

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY, JANUARY 9, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS
OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
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10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, JANUARY 9, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Community Services Director - Rick Kreklewich
Recording Secretary - Melissa Beebe
- Public:
Rimbey Review – Trena Mielke
FCSS – Peggy Makofka
3 members of Public
2. Public Hearing None
3. Adoption of Agenda Mayor presented an addition to the agenda under the following:
Delegation - Peggy Makofka, FCSS.
- Motion 01/12
- Moved by Councillor Payson to approve the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 December 12, 2011, Council Meeting Minutes
- Motion 02/12
- Moved by Councillor Rondeel to accept the December 12, 2011, Council Meeting minutes as amended.
- CARRIED
(5-0)
5. Delegation Peggy Makofka, FCSS, attended the Emergency Management Summit on behalf of the town and provided an update of the following information:
- Slave Lake was the case study.
 - Non-governmental agencies presented what resources they offer.
 - Need for a provincial plan for reception centres.
 - Registration of people that were evacuated.
 - Managing donations, volunteers, etc.
 - Individuals are responsible to prepare a 72-hour Emergency Kit.
 - On line training and workshops that are available.
- Council asked about the emergency kit. Peggy advised that information can be found on the Government website under Alberta Emergency Management Agency. Mayor asked for if there were any other questions and thanked Ms. Makofka for attending and updating council on the information.
- Peggy Makofka withdrew from the meeting at 6:40 pm.
6. Bylaws None
7. New and Unfinished Business 7.1 Recreation Board Vacancy
Recreation board currently has one vacant position which has been advertised and no applications have been received. Recommendation presented that Town Council recruit potential Rimbey residents to apply for the vacant position and present potential candidate(s) at January 23 meeting. Council discussed to

recruit potential candidates and bring back names to next meeting.

7.2 Subdivision & Development Appeal Board Vacancy

Subdivision & Development Appeal Board currently has one vacant position which has been advertised and no applications have been received. Recommendation presented that Town Council recruit potential Rimbey residents to apply for the vacant position and present potential candidate(s) at January 23 meeting. Council discussed to recruit potential candidates and bring back names to next meeting.

7.3 Budget Deliberation Dates

Council discussed dates for scheduling Budget Deliberations and all Council agreed to hold budget talks on Friday, February 3 starting at 9:00 am.

7.4 Community Events Grant Program

Recreation presented the Recreation Boards recommendations as a revised version of the Grant In Aid Policy #5402 for Council's approval. Council reviewed and amended 2(c) to events only in Rimbey, 2(d) and 3(b) replace non-religious with non-partisan.

Motion 03/12

Moved by Councillor Rondeel to accept the Community Events Grant Program Policy 5402 as amended.

CARRIED
(5-0)

7.5 Tabled Motion Regarding SJC Development

At the November 14 meeting, motion 285/11 was tabled to first meeting in January 2012. Councillor Anglin amended the motion on the table. Council discussed the amended motion presented.

Motion 285/11

Moved by Councillor Anglin that the Town of Rimbey enter into an agreement with SJC Development to contribute 50% of the costs of constructing 46th Ave west to 55th Street. The contribution of the town shall be limited to, and shall not exceed a maximum contribution of \$200K. The agreement once executed must nullify and invalidate the town's contractual obligation with Cavalier Construction to pay for the 54th street intersection, and the agreement must stipulate an expiration date for non-performance.

DEFEATED
(1-4)

8. Reports

8.1 Department Reports:

Director of Finance presented a summary of the following reports:

- 8.1.1.1 Bank Reconciliation
- 8.1.1.2 Cash Position
- 8.1.1.3 Consolidated Financial Statement
- 8.1.1.4 Accounts Payable Cheque Run – December 31/11

Motion 04/12

Moved by Mayor Ibbotson to approve the Accounts Payable Cheque Run for December 31, 2011, except the cheque for Vendor No. 10434, Rimbey Foods.

