

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY FEBRUARY 27, 2017 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

---

1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Agenda Approval and Additions</b>	1
3.	<b>Minutes</b>	
3.1	Minutes of Regular Council Meeting February 13, 2017 .....	2-6
4.	<b>Public Hearings - None</b>	
5.	<b>Delegations</b>	
5.1	Rimbey Agricultural Society .....	7-10
6.	<b>Bylaws</b>	
6.1	Bylaw 929/17 Amendment to Land Use Bylaw 917/16 .....	11-20
7.	<b>New and Unfinished Business</b>	
7.1	Lapel Pins .....	21-23
7.2	Fitness Centre.....	24
7.3	Fees for Services Bylaw 905/15 Schedule "A".....	25-31
7.4	Test Drilling Well Installation and Testing Program .....	32-35
8.	<b>Reports</b>	
8.1	Department Reports - None	
8.2	Boards/Committee Reports	36
8.2.1	Rimoka Housing Foundation Board Meeting Minutes of December 14, 2016 and January 11, 2017.....	37-44
8.2.2	Tagish Engineering Projects Status Updates to February 21, 2017	45-47
8.3	Council Reports	48
8.3.1	Mayor Pankiw's Report.....	49
8.3.2	Councillor Godlonton's Report.....	50
8.3.3	Councillor Jaycox's Report.....	51
8.3.4	Councillor Payson's Report.....	52
8.3.5	Councillor Webb/s Report.....	53
9.	<b>Correspondence - None</b>	
10.	<b>Open Forum</b> (Bylaw 924/16-- Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	<b>In- Camera</b>	
11.1	Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)	
11.2	Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
MONDAY, FEBRUARY 13, 2017 IN THE COUNCIL CHAMBERS OF THE  
TOWN ADMINISTRATION BUILDING

---

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Godlonton  
Councillor Jaycox  
Councillor Payson  
Councillor Webb  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Community Services – Cindy Bowie  
Contract Development Officer – Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:  
Director of Public Works – Rick Schmidt  
Municipal Intern - Michael Fitzsimmons

Public:  
Treena Mielke, Rimbey Review  
5 members of the public

2. Adoption of Agenda 2.1 February 13, 2017 Agenda

Motion 045/17

Moved by Councillor Godlonton to accept the Agenda for February 13, 2017 Regular Council Meeting, as presented.

CARRIED

3. Minutes 3.1. Minutes of Regular Council Meeting January 23, 2017  
3.2 Minutes of Special Council Meeting January 31, 2017

Motion 046/17

Moved by Councillor Webb to accept the Minutes of the Regular Council Meeting of January 23, 2017, as presented.

CARRIED

Motion 047/17

Moved by Councillor Jaycox to accept the Minutes of the Special Council Meeting of January 31, 2017, as presented.

CARRIED

4. Public Hearings Public Hearing Bylaw 929/17 Amendment to Land use Bylaw 917/16

Mayor Pankiw declared the Public Hearing for Bylaw 929/17 Amendment to Land Use Bylaw 917/16 open at 7:02 pm.

Mayor Pankiw advised the gallery Bylaw 929/17 is a bylaw to amend section 11.5 of the Town of Rimbey Land Use Bylaw 917/16:

Development Officer Liz Armitage advised notice of this Public Hearing was placed in the January 17 and January 24, 2017 editions of the Rimbey Review; on the Town of Rimbey web site under important notices and both entrance doors of the Town of Rimbey Administration Office.

Mrs. Armitage informed Council Town Administration had noted the language prohibiting signs located on Town owned land is very restrictive within the land use bylaw.

The current regulation states:

#### 11.5 PROHIBITED LOCATION

(1) No part of any sign, including any accessory components, shall be located on any roadway, boulevard, sidewalk, or any other land owned by the Development Authority. Only 'A-Frame' type signs may be permitted on a sidewalk abutting a business but must first receive the written consent of the Development Authority.

Administration recommended the following amendments be made:

#### 11.5 PROHIBITED LOCATION

(1) No part of any sign, including any accessory components, shall be located on any roadway, boulevard, sidewalk, or any other land owned by the Development Authority. Only 'A-Frame' type signs may be permitted on a sidewalk abutting a business but must first receive the written consent of the Development Authority.

(2) No part of any sign, including any accessory components, shall be located on any land owned by the Development Authority without a council motion granting use of the land prior to the Development Authority issuing a Development Permit.

Mrs. Armitage advised Council gave first reading to Bylaw 929/17 Bylaw Amend Land Use Bylaw 917/16 on January 9, 2017. Council set the Public Hearing date of February 13, 2017 and directed administration to circulate notice of Bylaw 929/16 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks (January 17 and January 24, 2017) prior to the Public Hearing.

Written submission were received from:

- Ponoka County
- Alberta Transportation
- Alberta Energy Regulator

No objections were raised by any of the responding agencies.

Mayor Pankiw asked if any members of the Gallery wished to speak regarding Bylaw 929/17 Amendment to Land Use Bylaw 917/16.

There were no responses from the gallery.

Mayor Pankiw asked a second time if any members of the Gallery wished to speak regarding Bylaw 929/17 Amendment to Land Use Bylaw 917/16.

Mayor Pankiw asked a third and final time if any members of the Gallery wished to speak regarding Bylaw 929/17 Amendment to Land Use Bylaw 917/16.

Mayor Pankiw declared the Public Hearing for Bylaw 929/17 Amendment to Land Use Bylaw 917/16 closed at 7:05 pm.

#### 5. Delegations

##### 5.1 Delegations None

#### 6. Bylaws

##### 6.1 Bylaw 929/17 Amendment to Land Use Bylaw 917/16

##### Motion 048/17

Moved by Mayor Pankiw to table further discussion regarding Bylaw 929/17 Amendment to Land Use Bylaw 917/16 to the February 27, 2017 Regular Council Meeting.

CARRIED

## 7. New and Unfinished Business

7.1 Policies to be ReviewedMotion 049/17

Moved by Councillor Jaycox to approve Policy 1204 Contracts and Agreements, Policy 1601 Risk Control Policy Statement, Policy 1805 Sponsorship Policy and Policy 2801 Public Relations – Resident Milestone, as presented.

CARRIED

Motion 050/17

Moved by Councillor Jaycox to rescind Policy 3302 Solid Waste Transfer Site Operations.

CARRIED

7.2 Development Permits for Home Occupation Business Licenses

Councillor Godlonton excused himself from the meeting at 7:20 pm. due to a conflict of interest.

Motion 051/17

Moved by Councillor Jaycox to retain the Home Occupation Business Licenses and waive the development permit fee for all Home Occupation Business Licenses.

CARRIED

Councillor Godlonton returned to the meeting at 7:22 pm.

7.3 Fitness CentreMotion 052/17

Moved by Councillor Jaycox to table further discussions regarding the Fitness Centre to the February 27, 2017 Regular Council Meeting.

CARRIED

3 members of the public departed the Council Meeting at 7:33 pm.

Treena Mielke of the Rimbey Review departed the Council Meeting at 7:35 pm.

7.4 Lapel PinsMotion 053/17

Moved by Councillor Jaycox to table the discussion regarding lapel pins to the February 27, 2017 Regular Council Meeting and requested Administration to obtain a sample of a custom screened lapel pin from Whitgan Creations.

CARRIED

## 8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports - None

8.2.1 Beatty Heritage House Society Minutes December 5, 2016

8.2.2 Tagish Engineering Ltd. Project Status Updates to January 24 and February 7, 2017

8.2.3 Rimbey and District Chamber of Commerce Minutes of the Annual General Meeting of January 21, 2016

Motion 054/17

Moved by Councillor Godlonton to accept the Beatty Heritage House Society Minutes of December 5, 2016, the Tagish Engineering Ltd. Project Status Updates to January 24, and February 7, 2017 and the Rimbey and District Chamber of Commerce Minutes of the Annual General Meeting of January 21, 2016, as information.

CARRIED

9. Correspondence 9.1 Correspondence – None10. Open Forum 10.1 Open Forum

Mayor Pankiw asked if any members of the gallery wished to address Council regarding any items from the meeting.

One person spoke regarding the Fitness Centre.

Mayor Pankiw recessed the Council Meeting at 7:48 pm.

3 members of the public, Development Officer Liz Armitage and Treena Mielke of the Rimbey Review departed the Council Meeting at 7:48 pm.

Mayor Pankiw reconvened the Council Meeting at 7:53 pm.

11. In Camera 11.1 In Camera – Legal (Pursuant to Division 2, Section 27(1) if the Freedom of Information and Protection of Privacy Act.

11.2 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)

Motion 055/17

Moved by Councillor Webb the Council meeting go in camera at 7:54 pm, pursuant to Division 2, Sections 27(1) and 17(2) of the Freedom of Information and Protection of Privacy Act, with all Council, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, and Recording Secretary Kathy Blakely to discuss legal and personnel issues.

CARRIED

Motion 056/17

Moved by Councillor Jaycox the Council meeting reverts back to an open meeting at 8:24 pm.

CARRIED

2 members of the public returned to the Council Meeting at 8:24 pm.

Motion 057/17

Moved by Councillor Godlonton to offer Lorna Burns the option to a 5 year lease, with an option to renew for a further five years, with negotiations in year 6, to lease the current residential space at the Rimbey Airport at a rate of \$300.00 per month, with the tenant paying all utilities, and the tenant will only be responsible for the residential area, not the airport.

CARRIED

Motion 058/17

Moved by Mayor Pankiw to accept, with regret, the resignation of Municipal Library Board Member Jay Cottell, effective January 17, 2017.

CARRIED

Motion 059/17

Moved by Councillor Godlonton to extend the Regular Council Meeting beyond the 90 minutes as allocated for Council Meetings in Bylaw 924/16 Town of Rimbey Procedural Bylaw.

