

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY, APRIL 27, 2021 AT 5:00 PM VIA ZOOM CONFERENCE.

LOGIN:

<https://us02web.zoom.us/j/88316951445?pwd=aGVLZFFkT0NRTFNxeFVYs2VieTFrZz09>

Meeting ID: 883 1695 1445

Passcode: 111133

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- 9. **Correspondence –**
 - 9.1 Letter from the Mayor of High River..... 60-62
- 10. **Open Forum** (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.
- 11. **Closed Session – FOIP Section 17(1) Personal Privacy Application for Citizen Appointments / Bylaw Committee**
- 12. **Adjournment**



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	April 27, 2021
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council April 13, 2021
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of April 13, 2021, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 14, 2021
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 14, 2021
Date

TOWN OF RIMBEY
TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY,
APRIL 13, 2021 VIA ZOOM CONFERENCE.

LOGIN: <https://us02web.zoom.us/j/84798109346?pwd=RnFaRUFFL3NKSF3UFp4aFI1bERHdz09>

Meeting ID: 847 9810 9346 Passcode: 938197

1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Development Officer- Liz Armitage
Recording Secretary – Bonnie Rybak

Delegates:
Stg. ST-CYR with Rimbey RCMP
Mike Seniuk with Seniuk & Company Chartered Accountants

Public:
0 members of the public

2. Adoption of Agenda

2.1 April 13, 2021 Agenda

Motion 084/21

Moved by Councillor Bill Coulthard to accept the Agenda for the April 13, 2021 Regular Council Meeting, as presented.

In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

3. Minutes

3.1. Minutes of Regular Council Meeting March 23, 2021

Motion 085/21

Moved by Councillor Paul Payson to accept the Minutes of the Regular Council Meeting of March 23, 2021, as presented.

In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

3.2. Minutes of Special 2021 Budget Meeting April 1, 2021

Motion 086/21

Moved by Councillor Lana Curle to accept the Minutes of the Special Council 2021 Budget Meeting of April 1, 2021, as presented.

In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

4. Public Hearings 4.1 Public Hearings - None5. Delegations 5.1 Delegations –Sgt. Pierre ST-CYR, Rimbey RCMPMotion 087/21

Moved by Councillor Gayle Rondeel to accept the RCMP quarterly report as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

5.2 Delegations –Seniuk & Company Audited 2020 Financial StatementsMotion 088/21

Moved by Councillor Bill Coulthard to accept the Town of Rimbey Financial Statements for the year ending December 31, 2020, prepared by Seniuk & Company, Chartered Accountants, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

6. Bylaws 6.1 979/21 Town of Rimbey Borrowing Bylaw For Local ImprovementMotion 089/21

Moved by Councillor Lana Curle to give first reading to 979/21 Town of Rimbey Borrowing Bylaw For Local Improvement.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

6.2 980/21 Town of Rimbey Local Improvement Tax Levy BylawMotion 090/21

Moved by Councillor Paul Payson to give first reading to 980/21 Local Improvement Tax Levy Bylaw.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

6.3 981/21 Property Tax Bylaw

Motion 091/21

Moved by Councillor Bill Coulthard to give first reading of Bylaw 981/21 Property Tax Bylaw.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

Motion 092/21

Moved by Councillor Lana Curle to give second reading of Bylaw 981/21 Property Tax Bylaw.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

Motion 093/21

Moved by Councillor Lana Curle to unanimously consider third and final reading of Bylaw 981/21 Property Tax Bylaw.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

Motion 094/21

Moved by Councillor Gayle Rondeel to give third and final reading of 981/21 Property Tax Bylaw.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

7. New and Unfinished Business

7.1 Main Reservoir Upgrades

Motion 095/21

Moved by Councillor Bill Coulthard to approve the recommendation from Tagish Engineering Ltd to award the tender of the Main Reservoir Upgrades and Well Control Buildings as submitted, to Timcon Construction Ltd., for the tendered price of \$1,566,169.33 including 10% contingency and 5% GST.

In Favor

Opposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

7.2 Apraxia Awareness Day May 14, 2021

Motion 096/21

Moved by Councillor Lana Curle to proclaim May 14, 2021 as Apraxia Awareness Day in Rimbey.

In Favor

Opposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

7.3 APWA National Public Works Week May 16-22, 2021

Motion 097/21

Moved by Councillor Paul Payson to proclaim May 16-22, 2021 as National Public Works Week in Rimbey.

In Favor

Opposed

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

7.4 Development Incentive Policies #6601 / #6602 / #6605

Motion 098/21

Moved by Councillor Paul Payson to approve Policy 6601 Business Development Incentive Grant Program as presented.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

Motion 099/21

Moved by Councillor Gayle Rondeel to approve Policy 6602 Development Contributions Policy as presented.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

Motion 100/21

Moved by Councillor Lana Curle to approve Policy 6605, Demolition Policy as presented.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

Motion 101/21

Moved by Councillor Gayle Rondeel that any development permit that has been applied for prior to today will fall under the old rules of Policy 6601, 6602, and 6605.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

7.5 Policy 6002 On-Street Patio

Motion 102/21

Moved by Councillor Gayle Rondeel to approve Policy #6002 On Street Patio Policy.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Director of Finance Report

Motion 103/21

Moved by Councillor Paul Payson to accept the department reports, as information.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

8.2 Boards/Committee Reports

- 8.2.1 Tagish Engineering Project Status Report March 31, 2021
- 8.2.2 Rimbey Historical Society Board Member Meeting Minutes Feb 2021
- 8.2.3 Bylaw Committee Meeting Minutes March 2, 2021

Motion 104/21

Moved by Councillor Lana Curle to accept the Board and Committee Reports as information.

In Favor

Opposed

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

CARRIED

9. Correspondence

9.1 Correspondence None

10. Open Forum

10.1 Open Forum None

11. Closed Session

11.1 Closed Session-None

12. Adjournment

12.1 Adjournment

Motion 105/21

Moved by Councillor Lana Curle to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 5:56 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	April 27, 2021
Subject	Utility Bill Reduction Request
For Public Agenda	Public Information
Background	Administration received a letter from John Peacock requesting a delegation before Council to discuss a reduction in the amount of his March 2021 utility bill.
Discussion	Due to the failure of the freezer compressor at the Rendezvous Restaurant the water usage for the month of March was 400 cubic meters compared to an average monthly usage of 70 cubic meters.
Attachments	Letter from John Peacock
Recommendation	Administration recommends that Council accept the presentation as information.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 19, 2021

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 19, 2021

Date

April 20, 2021

To Town Council of Rimbey,

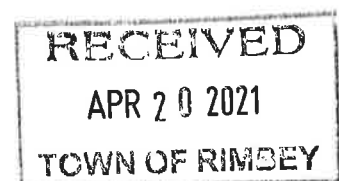
Due to equipment failure of the freezer compressor at the Rendezvous Restaurant kitchen, the March water bill spiked very sharply. From an average monthly water bill in the neighbourhood of \$300, the March bill was \$1432.69.

During the covid situation, this is untenable for Kim Short. I have told Kim to pay the normal amount and that I will cover the remainder. We have replaced the compressor so that this situation will not happen again.

I am asking the council to advise the town administration office to give us a break and reduce the amount of this water bill.

Thank you

John Peacock

A handwritten signature in blue ink that reads "John Peacock". The signature is written in a cursive style with a large initial "J" and "P".



REQUEST FOR DECISION

Council Agenda Item	6.1
Council Meeting Date	April 27, 2021
Subject	979/21 Town of Rimbey Borrowing Bylaw For Local Improvement
For Public Agenda	Public Information
Background	<p>At the Special Council Meeting held on August 6, 2020 Council passed a motion to instruct Administration to prepare a Council initial Local Improvement Plan for the paving of the Evergreen Estates subdivision. Council approved the plan at the October 27, 2020 Regular Council Meeting.</p> <p>Letters were sent to all affected property owners on November 10, 2020. Property owners were advised that any petition to Council against the proposed improvement must be received within 30 days. No petition was received.</p> <p>At the Regular Council Meeting held on April 13, 2021, Council passed Motion 089/21 motion to give first reading to 979/21 Town of Rimbey Borrowing Bylaw for Local Improvement.</p> <p>As the Town of Rimbey is not contributing anything other than the amount required as part of the local improvement for municipal reserve land owned by the Town, advertising of this bylaw is not required.</p>
Discussion	Administration is requesting Council give second and third reading of Bylaw 979/21 Town of Rimbey Borrowing Bylaw for Local Improvement.
Relevant Policy/Legislation	MGA s251, MGA s263(1)
Financial Implications	Decrease of \$755,000 to available debt limit and decrease of \$49,237 to available debt servicing limit.
Attachments	979/21 Local Improvement Borrowing Bylaw
Recommendation	<ol style="list-style-type: none">1. Administration recommends Council give second reading to Bylaw 979/21, 2021 Town of Rimbey Borrowing Bylaw for Local Improvement.2. Administration recommends Council give third and final reading to Bylaw 979/21 2021 Town of Rimbey Borrowing Bylaw for Local Improvement.



REQUEST FOR DECISION

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 21, 2021
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 21, 2021-----
Date



Town of Rimbey Borrowing Bylaw For Local Improvement

Bylaw 979/21

This Bylaw authorizes the Council of the Town of Rimbey to borrow monies in the amount of \$755,000 for the purposes of financing the Evergreen Estates Street Improvements.