CARRIED
(5-0)

Mayor Ibbotson declared pecuniary interests regarding Vendor No. 10434, Rimbey Foods, Accounts Payable Cheque and turned the meeting over to Deputy Mayor Rondeel and withdrew from meeting at 7:24 pm.

Motion 05/12

Moved by Deputy Mayor Rondeel to approve the Accounts Payable Cheque Run Cheque for Vendor No. 10434, Rimbey Foods.

CARRIED
(4-0)

Mayor Ibbotson re-entered the meeting and Deputy Mayor Rondeel turned the meeting over to Mayor Ibbotson.

Motion 06/12

Moved by Councillor Rondeel to accept the financial reports as presented.

CARRIED
(5-0)

9. Correspondence 9.1 Urgent Care Facility Support Letter Request
Mayor Susan Samson, Sylvan Lake, is seeking letters of support from surrounding communities in their efforts to secure an Urgent Care Facility.

Motion 07/12

Moved by Mayor Ibbotson to have Administration write a letter of support for the Urgent Care Facility for Sylvan Lake.

CARRIED
(5-0)

- 9.2 2011 MSI Operating Funding Allocation Approval

- 9.3 Rimoka Foundation Minutes for November 16, 2011

- 9.4 Alberta Municipal Affairs Letter

Minister Doug Griffiths advised that he is looking forward to visiting as many of Alberta's municipalities as possible in the months ahead. Council would like Administration to send an invitation to the Honourable Minister Doug Griffiths.

- 9.5 ATCO Gas Letter Regarding Implementation of AMR's

Motion 08/12

Moved by Mayor Ibbotson to accept correspondence as information.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 7:30 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY, JANUARY 23, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS
OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Monday, January 9, 2012, Council Meeting Minutes 3-5

5. **Delegations**
 - 5.1 SJC Development, Stan Cummings

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 Recreation Board Appointment Application 6-9
 - 7.2 Subdivision & Development Appeal Board Appointments 10
 - 7.3 Art Club & Nursery School Agreements 11

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Council Expenses 12-14
 - 8.1.1.2 Accounts Payable Cheque Run Jan 19, 2012
 - 8.2 Council Reports
 - 8.2.1 Mayor's Report 15
 - 8.3 Board/Committee Reports
 - 8.3.1 Recreation Board Minutes – Dec 5/11 & Jan 4/12 16-22
 - 8.3.2 Rimoka Board Minutes – Dec 12/11 & Nov 16/11 23-29

9. **Correspondence**
 - 9.1 SJC Development Letter – January 17, 2012 30-40
 - 9.2 Ponoka County Public Notice Add

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, JANUARY 23, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe
- Public:
Rimbey Review – Trena Mielke
SJC Development – Stan Cummings
2. Public Hearing None
3. Adoption of Agenda Administration advised of an addition to the agenda under Correspondence – Ponoka County Public Notice.
- Motion 09/12
- Moved by Councillor Webb to accept the Agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 January 9, 2012, Council Meeting Minutes
- Motion 10/12
- Moved by Councillor Webb to accept the January 9, 2011, Council Meeting minutes as presented.
- CARRIED
(5-0)
5. Delegation Mr. Stan Cummings, SJC Development, summarized the letter that he submitted to Council; to outline the potential legal position Council has put SJC Development Corporation in. Mr. Cummings is requesting Council consider the 54th Street access to Highway 53 be in the proposed budget and would like a response tonight.
- Mayor asked if Council had any questions for Mr. Cummings. Councillor Anglin asked some questions regarding the attached letters. Mayor Ibbotson asked if any other members of Council had any questions and it was noted there were none. Mayor Ibbotson thanked Mr. Cummings for presenting and will be discussed later in the agenda.
6. Bylaws None
7. New and Unfinished Business 7.1 Recreation Board Appointment Applications
- Administration presented that two applications were received to fill the one opening on the Recreation Board and recommend Council appoint one individual to fill the vacancy.
- Motion 11/12
- Moved by Councillor Rondeel to appoint Sharla Hall to sit on the Recreation Board.
- Councillor Anglin requested to have a secret ballot called for the appointment as noted in the MGA section 185.1. Members of Council agreed to conduct a secret

ballot.

