Fire Fees        | 33602         | 05-Dec-2012           | \$639.44        |
| Steeves, Erin        | Fire Fees        | 33603         | 05-Dec-2012           | \$1000.00       |
| Weiss, Richard Brian | Fire Fees        | 33604         | 05-Dec-2012           | \$837.60        |
| Wheale, Dennis       | Fire Fees        | 33605         | 05-Dec-2012           | \$1000.00       |
|                      |                  |               | <b>19 cheques for</b> | <b>14878.03</b> |

# TOWN OF RIMBEY AGENDA ITEMS

|  |                            |              |                   |        |    |
|--|----------------------------|--------------|-------------------|--------|----|
| Meeting  | Council                    | Meeting Date | December 10, 2012 |        |    |
| Agenda Item No.  | 8.2.1                      | Confidential | Yes               | No     | XX |
| Topic  | FCSS Board Meeting Minutes |              |                   |        |    |
| Originated by  | Tony Goode                 |              | Title             | CAO    |    |
| <b>BACKGROUND:</b>   |                            |              |                   |        |    |
| Family and Community Support Services (FCSS) / Rimbey Community Home Help Services (RCHHS) held their Board Meeting on October 18, 2012. |                            |              |                   |        |    |
| Documentation Attached:  |                            |              |                   |        |    |
| Yes  |                            |              | XX                |        | No |
| <b>DISCUSSION:</b>   |                            |              |                   |        |    |
| Attached is a copy the Board Meeting Minutes of the FCSS / RCHHS.  |                            |              |                   |        |    |
| <b>RECOMMENDED ACTION:</b>   |                            |              |                   |        |    |
| Administration recommends that Council accept the FCSS/RCHHS Board Meeting Minutes of October 18, 2012 as presented.                     |                            |              |                   |        |    |
|   |                            |              |                   |        |    |
| CAO  |                            |              |                   |        |    |
| DISTRIBUTION:  | Council:                   | Admin:       | Press:            | Other: |    |

**Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES  
October 18, 2012  
10:00 a.m. Best Western Rimbey**

Present:

Nancy Teeuwsen-Hartford, Chairperson  
Irene Steeves, Vice Chairperson  
Viola Schneider, Board Member  
Pat Weeks, Board Member  
MaryAnn Josephison, Board Member  
Peggy Makofka, Executive Director  
Christine Simpson, Recording Secretary

Regrets:

Paul McLauchlin, Board Member  
Sheldon Ibbotson, Board Member  
Bill Coulthard, Board Member

1. CALL TO ORDER

The Meeting was called to Order by: Nancy Teeuwsen- Hartford, Chairperson at 10:02 a.m.

2. APPROVAL OF AGENDA

**12-10-01 MOTION:** By: M. Josephison: That the agenda is adopted as with the following additions:

- 5.4 2013 Budget Update
- 10.7 County Appointment
- 10.8 FCSS Board Christmas Party

CARRIED.

3. PREVIOUS MEETING MINUTES –September 27, 2012

**12-10-02 MOTION:** By: V. Schneider: That the Minutes of the September 27, 2012 meeting be adopted as presented.

CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

- Rural Way Meeting tentative date November 29<sup>th</sup>

5. OLD BUSINESS

- 5.1 Charity Golf Tournament- wrap up lunch-October 29<sup>th</sup>
- 5.2 FCSSAA Conference Nov.21-23, 2012-registrations
- 5.3 Early childhood mapping- Oct. 24, 2012
- 5.4 Budget Update

6. FINANCE

6.1 October 18, 2012 Finance Committee Meeting Minutes/Highlights

**12-10-03 MOTION:** By: I. Steeves: That the Minutes of the October 18, 2012 Finance Committee Meeting be accepted as information.

CARRIED.

**12-10-04 MOTION:** By: I. Steeves: That the Board accepts the recommendation of the Finance Committee to set aside \$46,000.00 total for Reserve Funds for the Rimbey Food Bank.  
Seconded by: P. Weeks

CARRIED.

**12-10-05 MOTION:** By: M. Josephison: That the Board approves the recommendation of the Finance Committee to write off an outstanding debt. Seconded by: I. Steeves

CARRIED.

7. WRITTEN REPORTS

7.1 Home Support/Personal Care

7.2 Palliative Care

7.3 Medical Alert

7.4 Education Coordinator

7.5 Seniors Information & Referral Centre

**12-10-06 MOTION:** By: P. Weeks: That the Board approves a \$150.00 budget for a Volunteer Lunch and appreciation gifts. Seconded by: V. Schneider

CARRIED.