WHEREAS Section 251 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended ("*MGA*"), provides that a municipality may only make a borrowing if the borrowing is authorized by a borrowing bylaw;

WHEREAS Section 263 of the *MGA* provides for a borrowing made for the purpose of financing the cost of a local improvement to be funded in whole or in part by a local improvement tax;

WHEREAS plans and specifications have been prepared and the total cost of the Evergreen Estates Street Improvements (consisting of paving of the Evergreen Estates Subdivision), including all capital costs, professional service costs, and other miscellaneous costs, is estimated to be \$755,000, the entirety of which will be collected from the owners of benefitting properties by way of local improvement tax;

WHEREAS in order to complete the project it will be necessary for the Town of Rimbey to borrow the sum of 755,000, for a period not to exceed Twenty (20) years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

WHEREAS the estimated lifetime of the project financed under this bylaw is equal to, or in excess of, Twenty (20) years;

WHEREAS the principal amount of the outstanding debt of the Municipality as at the date of borrowing is \$1,330,499, and no part of the principal or interest is in arrears;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta,

NOW THEREFORE the Council of the Town of Rimbey, duly assembled, enacts as follows:

1. That for the purpose of completing the Evergreen Estates Street Improvements, the sum of Seven Hundred and Fifty Five Thousand Dollars (\$755,000) be borrowed from Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the municipality at large.
2. The full amount of Seven Hundred and Fifty Five Thousand Dollars (\$755,000) is to be collected by way of local improvement tax imposed pursuant to the Town of Rimbey's Bylaw No. 980/21
3. The proper officers of the Town of Rimbey are hereby authorized to issue debentures on behalf of the Town for the amount and purpose authorized by this bylaw, namely Evergreen Estates Street Improvements.



Town of Rimbey Borrowing Bylaw For Local Improvement

Bylaw 979/21

4. The Town of Rimbey shall repay the indebtedness according to the repayment structure in effect, namely semi-annual equal payments of combined principal and interest, with instalments not to exceed twenty (20) years, calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed 5.0%.
5. The Town of Rimbey shall levy and raise in each year local improvement taxes sufficient to pay the indebtedness.
6. The net amount borrowed under this by-law shall be applied only to the Evergreen Estates Street Improvements specified by this by-law.
7. In the event that the MGA permits extension of the term of the loan and in the event that the Council of the Town of Rimbey decides to extend the loan and the authorized financial institution is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 3 hereof and delivered to the authorized financial institution will be valid and conclusive proof as against the Town of Rimbey of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation and the authorized financial institution will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension, document, or security.
8. This by-law comes into effect on the date of the third and final reading.

READ a first time this 13 day of April, 2021;

Mayor

Chief Administrative Officer

READ a second time this _____ day of _____, _____;

Mayor

Chief Administrative Officer



**Town of Rimbeey Borrowing Bylaw
For Local Improvement**

Bylaw 979/21

READ a third time this _____ day of _____, _____.

Mayor

Chief Administrative Officer



REQUEST FOR DECISION

Council Agenda Item	6.2
Council Meeting Date	April 27, 2021
Subject	Local Improvement Tax Levy Bylaw 980/21
For Public Agenda	Public Information
Background	<p>At the Special Council Meeting held on August 6, 2020 Council passed a motion for Administration to prepare a Council initial Local Improvement Plan for the paving of the Evergreen Estates subdivision. Council approved the plan at the October 27, 2020 Regular Council Meeting.</p> <p>Letters were sent to all affected property owners on November 10, 2020. Property owners were advised that any petition to Council against the proposed improvement must be received within 30 days. No petition was received.</p> <p>As per MGA s397 (1) Council must pass a local improvement tax bylaw in order to impose such a tax. The local improvement tax bylaw enables council to impose a local improvement tax to raise revenue to pay for the local improvement.</p> <p>At the Regular Council Meeting held on April 13, 2021, Council passed a Motion 090/21 to give first reading to 980/21 Local Improvement Tax Levy Bylaw.</p>
Discussion	Administration is requesting Council give second and third reading of Bylaw 980/21 Local Improvement Tax Levy Bylaw.
Relevant Policy/Legislation	MGA s397 (1)
Attachments	980/21 Local Improvement Tax Levy Bylaw
Recommendation	<ol style="list-style-type: none"> Administration recommends Council give second reading to Bylaw 980/21, Local Improvement Tax Levy Bylaw. Administration recommends Council give third and final reading to Bylaw 980/21 Local Improvement Tax Levy Bylaw.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 21, 2021
Date



REQUEST FOR DECISION

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 21, 2021

Date



Town of Rimbey Local Improvement Tax Levy Bylaw

Bylaw 980/21

This Bylaw authorizes the Council of the Town of Rimbey to impose a local improvement tax in respect of all lands that directly benefit from the paving in the Evergreen Estates Subdivision, known as the Evergreen Estates Street Improvements.

WHEREAS the Town of Rimbey (the "Town") has decided to enact a bylaw pursuant to Section 397 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, to authorize the Evergreen Estates Street Improvements, consisting of paving in the Evergreen Estates Subdivision;

WHEREAS a local improvement plan has been prepared and the required notice of the project was given to the owners of the benefitting properties as set out in the attached **Schedule "A"** (the "Benefitting Properties"), and no sufficient objection to the Evergreen Estates Street Improvements has been filed with the Town's Chief Administrative Officer;

WHEREAS plans and specifications have been prepared and the total cost of the project, including all capital costs, professional service costs, financing costs, and other miscellaneous costs, is estimated to be \$984,750 ("Total Estimated Project Cost"), based on the following estimated costs:

Project Cost Estimate	\$ 755,000
Financing Charges	\$ 229,750
Total Estimated Project Cost	<u>\$ 984,750</u>

WHEREAS the Total Estimated Project Cost will be funded from revenue raised by the local improvement tax levied against the Benefitting Properties;

WHEREAS the local improvement tax will be collected for twenty (20) years, and finance charges included in the Total Estimated Project Cost are calculated on the basis of a term of twenty (20) years at an annual interest rate of 2.73%;

WHEREAS the Council of the Town has decided to set a uniform tax rate based upon the number of units of area assessed for each of the Benefitting Properties, with the total number of units for all Benefitting Properties being 189,900 sq. metres;

WHEREAS the local improvement tax rate levied annually against the owners of the Benefitting Properties is estimated to be \$.259/sq. metre as per **Schedule "B"**; and

AND WHEREAS all required approvals for the project have been obtained, and the project is in compliance with all Acts and Regulations of the Province of Alberta;

NOW THEREFORE the Council of the Town, duly assembled, enacts as follows:

1. That for the purpose of completing the Evergreen Estates Street Improvements, the sum of Forty Nine Thousand Two Hundred Thirty Seven Dollars and Fifty Cents (\$49,237.50) be collected by way of an annual, uniform local improvement tax levy assessed against the Benefitting Properties as provided in **Schedule "A"** and **Schedule "B"**, attached.
2. The net amount levied under this by-law shall be applied only to the Evergreen Estates Street Improvements specified by this by-law.



Town of Rimbey Local Improvement Tax Levy Bylaw

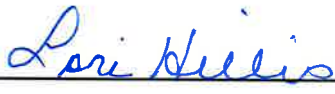
Bylaw 980/21

- 3. This by-law comes shall come into effect on the date of third and final reading..

READ a first time this 13 day of April, 2021;



 Mayor



 Chief Administrative Officer

READ a second time this _____ day of _____, _____;

 Mayor

 Chief Administrative Officer

READ a third time this _____ day of _____, _____;

 Mayor

 Chief Administrative Officer



Town of Rimbey Local Improvement Tax Levy Bylaw

Bylaw 980/21

Schedule "A" to Bylaw No.980/21

Calculation of Local Improvement Levy for the Evergreen Estates

1. Properties to be assessed:

Affected Property (legal description)	Units of Area (sq. metres)	Registered Owner
Plan 0727008, Block 1, Lot 5	19,020	Evergreen Cooperative Association
Plan 1222867, Block 1, Lot 36	9,400	1678223 Alberta Ltd.
Plan 1222867, Block 1, Lot 37	9,400	1678223 Alberta Ltd.
Plan 1222867, Block 1, Lot 38	9,400	1027859 Alberta Ltd.
Plan 1222867, Block 1, Lot 39	9,400	1027859 Alberta Ltd.
Plan 1123761, Block 1, Lot 33	5,640	1286057 Alberta Ltd
Plan 1123761, Block 1, Lot 34	5,660	1469887 Alberta Ltd
Plan 1123761, Block 1, Lot 35	7,460	1027859 Alberta Ltd.
Plan 0424165, Block 1, Lot 3	6,850	AbouGhanim, Salim and Wafa
Plan 0727008, Block 1, Lot 6	4,540	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 8	4,680	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 9	4,280	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 10	4,280	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 11	4,280	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 12	4,280	Rimbey Evergreen Storage Ltd.
Plan 0820670, Block 1, Lot 14	4,090	Makofka, Ward and Peggy
Plan 0820670, Block 1, Lot 15	4,010	Electri-Spect Services Ltd.
Plan 0820670, Block 1, Lot 16	4,010	Danser, Byron and Lorilee
Plan 0820670, Block 1, Lot 17	4,070	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 17	4,490	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 19	4,560	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 20	3,060	Goodwin, Anthony and Allison
Plan 0820670, Block 1, Lot 21	4,320	Gobin, Joseph and Cindy
Plan 0820670, Block 1, Lot 22	4,480	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 23	4,110	1027859 Alberta Ltd.
Plan 0820670, Block 1, Lot 24	4,010	Short, Michael Gary and Kimberly Anne
Plan 0820670, Block 1, Lot 25	4,010	Central AB Industrial Properties Ltd.
Plan 0820670, Block 1, Lot 26	4,010	Electri-Spect Services Ltd.
Plan 0820670, Block 1, Lot 27	4,010	Adams, Albert Duane and Nancy Gertrude
Plan 0820670, Block 1, Lot 28	4,020	1027859 Alberta Ltd.