CARRIED

12. Adjournment

Motion 060/17


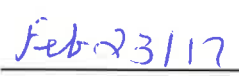

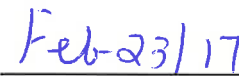
Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 8:39 pm.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

<b>Council Agenda Item</b>	5.1
<b>Council Meeting Date</b>	February 27, 2017
<b>Subject</b>	Delegation – Rimbey Ag Society
<b>For Public Agenda</b>	Public Information
<b>Background</b>	President Ken Whitelock of the Rimbey Agricultural Society has requested a delegation before Council to outline the benefits of the Rimbey Agricultural Society and request funding.
<b>Discussion</b>	
<b>Relevant Policy/Legislation</b>	
<b>Options/Consequences</b>	
<b>Financial Implications</b>	
<b>Attachments</b>	Letter of Request Who We Are Contact Information
<b>Recommendation</b>	Administration recommends Council accept the presentation from President Ken Whitelock, Rimbey Ag Society, as information.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>



## RIMBEY AG SOCIETY

Box 1173, Rimbey Alberta T0C 2J0. 403-843-2929 or 403-704-6236

Town Of Rimbey

Request for funding

We currently are requesting funding to assist with the concession in our facility.

Concession equipment \$94,456.00

Our facility last year has brought over 15,000 users to our community and is rapidly growing. Our new facility has, and will continue to add value to our community bringing people from all provinces and states to the Town of Rimbey, contributing to our community in various ways. Helping us move closer to completing our facility will bring in larger users and even more events. Thank you for taking the time to view our current project. We look forward to working with you in any capacity, to better our community.

Sincerely; Rimbey Ag society

President  
Ken Whitelock  
403-704-6301





## WHO ARE WE?

We are a multi- purpose facility with a 130' X 185' riding area, dedicated to the education and development of agriculture and want show what this building can do for the community.

The exterior of the building is now completed and we are proud to announce that it includes many innovative green building technologies to save on operating costs and our environmental footprint, including a rainwater capture system thermally efficient roof and wall systems and solar shading devices.

In only a short while the Rimbey Agrim Centre; a non-profit organization, has become a hub of community activity. Located in the heart of the community on the Rimbey Agricultural Grounds, the Agrim is hosting a multitude of programs and events throughout the year. In addition providing valuable space for numerous community organizations to run activities and events. Events such as 4-H competitions, high school and college rodeos, horse/bull sales, ranch rodeo's, fairs, gymkhana, trade shows, dog agility, barrel racing and mounted shooting.



# Please Contact Us For More Information About the Rimbey Agrim Centre !

<b>President</b> 403.704.6301	<b>Ken Whitelock</b>
<b>Vice President</b> 403.598.2499	<b>Cory Glenn</b>
<b>2<sup>nd</sup> Vice President</b> 403.357.6730	<b>Tim Edge</b>
<b>Treasurer</b> 403 704 5220	<b>Jeanine Edge</b>

OR MAIL TO:  
**RIMBEY AGRICULTURAL SOCIETY**  
**BOX 1173, RIMBEY, ALBERTA**  
**T0C 2J0 CANADA**  
{Email} [rimbeyagsociety@gmail.com](mailto:rimbeyagsociety@gmail.com)



<b>Council Agenda Item</b>	6.1
<b>Council Meeting Date</b>	February 27, 2017
<b>Subject</b>	Bylaw 929/17 to Amend Bylaw 917/16.
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>Bylaw 917/16, the Town of Rimbey Land Use Bylaw was approved by Council on July 25, 2016.</p> <p>With new development permit applications, Administration is able to identify clauses which are not working as intended.</p>
<b>Discussion</b>	<p>Town Administration has noted that the language prohibiting signs located on Town owned land is very restrictive within the land use bylaw. The current regulation states:</p> <p><i>11.5 PROHIBITED LOCATION</i></p> <p><i>(1) No part of any sign, including any accessory components, shall be located on any roadway, boulevard, sidewalk, or any other land owned by the Development Authority. Only 'A-Frame' type signs may be permitted on a sidewalk abutting a business but must first receive the written consent of the Development Authority.</i></p> <p>Administration recommends the following amendments be made:</p> <p><b>11.5 PROHIBITED LOCATION</b></p> <p>(1) No part of any sign, including any accessory components, shall be located on any roadway, boulevard, sidewalk, <del>or any other land owned by the Development Authority.</del> Only 'A-Frame' type signs may be permitted on a sidewalk abutting a business but must first receive the written consent of the Development Authority.</p> <p>(2) No part of any sign, including any accessory components, shall be located on any land owned by the Development Authority without a council motion granting use of the land prior to the Development Authority issuing a Development Permit.</p> <p>Council gave first reading to Bylaw 929/17 Bylaw Amend Land Use Bylaw 917/16 on January 9, 2017. Council set the Public Hearing date of February 13, 2017 and directed administration to circulate notice of Bylaw 929/17 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks (January 17 and January 24, 2017) prior to the Public Hearing.</p>

The following chart provides a summary of the comments received from relevant agencies. Administration has determined that the comments do not require revisions or amendments to be made to the bylaw. The original comments are attached.

Agency	Circulation Method	Comments Received	Notes
Adjacent Municipality – Ponoka County	Email	Yes - Email	No Objection
Public School Board	Email	None	N/A
Alberta Transportation	Email	Yes - Email	No Objection
Alberta Environment	Fax	None	N/A
Alberta Sustainable Resource	Fax	None	N/A
Public Lands Management	Email	None	N/A
Alberta Energy Regulator	Email	Yes - Email	Automated reply, non-applicable.
David Thompson Health Ponoka	Fax	None	N/A
Alta Link Management (power)	Email	Yes - Email	Phone call was made by Elizabeth Armitage (13-Dec-2016).
ATCO Gas	Email	None	N/A
ATCO Pipelines	Email	Yes - Email	No objections.
CP Rail	Fax	None	N/A

No written responses were received from residents of the Town of Rimbey.

Upon receipt of the additional comments from Alberta Transportation and further discussions with Lee Bowmen of Alberta Transportation, Administration would like to draw attention to the increased vehicular collision liability risks associated with non-essential signs being placed within road right-of-ways. Upon evaluation of this risk, Administration recommends that this amendment not be made to the Land Use Bylaw. Retaining the language as it exists within the Land Use Bylaw means that no signs will be allowed on town owned property, including within road right-of-ways.

**Relevant Policy/Legislation**

Town of Rimbey Land Use Bylaw 917/16  
Municipal Government Act RSA 2000, ch. M-26, as amended

<b>Options/Consequences</b>	Not applicable
<b>Financial Implications</b>	Not applicable
<b>Attachments</b>	Bylaw 929/17 Amendment to Bylaw 917/16 Alberta Transportation revised comment letter and clarification email.
<b>Recommendation</b>	1. Council defeat second reading of Bylaw 929/17.
<b>Prepared By:</b>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <hr style="width: 80%; margin: 0 auto;"/> <p>Liz Armitage Contract Planning &amp; Development Officer</p> </div> <div style="text-align: right;"> <p>February 23, 2017 Date</p> </div> </div>	
<b>Endorsed By:</b>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <hr style="width: 80%; margin: 0 auto;"/> <p>Lori Hillis Chief Administrative Officer</p> </div> <div style="text-align: right;"> <p>Feb 23/17 Date</p> </div> </div>	



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

---

WHEREAS Part 6, Section 6.1(2), of the Town of Rimbey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW  
THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

**PART I - TITLE**

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

**PART II - TEXT AMENDMENT**

**Section 11.5(1) shall be amended to read:**

No part of any sign, including any accessory components, shall be located on any roadway, boulevard, or sidewalk. Only 'A-Frame' type signs may be permitted on a sidewalk abutting a business but must first receive the written consent of the Development Authority.

**Section 11.5(2) shall be added to read:**

No part of any sign, including any accessory components, shall be located on any land owned by the Development Authority without a council motion granting use of the land prior to the Development Authority issuing a Development Permit.

**PART III - EFFECTIVE DATE**

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

\_\_\_\_\_  
Mayor Rick Pankiw

\_\_\_\_\_  
Chief Administrative Officer Lori Hillis



BYLAW NO. 929/17

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

---

READ a Second Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

---

Mayor Rick Pankiw

---

Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

---

Mayor Rick Pankiw

---

Chief Administrative Officer Lori Hillis

**Subject:** RE: Re[2]: Bylaw 929/17 - Amendment to Land Use Bylaw 917/16  
**From:** "Sandy Choi" <[sandy.choi@gov.ab.ca](mailto:sandy.choi@gov.ab.ca)>  
**Sent:** 2017-02-14 10:00:41 AM  
**To:** "Liz Armitage" <[vicinia.planning@gmail.com](mailto:vicinia.planning@gmail.com)>;  
**CC:** "! LORI" <[LORI@rimbey.com](mailto:LORI@rimbey.com)>;  
**Attachments:** Road Plan 8822959.tif; Proposed Coop Sign Location.pdf

Hi Liz,

Just wanted to follow up on your email below, and the Town request's for an official drawing delineating the Highway 20 right-of-way from the re-aligned Range Road 23 right-of-way.

Surveys of areas acquired for public purposes such as new roads and road widening are undertaken by the Provincial Government under the authority of the Public Works Act. The preparation of road plans are to meet requirements set by the Land Titles Office prior to road plan registration.

The attached is the original Road Plan 8822959 registered with the Land Titles Office which is the official drawing. Road Plan 8822959 delineates the Highway 20 right-of-way and realigned Range Road 23 right-of-way as shown by the dashed line. We agree that the official survey would be more clear if there is a legend or note explicitly indicating the dashed line is the right-of-way boundary, unfortunately, the local road and Highway 20 was surveyed at the same time.

The other outstanding action item pertains to the proposed sign location.

Based on the proposal submitted by Rick Moon (see attached – "Proposed Coop Sign Location.pdf") the proposed sign is outside the Highway 20 right-of-way. Our position regarding advertising signs is that they should be placed within corporate limits of urban municipalities, outside the highway right-of-way. In this case, the proposed sign is outside the highway right-of-way, but it was noted on our conference call with Lee Bowman a few weeks ago that the sign is outside the highway right-of-way but it is also not on private property either. The sign is proposed to be installed on the local road right-of-way.