Councillor Rondeel withdrew Motion 11/12.

Mayor called a short recess at 6:40 pm.

Mayor reconvened the meeting at 6:41 pm. Secret ballot was conducted and CAO read the results.

Motion 12/12

Moved by Councillor Rondeel to accept Sharla Hull as new member on the Recreation Board.

CARRIED
(5-0)

CAO destroyed the ballots.

7.2 Subdivision & Development Appeal Board Vacancy

Administration presented that no applications were received to fill the one opening on the Subdivision & Development Appeal Board. Council discussed and will continue to seek interested parties to submit in applications.

7.3 Art Club and Nursery School Agreements

Council discussed the recommendation presented by the Recreation Board to increase the 2012 Nursery School lease and Art Club Lease.

Motion 13/12

Moved by Councillor Payson to put forward the Art Club and Nursery School Agreements to budget discussions.

CARRIED
(5-0)

8. Reports

8.1 Department Reports:

Director of Finance presented a summary of the following reports:

8.1.1.1 Council Expenses

8.1.1.2 Accounts Payable Cheque Run – January 19, 2012

Motion 14/12

Moved by Mayor Ibbotson to approve the Accounts Payable Cheque Run for January 19, 2012.

CARRIED
(5-0)

8.2 Council Reports:

Mayor Ibbotson provided a written report.

8.3 Board/Committee Reports:

8.3.1 Recreation Board Minutes – Dec 5/11 and Jan 4/12

8.3.2 Rimoka Board Minutes – Dec 12/11 and Nov 16/11

Motion 15/12

Moved by Councillor Webb to accept 8.3.1 and 8.3.2 as circulated.

CARRIED
(5-0)

9. Correspondence

9.1 SJC Development Letter

Council discussed the letter. Councillor Anglin requested to have on record that he believes there is a contractual agreement between the parties (Town of Rimbey and SJC Development).

Motion 16/12

Moved by Councillor Webb to refer SJC's request to the 2012 budget.

CARRIED
(5-0)

9.2 Ponoka County Public Notice

Motion 17/12

Moved by Councillor Webb to accept Ponoka County Public Notice as information.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 7:03 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY, FEBRUARY 13, 2012 AT 6:30 PM IN THE COUNCIL
CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Monday, January 23, 2012, Council Meeting Minutes 2-4

5. **Delegations**

6. **Bylaws**
 - 6.1 Land Use Bylaw Amendment 5-11

7. **New and Unfinished Business**
 - 7.1 Subdivision & Development Appeal Board Vacancy 12-15
 - 7.2 1934 International Truck Purchase Offer Results..... 16
 - 7.3 MGA Section 174 17-19

8. **Reports**
 - 8.1 Department Reports
 - 8.1.1 Finance
 - 8.1.1.1 Bank Reconciliation 20
 - 8.1.1.2 Cash Position..... 21
 - 8.1.1.3 Accounts Payable Cheque Run Jan 31, 2012
 - 8.1.1.4 Accounts Payable Cheque Run Feb 13, 2012

9. **Correspondence**
 - 9.1 Lacombe CAP/CPR Committee Membership 22-25
 - 9.2 Statcan 2011 Census Results for Rimbey 26
 - 9.3 2012 Provincial Budget Highlights 27-32