Town of Rimbey Local Improvement Tax Levy Bylaw

Bylaw 980/21

Plan 0820670, Block 1, Lot 29	4,010	Barr, Dale and Mary Rose
Plan 0820670, Block 1, Lot 30	4,010	Central AB Industrial Properties Ltd
Plan 0820670, Block 1, Lot 31	4,010	Tytler, Alexander Douglas and Jean Marie
Plan 0820670, Block 1, Lot 32	4,010	1027859 Alberta Ltd.
Plan 0820670, Block 1 Lot 13MR	3,450	Town of Rimbey
Plan 0820670, Block 1, Lot 33PUL	580	Town of Rimbey

2. Total Units of Area metres 189,900 sq.
3. Total Estimated Project Cost (including interest at 2.73% per annum) \$984,750
4. Annual Levy per Unit of Area (if financed metre over a period of 20 years at .2.73% per annum) 0.259/sq.
5. Total Annual Levy against All Benefitting Properties collectively \$49,237.46



Town of Rimbeey Local Improvement Tax Levy Bylaw

Bylaw 980/21

SCHEDULE "B"

ESTIMATED COST FOR EACH BENEFITTING PROPERTY

Affected Property (legal description)	Assessed Units of Area (Square Meters)	Annual Rate per Unit of Area1	Annual Local Improvement Tax Levy2	Estimated Cost of Local Improvement Tax Levy over 20 years	Estimated Cost of Pre-payment of Total Local Improvement Tax in First Year
Plan 0727008, Block 1, Lot 5	19,020	.259	\$4,931.52	\$98,630.49	\$75,619.27
Plan 1222867, Block 1, Lot 36	9,400	.259	\$2,437.24	\$48,744.83	\$37,372.30
Plan 1222867, Block 1, Lot 37	9,400	.259	\$2,437.24	\$48,744.83	\$37,372.30
Plan 1222867, Block 1, Lot 38	9,400	.259	\$2,437.24	\$48,477.83	\$37,372.30
Plan 1222867, Block 1, Lot 39	9,400	.259	\$2,437.24	\$48,477.83	\$37,372.30
Plan 1123761, Block 1, Lot 33	5,640	.259	\$1,462.34	\$29,246.90	\$22,423.38
Plan 1123761, Block 1, Lot 34	5,660	.259	\$1,467.53	\$29,350.61	\$22,502.90
Plan 1123761, Block 1, Lot 35	7,460	.259	\$1,934.24	\$38,684.73	\$29,659.29
Plan 0424165, Block 1, Lot 3	6,850	.259	\$1,776.07	\$35,521.50	\$27,234.07
Plan 0727008, Block 1, Lot 6	4,540	.259	\$1,177.14	\$23,542.71	\$18,050.03
Plan 0820670, Block 1, Lot 8	4,680	.259	\$1,213.44	\$24,268.70	\$18,606.64
Plan 0820670, Block 1, Lot 9	4,280	.259	\$1,109.72	\$22,194.45	\$17,016.32
Plan 0820670, Block 1, Lot 10	4,280	.259	\$1,109.72	\$22,194.45	\$17,016.32
Plan 0820670, Block 1, Lot 11	4,280	.259	\$1,109.72	\$22,194.45	\$17,016.32
Plan 0820670, Block 1, Lot 12	4,280	.259	\$1,109.72	\$22,194.45	\$17,016.32
Plan 0820670, Block 1, Lot 14	4,090	.259	\$1,060.46	\$21,209.19	\$16,260.93
Plan 0820670, Block 1, Lot 15	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 16	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 17	4,070	.259	\$1,055.27	\$21,105.47	\$16,181.41
Plan 0820670, Block 1, Lot 17	4,490	.259	\$1,164.17	\$23,283.43	\$17,851.24
Plan 0820670, Block 1, Lot 19	4,560	.259	\$1,182.32	\$23,646.43	\$18,129.54
Plan 0820670, Block 1, Lot 20	3,060	.259	\$ 793.40	\$15,868.00	\$12,165.88
Plan 0820670, Block 1, Lot 21	4,320	.259	\$1,120.09	\$22,401.88	\$17,175.36
Plan 0820670, Block 1, Lot 22	4,480	.259	\$1,161.58	\$23,231.58	\$17,811.48
Plan 0820670, Block 1, Lot 23	4,110	.259	\$1,065.64	\$21,312.90	\$16,340.44
Plan 0820670, Block 1, Lot 24	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 25	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 26	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 27	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 28	4,020	.259	\$1,042.31	\$20,846.19	\$15,982.62
Plan 0820670, Block 1, Lot 29	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 30	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 31	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1, Lot 32	4,010	.259	\$1,039.72	\$20,794.34	\$15,942.86
Plan 0820670, Block 1 Lot 13MR	3,450	.259	\$ 849.52	\$17,890.39	\$13,716.43
Plan 0820670, Block 1, Lot 33PUL	580	.259	\$ 150.38	\$ 3007.66	\$ 2,305.95



REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	April 27, 2021
Subject	Shared Community Peace Officer Services
For Public Agenda	Public Information
Background	The Town of Rimbeey and Ponoka Council each employ Community Peace Officers and the Town and County are desirous of establishing an agreement to share Peace Officer services for the purpose of conducting joint operations by working together, providing assistance to each other, and for the safety of Peace Officers in both municipalities.
Discussion	Each municipality will maintain their respective Alberta Solicitor General and Public Security appointments for peace officer within their jurisdictions, and contract services from one another. The attached agreement outlines the terms of that arrangement between the municipalities.
Financial Implications	Contracted rate will be actual employment costs plus mileage.
Attachments	Shared Community Peace Officer Services Agreement
Recommendation	Council approves entering into the Shared Community Peace Officer Services agreement with Ponoka County and The Summer Village of Parkland Beach.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 13/21
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 13/21
Date

SHARED COMMUNITY PEACE OFFICER SERVICES

This Agreement made this ____ day of _____, 2021 between:

PONOKA COUNTY

A Municipal Corporation in the Province of Alberta,

OF THE FIRST PART

- and -

THE TOWN OF RIMBEY

A Municipal Corporation in the Province of Alberta,

OF THE SECOND PART

- and -

THE SUMMER VILLAGE OF PARKLAND BEACH

A Municipal Corporation in the Province of Alberta,

OF THE THIRD PART

WHEREAS, Ponoka County and the Town of Rimbey employ Community Peace Officers, and the County and Town are desirous of establishing an agreement to share Peace Officer services for the purpose of conducting joint operations by working together, providing assistance to each other, and for the safety of Peace Officers in both municipalities. The municipalities will maintain their Alberta Solicitor General and Public Security appointments for peace officers within their jurisdiction, and contract services from one another. This agreement outlines the terms of that arrangement between the municipalities.

WHEREAS, the Summer Village of Parkland Beach is desirous of establishing an agreement to authorize Ponoka County and Town of Rimbey Peace Officer services for the purpose of conducting enforcement operations within the Summer Village of Parkland Beach, and

WHEREAS, the Peace Officer Act, R.S.A 2007, being Chapter P-3.5, requires that an agreement be entered into between the municipalities.

NOW THEREFORE, this agreement witnesses that in consideration of the terms and conditions contained in this agreement, the parties set out as follows:

1. The purpose of this agreement shall be to allow Ponoka County and Town of Rimbey Peace Officers to enforce authorized statutes and regulations within the boundaries of Ponoka County, Town of Rimbey and Summer Village of Parkland Beach, including all numbered Highways.
2. Ponoka County and Town of Rimbey shall maintain general liability insurance coverage covering the Peace Officer Services provided under this agreement.
3. All parties agree to indemnify and save harmless the other municipalities (or their agents, servants, officers, elected officials or employees) with respect to any claim, action, suit, proceeding or demand including those related to negligence, made or brought against the municipality (or any of them, their agents, servants, officers, elected officials, or employees) by the third party with respect to any occurrence, incident, accident or happening relating to the provisions of Peace Officer Services pursuant to this agreement, excepting any occurrence, incident, accident involving negligence or intentional torts by each municipality (or their agents, servants, elected officials or employees).