It is our understanding that Rimbey Town council voted in favor of allowing the Co-op sign within the Town's road right-of-way, should it meet the requirements of the Land Use Bylaw (LUB). Does the proposed sign meet the Town's LUB? If it does not meet the Town's LUB, and the sign application is deemed discretionary use, please be advised of our revised comments for your consideration:

- Approval from Alberta Transportation is not required as the proposed sign is outside the highway right-of-way and within municipal limits;
- The Department is concerned with the proliferation of advertising signs on public roads directly adjacent to the highway right-of-way;
- The Town may wish to consider legal liability of placements of private advertising signs on public rights-of-way under the Town's direction, management and control; and
- Alternatives are available to Rimbey Coop:
  - Alberta Transportation offers has a highway directional and way-finding signage program, called "Tourism oriented directional signage" (TODS) that aim to help highway travellers navigate their way to attractions and essential services. We have a dedicated website for this sign program: <http://www.signupalberta.com>. The Program Manager, Edward Chin, is available to walk Rimbey Coop through the eligibility criteria as well as sign and pricing options.



- o Obtain approval from private landowners within town limits to install the proposed sign on private property, as long as this conforms with the Town's Land Use Bylaw and Town has issued approval.

Thank you for the opportunity to comment. Unfortunately, I am on vacation February 21 & 22. Should you wish to discuss any of the above points, Lee Bowman and I are available for a teleconference call today or tomorrow.

Thank you,

**Sandy Choi**

Development and Planning Technologist  
Delivery Services Division, Central Region  
Alberta Transportation  
Government of Alberta

Tel 403-340-7179

Fax 403-340-4876

[Sandy.Choi@gov.ab.ca](mailto:Sandy.Choi@gov.ab.ca)

**511 Alberta - Alberta's Official Road Reports**

Go to [511.alberta.ca](http://511.alberta.ca) and follow [@511Alberta](https://twitter.com/511Alberta)



---

**From:** Liz Armitage [mailto:[vicinia.planning@gmail.com](mailto:vicinia.planning@gmail.com)]

**Sent:** Monday, February 13, 2017 7:33 PM

**To:** Sandy Choi; [generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)

**Cc:** ! LORI

**Subject:** Re[2]: Bylaw 929/17 - Amendment to Land Use Bylaw 917/16

Thank you Sandy.

At tonight's meeting Council directed Administration to bring back Bylaw 929/17 on February 27, 2017 for second and potentially third reading.

Council has also asked that signs be added to the agenda for the meeting on February 22, 2017 with the Town and Alberta Transportation. This conversation would help Town Administration prepare recommendations for February 27. Can you please confirm the addition of this item to the agenda.

Cheers,  
Liz

**Elizabeth Armitage, MEdes, RPP, MCIP**  
**Vicinia Planning & Engagement Inc.**

PLAN NO. 2882989  
DATE: 12-17-93  
BY: [Signature]

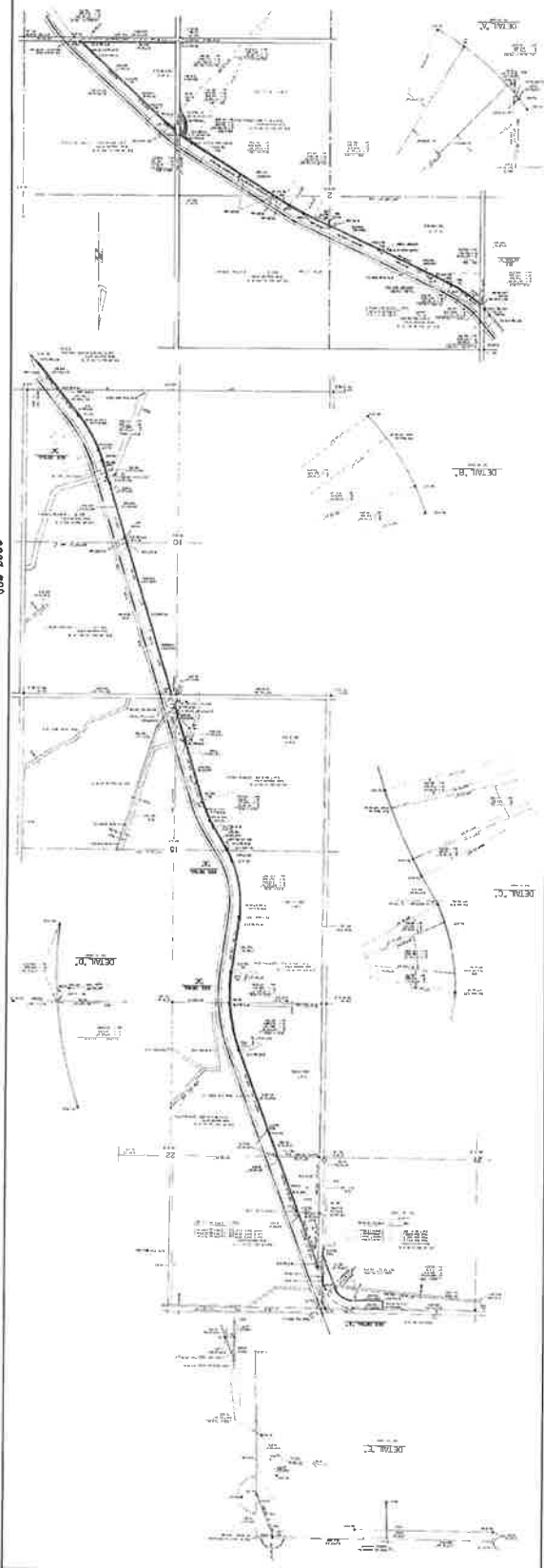
COUNTY OF ARIZONA  
PLAN SHOWING SURVEY  
OF  
PUBLIC WORK  
(ROAD)

R. 21/4 SEC. 2, 1/4 SEC. 2, 1/4 SEC. 1,  
E 1/2 SEC. 2, 1/4 SEC. 2, 1/4 SEC. 1,  
S 1/4 SEC. 2, 1/4 SEC. 1, 1/4 SEC. 1, 1/4 SEC. 2,  
S 1/4 SEC. 1, 1/4 SEC. 1, 1/4 SEC. 2, and through  
TOWNSHIP 47 RANGE 2 N 2 R. MCDONALD  
SCALE 1" = 600' 200'

1. THE SURVEY IS MADE IN ACCORDANCE WITH THE PROVISIONS OF THE PUBLIC LANDS ACT, AS AMENDED, AND THE SURVEYING ACT, AS AMENDED, AND THE RULES AND REGULATIONS THEREUNDER.  
2. THE SURVEY IS MADE IN ACCORDANCE WITH THE PROVISIONS OF THE PUBLIC LANDS ACT, AS AMENDED, AND THE SURVEYING ACT, AS AMENDED, AND THE RULES AND REGULATIONS THEREUNDER.  
3. THE SURVEY IS MADE IN ACCORDANCE WITH THE PROVISIONS OF THE PUBLIC LANDS ACT, AS AMENDED, AND THE SURVEYING ACT, AS AMENDED, AND THE RULES AND REGULATIONS THEREUNDER.  
4. THE SURVEY IS MADE IN ACCORDANCE WITH THE PROVISIONS OF THE PUBLIC LANDS ACT, AS AMENDED, AND THE SURVEYING ACT, AS AMENDED, AND THE RULES AND REGULATIONS THEREUNDER.  
5. THE SURVEY IS MADE IN ACCORDANCE WITH THE PROVISIONS OF THE PUBLIC LANDS ACT, AS AMENDED, AND THE SURVEYING ACT, AS AMENDED, AND THE RULES AND REGULATIONS THEREUNDER.  
6. THE SURVEY IS MADE IN ACCORDANCE WITH THE PROVISIONS OF THE PUBLIC LANDS ACT, AS AMENDED, AND THE SURVEYING ACT, AS AMENDED, AND THE RULES AND REGULATIONS THEREUNDER.  
7. THE SURVEY IS MADE IN ACCORDANCE WITH THE PROVISIONS OF THE PUBLIC LANDS ACT, AS AMENDED, AND THE SURVEYING ACT, AS AMENDED, AND THE RULES AND REGULATIONS THEREUNDER.  
8. THE SURVEY IS MADE IN ACCORDANCE WITH THE PROVISIONS OF THE PUBLIC LANDS ACT, AS AMENDED, AND THE SURVEYING ACT, AS AMENDED, AND THE RULES AND REGULATIONS THEREUNDER.  
9. THE SURVEY IS MADE IN ACCORDANCE WITH THE PROVISIONS OF THE PUBLIC LANDS ACT, AS AMENDED, AND THE SURVEYING ACT, AS AMENDED, AND THE RULES AND REGULATIONS THEREUNDER.  
10. THE SURVEY IS MADE IN ACCORDANCE WITH THE PROVISIONS OF THE PUBLIC LANDS ACT, AS AMENDED, AND THE SURVEYING ACT, AS AMENDED, AND THE RULES AND REGULATIONS THEREUNDER.