10. **In Camera**

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, FEBRUARY 13, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Gayle Rondeel
Councillor Joe Anglin
Councillor Paul Payson
CAO - Tony Goode
Assistant CAO – Ryan Maier
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe
- Public:
Rimbey Review – Trena Mielke
2. Public Hearing None
3. Adoption of Agenda Mayor presented an addition to the agenda under the following:
New and Unfinished Business 7.4 – Project 84.
- Motion 18/12
- Moved by Councillor Rondeel to approve the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 January 23, 2012, Council Meeting Minutes
- Motion 19/12
- Moved by Councillor Webb to accept the January 23, 2012, Council Meeting minutes as amended.
- CARRIED
(5-0)
5. Delegation None
6. Bylaws 6.1 Land Use Bylaw Amendment
Administrations presented Bylaw 875/12 which amends the rear setbacks in the Residential Estate (RE) District from 20 metres to 5 metres and is requesting Council give first reading and schedule a public hearing.
- Motion 20/12
- Moved by Mayor Ibbotson to give first reading for Bylaw 875/12 and schedule a public hearing for 6:30 pm on Monday, February 27 at the Regular Council Meeting.
- CARRIED
(5-0)
7. New and Unfinished Business 7.1 Subdivision & Development Appeal Board Vacancy
Administration presented that one application was received to fill the one opening on the Subdivision & Development Appeal Board and recommend Council appoint Gunter Behrens to fill the vacancy.
- Motion 21/12
- Moved by Councillor Webb to appoint Gunter Behrens to sit on Subdivision & Development Appeal board.
- CARRIED
(5-0)

Mayor called a short recess at 6:32 pm

Mayor reconvened the meeting at 6:33 pm

7.2 1934 International Truck Purchase Offer Results

Administration received twelve offers of purchase for the 1934 International Truck advertisement and recommends Council accept the highest offer of purchase.

Motion 22/12

Moved by Councillor Webb to accept the highest bid for the 1934 International Truck.

CARRIED
(5-0)

7.3 MGA Section 174

Councillor Anglin provided a summary of his request on the liabilities that may be associated with firefighters remuneration and whether we are in compliance with Revenue Canada.

Motion 23/12

Moved by Councillor Anglin to have a full legal opinion on the liabilities associated with the fire fighters remuneration.

DEFEATED
(1-4)

(In favour - Councillor Anglin Opposed – Councillor Webb, Councillor Rondeel, Councillor Payson and Mayor Ibbotson)

7.4 Project 84

Administration presented an overview of the meetings held with the groups that are occupying the Project 84/Helping Hands building on the condition of the building based on the Building Inspectors Report. Council discussed the following:

- Stop occupancy of the building based on the Building Inspectors Report
- Financial assistance to the groups affected
- Pursue the vacant space available at the provincial building as an option for relocation of the Helping Hands

Motion 24/12

Moved by Councillor Anglin to direct Administration due to the Building Inspector's Report to have the Project 84/Helping Hands building vacated effective immediately.

DEFEATED
(2-3)

(In favour – Councillor Anglin, Councillor Payson; Opposed – Mayor Ibbotson, Councillor Webb, Councillor Rondeel)

Motion 25/12

Moved by Councillor Rondeel to direct Administration due to the Building Inspector's Report to have the Project 84/Helping Hands building vacated effective February 29, 2012.

CARRIED
(3-2)

8. Reports

8.1 Department Reports:

Director of Finance presented a summary of the following reports:

- 8.1.1.1 Bank Reconciliation
- 8.1.1.2 Cash Position
- 8.1.1.3 Accounts Payable Cheque Run – January 31/12
- 8.1.1.4 Accounts Payable Cheque Run – February 13/12

Motion 26/12

Moved by Councillor Webb to accept the financial reports as presented.

CARRIED
(5-0)

9. Correspondence 9.1 Lacombe CAP/CPR Committee Membership
Town of Ponoka Fire Prevention Coordinator requested that Council review the terms of reference for the Lacombe Community Advisory Panel/Canadian Pacific Railway (CAP/CPR) and to indicate whether the communities listed would be interested to partake in the committee membership.

Motion 27/12

Moved by Councillor Rondeel to appoint Mayor Ibbotson to attend the CAP/CPR meetings as required and the Deputy Mayor as alternate.

CARRIED
(5-0)

- 9.2 Statcan 2011 Census Results for Rimbey
9.3 2012 Provincial Budget Highlights

Motion 28/12

Moved by Mayor Ibbotson to accept correspondence as information.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 7:37 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