4. For the purposes of this agreement, the term "department of jurisdiction" shall mean the municipality whose corporate boundaries encompass the enforcement operation.
5. All parties acknowledge that any complaint received with respect to the provision of Peace Officers Services by Peace Officers pursuant to this agreement shall be immediately forwarded to the respective person designated to receive such complaints for review and investigation, pursuant to the disciplinary policies in place for the department of jurisdiction.
6. Each Municipality shall be invoiced for enforcement hours based on approved and scheduled time or an incident specific request made by one Municipality to the other for coverage within their respective jurisdictions at a rate agreed to by the parties plus mileage.
7. Any fines generated through enforcement shall be forwarded to the municipality of jurisdiction.
8. If the Authorization to Employ Peace Officers for Ponoka County or the Town of Rimbey is terminated by the Alberta Solicitor General and Public Security, then this agreement will similarly be immediately terminated.
9. This agreement may be reviewed periodically.
10. Notwithstanding Section 8 of this agreement, any party may terminate or suspend this agreement without cause by providing written notice to the other parties.
11. If any municipality terminates this agreement, the Alberta Solicitor General and Public Security office will be immediately advised of this termination, and the contract will become null and void.

IN WITNESS WHEREOF the parties have hereunto set their hands the day and year first written above.

Town of Rimbey

Summer Village of Parkland Beach

Mayor

Mayor

C.A.O.

C.A.O.

Ponoka County

Reeve

C.A.O.



REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	April 27, 2021
Subject	Declaration of Senior's Week
For Public Agenda	Public Information
Background	For more than 30 years, the Government of Alberta has recognized Seniors' Week to honour and celebrate seniors for their many contributions to our province. Seniors and Housing encourages communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors during Seniors' Week, June 7 - 13, 2021.
Discussion	The Honourable Josephine Pon, Minister of Seniors and Housing, encourages all municipalities, First Nations communities and Metis Settlements to officially declare Seniors' Week to show our community's support and to generate greater awareness of the importance of seniors in Alberta.
Attachments	Email regarding Community Declaration Information Declaration for Senior's Week
Recommendation	Administration recommends Council proclaim June 7 - 13, 2021 as Senior's Week in Rimbey.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 19, 2021

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 19, 2021

Date



From: Seniors and Housing Information <Seniorsinformation@gov.ab.ca>
To: Seniors and Housing Information
Cc: Seniors and Housing Information
Subject: Seniors' Week 2021 Community Declaration Information

Sent: Mon 3/22/2021 1:43

Message Seniors-Week-Declaration.pdf

For more than 30 years, Alberta has celebrated seniors during the first week in June. Seniors' Week 2021 is June 7-13 and will be kicked off with a provincial launch event co-hosted by Seniors Outreach Program Society on June 7. Seniors' Week is an opportunity to celebrate seniors and to ensure they feel valued by friends, loved ones, and all Albertans.

Attached is a Community Declaration, which was designed to support communities in recognizing Seniors' Week and to generate greater awareness of the importance of seniors in our communities. Please notify the province of your declaration by June 3, 2021, so that this information can be highlighted on the Seniors and Housing website. To register your declaration, please email seniorsinformation@gov.ab.ca.

The Government of Alberta offers an online Events Calendar that can be used to post or view special events for seniors. Please visit the [Seniors' Week website](#) for more information, to download Seniors' Week poster, and to find a [tip sheet](#) on how to celebrate seniors safely in your community!

Classification: Protected A



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 7 – 13, 2021 to be Seniors' Week in

Community

Official Title

Official Signature

The Honourable Josephine Pon, Minister of Seniors and Housing



REQUEST FOR DECISION

Council Agenda Item	7.3
Council Meeting Date	April 27, 2021
Subject	Waive Penalty Fee Request
For Public Agenda	Public Information
Background	Administration received a letter from Penny Giebelhaus requesting forgiveness of the interest charges in the amount of \$5.16 on the February and March utility bills.
Discussion	<p>As per The Town of Rimbey Policy 3211, Utility Service Fee, Payment and Penalties Policy in Section 4.2:</p> <p><i>“Any utility account, which remains unpaid on the last working day of the month in which the billings were mailed, shall have a 10-% late payment penalty added to the unpaid current balance which will form part of the rate levied.”</i></p> <p>The utility payment of \$46.91 was due on February 25, 2021. A penalty of \$4.69 was applied to the account on February 26, 2021. The payment of the original amount due on February 25, 2021 was received by the Town on March 1, 2021.</p> <p>An additional penalty of \$0.47 was charged on March 31, 2021 on the unpaid balance of \$4.69.</p>
Attachments	Letter from Penny Giebelhaus
Relevant Policy/Legislation	Town of Rimbey Policy 3211, Utility Service Fee, Payment and Penalties Policy
Recommendation	Administration recommends that Council deny Penny Giebelhaus’s request to waive the utility bill penalty charges in the amount of \$5.16, as per Policy 3211 section 4.2.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 19, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 19, 2021
Date

April 17, 2021

Administration
Town of Rimbey,
Box 350,
Rimbey Alberta, T0C 2J0

Re: Account # 003 24220 000
Monthly Utilities Invoice

Dear Lori,

I paid our water bill Feb. 26, 2021 , apparently due Feb 25, 2021.

It is my understanding that bills are due second last day of month, and was actually so informed of that by town office staff.

February was an extremely stressful month as Earl had knee replacement surgery that did not go well, and required day and night care and I certainly was not thinking that the town bill was due a day early in the middle off the week.

I have never been late in paying any bill and it does astound me that I was told by staff that they can not forgive charges ; that they must go thru Town Council.

I am asking for forgiveness of the interest charges on my Feb. and March statements and probably the next one .

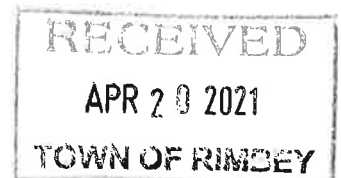
I am unable to present this in person because I am now immobile as a result of a very broken knee cap.

Trusting that you will consider this and take appropriate action.

Sincerely,



Penny Giebelhaus





REQUEST FOR DECISION

Council Agenda Item	7.4
Council Meeting Date	April 27, 2021
Subject	Ponoka & Rimbeby Adult Learning Board Member Request
For Public Agenda	Public Information
Background	Administration received a letter from Tanya Mercredi from the Ponoka & Rimbeby Adult Learning requesting a representative join their board as they currently have only one (1) board member from the Rimbeby area.
Discussion	<p>Council members sit on various committees and boards throughout the community. These appointments are discussed and appointed at the Organization Meeting held each October.</p> <p>Meetings are held every 3rd Monday of the month at 1:30 pm, usually lasting about 1 hour.</p> <p>Administration recommends Council determine if they wish to appoint one member of Council to the Ponoka & Rimbeby Adult Learning Board. The appointment would commence immediately and would continue until the Town of Rimbeby Organizational Meeting in October 2021 when all Board and Committee appointments are reviewed.</p>
Attachments	Email from Tanya Mercredi with Ponoka & Rimbeby Adult Learning
Recommendation	Council determine if they wish to appoint one (1) member to the Ponoka & Rimbeby Adult Learning Board.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 21, 2021

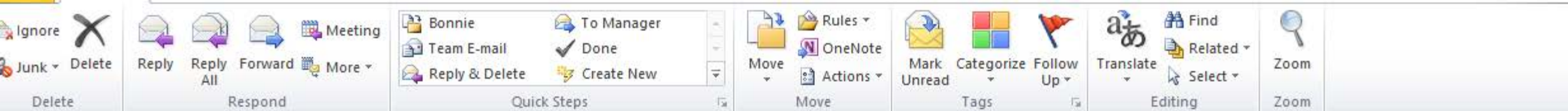
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 21, 2021

Date



Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

From: Tanya Mercredi <rimbey@adultlearningsociety.com>
To: Kathy; Rick Pankiw
Subject: Board Member Request

Sent: Thu 3/18/2021 10:4

Good morning. I'm wondering if the Town of Rimbey would consider having a representative join our board? Ponoka & Rimbey Adult Learning Society has been active in Rimbey for almost 40 years, bringing valuable learning opportunities to our community. We have only one representative on our Board from the Rimbey area and I would like to change that.

Ponoka & Rimbey Adult Learning is one society with two branches. We are part of the Community Adult Learning Program (CALP). CALP's are grassroots community-based organizations funded by Alberta Advanced Education to provide, promote and increase access to learning opportunities for **foundational learners** in areas such as:

- Adult Literacy
- Numeracy
- English Language Learning
- Basic Digital Skills
- Community Capacity Building
- Skills for Learning

Who is a *foundational learner*? These individuals struggle to perform basic tasks, such as reading a medicine label or filling out a job application and often face personal, cultural, social or economic challenges that create barriers to their participation in learning. These learners are also hard to reach and engage in learning, and due to the complexity of their lives, are difficult to retain in foundational programs. Adults with limited foundational skills are more likely to live in poverty and experience social isolation, health problems, encounters with the justice system, and other adverse socio-economic issues. Reaching these learners can be a difficult task because we don't always know who they are, but our community partners do, so we want to do our best to help everyone understand our goal. Empowering foundational learners to improve their lives helps our community as a whole.

We also host a variety of community capacity-building projects throughout the year either on our own or collaborating with other community groups. We have a few great programs coming up the first is in partnership with Rimbey Neighbourhood Place and Evergreen Co-op called The Cooking Circle - Exploring Rimbey's cultural diversity through food. It should be a lot of fun! The second is an Indigenous Awareness seminar (online) that will provide a certificate that can be applied towards professional learning for those who are mandated to do so.