[Signature]  
[Signature]  
[Signature]

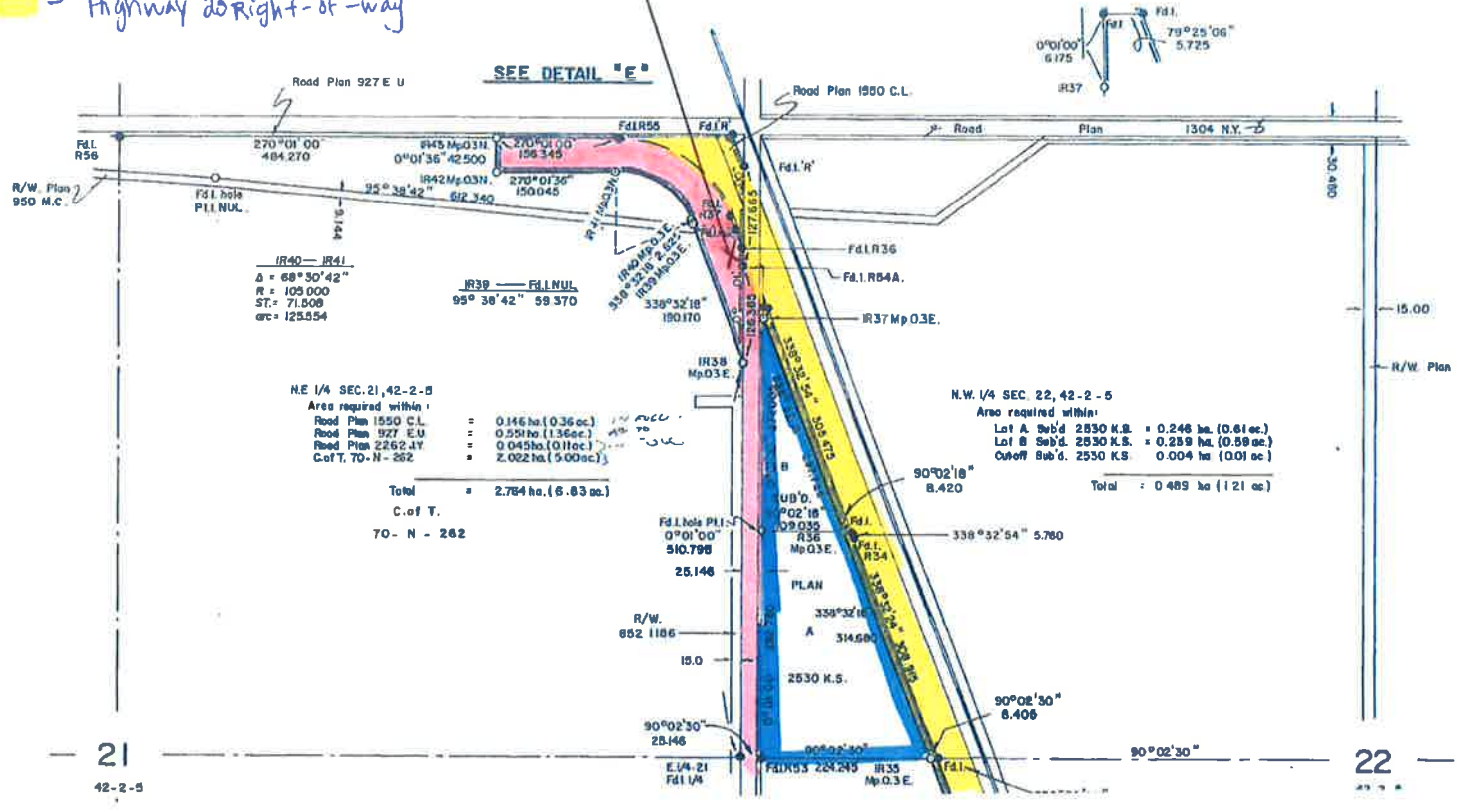
882 2859



882 2859

*X - is the proposed location for the sign. It would be directly south of Rimberg sign.*

- - private property
- - Range Road & 3 right-of-way
- - Highway 20 Right-of-way



February 13<sup>th</sup>, 2017

File: Rimbey (ASP)  
Bylaw: 929/17

Town of Rimbey  
4938 -50<sup>th</sup> Avenue P.O. Box 350  
Rimbey, AB T0C 2J0  
Sent via email to: [generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)

Attention: Elizabeth Armitage

**RE: PROPOSED BYLAW 929/17 AMENDMENT TO LAND USE BYLAW 917/16  
REVISED COMMENTS**

---

With reference to the above, I would advise that we have no objections in principle to the proposed text amendment to Land Use Bylaw 917/16.

If the Town of Rimbey considers approval, we offer the following comments:

- Within the corporate limits of urban municipalities, Alberta Transportation's development control zone is the highway right-of-way. Based on our cursory review, it appears that it is possible for some 'A-Frame' type signs to be placed on the sidewalk, but still within the highway right-of-way.
- Due to the portable, temporary nature of 'A-Frame' type signs, and restriction of these types of signs to sidewalks abutting businesses, sign permits are not required from Alberta Transportation as long as the proposals meet the requirements identified in the Town's land use bylaw.
- The 'A-frame' type signs shall be fully contained on the sidewalk.
- Should any 'A-frame' type sign on the sidewalk interfere with pedestrian and/or highway traffic movement, the sign owner is responsible for making adjustments accordingly to the satisfaction of Alberta Transportation and the Town of Rimbey. Any required adjustments are at the sign owners expense and responsibility.

I would like to add the following these comments apply strictly to 'A-Frame' type signs at the locations specified in the proposed Land Use Bylaw Amendment only. All sign applications must comply with the Town's Land Use Bylaw. It is our understanding that all other types of sign applications adjacent to the highway right-of-way will be referred to Alberta Transportation for the Town's consideration.

If you have any questions, please contact me at 403-340-7179. Thank you for the referral and opportunity to comment.



Sincerely,



Sandy Choi  
Development & Planning

SC/sc

<b>Council Agenda Item</b>	7.1
<b>Council Meeting Date</b>	February 27, 2017
<b>Subject</b>	Lapel Pins
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>At the November 19, 2016 Council 2017 Budget meeting, Council passed the following motion:</p> <p style="text-align: center;"><u><i>Motion 461/16</i></u></p> <p style="text-align: center;"><i>Moved by Mayor Pankiw to increase General Administration by \$10,000 for the inclusion of promotional items.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> <p>Administration contacted Ultimate Promotions (formerly Juniper Emblems of Lacombe), Whitgan Creations and Scratch'n the Surface to obtain quotes for new Lapel Pins.</p> <p>After discussion regarding the lapel pins at the January 23, 2017 Council Meeting, the following motion was passed:</p> <p style="text-align: center;"><u><i>Motion 035/17</i></u></p> <p style="text-align: center;"><i>Moved by Councillor Jaycox to have Administration re-approach the local companies to determine if they can come up with a better unit price for the lapel pins quote.</i></p> <p style="text-align: right;"><i>CARRIED</i></p> <p>After further discussion and review of <u>the</u> quotes at the February 13, 2017 Regular Council Meeting, the following motions was passed:</p> <p style="text-align: center;"><u><i>Motion 053/17</i></u></p> <p style="text-align: center;"><i>Moved by Councillor Jaycox to table the discussion regarding lapel pins to the February 27, 2017 Regular Council Meeting and requested Administration to obtain a sample of a custom screened lapel pin from Whitgan Creations.</i></p> <p style="text-align: right;"><i>CARRIED</i></p>
<b>Discussion</b>	Administration contacted Whitgan Creations to provide a sample of a custom screened lapel pin.
<b>Relevant Policy/Legislation</b>	

<b>Options/Consequences</b>	
<b>Financial Implications</b>	As per the Quotes
<b>Attachments</b>	Copy of the Quotes
<b>Recommendation</b>	Administration recommends the purchase 1000 Custom Screened Lapel Pins from Whitgan Creations at a cost of \$1333.50, plus shipping costs.
<b>Prepared By:</b>	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>Feb 24/17</u> _____ Date</p>
<b>Endorsed By:</b>	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>Feb 24/17</u> _____ Date</p>

## Lapel Pin Quotes

Pins - 1.25", oval, butterfly closure



### Ultimate Promotions

#### Digital

pcs	unit price	subtotal	set up	subtotal	GST	Total	
1000	1.12	1120.00	112.00	1232.00	61.60	<b>1293.60</b>	Shipping Extra
2500	1.00	2500.00	112.00	2612.00	130.60	<b>2742.60</b>	

### Whitgan Creations Quote Revised (per unit price lowered by 25%)

#### Enamelled

pcs	unit price	subtotal	set up	subtotal	GST	Total	Shipping
1000	<del>1.92</del> 1.44	1440.00	50.00	1490.00	74.50	<b>1564.50</b>	\$45.00
2500	<del>1.80</del> 1.35	3375.00	50.00	3425.00	171.25	<b>3596.25</b>	

(\$50.00/die)

#### Custom Screened

pcs	unit price	subtotal	set up	subtotal	GST	Total	Shipping
1000	<del>1.54</del> 1.15	1150.00	120.00	1270.00	63.50	<b>1333.50</b>	\$45.00
2500	<del>1.46</del> 1.09	2725.00	120.00	2845.00	142.25	<b>2987.25</b>	

(\$120.00/die)

### Scratch'n the Surface Quote Revised

#### Digital

pcs	unit price	subtotal	set up	subtotal	GST	Total	Shipping
1000	<del>2.10</del> 2.05	2050.00		2050.00	102.50	<b>2152.50</b>	Shipping Extra
2500	<del>2.00</del> 1.90	4750.00		4750.00	237.50	<b>4987.50</b>	

#### Photo Finish

pcs	unit price	subtotal	set up	subtotal	GST	Total
1000	<del>1.76</del> 1.60	1600.00		1600.00	80.00	<b>1680.00</b>
2500	<del>1.54</del> 1.35	3375.00		3375.00	168.75	<b>3543.75</b>

<b>Council Agenda Item</b>	7.2
<b>Council Meeting Date</b>	February 27, 2017
<b>Subject</b>	Fitness Centre
<b>For a Public Information</b>	
<b>Background</b>	<p>At the February 13, 2017 Regular Council Meeting Council heard from Director of Community Services Cindy Bowie regarding the proposal from a local resident who wished to take over the Rimbey Fitness centre in the Peter Loughheed Community Centre and run it as a private business.</p> <p>After discussion Council passed the following motion:</p> <p style="text-align: center;"><u>Motion 052/17</u></p> <p style="text-align: center;"><i>Moved by Councillor Jaycox to table further discussions regarding the Fitness Centre to the February 27, 2017 Regular Council Meeting.</i></p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>Discussion</b>	
<b>Relevant Policy/Legislation</b>	
<b>Options/Consequences</b>	
<b>Financial Implications</b>	
<b>Attachments</b>	
<b>Recommendation</b>	Administration recommends Council table further discussions regarding the Fitness Centre to March 27, 2017 Regular Council Meeting to allow for review of the proposal.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>