7.6 Food Bank

7.7 Volunteer Services

7.8 Adult Day Support

7.9 Community Kitchen

7.10 Internet Technology

7.11 Rimbey Parent Link Centre

7.12 Healthy Families/Babies First

7.13 Rainbows

7.14 Family Resource Library

7.15 Kitz for Kids

7.16 Big Brothers Big Sisters

7.17 Volunteer Visitor

7.18 Meals on Wheels

7.19 Office Manager/Quality Control

7.20 New Horizon's- Elder Abuse Awareness

**12-10-07 MOTION:** By: I. Steeves: That the Written Reports be accepted as information.

CARRIED.

8. POLICY/RISK MANAGEMENT COMMITTEE

9. DIRECTOR'S REPORT

- 9.1 Charitable Status
- 9.2 Elder Abuse Awareness Project
- 9.3 Special Needs Assistance
- 9.4 Royal Canadian Legion donation- Food Bank
- 9.5 Big Brothers & Big Sisters- fundraisers
- 9.6 Bathing Safety

**12-10-08 MOTION:** By: V. Schneider: That the Director's Report be accepted as information.

CARRIED.

10. NEW BUSINESS

- 10.1 Central Alberta FCSS Consortium Agreement

**12-10-09 MOTION:** By: M. Josephison: That the Central Alberta FCSS Consortium Agreement be signed with the corrections made effective October 18, 2012. Seconded by: V. Schneider.

CARRIED.

- 10.2 Taking Action Against Elder Abuse Workshop

**12-10-10 MOTION:** By: P. Weeks: That two staff and as many Board Members that wish to attend can attend at the expense of the Agency. Seconded by: M. Josephison.

CARRIED.

- 10.3 Alberta Health services- Oct. 30 invitation

**12-10-11 MOTION:** By: V. Schneider: That one staff member and as many Board Members that wish to attend can attend at the expense of the Agency. Seconded by: I. Steeves.

CARRIED.

- 10.4 2013 Rimbey Women's Conference

**12-10-12 MOTION:** By: P. Weeks: That Rimbey FCSS/RCHHS partner with the Rimbey Women's Conference-February 14<sup>th</sup> and provide administrative assistance.

CARRIED.

- 10.5 Ministry of Human services- organizational chart

- 10.6 FCSSAA Delegation- voting responsibility-AGM

**12-10-13 MOTION:** By: M. Josephison: That P. Weeks and P. Makofka will have voting authority at the FCSSAA AGM. Seconded by: I. Steeves.

CARRIED.

- 10.7 County Appointment-P. McLaughlin has been appointed to the Board by the County.

- 10.8 FCSS Board Christmas Party

**12-10-14 MOTION:** By: I. Steeves: That the Board Christmas Party is tentatively set for Sunday December 9<sup>th</sup>, along with a budget of \$1500.00. Seconded by: P. Weeks.

CARRIED.

11. CORRESPONDENCE

11.1 Orientation to understanding FCSS

11.2 September FCSS Payroll memo

11.3 Verbal correspondence from Rimoka- Paul McLaughlin

12. NEXT MEETING DATE –November 28, 2012

13. ADJOURNMENT

**12-09-15 MOTION:** By: N. Teeuwsen-Hartford: That the Meeting adjourns at 11:20 a.m.

CARRIED.

14. BOARD SHARING TIME

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N. Teeuwsen-Hartford, Chairperson

---

C. Simpson, Recording Secretary



# TOWN OF RIMBEY AGENDA ITEMS

|                 |                |              |                   |     |    |
|-----------------|----------------|--------------|-------------------|-----|----|
| Meeting         | Council        | Meeting Date | December 10, 2012 |     |    |
| Agenda Item No. | 9.0            | Confidential | Yes               | No  | XX |
| Topic           | Correspondence |              |                   |     |    |
| Originated by   | Tony Goode     |              | Title             | CAO |    |

**BACKGROUND:**

Documentation Attached:      Yes       No

**DISCUSSION:**

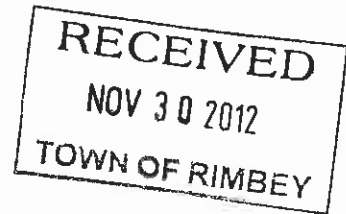
- 9.1 Brent Bratland Letter
- 9.2 Rimbey FCSS Letter of Invitation

**RECOMMENDED ACTION:**

Accept as information.