Our second branch is Campus Alberta Central (CAC). CAC brings post-secondary programs to our community through regional stewardship with Olds and Red Deer College. Many of the programs offered are online or blended meaning students can remain in their own community. Programs that require in-person attendance such as Health Care labs are done at the Ponoka Learning Centre.

In the last two years, we have offered post-secondary programs such as

- Health Care Aide (another one will be coming Spring of 2022)
- Heavy Equipment Operators
- Management Skills for Supervisors
- Trauma-Informed Educators Certificate



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	April 27, 2021
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi monthly advising Council of the work progress for the time period.
Discussion	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report
Recommendation	Motion by Council to accept the department reports, as information.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 21, 2021

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 21, 2021

Date

Highlights

COVID – 19 Updates:

- Attended weekly virtual meetings with Dr. Deena Hinshaw regarding COVID 19 updates with municipalities.

Virtual Conference

- Attended the Municipal Leaders Virtual Conference

Lori Hillis
Chief Administrative Officer

Council Board Report



Supplier : 1020405 to ZIM1598
Fund : 1 GENERAL FUND
Include all Payment Types : Yes

Date Range: 08-Apr-2021 to 21-Apr-2021
Sequence by: Cheque/EFT#
Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Alberta Elevating Devices & AlSCO	47153	08-Apr-2021	Alberta Elevating Devices - CC - elevator	120.50
AlSCO	47154	08-Apr-2021	AlSCO - CR - supplies	230.07
Environmental 360 Solutions (Alberta) Ltd	47155	08-Apr-2021	E360 - Mar.21- 5109 - 54 St - bin dumps/rent	773.00
Expert Security Solutions	47156	08-Apr-2021	Expert Solutions - Pool - Apr.21 monitoring	689.60
Hach Sales & Services Canada Ltd.	47157	08-Apr-2021	Hach - PW - supplies	2,779.98
Imperial Esso Service (1971)	47158	08-Apr-2021	Imperial Esso - propane - arena	86.90
Legacy Ford	47159	08-Apr-2021	Legacy Ford - PW - Unit 10 - 2012 Ford F150 - r	677.47
MLA Benefits Inc.	47160	08-Apr-2021	MLA Benefits - Mar.2021 - HSA - Mayor/Council	1,605.97
Red Deer Overdoor	47161	08-Apr-2021	Red Deer Overdoor - CC - repair door	454.13
Rimbey Express	47162	08-Apr-2021	Rimbey Express - March 2021 - freight	196.00
Rimbey Home Hardware	47163	08-Apr-2021	Rimbey Home Hardware - supplies	386.40
Rimbey Municipal Library	47164	08-Apr-2021	Rimbey Municipal Library - 2021 - 2nd quarter lib	25,863.50
RYBAK, BONNIE	47165	08-Apr-2021	B. Rybak - supplies - 2021 Budget Mtg.	71.40
Staples Advantage	47166	08-Apr-2021	Staples Advantage - supplies	24.14
Superior Safety Codes Inc.	47167	08-Apr-2021	Superior Safety Codes - Feb. 2021 - closed perr	261.59
Titan Supply LP	47168	08-Apr-2021	Titan Supply - parts - PW	277.52
Town Of Rimbey	47169	08-Apr-2021	Town of Rimbey - utilities -Mar.2021	758.72
West Country Outreach School Council Society	47170	08-Apr-2021	West Country Outreach School Council Society -	150.00
Wolseley Canada Inc.	47171	08-Apr-2021	Wolseley Canada Inc - PW - parts	36.74
Animal Control Services	47172	16-Apr-2021	Animal Control - March 2021 fee	1,428.00
Black Press Group Ltd.	47173	16-Apr-2021	Black Press Media - March 2021 invoice	739.26
Border Paving Ltd.	47174	16-Apr-2021	Border Paving - cold mix	1,376.55
Brownlee LLP	47175	16-Apr-2021	Brownlee LLP - professional services	15,592.88
Cast-A-Waste Inc.	47176	16-Apr-2021	Cast-A-Waste - April 2021 fee	9,817.50
Curle, Lana	47177	16-Apr-2021	L. Curle - AUMA conference fee	52.50
Hunter Hydrovac Inc.	47178	16-Apr-2021	Hunter Hydrovac - hydrovac water lines	11,760.00
Lacombe Signmasters Ltd.	47179	16-Apr-2021	Lacombe Signmasters - signs for walking trail	275.63
Longhurst Consulting	47180	16-Apr-2021	Longhurst - April 2021 billing	2,092.65
NAPA Auto Parts - Rimbey	47181	16-Apr-2021	Napa - battery/tools	567.41
Outlaw Electric Ltd.	47182	16-Apr-2021	Outlaw Electric - north lift station - repairs	188.21
RED FLAME INDUSTRIES INC	47183	16-Apr-2021	Red Flame Industries - inspection - Unit 57	522.38
Staples Advantage	47184	16-Apr-2021	Staples Advantage - office supplies	132.28
Sunset Memorial & Stone Ltd.	47185	16-Apr-2021	Sunset Memorial & Stone - Grand Legacy 48 Nic	12,384.07
Tagish Engineering Ltd.	47186	16-Apr-2021	Tagish Engineering - general invoice	23,529.94
Uni First Canada Ltd.	47187	16-Apr-2021	UniFirst - coveralls/cleaning	144.43
United Farmers Of Alberta	47188	16-Apr-2021	UFA - supplies	575.81
Vicinia Planning & Engagement Inc.	47189	16-Apr-2021	Vicinia - March 2021 invoice	3,362.63
West Country Glass	47190	16-Apr-2021	West Country Glass - RCMP - barrier unit	388.50
Wolseley Industrial Canada INC	47191	16-Apr-2021	Wolseley Industrial - bleach	976.50
Alberta One-Call Corporation	47192	19-Apr-2021	Alberta One Call - March 2021 Notifications	132.30
Rimbey Fas Gas o/a 1662899 Alberta Ltd	47193	19-Apr-2021	Rimbey Fas Gas - propane - PW	44.63
Eastlink	00064-0001	08-Apr-2021	Eastlink - cable - fitness room	94.71
LAPP	00064-0002	08-Apr-2021	LAPP - FCSS - Apr.7/21 biweekly payroll (Mar.15	1,421.60
VICTOR CANADA	00064-0003	08-Apr-2021	Victor Canada - HCS top up	1,963.78
Waste Management	00064-0004	08-Apr-2021	Waste Management - March 2021 - recycle	3,190.07
Canada Revenue Agency	00065-0001	16-Apr-2021	CRA - Apr.16/21 payroll (Mar.28-Apr.10/21)	18,029.60
LAPP	00065-0002	16-Apr-2021	LAPP - Apr.16/21 (Mar.28-Apr.10/21) biweekly pa	9,458.31
Servus Credit Union - Mastercard	00065-0003	16-Apr-2021	Servus M/C - L. Hillis - March 2021	1,400.60
Telus Mobility Inc.	00065-0004	16-Apr-2021	Telus Mobility - Apr.6/21 inv.	147.96
Workers' Compensation Board - Alberta	00065-0005	16-Apr-2021	WCB - Apr.6.21 invoice	1,932.00
Total:				159,166.32



REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	April 27, 2021
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
Attachments	8.2.1 FCSS February Board Meeting Minutes FCSS March Board Meeting Minutes FCSS March AGM Minutes 8.2.2 Tagish Engineering Project Status Updates
Recommendation	Motion by Council to accept the boards and committee reports as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 21, 2021
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 21, 2021
Date

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
February 18, 2021
10:00 a.m. Rimbey Provincial Building

PRESENT: N. Hartford, Chairperson
M. Josephison, Board Member
I. Steeves, Vice Chairperson
K. Maconochie, Recording Secretary
P. Makofka, Executive Director
G. Rondeel, Board Member
D. Noble, Board Member
F. Pilgrim, Board Member

REGRETS: B. Coulthard, Board Member
R. Schaff, Board Member

1. CALL TO ORDER
The meeting was called to Order by: N. Hartford at 10:05 a.m.

2. APPROVAL OF AGENDA

21-02-01 MOTION: By: D. Noble: That the agenda is adopted as presented.

CARRIED

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.

4. PREVIOUS MEETING MINUTES – January 21, 2021

21-02-02 MOTION: By: F. Pilgrim: That the Minutes of the January 21, 2021 Board Meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

6. OLD BUSINESS

6.1 2021 FCSS Budget revised
Request sent to municipalities.

6.2 Lions Club-Phone Pals
Our insurance company recommended that the agency does not partner with the Lions Club. P. Makofka shared this with the Lions Club.

6.3 Servus Credit Union-Board of Directors: elections. We got 3 votes.

7. FINANCE

7.1 February 18, 2021 Finance Committee Meeting Highlights

21-02-03 MOTION: By: I. Steeves: That the Highlights of the February 18, 2021 Finance Committee Meeting be accepted as information.

CARRIED

- 8. WRITTEN REPORTS
 - 8.1 Monthly Board Reports
 - 8.2 Big Brothers Big Sisters – quarterly
 - 8.3 Catholic Social Services – quarterly

21-02-04 MOTION: By: D. Noble: To accept the Monthly Board Reports as information.