<b>Council Agenda Item</b>	7.3
<b>Council Meeting Date</b>	February 27, 2017
<b>Subject</b>	Fees for Services Bylaw 905/15 Schedule "A"
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>Bylaw 905/15 states:</p> <p>The Council of the Town of Rimbey, duly assembled, hereby enacts as follows:</p> <p>The attached "Schedule A" for By-Law 905/15 establishes the fee services to the public and may be amended and replaced by Administration as necessary, by resolution of Council.</p>
<b>Discussion</b>	<p>The following changes have been made to Bylaw 909/15 Fees for Services Schedule "A":</p> <p>Wording struck through have been removed and wording highlighted in yellow has been added.</p> <p>Foip Requests  <del>\$25.00</del> Application Fee per request, plus <del>\$50.00</del> costs per hour as allowed by the FOIP Regulations administration fee for research.</p> <p>Development Permit Fees          Permitted Used Development Permit          (development permit fee waived for all home office or home business, motion 051/17)</p> <p>Recycle Facility  <del>Metal (1 Tone Truck) \$25.00</del>          (Public works has advised the recycle facility does not accept metal)</p> <p>Utilities          Water Consumption  <del>\$1.99 m<sup>3</sup> (March 31, 2016)</del> \$2.02 m<sup>3</sup> January 1, 2017</p> <p>A header was added to pages following the first page.          Schedule "A" Fees for Services</p>
<b>Relevant Policy/Legislation</b>	Bylaw 905/15
<b>Options/Consequences</b>	Not applicable
<b>Financial Implications</b>	As per Budget
<b>Attachments</b>	Schedule A: Fees for Services

<b>Recommendation</b>	Motion by Council to approve the amendments to Fees for Services Bylaw Schedule "A" as presented.
-----------------------	---

**Prepared By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

Feb 23/17

Date

**Endorsed By:**

*Lori Hillis*

Lori Hillis, CPA, CA  
Chief Administrative Officer

Feb 23/17

Date

## Schedule A: Fees for Services

### Administrative Charges

<b>County Maps</b>	\$15 - Plain paper \$20 - Laminated
<b>F.O.I.P. Requests</b>	\$25.00 Application Fee per request, plus <del>\$50.00</del> costs per hour as allowed by the FOIP Regulations administration fee for research
<b>Land Use Bylaw</b>	\$25, including GST
<b>Municipal Development Plan</b>	\$25, including GST
<b>N.S.F. Cheques</b>	\$42.50, no GST
<b>Special Meetings With Council</b>	\$50 per council member in attendance, fee may be waived
<b>Tax Certificates</b>	\$35, written requests only
<b>Tax Recovery Notification</b>	\$25, no GST
<b>Tax Searches</b>	\$15, no GST

### Business License Fees (Bylaw 873/11)

<b>Resident Business</b>	\$35
<b>Local Area Business</b>	\$85
<b>Home Office or Home Business</b>	\$50
<b>Non-Resident Business</b>	\$250
<b>Daily License (any category)</b>	\$50
<i>(50%) when purchased after September 30 in any license year.</i>	

### Cemetery Fees (Bylaw 818/07)

<b>Plot</b>	\$350/plot
<b>Niche</b>	\$1700/plot
<b>Children's Plots</b>	50% of the above price if only half plot is requested
<b>Cremation Plot</b>	\$175/plot
<b>Legion Members (not including spouse)</b>	%50 of conventional plot sale charge
<b>Opening and Closing in the Summer</b>	\$320
<b>Opening and Closing in the Winter</b>	\$400
<b>Double Depth Opening and Closing in Summer</b>	\$365
<b>Double Depth Opening and Closing in the Winter</b>	\$465
<b>Opening and Closing of Cremation Plot in the Summer</b>	\$100
<b>Opening and Closing of Cremation Plot in the Winter</b>	\$160
<b>Additional Opening and Closing of Niche</b>	\$50
<b>Opening and Closing on Statutory Holiday or Weekend</b>	\$250
<b>Opening and Closing of Niche on Statutory Holiday or Weekend</b>	\$150
<b>Disinterment of Remains Not Cremated</b>	\$1000
<b>Mount Auburn and West Haven Cemetery Perpetual Care</b>	\$110 per plot, including GST
<b>Perpetual Care of Cremation Plot</b>	\$110 per plot, including GST
<b>Monument Permits</b>	\$25 per permit

### Dog License Fees (Bylaw 755/03)

<b>License Fee</b>	\$20 per year
<b>Impound Fee</b>	\$40 per day

## Planning &amp; Development Fees (836/09)

<b>Development Permit Fees</b>	
<b>Permitted Use Development Permit</b> (development permit fee waived for home office or home business, motion 051/17)	\$70
<b>Discretionary Use Permit</b>	\$150
<b>Building Accessories (decks, sheds, garages, etc.)</b>	\$50/accessory
<b>Modular, Manufactured or Mobile Homes</b>	\$70
<b>Multi-unit Dwellings</b>	\$70 + \$25/unit (permitted use) \$120 + \$25/unit (discretionary use)
<b>Signs</b>	\$25/sign (permitted use) \$50 (discretionary use)
<b>Performance Deposit</b>	\$2000 or 1% of estimated project value, whichever is greater
<b>Development Permit Construction Fee</b>	\$2/\$1000 of construction up to \$1,000,000 + \$1.50/\$1000 of construction value over \$1,000,000
<b>Building Permit Fees</b>	
<b>Building Permit Fee</b>	\$5.25/\$1000 of construction value up to \$1,000,000 + \$3/\$1000 of construction value that exceeds \$1,000,000
<b>Minimum Fee</b>	\$60
<b>Modular Homes</b>	\$0.35/sq. ft. of main floor space
<b>Demolition Permit Fees</b>	\$50 - residential/accessory buildings greater than 200 sq. ft. \$100 – residential or commercial improvements requiring an inspection
<b>Re-inspection fee</b>	\$75
<b>Subdivision Fees</b>	
<b>Application of 3 lots or less</b>	\$900 + \$100 per new lot created
<b>Application of 4 lots or more</b>	\$1000 + \$200 per new lot created
<b>Time Extension of Subdivision Approval (first)</b>	\$250
<b>Time Extension of Subdivision Approval (additional)</b>	\$300
<b>Endorsement (3 lots or less)</b>	\$100 per new lot + remainder
<b>Endorsement (4 lots or more)</b>	\$200 per new lot + remainder
<b>Lot-line Adjustment Where No New Parcels are Created</b>	\$1000 (flat fee)
<b>Separation of Title</b>	\$800 (flat fee)
<b>Condominium Unit Conversion</b>	\$40 per unit
<b>Miscellaneous Fees</b>	
<b>Land Use Bylaw Amendments</b>	\$750 (minor), \$1500 (major)
<b>Area Structure Plan Amendments</b>	\$750 (minor), \$1500 (major)
<b>Municipal Development Plan Amendment</b>	\$750 (minor), \$1500 (major)
<b>Outline Plan Amendment</b>	\$750 (minor), \$1500 (major)
<b>Development Appeal Board</b>	\$250
<b>Encroachment Permit</b>	\$275
<b>Variance</b>	\$200
<b>Developments and Buildings Without a Permit</b>	10% of estimated construction cost
<b>Compliance Certificates</b>	\$60, including GST
<b>Compliance Certificate (Rush order, when available)</b>	\$100, including GST
<b>Confirmation of Zoning</b>	\$50, including GST

<b>Recreation Services</b>	
<b>Peter Lougheed Community Centre</b>	
<b><u>Main Auditorium</u></b>	
Sunday to Thursday:	\$300
Friday to Saturday:	\$350
8:30am to 4:30pm (Mon. to Fri. – excluding holidays)	\$100
Funerals	\$150
Security Deposit	\$350
<b><u>Upper Auditorium</u></b>	
Evenings & Weekends	\$150
8:30 am to 4:00 pm	\$100
Hourly Rate	\$25
Security Deposit	\$150
<b><u>Kinsmen Room</u></b>	
All Day	\$40
Hourly Rate	\$15
Security Deposit	\$50
<b><u>Lion's Room</u></b>	
All Day	\$60
Hourly Rate	\$20
Security Deposit	\$100
<b><u>Kitchen</u></b>	\$150/day or \$50/hr.
<b><u>Fitness Centre Memberships</u></b>	
Adult (year)	\$215
Adult (6 months)	\$130
Adult (3 months)	\$78
Adult (1 month)	\$39
Family (year)	\$357
Family (6 months)	\$195
Family (3 months)	\$130
Family (1 month)	\$65
Student (year)	\$97.50
Student (6 months)	\$71.50
Student (3 months)	\$52
Student (1 month)	\$26
Drop in (Adult)	\$5
GST not included in the above fees	
<b>Ice Rental Rates</b>	
Youth (local)	\$80/hr.
Youth (out of town)	\$100/hr.
Adult (local)	\$120/hr.
Adult (out of town)	\$130/hr.
Adult Tournament Rate/Junior B	\$95/hr.
Public Skating & Shinny	
<b>Rimbey Aquatic Center</b>	
<b><u>Adult (18+)</u></b>	
Daily	\$5
10 Punch	\$45
Season	\$75
Midseason	\$60
<b><u>Seniors (65+)</u></b>	
Daily	\$4
10 Punch	\$36
Season	\$60
Midseason	\$48