CAO

**DISTRIBUTION:**    Council:      Admin:      Press:      Other:



November 29, 2012

Mayor and Council  
Town of Rimbey  
RIMBEY, Alberta

DELIVERED BY HAND

Dear Mayor Ibbotson and Town Council:

Further to my letter of August 20, and the Mayor's reply of September 11, 2012 I am writing to express my disappointment with the decision made at your meeting this morning.

I made a point of attending the meeting in order to hear your discussions regarding the "Drader Crescent Traffic Issues" and came away with a sense of dissatisfaction about the solutions that you feel will alleviate the problem with the traffic behind Drader Crescent. I also took the time to access your agenda package containing the information gathered to assist in your deliberations and it appears that the people who are most affected by the traffic were not heard (7 of 8 strongly in favor of closure) and those that use the alley way for convenience (6 of 12; 6 indifferent or sympathetic) were granted that privilege. Your package indicates that Councilor Ellis canvassed the neighbourhood and reported the above numbers. None of the people who responded to him or your notice in the paper live with their property backing onto or adjacent to the alley and are not directly impacted by the traffic so the argument that we need to keep the speeding problem in the alley and not on the front street is not acceptable. Speeding is speeding wherever it occurs. A physician making her way to the hospital would have to go around the school during certain hours and in a town the size of Rimbey, distance is not the problem. Other doctors live a distance away from the hospital and have to judge their driving and departure times accordingly, as do other emergency responders. Observing the traffic flow on occasion from a block away does not indicate being impacted by the situation. The RCMP, Fire and Garbage were asked for an opinion according to the cover of Item 7.2 and their recommendations to close the alley were rejected so now the RCMP will be asked to increase their work load by patrolling the road(s) in question more frequently during the summer. At one point the suggestion of speed bumps was not considered a viable option due to the grading of the road, and now the added responsibility of placing and removing speed bumps will be given to the Town crews. Will that mean that this particular alley way will not be graded

when speed bumps are in place? When they are removed and the ice and snow are hard packed, the issue of safety still remains as a speeding vehicle takes longer to stop under those conditions. Please note that the closure of the alley will cause inconvenience to those living along or beside it, too, but we are of the opinion that safety is paramount and would rather be proactive than reactive to a potential tragedy.

I respectfully submit that this problem has not been solved and that the resolution you have come up with is, at best, a "band-aid" solution that will not change anything other than to maintain the "short cut raceway" for a few and increase the workloads of the RCMP, By Law Enforcement and Town crews who have better things to do with their time.

I look forward to your response.

Yours truly

A handwritten signature in black ink, appearing to read "Brent Bratland", written over a horizontal line.

Brent Bratland

cc. RCMP, Rimbey Detachment



Rimoka Housing Foundation

*A Foundation for the Future*

5608 57 Avenue Ponoka AB T4J 1P2 Phone 403.783.0126 or Fax 403.783.6656

Rimbey FCSS/RCHHS, Rimoka Housing Foundation and the Seniors Drop In Centre

Would like to invite you to attend the "When I'm 64" Seminar

Rimbey FCSS/RCHHS, Rimoka Housing Foundation and the Seniors Drop In Centre is excited to announce that we will be sponsoring a half-day seminar for seniors called "When I'm 64". The seminar, which will be presented by The Rural Way, is all about giving our seniors a say in their community's future. With growing challenges in areas like health, housing, recreation, and transportation, the "When I'm 64" seminar is designed to help seniors in rural Alberta communities get a handle on the things they love, the challenges they face, and the resources they already have in place in their community—so they can begin tackling these challenges themselves!

This is a really fun and practical way for seniors to gather together and have a say in their future. The seminar will introduce our community to The Rural Way by guiding a group of our seniors through four activities that drive to the heart of their challenges and the resources available to meet them.

To learn more or to RSVP for the half-day "When I'm 64" Seminar, call the Rimbey FCSS/RCHHS office at 403-843-2030 or email us at: [info@rimbeyfcss.com](mailto:info@rimbeyfcss.com) there is no charge for your attendance. The event is on January 3, 2013 at the Seniors Drop In Centre from 10:00 a.m. to 2:00 p.m. There will be a light lunch served.

The Rural Way is a service of Communities Development Society and offers workshops and seminars for individuals and communities across Alberta. Learn more at [theruralway.ca](http://theruralway.ca)