CARRIED

- 9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE

Next meeting: March 25, 2021 at 10:30 a.m. Accreditation Survey dates are October 17-20, 2021 for Rimbey/Ponoka FCSS.

- 10. DIRECTOR'S REPORT

21-02-05 MOTION: By: G. Rondeel: That the Director's Report is accepted as information.

CARRIED

- 11. NEW BUSINESS
 - 11.1 Fundraising Plans for 2021

Due to uncertainty of pandemic and struggling economy, we maybe need to "pause" the Charity Golf Tournament for another year. We did have a \$35,000.00 increase of donations in 2020 over 2019, that were unsolicited by FCSS.

21-02-06 MOTION: By: M. Josephson: To postpone the Annual Charity Golf Tournament until further notice.

CARRIED

- 11.2 AGM Notice

21-02-07 MOTION: By: D. Noble: That the Annual General Meeting of the Rimbey Community Home Help Services Association for the year ending December 31, 2020 to be held on March 18, 2021 at 10:00 a.m.

CARRIED

P. Makofka reviewed the terms on the Board for each Board Member.

- 11.3 BBBS Bowl-a-thon

They are not planning to host this event until at least summer time or they may do something different.

- 11.4 Community Capacity Projects

We have 5 ideas for community capacity projects. Could we consider the efforts and resources that might have been spent on a golf tournament be used to build community capacity over the next 6-7 months?

 - 1) Community Kitchen – partner with Co-op- \$1,200.00 honorarium for chefs, \$1,200.00 from food bank for supplies.

- 2) Memory kits for clients with dementia- 3 to 5 kits. Library will partner with us. \$1,000.00
- 3) Neighbourhood Block Parties- have a neighbourhood champion to partner with us, 6-8 events at \$450.00-500.00 for each party.
- 4) Family swim sponsorship- would like to host weekly for 15 weeks. Need \$4,000.00
- 5) COVID Recovery Packs- make up 250 packs and deliver to those in need. Asking for \$2,500.00.

21-02-08 MOTION: By: G. Rondeel: To proceed with Community Capacity Projects up to 20,000.00.

Seconded by: M. Josephison

CARRIED

11.5 Ponoka County Special Projects

C. Cutforth and P. Makofka discussed the idea of “pausing” the Ponoka County Special Projects for 2021 due to the pandemic still going on. If a group feels strongly that they need help from the County – C. Cutforth will talk to them himself.

FCSS will not be screening applicants and making recommendations for the Ponoka County Special Projects for the 2021 year.

11.6 Confidentiality User Agreement

Board members to review and sign Confidentiality User Agreement

11.7 Board member self-assessment

One form is anonymous and the other will be signed and kept on their file.

11.8 Volunteer Appreciation

The Community event is most likely not going to happen due to pandemic. It could be a newspaper ad with pictures. Can we do something more for our volunteers?

21-02-09 MOTION: By: D. Noble: For FCSS to purchase \$5.00 gift cards from Corner Bistro and mail out to our 130 volunteers, with a cost of \$845.00 to the agency.

Seconded by: Gayle Rondeel

CARRIED

12. Workplace Health & Safety Committee – next Meeting: March 16, 2021 at 10:30 a.m.

13. Review of Statistics

- 13.1 2021 Monthly Program Statistics report
- 13.2 AHS Contracted HC and Private HS Client Stats combined 2021
- 13.3 AHS (HC) & Private (HS) billing 2016-2021
- 13.4 AHS (HC) Client Totals & Hours 2016-2021
- 13.5 Private (HS) Client Totals & Hours 2016-2021
- 13.6 Food Bank Hamper Stats 2016-2021
- 13.7 Client Safety Reports – quarterly

21-02-10 MOTION: By: D. Noble: To accept the review of the above reports and statistics as information.

CARRIED

14. CORRESPONDENCE

15. NEXT MEETING DATE: Board Meeting: March 18, 2021 (regular and AGM)

16. ADJOURNMENT

21-02-11: By: N. Hartford: That the FCSS Board meeting adjourns at 11:50 a.m.

CARRIED

17. BOARD SHARING TIME

N. Hartford, Chairperson

K. Maconochie, Recording Secretary

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
March 18, 2021
10:00 a.m. Rimbey Provincial Building

PRESENT: N. Hartford, Chairperson - VIRTUAL
M. Josephson, Board Member – VIRTUAL
I. Steeves, Vice Chairperson - VIRTUAL
K. Maconochie, Recording Secretary
P. Makofka, Executive Director
G. Rondeel, Board Member - VIRTUAL
B. Coulthard, Board Member - VIRTUAL
D. Noble, Board Member – VIRTUAL
F. Pilgrim, Board Member
R. Schaff, Board Member - VIRTUAL

REGRETS:

1. CALL TO ORDER
The meeting was called to Order by: N. Hartford at 10:01 a.m.

2. APPROVAL OF AGENDA

21-03-01 MOTION: By: D. Noble: That the agenda is adopted with the following changes.

Under New Business add 11.11 - In Camera

CARRIED

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.

4. PREVIOUS MEETING MINUTES – February 18, 2021

21-03-02 MOTION: By: G. Rondeel: That the Minutes of the February 18, 2021 Board Meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

We are proceeding with the Capacity Building initiatives. If we do get to have a Block Party, we will need a license at \$95.00/month, in order to play music in public area. We will purchase for the license for 5 months.

6. OLD BUSINESS

6.1 Board Self Evaluation results – N. Hartford

Results were shared with the Board

6.2 FCSS Server Back-up cassette – off site storage

21-03-03 MOTION: By: M. Josephison: To store FCSS back up cassettes in a metal lock box in Rimbey Town Office Vault.

CARRIED

7. FINANCE

7.1 March 18, 2021 Finance Committee Meeting Highlights

21-03-04 MOTION: By: I. Steeves: That the Highlights of the March 18, 2021 Finance Committee Meeting be accepted as information.

CARRIED

8. WRITTEN REPORTS

8.1 Monthly Board Reports

8.2 Big Brothers Big Sisters – quarterly (not due)

8.3 Catholic Social Services – quarterly (not due)

21-03-05 MOTION: By: R. Schaff: To accept the Monthly Board Reports as information.

CARRIED

9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE

Next meeting: March 25, 2021 at 10:30 a.m.

10. DIRECTOR'S REPORT

21-03-06 MOTION: By: F. Pilgrim: That the Director's Report is accepted as information.

CARRIED

11. NEW BUSINESS

11.1 Staff wage review & Health & Wellness incentive fund review

21-03-07 MOTION: By: R. Schaff : To give the Staff wages a 1.5% increase for COLA across the board starting March 15/2021 to coincide with payroll.

Seconded by: I. Steeves

CARRIED

21-03-08 MOTION: By: I. Steeves : To increase the Staff Wellness Incentive to \$100.00 per year from \$50.00 per year and change the amount in the Staff Wellness Incentive Policy.

Seconded by: M. Josephison

CARRIED

11.2 Alberta Critical Worker Benefit

A spreadsheet has been sent to the government for approval. If approved, we'll get a grant funding agreement and will pay out using our payroll system and it is a taxable benefit.

21-03-09 MOTION: By: F. Pilgrim: That all eligible staff receive the \$1,200.00 Critical Worker Benefit and all other employees and one volunteer receive \$100.00 per month for each month they worked from Feb 1, 2020 to Jan 31, 2021 – contingent on the successful receipt of Alberta Government grant for Critical workers.

Seconded by: Bill Coulthard

CARRIED

11.3 FCSSAA COVID-19 Grant Funding

The Provincial FCSS has awarded Rimbey FCSS another \$6,500 and is extending our funding agreement so we can continue to provide COVID relief in the above programs.

21-03-10 MOTION: By: M. Josephison: To apply for COVID funding and grant extension.

CARRIED

11.4 Home Care Extension agreement

The AHS extension has arrived and has been signed by P. Makofka and S. Boyce-Campbell for Rimbey and Ponoka from April 1, 2021 to September 30, 2022.

21-03-11 MOTION: By: D. Noble: To approve the signing of the extended contract.

CARRIED

11.5 Longhurst proposal-agreement update, back up & Surface Pro maintenance

21-03-12 MOTION: By: G. Rondeel : To purchase the backup system recommended by Longhurst for select email addresses for \$3.50/month each.

Seconded by: M. Josephison

CARRIED

11.6 Zoom account proposal

21-03-13 MOTION: By: B. Coulthard: To purchase two ZOOM licenses for Mental Health Community Wellness & Initiatives for FCSS.

Seconded by: I. Steeves

CARRIED

11.7 Office equipment request

21-03-14 MOTION: By: F. Pilgrim: To purchase additional office furniture up to \$900.00.

Seconded by: D. Noble

CARRIED

21-03-15 MOTION: By: K. Maconochie: To recess the FCSS Board Meeting at 11:00 a.m., to start the AGM.

CARRIED

21-03-16 MOTION: By: N. Hartford: To reconvene the Board Meeting at 12:01 p.m.

CARRIED

11.8 Food Banks Canada grant for capacity building

21-03-17 MOTION: By: I. Steeves: To accept the proposal from the Nazarene Church to increase rent to \$500.00/month for the Food Bank, starting March 1/2021.