<b><u>Student (13-17)</u></b>	
Daily	\$4
10 Punch	\$36
Season	\$60
Midseason	\$48
<b><u>Youth (7-12)</u></b>	
Daily	\$3
10 Punch	\$27
Season	\$45
Midseason	\$36
<b><u>Child (3-6)</u></b>	
Daily	\$2
10 Punch	\$18
Season	\$30
Midseason	\$24
<b><u>Family</u></b>	
Daily	\$12
10 Punch	\$108
Season	\$180
Midseason	\$144
<b><u>Lessons</u></b>	
Preschool	\$30
Levels 1-4	\$40
Levels 5-10	\$50
Private	\$15
Semi-Private	\$20
Adult	\$35
<b><u>Rentals (per hour)</u></b>	
Pool & Arena (0-30)	\$80
Every extra 30	\$20
Party Room	\$15
Party Room (day)	\$40
<b><u>Miscellaneous</u></b>	
Swim Diapers	\$1
Goggles	\$13-22
Swim Caps	\$8
Ear Plugs	\$4
<b><u>Programs</u></b>	
Bronze Medallion	\$140
Bronze Cross	\$110
Junior Lifeguard Club	\$100

Public Works

Sanding Truck	\$100 per hour (minimum)
Sand / Salt	\$40 per cubic metre (minimum)
Street Sweeper	\$150 per hour (minimum)
Tandem Truck	\$115 per hour (minimum)
Backhoe	\$130 per hour (minimum)
Loader	\$175 per hour (minimum)
Skid Steer	\$100 per hour (minimum)
Snow Blower	\$100 per hour (minimum)
Street Grader	\$175 per hour (minimum)
Municipal Vehicles	\$75 per hour (minimum)
Grass Cutting Equipment	\$65 per hour (minimum)
Dust Control <small>(Dust control services will not be provided after September 1 of each year)</small>	\$Actual Cost of Dust Control Agent (min, 100m)
Lagoon Dumping Fees	\$8.50 M <sup>3</sup>
<b>All equipment rentals include an operator. GST will also be added to the above rates.</b>	

## Recycle Facility

<b>Residential (Town/County)</b>	Free
<b>Commercial</b>	User pay
<b>Metal (1 Ton Truck)</b>	\$25
<b>All Trucks Over 1 Ton</b>	\$40-\$50
<b>Burn Pit</b>	Rates should be the same with a restriction of all materials to be under 6' in length and 1" in diameter.
<b>Concrete without Rebar</b>	\$25.00 per tonne
<b>Concrete with Rebar</b>	\$40.00 per tonne

## Utilities



<b>Water Consumption</b>	\$2.02 m <sup>3</sup> (January 1, 2017)
<b>Sewer</b>	70% of water consumption charges
<b>Meter Service Charges (Flat Rate)</b>	
5/8" meter	\$4.69
5/8" x 3/4" meter	\$4.69
3/4" meter	\$4.69
1" meter	\$7.81
1 1/2" meter	\$10.94
2" meter	\$15.63
3" meter	\$31.25
4" meter	\$62.50
<b>Wastewater Disposal Fee</b>	\$8.50 per cubic metre
<b>Garbage Fee (Residential)</b>	\$17.00 per month
<b>Recycle Fee (Residential)</b>	\$3.00 per month
<i>Commercial meter rate depends on meter size.</i>	
<i>All properties are required to have water meters.</i>	
<i>In the even that a utility account is in arrears, the charges levied, penalties and fees may be transferred to the tax roll of the property and be collectable by the same procedures as taxes levied by the Town of Rimbey.</i>	

## Municipal Enforcement

Impound Fees	\$20.00 per day
--------------	-----------------

<b>Council Agenda Item</b>	7.4										
<b>Council Meeting Date</b>	February 27, 2017										
<b>Subject</b>	Test Drilling, Well Installation and Testing Program										
<b>For Public Agenda</b>	Public Information										
<b>Background</b>	<p>During the November 19, 2016 Council 2017 Budget Meeting, Council approved the Water Well Drilling Program as part of the 2017 Capital Budget.</p> <p>Tagish Engineering had Omni-McCann Consultants Ltd. Prepare and receive tenders for the project with a closing date of February 15, 2017.</p>										
<b>Discussion</b>	<p>Ten drilling contractors were invited to submit a bid on the work of which five returned tender submissions. The tenders were reviewed for accuracy and are as follows:</p> <table data-bbox="532 787 1380 961"> <tr> <td>Altair Water Drilling &amp; Services Inc.</td> <td>\$97,746.00</td> </tr> <tr> <td>McAllister Drilling Inc.</td> <td>\$86,254.00</td> </tr> <tr> <td>Parsons Water Wells Ltd.</td> <td>\$84,931.00</td> </tr> <tr> <td>Black Dog Drilling and Environmental Services Ltd.</td> <td>\$78,261.00</td> </tr> <tr> <td>Darcy's Drilling Services Ltd.</td> <td>\$59,935.00</td> </tr> </table> <p>Omni-McCann Consultants Ltd. and Tagish Engineering Ltd. recommends the Town of Rimbey award the contract to Darcy's Drilling Ltd. at a cost of \$59, 935.00. It is noted Darcy's could commence on or about March 7, 2017.</p> <p>Upon receipt of notification of acceptance from the Town of Rimbey, Omni-McCann Consultants Ltd. will prepare a contract for the work.</p> <p>The cost covers two wells for this price. The Town of Rimbey is looking is considering two more test drills at the same unit costs.</p>	Altair Water Drilling & Services Inc.	\$97,746.00	McAllister Drilling Inc.	\$86,254.00	Parsons Water Wells Ltd.	\$84,931.00	Black Dog Drilling and Environmental Services Ltd.	\$78,261.00	Darcy's Drilling Services Ltd.	\$59,935.00
Altair Water Drilling & Services Inc.	\$97,746.00										
McAllister Drilling Inc.	\$86,254.00										
Parsons Water Wells Ltd.	\$84,931.00										
Black Dog Drilling and Environmental Services Ltd.	\$78,261.00										
Darcy's Drilling Services Ltd.	\$59,935.00										
<b>Relevant Policy/Legislation</b>											
<b>Options/Consequences</b>	<ol style="list-style-type: none"> <li>1. Council could accept the recommendation of Omni-McCann Consultants Ltd. and award the tender to Darcy's Drilling Services Ltd.</li> <li>2. Council could select an alternate contractor.</li> <li>3. Council could redirect Omni-McCann Consultants Ltd.to retender the project.</li> </ol>										
<b>Financial Implications</b>	As per the awarded Tender.										
<b>Attachments</b>	Letter from Omni-McCann Consultants Ltd.										



<b>Recommendation</b>	Administration recommends Council approve the recommendation from Omni-McCann Consultants Ltd. and Tagish Engineering Ltd. to award the tender of the Test Drilling, Well Installation and Testing Program, as duly submitted, to Darcy's Drilling Services Ltd. for the tendered price of \$59,935.00.	
<b>Prepared By:</b>	 _____ Lori Hillis, CPA, CA Chief Administrative Officer	 _____ Date
<b>Endorsed By:</b>	 _____ Lori Hillis, CPA, CA Chief Administrative Officer	 _____ Date

# Omni-McCann Consultants Ltd.

APPLIED EARTH SCIENCES, ENGINEERING AND MATERIALS TESTING

---

2404 – 96 Street NW  
EDMONTON, AB T6N 1J8  
TEL (780) 435 – 1154  
FAX (780) 435 – 2066

---

February 16, 2017

Project No. 2-33-5

Town of Rimbey  
4938-50 Avenue  
Rimbey, Alberta  
T0C 2J0

Attention: Ms. Lori Hillis, CA  
Chief Administrative Officer

Dear Ms. Hillis:

**RE: Town of Rimbey, Alberta  
Test Drilling, Well Installation and Testing Program**

---

This is to inform you that the upcoming drilling, water well installation and testing program was tendered on January 30, 2017. Ten drilling contractors were invited to submit a bid on the work. The tender closed February 15, 2017 with five contractors submitting completed tender forms. The tendered prices are as follows:

- |   |                    |
|---|--------------------|
| • <b>Altair Water Drilling &amp; Services Inc.</b>              | <b>\$97,746.00</b> |
| • <b>McAllister Drilling Inc.</b>                               | <b>\$86,254.00</b> |
| • <b>Parsons Water Wells Ltd.</b>                               | <b>\$84,931.00</b> |
| • <b>Black Dog Drilling<br/>and Environmental Services Ltd.</b> | <b>\$78,261.00</b> |
| • <b>Darcy's Drilling Services Ltd.</b>                         | <b>\$59,935.00</b> |

On the basis of these bids, we recommend that the contract be awarded to Darcy's Drilling Services Ltd. Darcy's indicates the program could be initiated on or about March 7, 2017. If the Town would like us to prepare a contract on its behalf for the work, please inform us as soon as possible so the contract can be signed prior to the mobilization of the drilling rig.

February 16, 2017

---

Should you have any questions or require additional information, please contact me at your convenience.




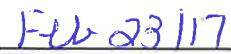
Yours truly,  
**OMNI-McCANN CONSULTANTS**



Alan McCann, P.Geol., M.Sc.  
Director

Encl.

Cc. Mr. Gerald Matichuk, Tagish Engineering Ltd.

<b>Council Agenda Item</b>	8.2
<b>Council Meeting Date</b>	February 27, 2017
<b>Subject</b>	Boards/Committee Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Various community groups supply minutes of their board meetings to Council for their information.
<b>Discussion</b>	
<b>Relevant Policy/Legislation</b>	Not applicable
<b>Options/Consequences</b>	Accept the various community groups' board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
<b>Financial Implications</b>	Not applicable
<b>Attachments</b>	8.2.1 Rimoka Housing Foundation Board Meeting Minutes of December 14, 2016 and January 11, 2017. 8.2.2 Tagish Engineering Ltd. Project Status Update to February 21, 2017
<b>Recommendation</b>	Motion by Council to accept the Rimoka Housing Foundation Board Meeting Minutes of December 14, 2016 and January 11, 2017 and the Tagish Engineering Ltd. Project Status Update to February 21, 2017, as information.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>



BOARD MEETING  
Wednesday, December 14, 2016  
10:00 am  
Parkland Manor, Rimbey

PRESENT: P. McLauchlin, Board Chair M. Jaycox B. Liddle D. MacPherson  
R. Pankiw P. Hall, CAO W. Sheppard, Recorder  
ABSENT: L. Gulka C. Prediger

CALL TO ORDER

P. McLauchlin, Board Chair called the meeting to order at 10:15 a.m.

ADOPTION OF AGENDA

MOVED by D. MacPherson that the Board meeting agenda be adopted. (RHF 16-12-01)

Carried

APPROVAL OF MINUTES

MOVED by R. Pankiw the Board accept the minutes of the November 23, 2016 Board meeting. (RHF 16-12-02)

Carried

BUSINESS ARISING FROM MINUTES

P. Hall updated the status of the Action Log Items.

A report on the contributions in kind and Rimoka's costs to date for the new Rimbey lodge was provided to the Board for information.