Seconded by: R. Schaff

CARRIED

11.9 COVID-19 Provincial & AHS Funding

AHS is awarding contracted providers \$1/hour of work from March 15, 2020 to March 31, 2021. To be used for PPE, cleaning supplies and staffing.

11.10 Executive Director's Performance Review

P. Makofka went over her goals on her Performance Review. Then P. Makofka, J. Costen and K. Maconochie left the meeting at 12:40 p.m. P. Makofka returned to the Board Meeting at 12:50 p.m.

11.11 In camera

21-03-18 MOTION: By: F. Pilgrim: To go in camera to discuss personnel issues At 12:11 p.m.

CARRIED

21-03-19 MOTION: By: F. Pilgrim : To go out of camera at 12:24 p.m.

CARRIED

J. Costen and K. Maconochie returned to the Board Meeting at 12:25 p.m.

12. Workplace Health & Safety Committee – March 16, 2021 at 10:30 p.m.

13. Review of Statistics

- 13.1 2021 Monthly Program Statistics report
- 13.2 AHS Contracted HC and Private HS Client Stats combined 2021
- 13.3 AHS (HC) & Private (HS) billing 2016-2021
- 13.4 AHS (HC) Client Totals & Hours 2016-2021
- 13.5 Private (HS) Client Totals & Hours 2016-2021
- 13.6 Food Bank Hamper Stats 2016-2021
- 13.7 Client Safety Reports – quarterly – not due

21-03-20 MOTION: By: B. Coulthard: To accept the review of the above reports and statistics as information.

CARRIED

14. CORRESPONDENCE

15. NEXT MEETING DATE: Board Meeting: April 15, 2021

16. ADJOURNMENT

21-03-21: By: N. Hartford: That the FCSS Board meeting adjourns at 12:54 p.m.

CARRIED

17. BOARD SHARING TIME

N. Hartford, Chairperson

K. Maconochie, Recording Secretary

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
ANNUAL GENERAL MEETING MINUTES
March 16, 2021
11:00 a.m. Rimbey Provincial Building

PRESENT: N. Hartford, Chairperson - virtual
B. Coulthard, Board Member - virtual
M. Josephison, Board Member - virtual
G. Rondeel, Board Member - virtual
F. Pilgrim, Board Member
I. Steeves, Vice Chairperson - virtual
K. Maconochie, Recording Secretary
P. Makofka, Executive Director
D. Noble, Board Member - virtual
R. Schaff, Board Member - virtual
J. Costen, IT support

REGRETS:

1. CALL TO ORDER
The meeting was called to Order by: N. Hartford at 11:01 a.m.
P. Makofka chaired the meeting.

2. APPROVAL OF AGENDA

AGM 21-03-01 MOTION: By: I. Steeves: That the agenda is adopted as presented.

CARRIED

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.

4. Elections

4.1 Chairperson

AGM 21-03-02 MOTION: By: M. Josephison: To nominate N. Hartford for the position of Rimbey FCSS/RCHHS Board Chairperson.

Seconded by: I. Steeves

AGM 21-03-03 MOTION: By: P. Makofka: That nominations for Board Chairperson cease.

CARRIED

N. Hartford was declared Rimbey FCSS/RCHHS Board Chairperson.

N. Hartford took over as chair person.

4.2 Vice Chairperson

AGM 21-03-04 MOTION: By: N. Hartford: To nominate I. Steeves for the position of Rimbey FCSS/RCHHS Board Vice Chairperson.

Seconded by: F. Pilgrim

AGM 21-03-05 MOTION: By: P. Makofka: That nominations for Board Vice Chairperson cease.

CARRIED

I. Steeves was declared Rimbey FCSS/RCHHS Board Vice Chairperson.

4.3 Finance Committee (current committee: N. Hartford, I. Steeves, M. Josephison and R. Schaff as an alternate)

AGM 21-03-06 MOTION: By: F. Pilgrim: To maintain the current members of the Finance Committee and current alternate members.

Seconded by: D. Noble

CARRIED

N. Hartford, I. Steeves, M. Josephison and R. Schaff as Alternate Finance Committee members are declared to sit on the Rimbey FCSS/RCHHS Finance Committee.

4.4 Quality Improvement/Risk Management Committee (current committee: N. Hartford, B. Coulthard, F. Pilgrim, M. Josephison, B. Soderberg, P. Makofka and members at large, V. Schneider).

AGM 21-03-07 MOTION: By: G. Rondeel: To maintain the current members of the Quality Improvement/Risk Management Committee.

Seconded by: R. Schaff

CARRIED

N. Hartford, B. Coulthard, F. Pilgrim, M. Josephison, B. Soderberg, P. Makofka and members at large, V. Schneider, are declared to sit on the Quality Improvement/Risk Management Committee.

4.5 Workplace Health & Safety Committee (current committee is F. Pilgrim, L. Baker, N. Bauer, P. Makofka and K. Maconochie)

AGM 21-03-08 MOTION: By: N. Hartford: To maintain the current members of the Workplace Health & Safety Committee.

Seconded by: F. Pilgrim

CARRIED

F. Pilgrim, L. Baker, N. Bauer, P. Makofka and K. Maconochie are declared to sit on the Workplace Health & Safety Committee.

5. Appointment of FCSS Board Members to RCHHS Board

AGM 21-03-09 MOTION: By: D. Noble: That the FCSS Board Members be appointed to the RCHHS Board and continue to act as one Board.

CARRIED

AGM 21-03-10 MOTION: By: M. Josephison: To nominate R. Schaff and F. Pilgrim from the FCSS Board Members to the RCHHS Board for a four-year term.

CARRIED

R. Schaff and F. Pilgrim were declared for a four-year term on the Rimbey RCHHS Board.

AGM 21-03-11 MOTION: By: F. Pilgrim: That nominations for appointments from FCSS Board Members to RCHHS Board cease.

CARRIED

6. RCHHS Annual Report for 2020

AGM 21-03-12 MOTION: By: I. Steeves: That the Rimbey FCSS/RCHHS Annual Report for 2020 be adopted as presented.

CARRIED

7. Appointment of Accountant

AGM 21-03-13 MOTION: By: I. Steeves: That the accounting firm of BDO is appointed as the Agency's accountant for review of financials for 2021.

Seconded by: M Josephison

CARRIED

8. Financial Statements

AGM 21-03-14 MOTION: By: I. Steeves: That the 2020 Financial Statements be adopted as amended, signed by the Chair and Vice Chair of the Board and forwarded to the proper authorities.

Seconded by: F. Pilgrim

CARRIED

10. Delegation: Casey Kooyman, Accountant. Joined the meeting (by phone) at 11:01 a.m. and went over the Financial Statements for the year ended December 31, 2020 for Rimbey Community Home Help Services Association and Rimbey Food Bank. Casey left the meeting at 11:45 a.m.

11. ADJOURNMENT

21-03-15 MOTION: By: N. Hartford: That the RCHHS Annual General Meeting adjourns at 12:00 p.m.

CARRIED

10. BOARD SHARING TIME

N. Hartford, Chairperson

K. Maconochie, Recording Secretary

Date	Project Manager	Status Update
Town of Rimbey		
RBYM00000.21 RB00 - 2021 General Engineering		
March 4, 2021	Matichuk, Gerald	Tagish is working with administration and Davis Development on the Rimbey Travel Center Hwy 20 development (Feb 18 - March 4, 2021).
March 18, 2021	Matichuk, Gerald	No assignment this period (March 18, 2021).
March 31, 2021	Matichuk, Gerald	No assignment this period (March 18 - March 31, 2021).
April 15, 2021	Matichuk, Gerald	Director of Public Works and Tagish completed an inspection of the Hwy 20 east ditch and storm water drainage related to the Hwy 20 Development.
RBYM00125.01 RB125.01 - 2020 Main Reservoir Upgrades		
March 3, 2021	Solberg, Lloyd	Tender went out February 24th. We had the pre-tender meeting on March 3rd. Tender closes March 17th.
March 18, 2021	Solberg, Lloyd	Tender close was extended. Tender closes March 24th.
March 31, 2021	Solberg, Lloyd	Tender has closed. A recommendation letter has been sent to the Town to award the project to Timcon Construction.
April 15, 2021	Solberg, Lloyd	The Town has awarded the contract for the main pump house and well control buildings to Timcon Construction. Tagish to put contracts together for the project.
RBYM00136.01 RB136.01 - 2019/20 Street Improvements		
March 4, 2021	Matichuk, Gerald	Public Works, J. Branco & Sons and Tagish have agreed that with the unpredictable weather the concrete installation to extend the swale in Drader Crescent will be completed in the spring of 2021 (Oct 29, - March 4, 2021).
March 18, 2021	Matichuk, Gerald	Public Works, J. Branco & Sons and Tagish have agreed that with the unpredictable weather the concrete installation to extend the swale in Drader Crescent will be completed in the spring of 2021 (Oct 29, - March 18, 2021).
March 31, 2021	Matichuk, Gerald	Public Works, J. Branco & Sons and Tagish have agreed that with the unpredictable weather the concrete installation to extend the swale in Drader Crescent will be completed in the spring of 2021 (Oct 29, - March 31, 2021).
April 15, 2021	Matichuk, Gerald	Public Works, J. Branco & Sons and Tagish have agreed that with the unpredictable weather the concrete installation to extend the swale in Drader Crescent will be completed in the spring of 2021 (Oct 29, - April 15, 2021).
RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply		
March 3, 2021	Solberg, Lloyd	Pidherneys will be on site after spring thaw to complete the cleanup and backfilling adjustments. The Well control building for Well 15 has been tendered in conjunction with the Main Reservoir.
March 18, 2021	Solberg, Lloyd	No change (Mar. 18)
March 31, 2021	Solberg, Lloyd	Pidherneys will be on site after spring thaw to complete the cleanup and backfilling adjustments. The tender closed for the well control building. A recommendation has been sent to the Town to award the well control building construction to Timcon.
April 15, 2021	Solberg, Lloyd	We will follow up with Pidherneys to determine what their plan is for spring clean up for the water supply line. The Town has awarded the contract for the well control building to Timcon Construction.
RBYM00140.00 RB140 - Rimbey MSP Projects		
March 3, 2021	Solberg, Lloyd	The portion of this work will be tendered with the Main Reservoir. Tender closes March 17th.
March 18, 2021	Solberg, Lloyd	Tender close was extended. Tender closes March 24th.
March 31, 2021	Solberg, Lloyd	Tender has closed. A recommendation letter has been sent to the Town to award the project to Timcon Construction.
April 15, 2021	Solberg, Lloyd	The Town has awarded the contract for the well control building for Well10R and other miscellaneous MSP work to Timcon Construction.

RBYM00141.00 RB141 - Evergreen Est Street Imp

- March 4, 2021 **Matichuk, Gerald** The Evergreen Estates Street Paving tender pickup was on Feb 23, 2021. March 3, 2021 a virtual Teams pre-tender meeting was held with five contractors participating. Project Tender closing will be March 09, 2021.
- March 18, 2021 **Matichuk, Gerald** The Evergreen Estates Street Paving tender closed on March 9, 2021 with four (4) Contractor submitting bids. Bids were evaluated using the "Evaluation Criteria" as outlined in the tender with Border Paving Ltd. having the highest rated criteria. A letter of recommendation to award the tender to Border Paving Ltd. was sent to the Town.
- March 31, 2021 **Matichuk, Gerald** The Evergreen Estates Street Paving tender was awarded to Border Paving Ltd. of Red Deer. The Contractor has indicated that construction is scheduled to start the first week of June 2021.
- April 15, 2021 **Matichuk, Gerald** **Border Paving Ltd. have indicated that construction will start the first week of June 2021.**

RBYM00142.00 RB142 - 2021 Street Improvements

- March 4, 2021 **Matichuk, Gerald** No assignment this period (Feb 18 - March 4, 2021).
- March 18, 2021 **Matichuk, Gerald** No assignment this period (Feb 18 - March 18, 2021).
- March 31, 2021 **Matichuk, Gerald** No assignment this period (Feb 18 - March 31, 2021).
- April 15, 2021 **Matichuk, Gerald** **Tagish has prepared the Tender Documents and Engineering Drawings. Tender pick up for the project is April 15, Pre-tender meeting April 22 and Tender Closing April 29, 2021.**

RBYM00143.00 RB143 - 56th Ave Sanitary Sewer Imp

- April 15, 2021 **Matichuk, Gerald** **Tagish is scheduled to be on site to complete a preliminary site survey April 19, 2021. Tender Document and Engineering Drawings should be completed for tender pickup within the next two weeks.**



REQUEST FOR DECISION

Council Agenda Item	8.3
Council Meeting Date	April 28, 2020
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
Recommendation	Motion by Council to accept the reports of Council, as information.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 21, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

April 21, 2021
Date

Highlights

Date	Event	Details of Event
Mar 24 th	Rimoka	Regular Rimoka Meeting in Ponoka
Mar 24 th	Conference Call	Conference call with Minister McIver
April 1 st	Budget Meeting	See website for details
Apr 7 th	Zoom Meeting	Central Alberta Mayors Zoom meeting
Apr 13 th	Regular Council Meeting	See website for minutes
Apr 14-16 th	Leaders Caucus	Zoom conference with Alberta Mayors and AUMA
Apr 21 st	Rimoka Meeting	Regular Meeting
Apr 27 th	Regular Council Meeting	See website for details

Numerous commissionaire of oath's
Cheque Runs

Rick Wm. Pankiw
Mayor

Highlights

Date	Event	Details of Event
2021-03-09	Town Council Meeting	Attend regularly scheduled Town Council meeting via Zoom. (please see meeting minutes)
2021-03-18	FCSS AGM	Attend FCSS AGM
2021-03-23	Town Council Meeting	Attend regularly scheduled Town Council meeting via Zoom. (please see meeting minutes)
2021-03-25	FCSS QUIRM Meeting	Attend the scheduled FCSS QUIRM meeting.
2021-04-01	Town Council Budget Meeting.	Attend the scheduled 2021 Rimbey Town Council Budget meeting. (please see minutes)
2021-04-13	Alberta Dairy Congress 2021 Show Meeting	Attend the 2021 Alberta Dairy Congress planning meeting at the Rimbey Ag Building. Plans under way for the 2021 show in Rimbey on the 2021 Jun 01-05.
2021-04-13	Town Council Meeting	Attend regularly scheduled Town Council meeting via Zoom. (please see meeting minutes)
2021-04-15	FCSS Meeting.	Attend the regularly scheduled FCSS meeting.
2021-04-27	Town Council Meeting	Attend regularly scheduled Town Council meeting via Zoom. (please see meeting minutes)

J. W. Coulthard
Councillor

Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda		

Submitted by
Lana Curle
Town Councillor

Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda		

Paul Payson
Councillor

Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda		

Gayle Rondeel
Councillor



REQUEST FOR DECISION

Council Agenda Item	9.0
Council Meeting Date	April 27, 2021
Subject	Correspondence
For Public Agenda	Public Information
Attachments	9.1 Letter from Craig Snodgrass, Mayor of High River
Recommendation	Administration recommends Council accept the correspondence from Craig Snodgrass, Mayor of High River as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 19, 2021
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 19, 2021
Date



309B Macleod Trail SW
High River, Alberta Canada T1V 1Z5
P: 403.652.2110 F: 403.652.2396
www.highriver.ca

April 19, 2021

VIA E-MAIL

OFFICE OF THE MAYOR

Town of Rimbey
Mr. Rick Pankiw
PO Box 350
Rimbey, AB T0C 2J0
Email: generalinfo@rimbey.com

Attention: Mayor Rick Pankiw

RE: Eastern Slopes Coal Exploration & Public Consultation on the 1976 Coal Development Policy

Dear Your Worship & Members of Council:

The Province has initiated the public consultation process for all Albertans to provide their voice as it relates to Coal Development on the Eastern Slopes of the Rockies. However, this iconic landscape remains threatened due to continued exploration activities.

The Town of High River is requesting your support to encourage the Province and the Alberta Energy Regulator to cease all exploration on Category 2 lands within the Eastern Slopes of the Rockies. In addition, we want to encourage all municipalities to actively participate in the public consultation process to ensure our opinions and the voices of our residents are heard. Protection of this valuable landscape and the watersheds that will be impacted by any coal development activity is important to every resident of Alberta.

At the April 12, 2021 Regular Meeting of Council, the following resolution was adopted:

BE IT RESOLVED THAT Council direct Administration to draft a letter to be signed by the Mayor and sent to Premier Jason Kenney and Minister Sonya Savage requesting that the Alberta Energy Regulator stop all activities associated with Coal Exploration Permits on the Category 2 lands that were approved prior to February 8, 2021;

AND THAT given that public consultation that has begun regarding coal mining on the Eastern Slopes, Council requests that these coal exploration projects be put on hold by the Alberta Government until final decisions have been made regarding the extraction of coal on the Eastern Slopes of Alberta or the elimination of the extraction of coal, especially given the destruction that exploration causes and the effects on our landscapes and our watersheds;

AND THAT Council direct Administration to draft a letter to be signed by the Mayor and sent to all municipalities in Alberta encouraging them to also send letters to Premier

Kenney and Minister Savage supporting the stoppage of exploration activities on the Eastern Slopes.

AND FURTHER THAT the Town of High River also encourages all municipalities to participate fully in the ongoing Public Consultation Process, including Phase 1, which is the gathering of information that the committee will use to draft the actual Public Consultation process.

The Town has sent letters to Premier Kenney and Minister Savage requesting that the Alberta Energy Regulator stop all activities associated with Coal Exploration Permits on the Category 2 lands that were approved prior to February 8, 2021. In addition, these letters request that the coal exploration projects be put on hold until final decisions have been made about the extraction or the elimination of extraction of coal from the Eastern Slopes, following a meaningful public consultation process.

The Town of High River is respectfully requesting your continued support and that you consider writing to Premier Kenney and Minister Savage requesting that all exploration activities on the Eastern Slopes of the Rockies be ceased, pending the outcome of a meaningful public consultation process. We are encouraging you and your communities to actively participate in the public consultation process to ensure your views are shared.

It is our responsibility to ensure our communities and our residents have the opportunity to share their views as it relates to resource development along the Eastern Slopes. Thank you for your ongoing support and commitment regarding this important initiative for Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read 'Craig Snodgrass', enclosed within a large, loopy, circular scribble.

Craig Snodgrass
Mayor

CS/cp/kr