The LED lighting proposal has been provided to Board Members and J. Parsons, our Housing Advisor.

The Bethany Group has advised they wish to differ any conclusion on the Social Housing portfolio for Ponoka and Rimbey until the new year and the new CAO has commenced his position.

FINANCIAL REPORTS

P. Hall provided Key Performance Indicator comparisons for Golden Leisure Lodge and Parkland Manor in evaluating payroll and food costs in relation to income. We will provide updated comparisons monthly as part of the financial reporting.

P. Hall provided an overview of the financial reports for the ten months ending October 31, 2016.

MOVED by M. Jaycox that the Board accept for the ten months ending October 31, 2016 as information:

- Statement of Financial Position;
- Lodges and Legacy Place Financial Statements;
- Cash in Bank report;
- and, the cheque registers. (RHF 16-12-03)

Carried

## CAO REPORT

P. Hall provided the Servus Credit Union Expression of Interest to Board Members for review prior to the meeting regarding borrowing for the new Rimbey lodge.

MOVED by R. Pankiw to accept the Servus Credit Union Expression of Interest proposal. (RHF 16-12-04)

*Carried*

## STANDING AGENDA ITEMS

### SOCIAL HOUSING

Discussions are ongoing with J. Parsons, our Housing Advisor and The Bethany Group regarding the social housing portfolio for Ponoka and Rimbey.

### SAFETY

Our COR safety audit was completed on December 5<sup>th</sup> and the final report will be provided to the Board at the next meeting. The Occupational Health and Safety Officer will review the final report as part of his review of operations at Parkland Manor.

## RIMBEY PROJECT

### UPDATE FROM BUILDING COMMITTEE

P. Hall provided an update on the progress of the new lodge. There has been a delay with trusses for the building, however Shunda is confident they will continue on schedule for completion.

### SHALLOW SERVICES

P. Hall advised the copper line and Atco gas service should be installed in early January, and the power with Fortis should be ready by the middle of February.

## NEW BUSINESS & CORRESPONDENCE

### POLICY UPDATES

Board Members approved the recommendation that policy updates be emailed in batches throughout the month for review and approval via email due to the volume.

### SALARY GRIDS

As part of the budget process, a review of Rimoka's salary grids is in progress. It appears an annual percentage increase to the salary grids has resulted in a larger gap between the levels on the grid. In an attempt to attract and retain employees for our facilities a comparison is in progress with other local employers and the ASCHA employee's wage survey to conclude Rimoka's competitiveness in our communities.

MOVED by B. Liddle to create three new salary grid levels for Maintenance Worker 3, Maintenance Worker 4 and Director of Finance. (RHF 16-12-05)

*Carried*

## ADJOURNMENT

MOVED by B. Liddle that the meeting adjourn at 11:25 a.m. (RHF 16-12-06)

*Carried*

pg. 2

  
\_\_\_\_\_  
Paul McLauchlin, Board Chair

Feb 15<sup>th</sup> / 2017  
Date Signed

  
\_\_\_\_\_  
Peter Hall, CAO

Jan 11 / 2017  
Date Signed

---

## Action Log

### Rimoka Housing Foundation – September 14, 2016 Board Meeting

ACTION	PERSON RESPONSIBLE	TARGET DATE (If applicable)	COMPLETED	IN PROGRESS
Inventory of Parkland Manor's furnishings, linens, and kitchen supplies	P. Hall			✓

## Action Log

### Rimoka Housing Foundation – November 23, 2016 Board Meeting

ACTION	PERSON RESPONSIBLE	TARGET DATE (If applicable)	COMPLETED	IN PROGRESS
Prepare a contribution in kind report and Rimoka's costs to date for the new Rimbey lodge	P. Hall		✓	
Provide retrofit LED lighting proposal to Board Members	P. Hall		✓	
Discuss retrofit LED lighting proposal with Ministry as an option to assist with the new carbon tax levy	P. Hall		✓	
Contact The Bethany Group regarding the motion to revert the social housing program back to Rimoka	P. McLauchlin		✓	





BOARD MEETING  
Wednesday, January 11, 2017  
9:00 am  
Legacy Place, Ponoka

PRESENT: P. McLauchlin, Board Chair L. Gulka M. Jaycox B. Liddle D. MacPherson  
R. Pankiw C. Prediger P. Hall, CAO W. Sheppard, Recorder

**1. CALL TO ORDER**

R. Pankiw, Board Vice-Chair called the meeting to order at 9:09 a.m.

**2. ADOPTION OF AGENDA**

C. Prediger requested the addition of item 9.4 – Town of Ponoka Social Housing motion to the agenda.

MOVED by M. Jaycox that the Board meeting agenda be adopted with the addition of Item 9.4. (RHF 17-01-01)  
Carried

**3. APPROVAL OF MINUTES**

MOVED by L. Gulka the Board accept the minutes of the December 14, 2016 Board meeting. (RHF 17-01-02)  
Carried

**4. BUSINESS ARISING FROM MINUTES**

P. Hall updated the status of the remaining Action Log Item - Inventory of Parkland Manor furnishings.

On January 25, 2017, P. Hall and L. MacInnis will meet with Innerspaces Business Furnishings who is our current lodge supplier to review furnishings requirements for the new lodge.

MOVED by C. Prediger to accept the report on business arising as presented. (RHF 17-01-03)  
Carried

**5. FINANCIAL REPORTS**

P. Hall provided an overview of the financial reports for the eleven months ending November 30, 2016.

MOVED by L. Gulka that the Board accept for the eleven months ending November 30, 2016 as information:

- Statement of Financial Position;
- Lodges and Legacy Place Financial Statements;
- Cash in Bank report;
- and, the cheque registers. (RHF 17-01-04)

Carried

<b>6.</b>	<b>CAO REPORT</b>
-----------	-------------------

P. Hall provided a brief tour of a vacant suite at Legacy Place and discussed options for updating the suites now that we have implemented an increase in suite values.

The Board recommended that design and functionality be a key consideration for suite renovations.

MOVED by M. Jaycox to accept the CAO report as presented. (RHF 17-01-05)

*Carried*

<b>7.</b>	<b>STANDING AGENDA ITEMS</b>
-----------	------------------------------

**SOCIAL HOUSING**

A meeting is scheduled with P. McLaughlin, P. Hall and M. Leathwood of The Bethany Group for February 6 to discuss the social housing portfolios.

**SAFETY**

A draft COR safety audit report has been completed and submitted for approval to CCSA.

Regular health and safety committee meetings have resumed at both sites and tailgate meetings have begun at Parkland Manor.

The Occupational Health and Safety Officer will continue to visit monthly and review operations.

<b>8.</b>	<b>RIMBEY PROJECT</b>
-----------	-----------------------

**UPDATE FROM BUILDING COMMITTEE**

P. Hall provided an update on the progress of the new lodge. The truss design was approved on December 22, 2016, and the trusses are expected to arrive on site in the near future.

**SHALLOW SERVICES**

Atco gas will be installing service this week.

<b>9.</b>	<b>NEW BUSINESS &amp; CORRESPONDENCE</b>
-----------	--

**WELLNESS BENEFIT CLARIFICATION**

MOVED by C. Prediger that the 2% wellness benefit be prorated as per the employee's start date. (RHF 17-01-06)  
*Carried*

**2017 INTERIM OPERATING BUDGET**

P. Hall presented the 2017 interim operating budget based on existing operations and advised revisions will be required upon occupancy of the new lodge and the transition of social housing.

The requisition remains at \$423,200 with slight variations for the municipalities based on the 2017 equalized assessments.

P. McLauchlin joined the meeting at 10:25 am.

MOVED by C. Prediger to accept the 2017 interim budget as presented. (RHF 17-01-07)

Carried

ASCHA CONVENTION

P. Hall will register all Board Members except L. Gulka and himself for the ASCHA convention from March 22-24, 2017.

TOWN OF PONOKA SOCIAL HOUSING MOTION

C. Prediger advised a motion was approved at the Town of Ponoka council meeting on January 10, 2017 to "support Rimoka Housing Foundation's initiative to resume the social housing portfolio in Ponoka and Rimbey".

10. NEXT MEETING

The next meeting is scheduled at 9 am on February 15, 2017 at Parkland Manor in Rimbey.

MOVED by D. MacPherson that the meeting adjourn at 10:50 a.m. (RHF 17-01-08)

Carried

  
\_\_\_\_\_  
Paul McLauchlin, Board Chair

Feb 15<sup>th</sup> / 2017  
Date Signed

  
\_\_\_\_\_  
Peter Hall, CAO

Feb 15 / 2017  
Date Signed

## Action Log

### Rimoka Housing Foundation – September 14, 2016 Board Meeting

ACTION	PERSON RESPONSIBLE	TARGET DATE <i>(If applicable)</i>	COMPLETED	IN PROGRESS
Inventory of Parkland Manor's furnishings, linens, and kitchen supplies	P. Hall			✓

## Action Log

### Rimoka Housing Foundation – January 11, 2017 Board Meeting

ACTION	PERSON RESPONSIBLE	TARGET DATE <i>(If applicable)</i>	COMPLETED	IN PROGRESS
Provide requisition letters to municipalities	P. Hall			
ASCHA conference registrations	P. Hall			
Supporting municipality motions for the social housing portfolio's	P. McLaughlin R. Pankiw			



## **PROJECT STATUS UPDATES**

February 21, 2017

Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>Project: RBYM00000.16 RB00 - General Engineering 2016</b>		
December 31, 2013	Matichuk, Gerald	<b>Project Description:</b> This project is for small general requests for the Town.
<b>Project: RBYM00000.17 RB00 - 2017 General Engineering</b>		
January 5, 2017	Matichuk, Gerald	WSP Engineering has provided CCTV video of stormwater pipe installation, Tagish will review and provide comments to Town staff.
January 19, 2017	Matichuk, Gerald	Construction Completion Certificate (CCC) requested by WSP Group on behalf of Ponoka County was reviewed and approved. WSP Group submitted CCTV tapes and soil compaction results to verify the work was completed.
January 19, 2017	Matichuk, Gerald	No assignment this period, status updates will continue in RB00.17.
February 2, 2017	Matichuk, Gerald	No assignment this period.
February 16, 2017	Matichuk, Gerald	Tagish is working with Town staff to provide budget estimates and drawings for the proposed Community Center Trail extension.
<b>Project: RBYM00106.00 RB106 -NE Lagoon General Engineering</b>		
December 31, 2013	Matichuk, Gerald	<b>Project Description:</b> This project is related to all work involving the NE Lagoon repairs and drainage.
October 13, 2016	Matichuk, Gerald	No Change.
February 2, 2017	Matichuk, Gerald	No Change (Dec 8 - Feb 16, 2017).
<b>Project: RBYM00125.00 RB125 - Main Reservoir Upgrade</b>		
January 19, 2017	Matichuk, Gerald	No assignment this period.
February 2, 2017	Matichuk, Gerald	Tagish staff are working on completing the "Main Reservoir Upgrades Preliminary Design Report". A draft copy of the Report will be sent to Town of Rimbey Publicworks Department for comments.
February 16, 2017	Matichuk, Gerald	Tagish provided CAO and Publicworks Director a copy of the completed "Main Reservoir Upgrades Preliminary Design Report".
<b>Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1</b>		
December 31, 2013	Matichuk, Gerald	<b>Project Description:</b> Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
January 5, 2017	Matichuk, Gerald	Town staff, Access Land Services and Tagish meet with Kinsmen and Race Track executives to discuss where new well could be located which would benefit all users.
January 19, 2017	Matichuk, Gerald	Access Land Services has provided the Town with signed documents allowing the Town to proceed with drilling new wells at two (2) locations. Onmi-McCann is preparing a tender to select a well driller. Wells will be drilled at the existing Well # 10 site and on SE29-42-2-W5M (Kriz Farming Ltd.) lands.
February 2, 2017	Matichuk, Gerald	Omni-McCann Consultants Ltd. have completed and sent out the Tender for "Test Drilling, Well Installation and Testing Program" to ten (10) Contractors. Tenders close on February 15, 2017.
February 16, 2017	Matichuk, Gerald	Tenders for the "Test Drilling, Well Installation and Testing Program" closed February 15, 2017. Omni-McCann are reviewing the tenders and will be providing a letter of recommendation to select a qualified well drilling contractor.
<b>Project: RBYM00128.00 RB128 - 2016 Street Improvements</b>		
December 31, 2013	Matichuk, Gerald	<b>Project Description:</b> Included in the 2016 Capital Budget, Council approved funds to provide an in-term solution to extend the life of roadways and to ensure that the travelling public can continue using the streets in a safe manner, until such time the Town completes a total street reconstruction. Roads and concrete structures will be repaired as required with an asphalt overlay installed to the following roads.
		<ul style="list-style-type: none"> <li>50 Street asphalt overlay from 52 Ave to 56 Ave</li> </ul>

- 49 Street asphalt overlay from 52 Ave to 54 Ave
- 49 Street repair and overlay from 49 Ave to 50 Ave
- Concrete replacement at various locations

January 5, 2017      Matichuk, Gerald      Progress payment PPC #6 Holdback Release was completed and submitted to Town for processing.

February 2, 2017      Matichuk, Gerald      **Project is completed. No further updates will be provided.**

**Project: RBYM00131.00 RB131.00 - SW Stormwater Pond**

January 19, 2017      Solberg, Lloyd      Rimbey approved the SW Stormwater Management Plan as part of their 2017 capital work. Tagish is beginning to work on the report. We are anticipating a tentative submission date to the Town at the end of March. We will update timelines as we get more into the report.

February 2, 2017      Solberg, Lloyd      Tagish is beginning to work on the report. We will likely require some survey which we plan on completing once the snow has melted. Because of this, we are anticipating a tentative submission date to the Town sometime in the late spring. We will update timelines as we get more into the report.

February 16, 2017      Solberg, Lloyd      **The SW Storm Pond project was separated from the SW Stormwater Management Plan. Tagish has done some preliminary design work for the Pond. Tagish will complete the SW Stormwater Management Plan before we complete the work on the SW Stormwater Pond.**

**Project: RBYM00131.01 RB131.01 - SW Stormwater Management Plan**

February 16, 2017      Solberg, Lloyd      **Tagish is beginning to work on the report. We will likely require some survey which we plan on completing once the snow has melted. Because of this, we are anticipating a tentative submission date to the Town sometime in the late spring. We will update timelines as we get more into the report.**





**Project: RBYM00132.00 RB132 - 2017 Street Improvements**

January 5, 2017      Matichuk, Gerald      Tagish staff are working on compiling base map information for the 2017 - Street Improvements tender.

January 19, 2017      Matichuk, Gerald      D & M Concrete is on site sorting and crushing concrete. The Contractor will be crushing approximately 1600 cu.m of concrete to a gradation of 75mm minus. The 2017 - Street Improvement tender will include the crushed concrete as a provisional item and could be used in the road repair section.

February 2, 2017      Matichuk, Gerald      D&M Concrete are crushing concrete. Tagish is working on completing the Tender for the 2017 Street Improvements. Tenders will be available the week of February 13, and closing the first week of March 2017.

February 16, 2017      Matichuk, Gerald      **Tenders for the 2017 - Street Improvements are available for pick up February 16, with a closing date of March 2, 2017. A pre tender meeting will be held on site February 23, 2017.**

<b>Council Agenda Item</b>	8.3 Council Reports
<b>Council Meeting Date</b>	February 27, 2017
<b>Subject</b>	Council Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
<b>Discussion</b>	
<b>Relevant Policy/Legislation</b>	Not Applicable.
<b>Options/Consequences</b>	1. Accept the reports of Council as information. 2. Discuss items in question arising from the reports.
<b>Financial Implications</b>	Not Applicable.
<b>Attachments</b>	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Godlonton's Report 8.3.3 Councillor Jaycox's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report
<b>Recommendation</b>	Motion by Council to accept the reports of Council, as information.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Lori Hillis, CPA, CA              Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>



## Highlights

- Jan 24/17 Meeting with Sgt. Philpow
- Jan 26/17 Rimoka Housing Foundation Building Committee Meeting
- Jan 26/17 Chamber of Commerce AGM
- Feb 9/17 Rimoka Housing Foundation Building Committee Meeting
- Feb 13/17 Meeting with Bethany CAO in Camrose
- Feb 13/17 Regular Council Meeting
- Feb 14/17 Ponoka County Council Meeting
- Feb 15/17 Rimoka Housing Foundation Meeting in Rimbey
- Feb 16/17 Brownlee Emerging Trends Seminar in Edmonton
- Feb 22/17 Meeting with Alberta Transportation
- Feb 23/17 Rimoka Housing Foundation Building Committee Meeting
- Feb 27/17 Regular Council Meeting

Signed cheque runs

Commissioner of Oaths

Meeting dealing with Big Valley Jamboree Small Town Saturday Night

- Rick Wm. Pankiw
- Mayor

## Highlights

- Jan 5/17 Chamber of Commerce Board Meeting
- Jan 9/17 Regular Council Meeting
- Jan 10/17 Cemetery Board Meeting
- Jan 13/17 Interagency Meeting
- Jan 14/17 Jason Kenny Information Meeting
- Jan 20/17 Rimbey And Area Wellness Assn. Meeting Jan 23 Regular Council Meeting
- Jan 26/17 Chamber of Commerce AGM
- Feb 8/17 Brian Jean Town Hall Meeting
- Feb 13/17 Regular Council Meeting
- Feb 14/17 Early Childhood Development Coalition
- Feb 16/17 Brownlee Emerging Trends Seminar in Edmonton
- Feb 16/17 Chamber of Commerce Organizational Meeting
- Feb 23/17 Chamber of Commerce Lunch & Learn
- Feb 24/17 Rimbey & Area Wellness Group
- Feb 27/17 Regular Council Meeting

Talks with concerned citizens regarding streets and buildings  
Signed Commissioner of Oaths

Brian Godlonton  
Councillor



### Highlights

- Jan 23/17 Regular Council Meeting
- Feb 8/17 Brian Jean Town Hall
- Feb 13/17 Regular Council Meeting
- Feb 15/17 Rimoka Board Meeting
- Feb 27/17 Regular Council Meeting

Numerous conversations with citizens re the Rimoka Lodge and retrofit of the existing lodge.  
Commissioner of oaths signings.

Mathew Jaycox  
Councillor

### Highlights

- No report submitted.

Paul Payson  
Councillor

## Highlights

- Jan 23/17 Regular Council Meeting
- Jan 25/17 Meeting with 2 landowners regarding Covenant
- Feb 1/17 Canada 150 Meeting
- Feb 3/17 Probation Officers Retirement
- Feb 11/17 Victims Services Gala
- Feb 13/17 Regular Council Meeting
- Feb 15/17 FCSS Meeting
- Feb 15/17 Alberta Food Bank Presentation
- Feb 15/17 Historical Society Meeting
- Feb 15/15 Historical Society AGM
- Feb 16/17 Brownlee Emerging Trends Seminar in Edmonton
- Feb 22/17 Meeting with Alberta Transportation
- Feb 27/17 Regular Council Meeting

Signed several Commissioner of Oaths

Jack Webb  
Councillor